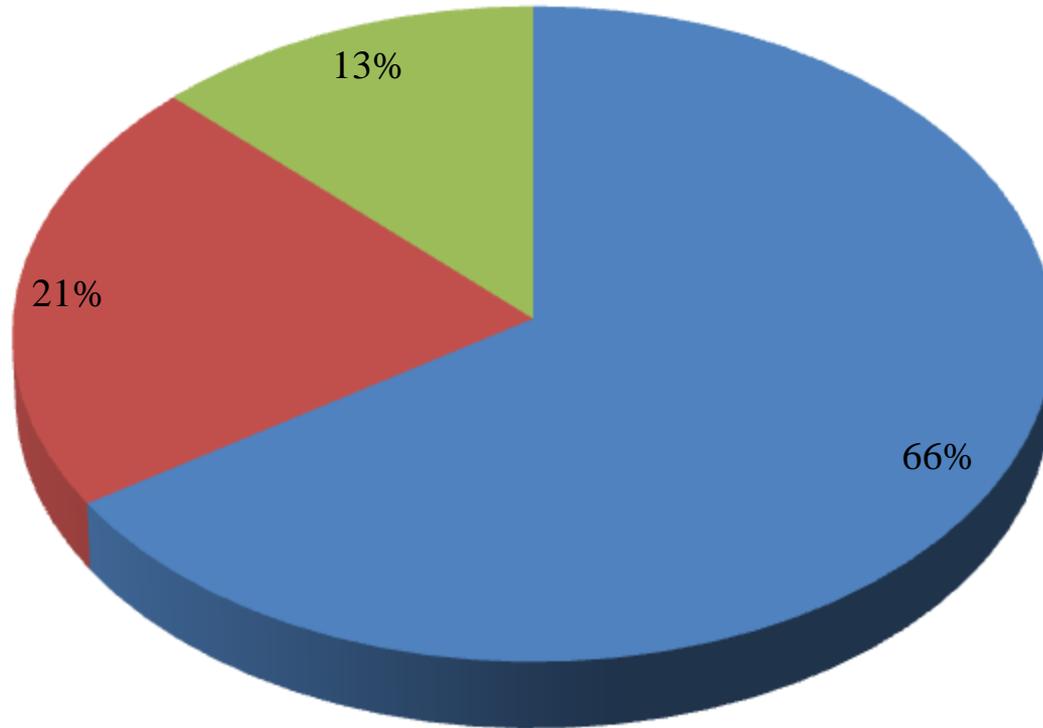


2013 ADMINISTRATION BUDGET



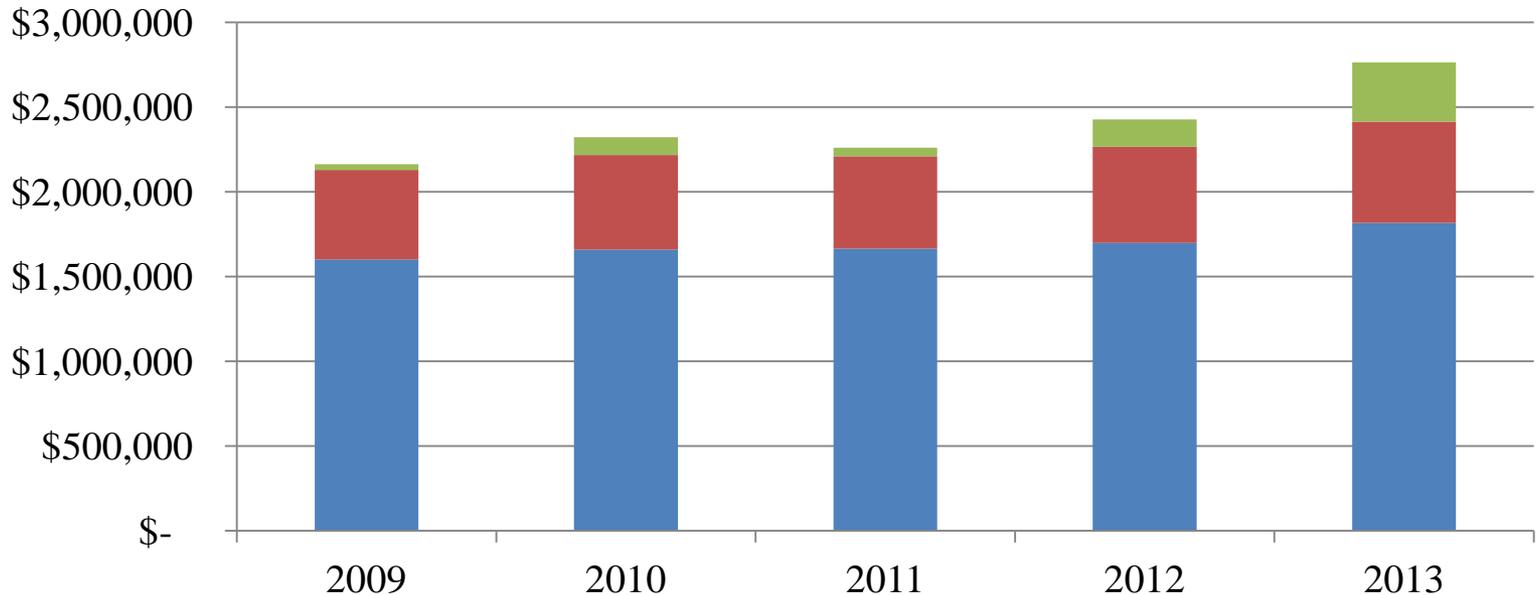
2013 ADMINISTRATION BUDGET BY FUNCTION



■ Personnel Costs	\$1,816,036
■ Operating Costs	\$597,269
■ CIP	\$350,000
<hr/>	
TOTAL:	\$2,763,305

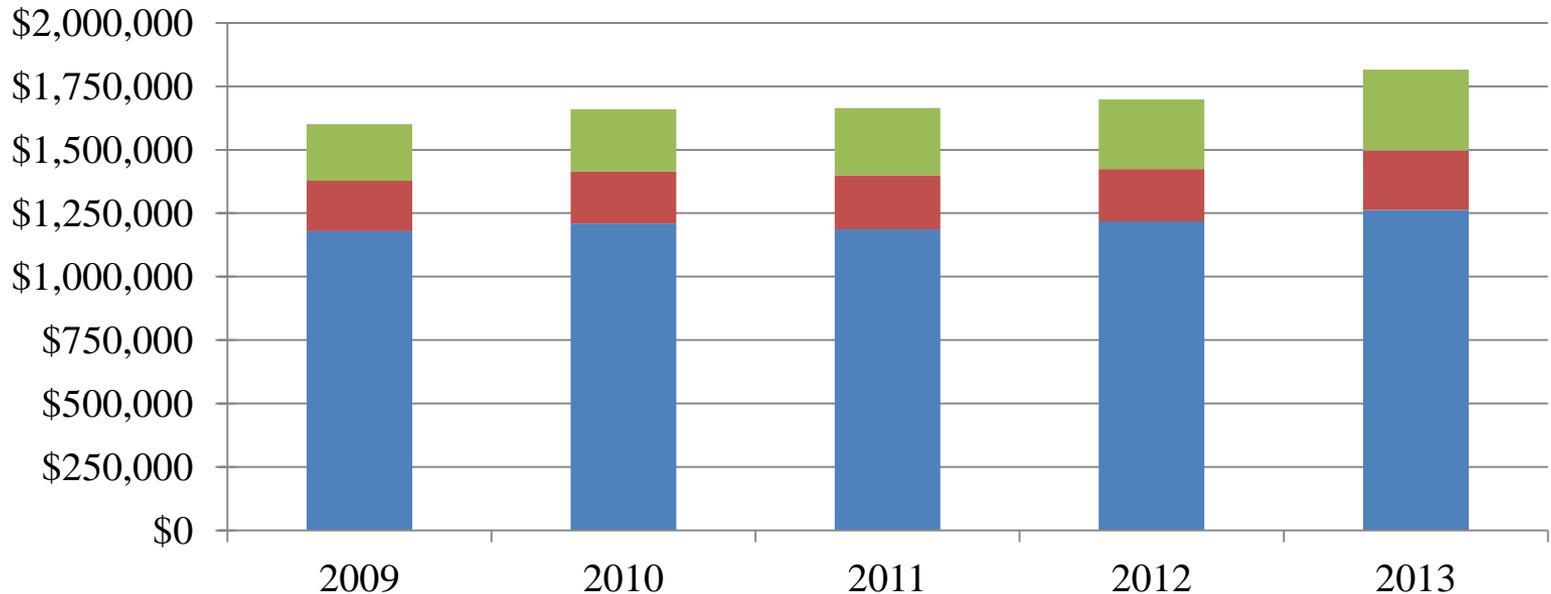
ADMINISTRATION BUDGETS 2009-2013

	2009	2010	2011	2012	2013
■ CIP	\$35,210	\$105,000	\$50,000	\$160,000	\$350,000
■ Operating Costs	\$527,919	\$557,358	\$546,101	\$567,917	\$597,269
■ Personnel Costs	\$1,600,666	\$1,659,337	\$1,664,511	\$1,698,767	\$1,816,036
TOTALS:	\$2,163,795	\$2,321,695	\$2,260,612	\$2,426,684	\$2,763,305



