

TOWN OF GOFFSTOWN

REQUEST FOR PROPOSAL

ADMIN-2014-07

Certification of Grasmere Town Hall Fire Escape

The Town of Goffstown, NH is currently seeking proposals for the certification for code compliance of the Grasmere Town Hall fire escape, located at 87 Center Street Goffstown NH. The examination of the fire escape stairs and landings shall be examined for structural adequacy, safety, and code compliance, in accordance with the 2009 edition of NFPA 1 and 101, the 2009 International Building Code, and the 2009 International Existing Building Code.

All proposals must be submitted in a sealed envelope, clearly marked "ADMIN-2014-07 Certification of Grasmere Town Hall Fire Escape" to the Selectmen's Office at 16 Main Street by Monday, 12/08/2014 at 2:00pm which time they will be publicly opened and read. A Notice of Award will be mailed to the successful bidder. The Town of Goffstown reserves the right to reject any and all proposals or to waive any informality in the proposals, or to omit and/or alter any proposal item if it appears to be in the Town's best interest. The proposal shall be signed by an official authorized to bind the offer and shall contain a statement to the effect that the proposal is a firm offer for a ninety (90) day period from opening. The Town reserves the right to reject any or all proposals as it may determine, to waive any non-material irregularities, defects in form or information in any RFP, and to accept or reject any item or combination of items, where the best interest of the Town is served.

The RFP is available on the Town's website at www.goffstown.com (under RFP/BIDS Information) or may be obtained at the Selectmen's Office at Town Hall, 16 Main Street during normal business hours 8:00 AM-4:00 PM, Monday through Friday. Any questions, please call Derek Horne, Assistant Town Administrator, at Town Hall at (603) 497-8990 ext. 119.

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Introduction

The Town of Goffstown, New Hampshire is seeking proposals from qualified professionals for the Certification for code compliance of the Grasmere Town Hall fire escape (herein referred to as “the fire escape) located at the Grasmere Town Hall at 87 Center Street Goffstown, NH.

Items to be provided by the Town

Items to be provided by the Town are as follows:

- A. Site information and condition of Grasmere Town Hall, to include:
 - a. Previous Structural Reports
- B. Visual inspections.
- C. Electrical power.

Examination and Scope of Services

The examination of the fire escape stairs and landings shall be examined for structural adequacy, safety, and code compliance, in accordance with the 2009 edition of NFPA 1 and 101, the 2009 International Building Code, and the 2009 International Existing Building Code. The examination and certification must be performed by a design professional or others acceptable to the Goffstown Fire Department. Two copies of an inspection report shall be submitted and include but not be limited to the following:

1. The report must provide an analysis of the hazards and exposure(s) that would interfere with the use of the fire escape.
2. A complete photo survey is required. The survey must include close up photos of violations and structural issues.
3. Load testing will be required, include in the testing
 - a. Load testing of fittings and fasteners for a live load of 100 psi and all dead loads.
 - b. Shock loading.
 - c. Long term loading.
 - d. Movement and deflection.
4. Provide a repair and maintenance list for the stair assembly.

Contact and Submittal Information:

Questions Related to the RFP:

Derek Horne, Assist. Town Admin.
Goffstown Town Hall
16 Main Street
Goffstown, NH 03045
603-497-8990 ext 119
DHorne@GoffstownNH.gov

Questions Related to Acceptable Professionals:

Lt. Bill Connor, Fire Inspection Officer
Fire Prevention Officer
Goffstown Fire Department
18 Church Street
Goffstown, NH 03045
603-497-8287
wconnor@goffstownnh.gov

Proposals Shall Be Submitted To:

Selectmen's Office
Goffstown Town Hall
16 Main Street
Goffstown, NH 03045

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