

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Summary of the October 3, 2016 Selectmen Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. **Acceptance/Correction of minutes:** *Sel. Pierce moved, Sel. Brown seconded to approve the 9/26/16 public & non-public minutes. Passed: 5-0-0.*
2. **Announcements:** None
3. **Public Comment:** None
4. **Presentations of Special or Separate Warrant Articles**

At this time the Board of Selectmen have the following Special/Separate Article Requests:

- a. Goffstown Main Street Program \$20,000
Karen Henderson, President of Goffstown Main Street Program presented the 2017 Budget of \$70,166, and explained the revitalization of the program with new and returning Board members.
- b. Crispins' House \$20,000
Dian McCarthy, President of Crispins' House presented a draft 2017 Budget of \$86,715.
- c. Transportation Program – 2 year extension \$1
Town Administrator explained this is a placeholder at this time as we are awaiting news of a grant award to MTA.
- d. Teamsters CBA \$1
Town Administrator explained that the Town is in negotiations with the Teamsters Union and at this time this is a placeholder.
- e. Fire Department Requests
 - (1) Capital Reserve Fund \$225,000
 - (2) Staffing – Fire Chief reviewed current staffing of 6 FTE from 6:00 am – 6:00 pm and 2 PTE (EMTs) from 6:00 pm to 6:00 am. Nighttime staff is paid by the EMS Special Revenue Fund. He presented two staffing options to improve response time at night.
Option A: adds 4 FTE (FF/EMTs) on 7/1/2017; adds 4 FTE on 7/1/2018; promotes two firefighters to Lts. and works with the Union to provide nighttime coverage. 2017 Cost: \$206,494 (\$165,598 after FD budget adjustments); 2018 Cost: \$531,886 and 2019 Cost: \$748,609 (2018 and 2019 calculations are after adjustments).
Option B: adds 2 new part-timers at night (FF/EMTs), promotes two full time firefighters to Lts. and works with the Union to adjust schedule to expand FTE coverage from 6:00 pm to 6:00 am. 2017 Cost: \$131,061 (\$90,165 after FD budget adjustments)
The pros and cons of each option were discussed.
Ambulance Rates: Chief O'Brien stated that the Town charges Medicare plus 35% for ambulance rates. Others are charging twice that amount. This is a possible revenue source for expanded staff at night. Chairman Georgantas would like to explore that more and asked the Chief to return with a recommendation.
- f. Non-Profit Requests
 - (1) Granite State Children's Alliance \$1,000
 - (2) St. Joseph Community Services \$6,400
 - (3) Court Appointed Special Advocates \$500
 - (4) Home Health & Hospice Care no specific amount requested
(municipal contributions range from \$2,500-\$25,000)Board discussed and decided to send letters to these non-profits and explain their position that they encourage residents to donate, and to not include these requests in the budget.

6. Budget Deliberations

New 2017 Budget Handouts (dated 9/30/16) have been provided to the Board of Selectmen which includes the following adjustments:

- NHRS has voted on their rates effective 7/1/17, so those changes were made throughout the 2017 Budget;

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Summary of the October 3, 2016 Selectmen Meeting

- Goffstown Village Water rates have increased; adjustments were made to increase the Cemetery Water Line \$2,100 and the Fire Dept. Hydrant line \$14,600;
- Sewer Budget has been adjusted based on last week's presentation;
- Revenues were adjusted for P&R, Sewer & EMS.
- P&R CIP – removed the \$41,384 as this project is funded fully by impact fees.

As a result of these adjustments the increase from 2016 in the General Fund with Special/Separate articles is about \$933,530 or 4.94%. If you add in the additional offsetting revenue of \$594,523, then the balance is \$339,007 to be funded by taxation or Unassigned Fund Balance. At this time the Selectmen have not designated any use of fund balance for the 2017 budget. Town Administrator stated that deliberations need to be completed by 10/24/16.