ADMINISTRATION PERSONNEL COSTS BREAKOUT 2009-2013

	2009	2010	2011	2012	2013
■ Insurance Benefits	\$222,990	\$244,975	\$264,617	\$274,839	\$319,466
■ Mandated Benefits	\$197,911	\$205,398	\$213,691	\$205,713	\$233,028
■ Wages	\$1,179,765	\$1,208,964	\$1,186,203	\$1,218,215	\$1,263,542
TOTALS:	\$1,600,666	\$1,659,337	\$1,664,511	\$1,698,767	\$1,816,036



ADMINISTRATION OFFICES

Office	2012	2013		
	Budget	Budget	Adjustment	
			\$	%
Town Clerk	\$174,473	\$181,758	\$7,285	4.18%
Election	\$68,677	\$46,274	-\$22,403	-32.62%
Finance	\$249,444	\$265,632	\$16,188	6.49%
Admin & Eco Dev	\$703,617	\$748,495	\$44,878	6.38%
Tax Collection	\$81,440	\$84,362	\$2,922	3.59%
Reval of Property	\$179,216	\$184,014	\$4,798	2.68%
Info Tech	\$348,334	\$376,321	\$27,987	8.03%
Planning & Zoning	\$216,795	\$223,526	\$6,731	3.10%
Other General Gov't	\$19,451	\$19,476	\$25	0.13%
Building Inspection	\$89,087	\$93,223	\$4,136	4.64%
Human Services	\$71,130	\$78,172	\$7,042	9.90%
PEG TV	\$65,320	\$112,052	\$46,732	71.54%
TOTAL:	\$2,266,984	\$2,413,305	\$146,321	6.45%

TOWN CLERK 2013 BUDGET

Town Clerk	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$157,840	\$100,676	\$164,898	\$7,058	4.47%
Professional Dues	\$20	\$20	\$20	\$0	0.00%
Employee Development	\$765	\$516	\$765	\$0	0.00%
Travel Expenses	\$400	\$24	\$400	\$0	0.00%
Office Supplies	\$1,750	\$328	\$1,700	-\$50	-2.86%
Postage	\$8,545	\$5,484	\$8,784	\$239	2.80%
Books and Publications	\$385	\$50	\$385	\$0	0.00%
Printing and Binding	\$4,768	\$1,446	\$4,806	\$38	0.80%
Operating Subtotal	\$16,633	\$7,867	\$16,860	\$227	1.36%
TOTAL:	\$174,473	\$108,543	\$181,758	\$7,285	4.18%

ELECTION 2013 BUDGET

Election	2012		2013		
	Budget	YTD	Dept Head Budget	Adjustment	
		8/30/2012		\$	%
Personnel Subtotal	\$46,837	\$26,727	\$34,549	-\$12,288	-26.24%
Employee Development	\$300	\$60	\$300	\$0	0.00%
Food	\$4,100	\$1,522	\$1,025	-\$3,075	-75.00%
Minutetakers	\$300	\$163	\$300	\$0	0.00%
Office Supplies	\$400	\$122	\$400	\$0	0.00%
Postage	\$1,800	\$134	\$400	-\$1,400	-77.78%
Printing and Binding	\$6,000	\$4,086	\$6,000	\$0	0.00%
Computers and Communication Equipment	\$7,740	\$2,788	\$2,600	-\$5,140	-66.41%
Advertising	\$1,000	\$204	\$500	-\$500	-50.00%
Miscellaneous Expenses	\$200	\$0	\$200	\$0	0.00%
Operating Subtotal	\$21,840	\$9,078	\$11,725	-\$10,115	-46.31%
TOTAL:	\$68,677	\$35,806	\$46,274	-\$22,403	-32.62%

