

**TOWN OF GOFFSTOWN  
2013 - 2014 BID SPECIFICATIONS FOR  
UNLEADED & DIESEL FUEL**

**INVITATION TO BID**

The Town of Goffstown, NH invites sealed bids for the supply and delivery of Reformulated Unleaded Gasoline and Ultra Low Sulphur Premium Diesel Fuel. Sealed bids will be received until **1:00 PM May 6, 2013** by the Administration Office, Town Hall, 16 Main Street, Goffstown, NH 03045. Bids will be immediately opened and read publicly on May 6, 2013. Bid award will be made by the Board of Selectmen and a *Notice of Award* will be emailed to the selected vendor.

**INSTRUCTIONS TO BIDDERS**

Bids must be submitted on the Town's bid form. Outside of bid envelope must be clearly labeled "**Bid for Gasoline and Diesel Fuel**". The Town of Goffstown Employer Identification Number is 02-6000326.

**GENERAL CONSIDERATIONS**

The effective dates of the contract will be from the **May 6, 2013 – May 6, 2014**. A thirty-day extension of this contract is available upon request of municipality. Vendor agrees to automatic deliveries as well as morning call/afternoon delivery and afternoon call/morning delivery. All shipments are F.O.B. to municipal locations listed above.

	<b>LOCATION</b>	<b>TANK CAPACITY</b>
<b>Reformulated Unleaded Gasoline:</b>	Transfer Station, 404 Elm St.	6,000 gals. (above)
<b>Ultra Low Sulphur Premium Diesel Fuel:</b>	Transfer Station, 404 Elm St.	6,000 gals. (above)

**SPECIAL BID CONSIDERATIONS**

Vendor will supply delivery tickets with invoices. Invoices will indicate the delivery date, product delivered, quantity delivered, and the contract price. *The Town of Goffstown reserves the right to reject any or all bids, or waive any informalities, that are not in the best interest of the town.*

**SPECIFICATIONS**

ALL FUEL FURNISHED SHALL CONFORM TO FEDERAL STANDARDS VV-F-815A AS AMENDED.

**Reformulated Unleaded Gasoline:** minimum octane number is 87 with detergent additive.

**Ultra Low Sulphur Premium Diesel Fuel:** must include additives such as Diesel Mate Clear and Tank Tonic as manufactured by Certified Laboratories or equal. Cetane Number (ASTM D613-84) must be 47.0 or greater. Gravity API (ASTM D287-82) must be 33-39. In the event of a change in the federal standard, sulphur content will not exceed whichever is the lowest sulphur content or 15 ppm maximum. Low temperature operability is applicable October 1 – March 31 of each year.

**QUANTITY ESTIMATES**

The Town of Goffstown estimates an approximate annual usage of **37,000 gallons** of Reformulated Unleaded Gasoline, and **90,000 gallons** of Ultra Low Sulphur Premium Diesel Fuel. These estimates are based upon annual usage and changing fleet requirements.

## GOFFSTOWN BID FORM

### **Reformulated Unleaded Gasoline Bid** *(estimated usage of 37,000 gallons per year)*

OPTION #1: A firm price of \$\_\_\_\_\_ per gallon.

OPTION #2: A firm differential price of \$\_\_\_\_\_ per gallon will be added to the cost for reformulated unleaded regular gasoline, on the low posting as published in Journal of Commerce oil price daily document, for Portsmouth, NH for the contract period.

*CERTIFICATION: The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word "person" means any natural person, joint venture, partnership, corporation, or other business or legal entity.*

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Date: \_\_\_\_\_

# GOFFSTOWN BID FORM

## Ultra Low Sulphur Premium Diesel Fuel Bid

*(estimated usage of 90,000 gallons per year)*

OPTION #1: A firm price of \$\_\_\_\_\_ per gallon.

OPTION #2: A firm differential price of \$\_\_\_\_\_ per gallon will be added to the cost for ultra low sulphur premium diesel fuel, on the low posting as published in Journal of Commerce oil price daily document, for Portsmouth, NH for the contract period.

*CERTIFICATION: The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word "person" means any natural person, joint venture, partnership, corporation, or other business or legal entity.*

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Date: \_\_\_\_\_