Chairman Georgantas noted that Administration is down \$11,377 from previous year, Police is up \$2,280, Public Works is down \$112,959, Library is up \$19,585, P&R is up \$15,328, and Fire is up the most at \$129,334. There were a couple of account lines in Fire he discussed. The furniture line is up about \$10,000 for new furniture for Station 18. Chairman thought that should have been included in the bond. Chief responded it was until the Board asked him to pave the skateboard park for additional town parking. Chairman also thought the increase in facility repairs was high. Chief stated the reasons for the increase included \$7,500 to relocate and hookup the generator at Station 19, \$16,000 for washer/dryer and \$13,000 for natural gas hookup. Sel. Brown inquired about the grant for the washer/dryer. Chief reported they did not get that grant award. Chief stated if anything is cut, then he would prefer the washer/dryer be cut as he could reapply for a grant. **Chairman Georgantas moved, Sel. Brown seconded to reduce the Furniture line by \$10,000 and the Facility/Repair line by \$16,000. Passed: 5-0-0.**

Sel. Adams stated that the Department Heads did a great job bringing in their budgets under the threshold. The Board was comfortable with the remaining budget. Town Administrator inquired if the Board wanted to fund the \$225,000 appropriation to the Capital Reserve Fund from Unassigned Fund Balance (UFB) as done in previous years. Board was agreeable to using Unassigned Fund Balance.

7. Town Administrator's Report

a. Selectmen Meeting Schedule

Weds. Oct. 5 th 6:30 pm	EDC, Room 106	Vice Chairman Lemay will attend
Tues. Oct. 11 th 6:30 pm	Sel. Public Hearing re: GJB Easement	

b. Consensus Folder

- Employee Status Report: Police Dept. Title change
- Discharge of Lien: Map 6, Lot 17B-51
- Event Permit: Maple Ave. Parents & Faculty Together – Fun Run 10/22/16
- Right to Inter: Antoinette Byers, Westlawn Cemetery, Section 1988, 27, Raquel Slack, Westlawn Cemetery, Section 1991, Lot 32 and Mitchell & Nita Corrigan, Shirley Hill Cemetery, Section 1A, Lot 88
- Prosecutorial Services Contract with Frankestown
- Applications for State Bridge Aid – #162/141 Tirrell Hill Rd. over Black Brook; #173/133 East Dunbarton Rd. over Black Brook; #136/106 Henry Bridge Rd. over Piscataquog River and #129/116 Center St. over Harry Brook

**Vice Chairman Lemay moved, Sel. Adams seconded to approve the Consensus folder.
Passed: 5-0-0.**

c. Annual NH Emergency Services Conference

Chief O'Brien requests authorization to attend the Annual NH Emergency Services Conference in North Conway. Cost: \$525 includes conference and hotel.

**Vice Chairman Lemay moved, Sel. Pierce seconded to approve the conference request.
Passed: 5-0-0.**

8. Selectmen Discussion

a. Committee Meeting Reports: Conservation Commission

- b. New Business: Sel. Adams asked for a copy of the Agreement with Fletcher re: the Taggart Shed (emailed to the Board during the meeting). He stated the request before the Planning Board is for a two story shed.

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Summary of the October 3, 2016 Selectmen Meeting

c. Old Business: Action Matrix

7:17 pm Sel. Adams moved, Vice Chairman Lemay seconded to enter non-public session under RSA 91-A:3 II (a) compensation and (e) legal. Roll call vote passed: 5-0-0.

7:40 pm Sel. Brown moved, Sel. Adams seconded to exit non-public session. Passed: 5-0-0.

Vice Chairman Lemay moved, Sel. Brown seconded to seal the minutes of the non-public session. Roll call vote passed: 5-0-0.

Sel. Adams moved, Vice Chairman Lemay seconded to allow employees to transfer unused vacation or personal time to another employee who has a sick infant. Passed: 5-0-0.

Sel. Adams moved, Vice Chairman Lemay seconded to accept half of the amount due on a General Assistance Lien, and sign a Discharge Lien when the check clears the bank. Passed: 5-0-0.

7:42 pm Sel. Adams moved, Sel. Pierce seconded to adjourn. Passed: 5-0-0.