

PUBLIC / LEGAL NOTICE:



Town of Goffstown, New Hampshire

REQUEST FOR PROPOSALS

New Voter – Repeater Communications System

The Town of Goffstown is currently seeking Proposals for a New Voter – Repeater Communications System for the Fire Department. Specifications can be obtained from the Goffstown Fire Department, 18 Church Street, Goffstown, NH 03045, phone: (603) 497-3619 or from the Town's web site <http://www.goffstown.com>. All submissions are due by July 1, 2010, 2p.m. at the Goffstown Town Hall, 16 Main Street (Town Selectmen's Office), Goffstown, NH 03045. The Town reserves the right to reject any or all proposals or any part thereof, to waive any formality, informality, information and/or errors in the proposal, to accept the proposal considered to be in the best interest of the Town.

Town of Goffstown

Goffstown, NH

Request for Proposals

Sealed bids/proposals will be received at the office of the Board of Selectmen, 16 Main Street, Goffstown, New Hampshire for the Furnishing, Delivery, and Installation of the below listed equipment to the Town of Goffstown Fire Department .

New Voter – Repeater Communications System

To include:

Hardware, Installation, Licensing and Warranties.

All bid awards are subject to successful approval of funding for this project.

Bids will be received until 2:00 PM, prevailing time, by the Town of Goffstown Thursday July 1, 2010 at the Town Offices, Selectmen's Office. Bids will be publicly opened at that date and awarded at a subsequent Selectmen's Meeting.

Copies of the Bid Documents/Bid Specifications may be obtained, without charge, at the Fire Department, 18 Church Street, Goffstown, NH 03045 between the hours of 7:00 AM-4:00 PM, Monday through Friday. All questions will be directed to Fire Chief Richard O'Brien at the Fire Department (603) 497-3619.

Bids, when opened, shall be irrevocable for a period of sixty (60) calendar days following the bid opening date. Following a review of all bids by the Fire Chief, a recommendation will be sent to the Board of Selectmen. This judgment shall be final and the right is reserved by the Town, through the Board of Selectmen, to reject any or all bids as it may determine and to waive defects in form or minor irregularities where the best interest of the Town would be served.

2010 Specification- New Voter – Repeater Communications System

It is the intent of the Town of Goffstown to have installed and functional/operational Motorola Astro TAC Satellite Receiver system to improve public safety communications throughout the town. Currently there is a Base Station located at our Mt Uncanoonuc Site which operates on a frequency of 158.880. The base station will need to be upgraded to a Motorola Quantar Repeater with a Duplexer to operate in mix mode P25 digital/analog operation.

The Town of Goffstown will require the vendor to obtain an additional frequency and FCC licensing to allow for repeater operation. The frequency FCC Licensing shall be in the name of the Town of Goffstown – Fire Department.

The Motorola Astro TAC receivers and Antennas with coax cables (and necessary hardware) will need to be installed at the following Goffstown locations:

1. Site 1: 18 Church Street (tower site)
2. Site 2: 41 Lauren Lane (on building roof)
3. Site 3: St. Anselm College Campus (location TBD)
4. Site 4: on utility pole on Shirley Hill Road (utility pole shall be vendor installed)
5. Site 5: 289 Terrill Hill Road (tower site)

A Motorola Astro TAC Comparator will be required and installed at the Mt. Uncanoonuc Site. The Satellite receivers at sites 1-4 will need to be backhauled wirelessly from each site to Mt Uncanoonuc, wireless links will need to be provided by the Vendor. Site 5 will need to be wire lined to Mt Uncanoonuc.

A Motorola XTL5000 Console Control Station and antenna system will be required at the Goffstown Police Department (dispatch center) and integrated into the existing console.

Warranty – **The vendor must specify all warranties on the system with bid submission.**

ANY SPECIFICATION THAT MAY IMPROVE THIS BID SPEC. PLEASE INCLUDE IN BID.

The Town of Goffstown, NH reserves the right to negotiate, accept or reject any and all bids, as well as waive any informality in the best interest of the Town. All bid proposals must be submitted in a sealed envelope, clearly marked on the outside with the words **New Voter – Repeater Communications System**. Received no later than 2:00 p.m. Thursday July 1, 2010 at the Town Offices. Bids will be opened at that time and awarded at a subsequent meeting of the Board of Selectmen.

