

PUBLIC / LEGAL NOTICE:



Town of Goffstown, New Hampshire

REQUEST FOR PROPOSAL

FD Fire Sprinkler Systems

The Town of Goffstown is currently seeking proposals for **Fire Sprinkler Systems for Goffstown Fire Department Stations 18 and 19**, located at 18 Church Street and 656 Mast Road respectively. Proposal requirements can be obtained from the Goffstown Fire Department, 18 Church Street, Goffstown, NH 03045, phone: (603) 497-3619 or from the Town's web site <http://www.goffstown.com>. All submissions are due by March 15, 2012, 2p.m. at the Goffstown Town Hall, 16 Main Street (Town Selectmen's Office), Goffstown, NH 03045. The Town reserves the right to reject any or all proposals or any part thereof, to waive any formality, informality, information and/or errors in the proposal, to accept the proposal considered to be in the best interest of the Town.

Town of Goffstown
Goffstown, NH
REQUEST FOR PROPOSAL

Sealed proposals will be received at the office of the Board of Selectmen, 16 Main Street, Goffstown, New Hampshire for the design, installation, and certification of the below listed equipment / systems to the Town of Goffstown Fire Department.

Fire Sprinkler Systems
For
Fire Stations 18 & 19

All awards are subject to successful approval of funding for this project.

Bids will be received until 2:00 PM, prevailing time, by the Town of Goffstown March 15, 2012 at the Town Offices, Selectmen's Office. Bids will be publicly opened at that date and awarded at a subsequent Selectmen's Meeting.

Copies of the Bid Documents/Bid Specifications may be obtained, without charge, at the Fire Department, 18 Church Street, Goffstown, NH 03045 between the hours of 7:00 AM-4:00 PM, Monday through Friday. All questions will be directed to Lt. William Connor at the Fire Department (603) 497-3619.

Bids, when opened, shall be irrevocable for a period of sixty (60) calendar days following the bid opening date. Following a review of all bids by the Fire Chief, a recommendation will be sent to the Board of Selectmen. This judgment shall be final and the right is reserved by the Town, through the Board of Selectmen, to reject any or all bids as it may determine and to waive defects in form or minor irregularities where the best interest of the Town would be served.

Overview

This request is for the installation of complete fire sprinkler systems in Goffstown Fire Department Fire Stations 18 & 19. The proposal shall include NFPA-13 and NH State Fire Code compliant design and installation of fire sprinkler systems specific to each of the 2 stations.

General Requirements

The Proposer is encouraged to inspect and survey the fire station(s). The site visit is not mandatory, but is recommended for the Proposer to be thoroughly familiar with the field conditions and requirements where the complete system is to be installed and made operational. Note that the Fire Stations contain a variety of vehicles, offices, and living spaces and both stations are active facilities 7-days a week. Site visit is by appointment (only) and must be arranged through either the Fire Chief or Fire Prevention Officer at 18 Church Street, Goffstown, NH (603-497-3619). Under no circumstances may a Proposer visit the stations on any other date or time during the proposal period.

While every effort has been made to ensure the accuracy and completeness of information in the request for proposals, we recognize the information may not be complete in every detail and all the work may not be expressly mentioned in this scope. It shall be the responsibility of the Proposer to include in its proposal all pertinent information and costs in accordance with the objectives of the RFP.

Any system offered, which adds new or nonstandard system components not normally a part of the standard design used in all other emergency vehicle response applications to date, shall not be accepted without written notice stating such and our written acceptance of such installation.

It shall be understood and agreed upon by the Proposer that the work herein shall be complete, turnkey installation in every detail, even though every item involved is not particularly mentioned; the exceptions being those items called out with in this document which are clearly defined by the Goffstown Fire Department as "not included."

The Proposer shall be responsible for:

- All labor, materials, permits, plans, submittals, and plans review fees (if reviewed by third party).for the completion of the work intended and described.
- All electrical work from the panel out is to be included in this scope of work.

- All subcontractors to be appropriately licensed, certified, or qualified to provide work and services required of them.
- All system acceptance testing.
- One “annual” inspection and testing of the systems 11 months after the completion and acceptance of the systems.
- All standards of quality must be met and adhered to including but not limited to: UL, NFPA, AMCA, IMC, ASME, UMC, NEC, ASTM and all State of New Hampshire codes and regulations.

The Proposer shall also provide:

1. Upon completion of work, a complete set of accurate “as-built” drawings, a maintenance manual for each system, and manuals for all included equipment / machinery.
2. Training for fire department personnel in regularly required system maintenance.