FINANCE 2013 BUDGET

Finance	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$216,258	\$141,212	\$226,400	\$10,142	4.69%
Professional Dues	\$50	\$0	\$50	\$0	0.00%
Employee Development	\$1,973	\$957	\$1,100	-\$873	-44.25%
Travel Expenses	\$231	\$75	\$400	\$169	73.16%
Auditing Services	\$16,500	\$13,750	\$18,250	\$1,750	10.61%
Consulting/Contracted Services			\$5,000	\$5,000	
Banking Services	\$5,400	\$3,121	\$5,400	\$0	0.00%
Office Supplies	\$2,180	\$1,473	\$2,180	\$0	0.00%
Postage	\$5,600	\$4,398	\$5,600	\$0	0.00%
Printing and Binding	\$1,250	\$803	\$1,250	\$0	0.00%
Furniture and Fixtures	\$1	\$0	\$1	\$0	0.00%
Advertising	\$1	\$0	\$1	\$0	0.00%
Operating Subtotal	\$33,186	\$24,576	\$39,232	\$6,046	18.22%
TOTAL:	\$249,444	\$165,788	\$265,632	\$16,188	6.49%

ADMIN & ECON DEV 2013 BUDGET

Admin & Econ Dev	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Benefits for all of Town Hall	\$274,839	\$124,276	\$304,119	\$29,280	10.65%
Personnel Subtotal	\$595,082	\$339,362	\$638,505	\$43,423	7.30%
Professional Dues	\$13,040	\$13,352	\$13,520	\$630	4.83%
Employee Development	\$3,980	\$195	\$5,080	\$1,100	27.64%
Travel Expenses	\$1,398	\$551	\$1,550	\$152	10.87%
Legal Services	\$12,300	\$3,685	\$12,300	\$0	0.00%
Consulting / Contracted Svs.	\$200	\$0	\$200	\$0	0.00%
Minutetakers	\$1,500	\$318	\$1,000	-\$500	-33.33%
Office Supplies	\$3,500	\$2,369	\$3,500	\$0	0.00%
Postage	\$700	\$1,560	\$1,600	\$900	128.57%
Books and Publications	\$400	\$180	\$400	\$0	0.00%
Printing and Binding	\$200	\$96	\$200	\$0	0.00%
Furniture and Fixtures	\$1,800	\$1,430	\$1,800	\$0	0.00%
Advertising	\$1,000	\$557	\$1,000	\$0	0.00%
Grasmere Facility Expenses	\$8,400	\$6,367	\$8,400	\$0	0.00%
Electricity	\$20,000	\$9,738	\$19,000	-\$1,000	-5.00%
Propane	\$260	\$46	\$260	\$0	0.00%
Water	\$500	\$220	\$500	\$0	0.00%
Sewer	\$400	\$200	\$400	\$0	0.00%
Miscellaneous Expenses	\$100	\$0	\$100	\$0	0.00%
Rental of Equipment	\$8,200	\$5,062	\$8,200	\$0	0.00%
Property Insurance	\$15,057	\$13,057	\$15,230	\$173	1.15%
Maint Charges - Building	\$6,600	\$582	\$6,600	\$0	0.00%
Maint Supplies - Building	\$5,000	\$2,737	\$5,000	\$0	0.00%
Economic Development Expenses	\$4,000	\$0	\$4,000	\$0	0.00%
Operating Subtotal	\$108,535	\$62,302	\$109,990	\$1,455	1.34%
TOTAL:	\$703,617	\$401,664	\$748,495	\$44,878	6.38%

TAX COLLECTION 2013 BUDGET

Tax Collection	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$65,100	\$42,101	\$67,672	\$2,572	3.95%
Professional Dues	\$20	\$20	\$20	\$0	0.00%
Employee Development	\$670	\$475	\$670	\$0	0.00%
Travel Expenses	\$205	\$54	\$205	\$0	0.00%
Consulting / Contracted Svs.	\$4,850	\$3,883	\$5,050	\$200	4.12%
Registry of Deeds	\$1,300	\$854	\$1,300	\$0	0.00%
Office Supplies	\$495	\$158	\$495	\$0	0.00%
Postage	\$7,700	\$4,338	\$7,700	\$0	0.00%
Printing and Binding	\$1,100	\$994	\$1,250	\$150	13.64%
Operating Subtotal	\$16,340	\$10,776	\$16,690	\$350	2.14%
Total Tax Collection	\$81,440	\$52,877	\$84,362	\$2,922	3.59%

