

INSTRUCTIONS FOR DRIVEWAY MODIFICATION PERMIT APPLICATION

What classifies for a “driveway modification” permit?

- Changing from gravel to pavement
- Widening the existing driveway
- Drainage changes
- Repaving over existing pavement

In an effort to make your application for a Driveway Modification Permit as efficient as possible, please complete the following requests:

1. Provide a description and sketch of your driveway location with house number.
2. One of our primary concerns is drainage of the roadway. If a culvert already exists, it was probably installed for a reason. If you have any questions, please don't hesitate to call.
3. Permits are filed by Map and Lot number. Please provide both when making inquiries or requesting an inspection.
4. Call Dig Safe at 1-888-344-7233 and provide your Dig Safe # on your application.

Thank you for your cooperation.
Meghan Theriault, Town Engineer
Eric Gustafson, Engineering Technician
497-3617, ext. 227

DRIVEWAY MODIFICATION PERMIT APPLICATION
To include top coat, culvert repair and gravel to asphalt – no fee

TO: GOFFSTOWN PUBLIC WORKS DEPT.
Eric Gustafson, Engineering Technician
404 Elm Street
Goffstown, NH 03045
497-3617, ext. 227

DATE: ____ / ____ / ____

Pursuant to the provisions of Title 20, Chapter 236:, Section 13, Revised Statutes Annotated 1955 and amendments thereto, permission is requested to modify one driveway entrance to my property on the R.O.W. or street name _____ in the Town of Goffstown, N.H. at the location which will meet the requirements for safety specified in said statutes.

The driveway requested is for access to: ()Residence, ()Industry, ()Business, ()Subdivision,
()Other:_____.

As the landowner applicant, I hereby agree to the following:

1. To modify driveway entrance only for bona fide purpose of securing access to private property, such that the highway right-of-way is used for no purpose other than travel.
2. To modify driveway entrance at permitted location in accordance with statutes, all provisions of Driveway Permit specifications and standard drawings for driveway entrance issued by the Town of Goffstown DPW.
3. To hold harmless the Town of Goffstown and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
4. The undersigned acknowledges that it is the responsibility of said signer to request timely inspections by any authority having jurisdiction. The undersigned also acknowledges that a satisfactory inspection does not constitute any representation by the town as to the quality of the work nor imply any guaranty, warranty or representation of fitness of the work.

NOTE: Allow 7-10 working days for initial permit; and 3-5 working days for final inspection.

LOCATION DESCRIPTION/SKETCH: **PLEASE STAKE DRIVEWAY ENTRANCE**

PLEASE PRINT: *MAILING ADDRESS*

Yours truly,

Name _____
Street address _____
City, State, Zip _____
Tel# () _____
Map _____ Lot _____
Dig Safe # _____

Applicant/Land Owner