Proposal Requirements

Based on the preceding General Requirements as well as other requirements noted in this request, all Proposers must include information in the following areas for the proposed system. The information should be presented in the following order.

1. All hydraulic calculations / system design is to be based on recent water flow test. A recent water flow test is less than 1-year old and proximate to each station.
2. Connection to municipal water supply to include:
 - a. Coordination with water supplier
 - b. All Underground piping, fittings, and accessories including connector to municipal system
 - c. Outside control valve (post indicator or wall post indicator as is appropriate to the site and NFPA requirements).
 - d. Back flow prevention device
3. Complete fire sprinkler system including (but not limited to):
 - a. Dry valve assembly with compressor and trim
 - b. Wet riser with check, riser trim, control valve and drains
 - c. All tamper, pressure, flow, and bell switches (all electrical fire alarm components to be compatible with GFD alarm systems)
 - d. 4” Storz type fire department connection with trim ring
4. Pipe and fittings
 - a. Concealed piping in finished areas (areas with ceiling tile or other finish ceiling)
 - b. Exposed piping in unfinished spaces and spaces without ceilings

- c. Hangers, supports, and seismic restraints / bracing
5. Sprinkler heads, head cages, escutcheons as well as head boxes with heads and wrenches
6. Core drilling, wall and ceiling penetrations
 - a. Seal all exterior penetrations of the building(s) (water tight)
 - b. Fire stopping (fire stopping system appropriate to wall / floor rating and specific application)
7. Ladders, staging, lifts, rigging, and hoisting the responsibility of the contractors
8. Site Conditions
 - a. Work to be performed during fire department business hours (Monday through Saturday starting after 7 am and ceasing prior to 5 pm).
 - b. As the facility is an operating fire station, materials must be staged so as not to interrupt daily operations.
 - c. Daily clean up must be completed by contractors prior to leaving the site each day.

Work not included by this request:

- Painting of pipe and fittings
- Excavation and pavement
- Connection to GFD fire alarm panels

System Warranty

- The contractor shall warrantee the system for a minimum period of 1 full year after acceptance of each station's fire sprinkler system by the owner:
- The fire sprinkler system, its components, and components supplied by the installer shall be free from defects in material and workmanship.
- The system shall operate in accordance with recognized standards and applicable NFPA standards.
- The contractor shall provide a written warranty upon acceptance of each system by the owner. Included shall be a full explanation of the warrantee, attachments to include any separate component warrantees, and instruction as to how to obtain warrantee related service / repairs.

References

- A list of at least five references of municipalities which have fire sprinkler systems installed by the proposer's company, of particular interest are installations in fire stations.
- No reference is to be more than 5 years old.

The Town of Goffstown, NH reserves the right to negotiate, accept or reject any and all proposals, as well as waive any informality in the best interest of the Town. All proposals must be submitted in a sealed envelope, clearly marked on the outside with the words FD Fire Sprinkler Systems and are to be received no later than 2:00 p.m. March 15,

2012 at the Town Offices. Proposals will be opened at that time and awarded at a subsequent meeting of the Board of Selectmen.

TOWN OF GOFFSTOWN
FD FIRE SPRINKLER SYSTEMS
GENERAL PROVISIONS

1. Each proposal shall be submitted on the Proposal form included in these Bid Documents in a sealed envelope clearly Identified with the Bidder's Name and marked FD FIRE SPRINKLER SYSTEM and will be received at the Town Hall-Board of Selectmen's Office, 16 Main St., Goffstown, NH until 2:00 PM, Prevailing time by the Secretary on March 15, 2012.
2. Proposals when opened shall be irrevocable for a period of sixty (60) calendar days following the bid opening date. Following a review of all bids by the Fire Chief, a recommendation will be sent to the Board of Selectmen. The judgment shall be final and the right is reserved by the Town, through the Board of Selectmen, to reject any or all bids as it may determine and to waive defects in form or minor irregularities where the best interest of the Town would be served.
3. The price proposal shall not include Federal or State taxes. If such are applicable, the successful bidder shall furnish the Town with the necessary tax exemption forms in triplicate upon submission of their invoice.
4. The proposer shall not, directly or indirectly, enter into any agreement, participate in any collusion, or otherwise take any action in restraint of free competitive bidding in connection with this bid.
5. The successful proposer shall not use the name of the Town in any advertisement without first obtaining the written consent of the Board of Selectmen.
6. Any change to the provisions or specifications of this bid shall be made by written addendum issued no later than two (2) working days prior to the proposal due date. Prospective proposers shall have complete responsibility for being aware of any and all addenda.
7. The proposer shall indemnify the Town and its representatives against any and all suits and assume all liability for the use of any patented process, devise or article forming a part of the apparatus or appliance furnished under the bid.

