

Presentation of 2014-2019 C.I.P. Matrix to the Planning Board
John Hikel – C.I.P. Chairman

Report prepared for September 12, 2013 Planning Board Public Hearing

Introduction.

In accordance with State of New Hampshire RSA Section 674:5, the C.I.P. Committee is authorized to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years. Section 674:6 pertains to the purpose and description of the Capital Improvement Program. Projects are classified according to urgency and need for realization. Costs and sources of income are detailed in order to create the matrix. The program is based on information submitted by departments and agencies of the municipality, taking into account public needs indicated by the prospective development shown in the master plan or as permitted by other municipal land use controls. Section 674:7 outlines procedures and requirements pertaining to the actual preparation of a C.I.P. program. Finally 674:8 states that whenever a C.I.P. committee prepares a Capital Improvement Program under RSA 674:7, it shall submit its recommendations for the current year to the selectmen and the budget committee for consideration as part of the annual budget.

The role of the CIP Committee is an advisory one. The Committee accepts capital improvement requests from department heads, town utility commissions and the school board. All requests are evaluated to ensure Master Plan priorities are met and that the health, safety and welfare needs of the Town are considered and addressed. When considering requests, the Committee attempts to prioritize proposed improvements, while evenly spreading the associated costs over the next six years in an attempt to prevent unnecessarily large tax fluctuations.

At this time I would like to thank all the members of the CIP Committee for their time and patience in preparing a matrix for review this evening. Community-at-Large member and Vice-Chairman Earl Carrel, Selectmen's Representative Allen Brown, School Board representative Hank Boyle and alternate representative Sue Tremblay, Budget Committee member Bryan Fournier, and community at large representatives Peter Georgantas and Gail Labrecque

I would also like to also thank the Town of Goffstown Department Heads and all other members of the community who made presentations to this Committee.

Last year, the net Town total proposed to the CIP Committee was \$6,890,208. The Planning Board approved a CIP recommended amount of \$5,988,017. Last year, the net School total proposed to the CIP Committee was \$17,870,179. This was proposed to be a bond article and was to be spent over a two year period. The Planning Board approved a CIP recommended amount of \$17,870,179.

This year the Committee was faced with a backlog of vehicles and projects that were denied in the past few years. These decisions have created a snow-ball effect within the matrix, making it extremely difficult to decide which requests should be moved out and which requests should be forwarded in an effort to meet the goals of the Master Plan.

Matrix Presentation.

Police Department:

The Police Department requested the usual 3 replacement patrol cars. Replacement of rooftop HVAC units was also requested. These vehicles were all kept in the matrix by the CIP Committee.

Fire Department:

The Fire Chief has requested a new Engine 1, a new Forestry truck to replace the 1968 unit now in service. The Department also requested \$150,000 be raised to support a Capital Reserve Fund for future purchases of Fire apparatus. The Fire Department is also requesting a bond article to fund fire station upgrades at all three stations. The project amount is \$4,563,000, but with \$88,639 in offsetting revenues from impact fees, this brings the bond total to \$4,474,361.

Public Works:

The Public Works Director submitted worksheets for ten vehicles this year. Four of them were moved out in the matrix. Capital project submissions for this year were also considered. Five projects were submitted; none were moved out. They are: The Road Plan, the Pleasant Street Bridge replacement, the reconstruction of Maple Ave and Tyler Drive Detention Ponds, the Uncanoonuc Dam, and the New Boston Road Bridge Deck Replacement (Design).

Parks & Recreation:

The Parks and Recreation Director submitted no requests for new vehicles, but did submit one capital improvement project request for 2014. That project is for the Barnard/Pare land – to build some ball fields there. They want to fully fund phase one of that project with Recreation Impact Fees.

Administration:

Administration submitted requests for four capital improvement projects. The ADA lift and the Town Hall Revenue Collection Office were split and the ADA lift was kept in 2014 while the Revenue Collection Office was moved out to 2015. The Town Master Plan Update was kept in as well as the Server Virtualization Project. The Grasmere Town Hall re-siding project was moved out as well.

Library:

The Library made one submission that was left in the matrix – for the repair and painting of the Library exterior.

Solid Waste:

This Commission made no requests of CIP this year, but the bond article for the landfill closure remains in place and will be paid off in 2017.

Sewer Commission, Village Water Pct. and Grasmere Pct:

All of the above departments are user funded and they may obtain Federal or State Grants for projects – their reports are in the matrix.

Historic District Commission, Conservation Commission and Planning and Economic Development Commission made no requests.

School Administration:

The performance upgrades at Bartlett and Maple Avenue schools will continue until 2015. The School Department re-presented the Maple Avenue and Bartlett elementary school renovation requests. They pushed this project out and will not be requesting that the voters approve a bond this year but will return next year for that request. The School total requested for the year was \$1,286,730 with offsetting revenues in the amount of \$225,345, bringing the total requested to \$1,061,385 – (\$794,000 of which is listed as current debt service on an existing bond).

In conclusion, on the Town side, the CIP Committee began with requests totaling \$10,506,320 and ended with requests totaling \$9,848,160, however with bonds and other off-setting revenues, the total requested number is \$5,075,160. On the School side, the CIP Committee began with requests totaling \$1,286,730 with offsetting revenues in the amount of \$225,345, bringing the total requested to \$1,061,385. The Committee is recommending that amount as presented.

Respectfully submitted,
John Hikel
CIP Chairman 2013