

Town of Goffstown
Request for Proposals – ADMIN-2015-01
Grasmere Town Hall – Fire Alarm Installation

The Town of Goffstown invites qualified contractors to submit sealed proposals to complete the installation of the fire alarm at Grasmere Town Hall. This building is on the National Register of Historic Places. Familiarity and experience with Secretary of Interior's Standards for work on Historical Properties will be a consideration for bid award. Work for the electrical task will encompass the checking the rough wiring and providing and installing a fire alarm system with all accompanying equipment. A pre-proposal site meeting is scheduled for 1:00 pm Friday, March 27, 2015 at Grasmere Town Hall.

All proposals must be submitted in a sealed envelope, clearly marked "ADMIN-2015-01 – Fire Alarm Installation" to the Town of Goffstown, at 16 Main St., Goffstown, NH 03045 by 1:00 PM on Friday, April 3, 2015. Bid award will be made by Tuesday April 21, 2015.

For information on how to obtain a copy of the complete request for proposals, building plans, or to come to the site visit, contact Derek Horne, at 603-497-8990 ext. 119 during normal business hours, Mon. thru Fri., 8:00 AM - 4:00 PM or by email: dhorne@goffstownnh.gov. The RFP may also be found on Town's website at: www.goffstown.com.

TOWN OF GOFFSTOWN
REQUEST FOR PROPOSAL – ADMIN-2015-01
GRASMERE TOWN HALL – Completion Fire Alarm Installation

GENERAL

Acknowledgements:

In submitting this proposal, the vendor acknowledges the following:

Acceptance:

The owner reserves the right to accept or reject any bid for any reason or no reason without recourse by the bidder and to award a contract to the bidder on any basis which the Owner, in its sole and absolute discretion, determined to be in the best interest of the Owner.

Time Limit:

The project must be completed by June 1, 2015.

Timeline:

Release of RFP	March 16, 2015
Pre-Proposal Site Meeting	1:00 pm March 27, 2015
Sealed proposal due by	1:00 pm April 3, 2015
Bid Award	by Tuesday April 21, 2015

Information:

All questions pertaining to this RFP shall be made in writing to Derek Horne, Assistant Town Administrator, 16 Main Street, Goffstown, NH, 03045. E-Mails will be acceptable at: dhorne@goffstownnh.gov.

Insurance:

The contractor agrees to maintain such insurance as will protect the contractor and save harmless the Town of Goffstown from any claims for damage of personal injuries (including death) which may arise from or out of operations under this agreement. The contractor shall supply the Owner with necessary certificates of Liability Insurance, Automobile Liability, and Worker Compensation coverage, with minimum limits of:

General Liability:	\$1,000,000
Automobile Liability:	\$1,000,000
Workers Compensation/Employers Liability	Statutory

The Town of Goffstown shall be included as an additional insured on the Vendors General Liability and Automobile Liability policies.

TECHNICAL SCOPE

The Town of Goffstown is accepting bids for the installation of the fire alarm for Grasmere Town Hall, located at 87 Center Street, Goffstown, NH. Note that the fire alarm requirements are based on an “assembly occupancy” of greater than 50 people.

The building will be receiving a new fire detection system in accordance with all current national, state, and local codes and ordinances. The proposed system will replace the existing system and be non-proprietary. We currently use notifier software, so depending on the product being recommended there may need to be new wiring and/or devices. The new system will consist of but not be limited to a fire alarm control panel with remote microphones and/or voice evacuation panels in locations as directed by the AHJ, speaker & strobe voice message notification in areas of assembly, temporal code 3 horn strobe notification in non-assembly areas, manual pull stations, sprinkler system monitoring, smoke detection, and in duct smoke detectors.

This system should also be expandable, as in the near future we could add some more square footage to the building.

The fire alarm system will meet the requirements of NFPA 101, 2009 edition, NFPA 72, 2010 edition and any other applicable state and local codes.

The design & layout of the system is to be provided by the successful bidder and will be subject to review and approval by the State of NH Fire Marshall’s office and the Goffstown, NH Fire Department. Obtaining these approvals will be the responsibility of the contractor. The submitted design must be reviewed and stamped by either a fire protection engineer licensed in the State of NH or a NICET level 4 in fire alarm system technologies.

Contractor shall tie into the municipal alarm system which has been brought to the corner of the building.

Any permits and plan reviews will be by the contractor.