

**TOWN OF GOFFSTOWN
2014 BID SPECIFICATIONS FOR
UNLEADED GASOLINE & DIESEL FUEL**

INVITATION TO BID

The Town of Goffstown, NH invites sealed bids for the supply and delivery of Reformulated Unleaded Gasoline and Ultra Low Sulphur Premium Diesel Fuel. Sealed bids will be received until **1:00 PM Monday May 19, 2014** by the Administration Office, Town Hall, 16 Main Street, Goffstown, NH 03045. Bids will be immediately opened and read publicly on May 19, 2014. A *Notice of Award* will be emailed to the selected vendor.

INSTRUCTIONS TO BIDDERS

Bids must be submitted on the Town's bid form. Outside of bid envelope must be clearly labeled "**2014 Bid for Gasoline and Diesel Fuel**". The Town of Goffstown Employer Identification Number is 02-6000326.

GENERAL CONSIDERATIONS

The effective dates of the contract are estimated to be **May 20, 2014 – May 20, 2015** as it is dependent on depleting the fuel volume in current contract. A thirty-day extension of this contract is available upon request of municipality. Vendor agrees to automatic deliveries as well as morning call/afternoon delivery and afternoon call/morning delivery. All shipments are F.O.B. to municipal locations listed above.

	LOCATION	TANK CAPACITY
Reformulated Unleaded Gasoline:	Transfer Station, 404 Elm St.	6,000 gals. (above)
Ultra Low Sulphur Premium Diesel Fuel:	Transfer Station, 404 Elm St.	6,000 gals. (above)

SPECIAL BID CONSIDERATIONS

Vendor will supply delivery tickets with invoices. Invoices will indicate the delivery date, product delivered, quantity delivered, and the contract price. *The Town of Goffstown reserves the right to reject any or all bids, or waive any informalities, that are not in the best interest of the town.*

SPECIFICATIONS

ALL FUEL FURNISHED SHALL CONFORM TO FEDERAL STANDARDS VV-F-815A AS AMENDED.

Reformulated Unleaded Gasoline: minimum octane number is 87 with detergent additive.

Ultra Low Sulphur Premium Diesel Fuel: must include additives such as Diesel Mate Clear and Tank Tonic as manufactured by Certified Laboratories or equal. Cetane Number (ASTM D613-84) must be 47.0 or greater. Gravity API (ASTM D287-82) must be 33-39. In the event of a change in the federal standard, sulphur content will not exceed whichever is the lowest sulphur content or 15 ppm maximum. Low temperature operability is applicable October 1 – March 31 of each year.

QUANTITY ESTIMATES

The Town of Goffstown estimates an approximate annual usage of **40,000 gallons** of Reformulated Unleaded Gasoline, and **90,000 gallons** of Ultra Low Sulphur Premium Diesel Fuel. These estimates are based upon annual usage and changing fleet requirements.

GOFFSTOWN BID FORM

Reformulated Unleaded Gasoline Bid (estimated usage of 40,000 gallons per year)

OPTION #1: A firm price of \$_____ per gallon.

OPTION #2: A firm differential price of \$_____ per gallon will be added to the cost for reformulated unleaded regular gasoline, on the low posting as published in Journal of Commerce oil price daily document, for ~~Portsmouth, NH~~ **BOSTON, MA** for the contract period.

CERTIFICATION: The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word "person" means any natural person, joint venture, partnership, corporation, or other business or legal entity.

Printed Name: _____ Title: _____

Signature: _____

Company Name: _____

Telephone #: _____ Date: _____

GOFFSTOWN BID FORM

Ultra Low Sulphur Premium Diesel Fuel Bid

(estimated usage of 90,000 gallons per year)

OPTION #1: A firm price of \$_____ per gallon.

OPTION #2: A firm differential price of \$_____ per gallon will be added to the cost for ultra low sulphur premium diesel fuel, on the low posting as published in Journal of Commerce oil price daily document, for Portsmouth, NH for the contract period.

CERTIFICATION: The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word "person" means any natural person, joint venture, partnership, corporation, or other business or legal entity.

Printed Name: _____ Title: _____

Signature: _____

Company Name: _____

Telephone #: _____ Date: _____