REVALUATION OF PROPERTY 2013 BUDGET

Revaluation of Property	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$145,819	\$97,691	\$156,608	\$10,789	7.40%
Professional Dues	\$1,096	\$593	\$701	-\$395	-36.04%
Employee Development	\$1,200	\$741	\$1,200	\$0	0.00%
Travel Expenses	\$1,150	\$892	\$1,275	\$125	10.87%
Legal Services	\$7,500	\$2,293	\$5,000	-\$2,500	-33.33%
Consulting / Contracted Services	\$20,000	\$2,376	\$16,000	-\$4,000	-20.00%
Registry of Deeds	\$225	\$287	\$400	\$175	77.78%
Office Supplies	\$1,000	\$660	\$1,200	\$200	20.00%
Postage	\$750	\$256	\$850	\$100	13.33%
Books and Publications	\$476	\$503	\$780	\$304	63.87%
Operating Subtotal	\$33,397	\$8,600	\$27,406	-\$5,991	-17.94%
TOTAL:	\$179,216	\$106,292	\$184,014	\$4,798	2.68%

INFORMATION TECHNOLOGY 2013 BUDGET

Info. Tech. (IT)	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$171,138	\$114,179	\$183,505	\$12,367	7.23%
Professional Dues	\$300	\$0	\$300	\$0	0.00%
Employee Development	\$1,500	\$281	\$1,500	\$0	0.00%
Travel Expenses	\$1,500	\$684	\$1,500	\$0	0.00%
Computers and Commun	\$71,000	\$49,163	\$71,000	\$0	0.00%
Computer Software	\$75,700	\$66,197	\$78,750	\$3,050	4.03%
Internet Access	\$14,796	\$9,298	\$0	-\$14,796	-100.00%
Cellular Telephone	\$2,800	\$937	\$3,000	\$200	7.14%
Telecommunications & Internet Access	\$9,600	\$5,321	\$36,766	\$27,166	282.98%
Operating Subtotal	\$177,196	\$131,882	\$192,816	\$15,620	8.82%
TOTAL:	\$348,334	\$246,060	\$376,321	\$27,987	8.03%

PLANNING & ZONING 2013 BUDGET

Planning & Zoning	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$138,147	\$90,148	\$144,497	\$6,350	4.60%
Professional Dues	\$451	\$469	\$469	\$18	3.99%
Employee Development	\$880	\$200	\$1,490	\$610	69.32%
Travel Expenses	\$1,000	\$418	\$2,350	\$1,350	135.00%
Legal Services	\$45,000	\$23,743	\$45,000	\$0	0.00%
Minutetakers	\$5,317	\$2,432	\$5,317	\$0	0.00%
Registry of Deeds	\$1,000	\$205	\$1,000	\$0	0.00%
Office Supplies	\$1,000	\$191	\$1,000	\$0	0.00%
Postage	\$7,000	\$2,670	\$6,500	-\$500	-7.14%
Books and Publications	\$500	\$162	\$300	-\$200	-40.00%
Printing and Binding	\$1,000	\$394	\$1,000	\$0	0.00%
Advertising	\$3,500	\$1,779	\$3,500	\$0	0.00%
SNHPC Dues	\$12,000	\$11,225	\$11,103	-\$897	-7.48%
Operating Subtotal	\$78,648	\$43,889	\$79,029	\$381	0.48%
TOTAL:	\$216,795	\$134,037	\$223,526	\$6,731	3.10%

OTHER GENERAL GOVERNMENT 2013 BUDGET

Other General Government	2012		2013		
	Budget	YTD	Dept Head Budget	Adjustment	
		8/30/2012		\$	%
Conservation Commission Expense	\$3,000	\$316	\$3,000	\$0	0.00%
Historic District Expenses	\$3,476	\$320	\$3,476	\$0	0.00%
Budget Committee Expenses	\$2,000	\$432	\$2,000	\$0	0.00%
Town Report & Newsletter	\$6,975	\$7,261	\$7,000	\$25	0.36%
Wellness Committee Expenses	\$2,000	\$1,136	\$2,000	\$0	0.00%
Civic Ceremonies	\$2,000	\$1,839	\$2,000	\$0	0.00%
TOTAL:	\$19,451	\$11,303	\$19,476	\$25	0.13%

BUILDING INSPECTION 2013 BUDGET

Building Inspection	2012		2013		
	Budget	YTD	Dept Head Budget	Adjustment	
		8/30/2012		\$	%
Personnel Subtotal	\$84,536	\$47,857	\$88,672	\$4,136	4.89%
Professional Dues	\$200	\$200	\$200	\$0	0.00%
Employee Development	\$1,000	\$385	\$1,000	\$0	0.00%
Travel Expenses	\$100	\$0	\$100	\$0	0.00%
Office Supplies	\$250	\$95	\$250	\$0	0.00%
Operating Supplies	\$900	\$446	\$900	\$0	0.00%
Postage	\$100	\$76	\$100	\$0	0.00%
Advertising	\$1	\$0	\$1	\$0	0.00%
Vehicle Fuel	\$1,000	\$444	\$1,000	\$0	0.00%
Maintenance Charges - Vehicle	\$1,000	\$435	\$1,000	\$0	0.00%
Operating Subtotal	\$4,551	\$2,082	\$4,551	\$0	0.00%
TOTAL:	\$89,087	\$49,939	\$93,223	\$4,136	4.64%

