



Town of Goffstown

DEPARTMENT OF PUBLIC WORKS

TOWN OF GOFFSTOWN **NEW HAMPSHIRE**

REQUEST FOR PROPOSALS **FOR** **1200 GPD SEPTIC SYSTEM INSTALLATION** **GRASMERE TOWN HALL** **87 CENTER STREET, GOFFSTOWN, NH**

The Town of Goffstown, New Hampshire, is seeking proposals from qualified contractors to install a septic system at the Grasmere Town Hall.

There will be a mandatory pre-bid meeting and walkthrough at the Grasmere Town Hall 11am on October 4th, 2016.

All bid inquiries shall be submitted in writing by 4:00 PM October 7th, and addendum(s) shall be issued no later than October 11th if necessary.

All proposals must be received by 1:00PM, prevailing time, on October 13th, 2016. Interested parties must submit three (3) copies of their proposal in a sealed envelope marked with the company name, address, and "Grasmere Town Hall Septic System RFP". Bids should be addressed to the Town Administrator, Town Hall, 16 Main Street, Goffstown, NH 03045. The Town of Goffstown reserves the right to reject any and all proposals. Notice to proceed is expected to be provided within 30 days of acceptance of bids.

The Town hereby notifies all respondents that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award.

Copies of the request for proposals and approved septic system plan may be obtained, without charge, from the Department of Public Works, 404 Elm Street, Goffstown, NH 03045, and telephone number (603) 497-3617 or on the Town's web site at <http://www.goffstown.com>

TOWN OF GOFFSTOWN
NEW HAMPSHIRE

REQUEST FOR PROPOSALS
FOR
1200 GPD SEPTIC SYSTEM INSTALLATION
GRASMERE TOWN HALL
87 CENTER STREET, GOFFSTOWN, NH

BACKGROUND

The Town of Goffstown has submitted and received approval from the State of NH Department of Environmental Services for a new 1200 GPD septic system with pump chamber to serve the Grasmere Town Hall. The town desires for the new system to be installed and operational in 2016.

SCOPE OF SERVICES

The contractor shall provide complete permitting and construction services in accordance with the NHDES-approved plan (entitled "Plan of Effluent Disposal", tax map 28 lot 28, dated June 8th, 2016).

Proposal shall include directional drilling for the 4" distribution pipe and sleeve underneath Center Street to the leach field under the Hillside Cemetery parking area.

All disturbed areas shall be restored. Any pavement disturbance in the parking area shall be repaired per the 2016 Town of Goffstown Street Excavation Rules.

SUBMISSION REQUIREMENTS

Attendance at a pre-bid walkthrough on site at 11am on October 4th 2016 is mandatory.

Proposals must contain the following:

- Proof of license as septic installer in the State of NH
- Evidence that the firm has performed or is performing similar work in the last three (3) years. Include client name, address, contact person, telephone number, and description of work
- Demonstrated experience and qualifications of the actual people who will undertake the work
- Estimated start and completion date of construction (from Notice To Proceed)

- Total cost of the work, including all materials
- Warranty terms, if applicable

Proposals, when received, shall be irrevocable for a period of ninety (90) calendar days following date received. The Board of Selectmen's judgment shall be final and the right is reserved by the Town to reject any or all proposals as he/she may determine *incomplete*, and to waive defects in form or minor irregularities where the best interest of the Town would be served.

General questions regarding this RFP may be addressed to:

Adam Jacobs
Director of Public Works
404 Elm Street
Goffstown, NH 03045

(603) 497-3617 x210
ajacobs@goffstownnh.gov