8. Each proposer shall furnish satisfactory evidence of their ability to furnish the equipment specified, and shall state the location of the factory where the equipment is to be built. The proposer shall show that they are in a position to render prompt service and to furnish replacement parts for said equipment.

9. Requirements contained herein are to be construed minimums. Equipment will be inspected upon delivery for compliance with requirements. Exceptions taken to any of the proposal requirements are grounds for rejection of a proposal as determined by the Board of Selectmen. However, proposals listing exceptions may still be considered for award by the Town where it is determined to be in the Town's interest to do so. Any and all exceptions taken to any proposal requirements or specifications shall be listed and fully explained on page(s) provided in the Proposal. Exceptions shall be listed on any item not meeting requirements. Exceptions shall refer to page number, paragraph and item.

10. The Town wishes the fire sprinkler contractor to begin work on the FD FIRE SPRINKLER SYSTEM as soon as possible after the proposal is awarded. The proposer shall include the estimated availability date on the proposal form.

11. The proposal documents shall include the "Request for Proposal", "General Provisions", "Requirements", and "Proposal", any issued addenda, and the final executed purchase order. The documents are to be considered as one, and whatever is called for by any one of the documents shall be as binding as if called for by all. The intent of these documents is to include all labor, materials, appliances, and services of every kind necessary for the Furnishing and Delivery of equipment listed above to the Town of Goffstown Fire Department-Station 19, 656 Mast Road, Goffstown, NH 03102, and Goffstown Fire Department-Station 18, 18 Church Street, Goffstown, NH 03045; the terms and conditions of payment therefore.

12. It is not the intention of these requirements to specify any particular make of units or assemblies, although names may be used for reference. Others may be submitted for consideration as approved equals as provided in the requirements.

13. Should the proposer find, during examination of the Documents/Requirements, any discrepancies, omissions, ambiguities or conflicts in or among the documents, or be in doubt as to their meaning, they shall, in writing, bring the question to the Town of Goffstown, Fire Chief's attention not later than four (4) working days before proposal due date. The Town of Goffstown Fire Chief will review the question(s) and, where information sought is not clearly indicated or specified, he/she will issue a clarifying addendum, which will become part of the proposal.

14. This proposal shall be interpreted as a Town of Goffstown proposal in accordance with applicable ordinances of the Town of Goffstown, NH.

15. Time is of the essence of any bid and bidder shall state in their proposal time to make delivery/installation and is requested to submit a delivery/installation time period they know they can meet.

16. The Town reserves the right to not award any contract to any bidder if funding for the project is not secured by the Town through public approval.

17. NH RSA 447:16 requires a Performance Bond for construction contracts greater than \$35,000 value. The Performance Bond required shall be submitted with the proposal and failure to submit same may be cause for rejection. The Performance Bond Requirement for this project shall be: **100% of the proposed price.**

Town of Goffstown
16 Main Street, Goffstown, New Hampshire 03045

PROPOSAL SHEET FOR
FD FIRE SPRINKLER SYSTEM

Total Completed price Station 18 (18 Church Street) Price \$ _____

Total Completed price Station 19 (656 Mast Road) Price \$ _____

Start Date to be _____ days after receipt of Purchase Order.

Do you have optional proposal submitted/attached? Yes _____ No _____

Name of Firm: _____ State of Incorporation _____

Business Address: _____

Signature of Responsible Official: _____

Title: _____ Printed Name: _____

Telephone Number: _____ Fax: _____

Cell Phone: _____ E-mail: _____



Town of Goffstown, New Hampshire

REQUEST FOR PROPOSAL

Attachment A

Town of Goffstown

FD Fire Sprinkler Systems

NON - COLLUSION CLAUSE:

PLEASE DETACH AND SUBMIT WITH PROPOSAL

The undersigned certifies under penalties of perjury that this bid is in all respects, bonafide and fair, and made without collusion or fraud with any other person. As used in this section, the word "person" means any natural person, joint venture, partnership, corporation or other business or legal entity.

(Signature of Person Responsible for Bid Submittal)

(Date)

(Company / Firm)