HUMAN SERVICES 2013 BUDGET

Human Services	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$30,840.00	\$20,276.42	\$32,881.00	\$2,041.00	6.62%
Professional Dues	\$40.00	\$40.00	\$40.00	\$0.00	0.00%
Employee Development	\$100.00	\$12.00	\$100.00	\$0.00	0.00%
Travel Expenses	\$150.00	\$22.00	\$150.00	\$0.00	0.00%
Contracted Services	\$0.00	\$0.00	\$1.00	\$1.00	
Direct Assistance	\$40,000.00	\$29,644.43	\$45,000.00	\$5,000.00	12.50%
Operating Subtotal	\$40,290.00	\$29,718.43	\$45,291.00	\$5,001.00	12.41%
TOTAL:	\$71,130.00	\$49,994.85	\$78,172.00	\$7,042.00	9.90%

PEG TV 2013 BUDGET

PEG TV	2012		2013		
	Budget	YTD 8/30/2012	Dept Head Budget	Adjustment \$	%
Personnel Subtotal	\$47,170.00	\$28,683.24	\$77,849.00	\$30,679.00	65.04%
Employee Development	\$750.00	\$200.00	\$750.00	\$0.00	0.00%
Consulting / Contracted Svs.	\$1,500.00	\$500.00	\$1,500.00	\$0.00	0.00%
Postage	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
General Supplies and Materials	\$3,500.00	\$908.84	\$3,500.00	\$0.00	0.00%
Advertising	\$350.00	\$0.00	\$350.00	\$0.00	0.00%
Maint Charges - Equipment	\$3,500.00	\$2,120.00	\$3,500.00	\$0.00	0.00%
Equipment	\$8,500.00	\$161.49	\$24,553.00	\$16,053.00	188.86%
Operating Subtotal	\$18,150.00	\$3,890.33	\$34,203.00	\$16,053.00	88.45%
TOTAL:	\$65,320.00	\$32,573.57	\$112,052.00	\$46,732.00	71.54%

DRAFT SPECIAL ARTICLE

To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of cable access. Forty percent (40%) of franchise fee revenues received from our Cable Franchise will be deposited into the fund as well as any other equipment grants, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (If this article passes, then Article #__ the operating budget will be reduced by \$112,052 and the revenue estimate will also be reduced by the same amount.)

DEBT SERVICE 2013 BUDGET

	2012		2013		
	Budget	YTD	Dept Head Budget	Adjustment	
		8/30/2012		\$	%
Debt Service Principal					
Principal-Fees and other Charges	\$248,318.00	\$164,000.00	\$249,763.00		
Debt Service Principal Subtotal	\$248,318.00	\$164,000.00	\$249,763.00	\$1,445.00	0.58%
Debt Service LVDP Water Main					
LVDP Water Main - Fees and other Charges	\$53,244.00	\$53,243.63	\$53,244.00		
Debt Service LVDP Water Main Subtotal	\$53,244.00	\$53,243.63	\$53,244.00	\$0.00	0.00%
Debt Service Interest					
Interest-Fees and other Charges	\$35,109.00	\$30,565.50	\$42,075.00		
Debt Service Interest Subtotal	\$35,109.00	\$30,565.50	\$42,075.00	\$6,966.00	19.84%
Interest on Short Term Notes					
Fees and other Charges	\$1.00	\$0.00	\$1.00		
Interest on Short Term Notes Subtotal	\$1.00	\$0.00	\$1.00	\$0.00	0.00%
TOTAL :	\$336,672.00	\$247,809.13	\$345,083.00	\$8,411.00	2.50%

REQUESTS FOR FUNDING as of 10/1/12

1	American Red Cross	\$500
2	Granite State Children's Alliance	\$1,000
3	Milfoil Monitoring and Extraction	\$2,000
4	Big Brothers & Big Sisters	\$2,000
5	St. Joseph Community Services (Meals on Wheels)	\$8,700
6	Home Health & Hospice Care	\$10,000
TOTAL:		\$24,200