

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Summary of the November 28, 2016 Selectmen Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. **Acceptance/Correction of minutes:** *Sel. Pierce moved, Sel. Brown seconded to accept the 11/14/16 public & non-public minutes. Passed: 5-0-0.*

2. **Announcements:**

- a. The Chairman read an email from Dave Gilland commending Goffstown Police Dept.
- b. The Chairman read a letter of thanks from Goffstown Main Street Program.

3. **Public Comment: None**

4. **Public Works Director Adam Jacobs re:**

a. Surplus Vehicle Bid Award Recommendation

The Board had previously awarded to the highest bidder two surplus town vehicles, but the bidder did not complete the purchase in the 30-day as required in the bid process. The Director recommended the Board award to the next highest bidder.

Sel. Adams moved, Sel. Brown seconded to award the 2006 Ford Crown Victoria (VIN ending 44853) to GAS Motors for the bid amount of \$432.12 and to award the 2007 Ford Crown Victoria (VIN ending 44745) to GAS Motors for the bid amount of \$432.12. Passed: 5-0-0.

b. Budget Transfer for Road Work

The Director requested a transfer of funds from under-expended expense lines in the 2016 budget to the Reclamation line to allow for additional road work in the 2016 budget.

Vice Chairman Lemay moved, Sel. Adams seconded to approve a budget transfer of \$128,700.00 from various expense lines into the Reclamation expense line. Passed: 5-0-0.

5. **Town Administrator's Report**

a. Selectmen Committee Meeting Schedule

11/29	Tues.	7:00 pm	Budget Committee	Room 106	Chairman
11/30	Weds.	6:30 pm	HDC	Grasmere	Vice Chairman
12/1	Thurs.	7:00 pm	Budget Committee	Room 106	Chairman
12/6	Tues.	7:00 pm	Budget Committee	GHS Step Room	Chairman
12/7	Weds.	6:30 pm	EDC	Room 106	Vice Chairman
12/8	Thurs.	7:00 pm	Planning Board	Room 106	Sel. Pierce
12/8	Thurs.	7:00 pm	Budget Committee	GHS Step Room	Chairman

b. Consensus Folder

- Acceptance of Sidewalk Easement on Map 17, Lot 18 (670 Mast Road)
- Employee Status Report: Police Officer – New Hire; PT FFII/EMT – New Hire.
- Rights to Inter: Gorman and heirs, Shirley Hill Cemetery, Section 1, Lot 9A
Paradis and heirs, Shirley Hill Cemetery, Section 3, Lot 92
Byrd and heirs, Shirley Hill Cemetery, Section 1, Lot 10

Sel. Pierce moved, Sel. Brown seconded to approve the Consensus folder. Passed: 5-0-0.

c. Appointment to Cable Access Committee:

The Goffstown Cable Access Committee recommends the appointment of Alan Potvin as a member.

Vice Chairman Lemay moved, Sel. Adams seconded to appoint Alan Potvin as a member to the Cable Access Committee for a term that expires March 31, 2017. Passed: 5-0-0.

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- d. RFP for Town Hall Sewer Service Line Replacement
The Board reviewed an RFP for the Sewer Service Line replacement at Town Hall.
Sel. Adams, Vice Chairman Lemay seconded to authorize the release of the RFP as presented to the Board. Passed: 5-0-0.
 - e. Conservation Commission Request to Increase 2017 Budget
The Board reviewed two memos from the Conservation Commission requesting additional funds in their 2017 Budget. The Board requested that Departments/Committees present additional budget requests to the Board in the future.
The Board took no position on the request.
 - f. Revised Slips, Trips & Falls Prevention Policy
The Board reviewed a revised Slips, Trips & Falls Prevention Policy.
Vice Chairman Lemay moved, Sel. Pierce seconded to adopt proposed changes to the Slips, Trips & Falls Prevention Policy. Passed: 5-0-0.
 - g. Tax Deeding Memo from Tax Collector
The Board reviewed the tax deeding information for Map 9, Lot 60-2. The Board wanted to review the approved subdivision plan and the septic system plan for the adjacent parcel at the 12/12/16 meeting.
 - h. Cell Tower Lease Renewal – Boston and Maine Corp.
The Board reviewed a memo from the Police Chief regarding the renewal of the cell tower lease with B&M Railroad.
Vice Chairman Lemay moved, Sel. Brown seconded to approve the lease renewal with the proposed three year term and 2.5% annual increase. Passed: 5-0-0.
6. **Selectmen Discussion**
- a. Committee Meeting Reports: Planning Board (11/10 & 11/17); Conservation Commission (11/16) (See minutes)
 - b. New Business: Nothing Submitted
 - c. Old Business: Action Matrix – No action

6:29 pm Sel. Pierce moved, Vice Chairman Lemay seconded to enter non-public session under RSA 91-A:3 II (a) compensation and (e) legal claims. Roll call vote passed: 5-0-0.

6:50 pm Vice Chairman Lemay moved, Sel. Brown seconded to exit non-public session. Passed: 5-0-0.

Vice Chairman Lemay moved, Sel. Brown seconded to seal the non-public minutes. Roll call vote passed: 5-0-0.

Sel. Adams moved, Sel. Brown seconded to authorize the settlement as proposed by the Assessor. Passed: 5-0-0.

6:51 pm Sel. Adams moved, Sel. Brown seconded to adjourn. Passed: 5-0-0.