



Town of Goffstown

SEWER COMMISSION

MINUTES OF MEETING

October 18, 2016

PRESENT: Commissioners Steve Crean, Rob Trzepacz, Tim Redmond; Mike Yergeau, Sewer Engineer; Mike Walton, Sewer Foreman; Collis Adams, BOS Representative; Mike Trainque, Hoyle Tanner; Ellen Noyes, Admin Asst.

Chairman Crean called the meeting to order at 6:01 p.m.

2017 Budget – Sue Desruisseaux appeared to discuss the impact of the GSC’s current CIP number on the general fund default budget. The Commission will look for ways to reduce the proposed 2017 budget so a Special Article on the March Town Meeting ballot can be avoided. She also pointed out that decreases for Property-Liability, Benefits, and Workers Compensation will lower these items in the budget.

The Commission will meet next week to review the proposed budget numbers before submitting to the Budget Committee by October 31. Presentation date is November 10. Chairman Crean requested DPW Director Adam Jacobs be invited to attend.

Town Hall Settlement Issues and Sewer Main – Meghan Theriault and Sue Desruisseaux presented engineering firm findings relative to the settling of the southwest corner of Town Hall and repair’s proximity to the sewer main. Geotechnical Services Inc. recommended installing grout which could migrate into sewer main cracks so Meghan presented four options to protect the main: (1) pipelining before grouting (2) relocate the line away from the foundation and fill the old one (3) monitor sewer during grouting or (4) do nothing and obtain settlement data for another year. S. Crean asked that a disk of the video be forwarded to Mike Trainque for review. Selectman Adams stressed the storm drain line must also be addressed. The building sewer service line should be camera-ed to determine that it is clear, as long as the area is being assessed. The Commission will get back to DPW and Town Administration as soon as possible.

Sewer Funds – The sewer enterprise fund’s investment accounts are generating less interest than others available from Citizens Bank. The question is how much do we move and how much do we retain, noted T. Redmond. Chairman Crean said we could have a deficit if we follow the road plan. Votes are tabled until it is clear amounts needed for future sewer repair and upgrades remain liquid.

Manhole Covers – Eleven sewer manholes, frames and covers were removed and replaced at a cost of \$15,785.00.

Revised Sewer Permit Template – The supply of printed permits has been exhausted so the IT Department drafted an online permit to replace pre-printed forms. The Commissioners recommended edits including a timeframe for notification for inspection of work done and restoring the “flow” line.

Sewer Use Ordinance – The next draft was distributed; changes will be reviewed again at next week's meeting. The Commission would like Paula Boyle to attend if she is available. The Commission itself wants to be satisfied with the document before it is forwarded to NH DES or the City of Manchester.

T. Redmond requested that Ellen furnish the annual revenue number from each quarterly billing installment total at the next meeting so the Commission has an accurate idea of income vs. expense in a given year.

Chairman Crean noted that the Department of Environmental Services has grants for asset management up to \$30,000. The process is to apply to the revolving loan fund for the \$30,000 which indicates there is a warrant article in place. Reimbursement is made immediately, so although a financial commitment is required, funds are disbursed before payments are due.

T. Redmond reported that when he presented the budget to the Board of Selectmen, they wanted to know which projects were included in the 2017 CIP, and he did not have an answer for them. He asked M. Yergeau to gather and submit a list of the projects for clarification.

The Commission will meet again on October 25 at 6 pm at the Department of Public Works. The regularly scheduled November 15 meeting will likely be moved to another date in November.

ADJOURNMENT – S. Crean made a MOTION to adjourn, R. Trzepacz second, all in favor. The meeting adjourned at 7:12 p.m.

Respectfully submitted,
Ellen Noyes, Admin Asst

THESE MINUTES ARE SUBJECT TO APPROVAL