TOWN OF GOFFSTOWN
New Voter – Repeater Communications System
GENERAL PROVISIONS

1. Each bid shall be submitted on the Proposal form included in these Bid Documents in a sealed envelope clearly Identified with the Bidder's Name and marked **New Voter – Repeater Communications System** and will be received at the Town Hall-Board of Selectmen's Office, 16 Main St., Goffstown, NH until 2:00 PM, Prevailing time, Thursday July 1, 2010.
2. Bids when opened shall be irrevocable for a period of sixty (60) calendar days following the bid opening date. Following a review of all bids by the Fire Chief, a recommendation will be sent to the Board of Selectmen. The judgment shall be final and the right is reserved by the Town, through the Board of Selectmen, to reject any or all bids as it may determine and to waive defects in form or minor irregularities where the best interest of the Town would be served.
3. The price bid shall not include Federal or State taxes. If such are applicable, the successful bidder shall furnish the Town with the necessary tax exemption forms in triplicate upon submission of their invoice.
4. The bidder shall not, directly or indirectly, enter into any agreement, participate in any collusion, or otherwise take any action in restraint of free competitive bidding in connection with this bid.
5. The successful bidder shall not use the name of the Town in any advertisement without first obtaining the written consent of the Board of Selectmen.
6. Any change to the provisions or specifications of this bid shall be made by written addendum issued no later than two (2) working days prior to the bid due date. Prospective bidders shall have complete responsibility for being aware of any and all addenda.
7. The bidder shall indemnify the Town and its representatives against any and all suits and assume all liability for the use of any patented process, devise or article forming a part of the apparatus or appliance furnished under the bid.
8. Each bidder shall furnish satisfactory evidence of their ability to furnish the equipment specified, and shall state the location of the factory where the equipment is to be built. The bidder shall show that they are in a position to render prompt service and to furnish replacement parts for said equipment.
9. EXCEPTIONS: Specifications contained herein are to be construed **minimums**. Equipment will be inspected upon delivery for compliance with specifications. Exceptions taken to any of the bid specifications are grounds for rejection of a bid as determined by the Board of Selectmen. However, bids listing exceptions may still be considered for award by the Town where it is determined to be in the Town's interest to do so. Any and all exceptions taken to any bid requirements or specifications shall be listed and fully explained on page(s)

provided in the Proposal. Exceptions shall be listed on any item not meeting specifications. Exceptions shall refer to specification page number, paragraph and item. Descriptive information covering the equipment to be supplied shall also be submitted with the proposal but this submission shall not relieve any bidder from clearly listing any and all exceptions.

10. The Town wishes to take possession of the **New Voter – Repeater Communications System** as soon as possible after the bid is awarded. The vendor shall include the estimated availability/installation date on the bid form. The vendor shall include in the bid price any costs involved in supplying the Town the equipment as soon as possible. The vendor shall invoice the Town upon delivery/installation of the equipment. The Town of Goffstown shall inspect the equipment for compliance with the specifications.
11. The bid documents shall include the “Invitation to Bid”, “General Provisions”, “Minimum Specifications”, and “Proposal”, any issued addenda, and the final executed purchase order. The documents are to be considered as one, and whatever is called for by any one of the documents shall be as binding as if called for by all. The intent of these documents is to include all labor, materials, appliances, and services of every kind necessary for the Furnishing and Delivery of equipment listed above to the Town of Goffstown Fire Department- Goffstown, NH, and the terms and conditions of payment therefore.
12. **It is not the intention of these specifications to specify any particular make of units or assemblies, although names may be used for reference. Others may be submitted for consideration as approved equals as provided in the specifications.**
13. Should the bidder find, during examination of the Documents/Bid Specifications, any discrepancies, omissions, ambiguities or conflicts in or among the documents, or be in doubt as to their meaning, they shall, in writing, bring the question to the Town of Goffstown, Fire Chief’s attention not later than four (4) working days before bid due date. The Town of Goffstown Fire Chief will review the question(s) and, where information sought is not clearly indicated or specified, he/she will issue a clarifying addendum, which will become part of the bid.
14. This bid shall be interpreted as a Town of Goffstown bid in accordance with applicable ordinances of the Town of Goffstown, NH.
15. Unit(s) bid on must be of the 2010 model(s) or newest, which were recently produced by the manufacturer(s).
16. Unit(s) bid on must be able to be installed in specific locations as specified in the specification. Bidders shall provide equipment dimensions and clearances required to operate the equipment as proposed.
17. Time is of the essence of any bid and bidder shall state in their proposal time to make delivery/installation and is requested to submit a delivery/installation time period they know they can meet.

**Town of Goffstown
16 Main Street
Goffstown, New Hampshire 03045**

BIDDING SHEET FOR

2010 BID SPECIFICATIONS

New Voter – Repeater Communications System

Manufacturer/Model _____

Total price Delivered / Installed _____ Price \$ _____

Delivery/Installation _____ days after receipt of Purchase Order.

Do you have optional proposal submitted/attached? Yes _____ No _____

Name of Firm: _____ State of Incorporation _____

Business Address: _____

Signature of Responsible Official: _____

Title: _____ Printed Name: _____

Telephone Number: _____ Fax: _____

Cell Phone: _____ E-mail: _____



Town of Goffstown, New Hampshire

REQUEST FOR PROPOSALS

Attachment A

Town of Goffstown

New Voter – Repeater Communications System

NON - COLLUSION CLAUSE:

PLEASE DETACH AND SUBMIT WITH PROPOSAL

The undersigned certifies under penalties of perjury that this bid is in all respects, bonafide and fair, and made without collusion or fraud with any other person. As used in this section, the word "person" means any natural person, joint venture, partnership, corporation or other business or legal entity.

(Signature of Person Responsible for Bid Submittal)

(Date)

(Company / Firm)