

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Summary of the September 19, 2016 Selectmen Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. **Acceptance/Correction of minutes:** *Vice Chairman Lemay moved, Sel. Pierce seconded to approve the 9/12/16 public minutes with the following changes: page 4, last paragraph, change "There is a cap of 9% increase." To "Property Liability Insurance has been budgeted with a 9% cap increase for the last six months of the year."; page 9, end of first paragraph, change "February 7" to "February 8"; page 9, under EDC change "She asked about the I-293 exit 6 and 7 trucking restriction" to "She asked about the I-293 exit 6 and 7 meeting and what was said about lifting the trucking restriction on the Back Road in Manchester." Passed: 3-0-1. Chairman Georgantas abstained.*

2. **Announcements:**

- a. Summary of College Road Project Update was provided and residents were referred to the town's website and DPW facebook page.
- b. NH DOT announces night time paving (6pm-6am) on Rte 114 from the Rte 101 Interchange in Bedford to Rte 114A interchange in Goffstown from 9/20-9/27.
- c. Thank you letter from Gloria & Bill Riley for Sergeant Pinard's act of kindness when they experienced a flat tire. The tire could not be repaired so Sergeant Pinard purchased 4 new tires for them.
- d. Email from Gail Labrecque praising Goffstown's finest – SRO Pelletier, K9 Officer Babcock with Jax, and Sergeant Weeks for their presentations to 35 children from family day care providers.
- e. Congratulated Hank Boyle, recipient of Raymond E. Closson Award, from SNHPC.

3. **Public Comment:** None

4. **Oath of Office: Firefighter Robert Douglas and Lieutenant Derek Chouinard**

Fire Chief O'Brien introduced Derek Chouinard, and Chairman Georgantas administered the Oath of Office. Derek asked his wife to attach his pin.

Fire Chief O'Brien introduced Robert Douglas, and Chairman Georgantas administered the Oath of Office. Robert asked his mother to attach his pin.

5. **2017 Town Budget**

a. **Library Budget**

Library Director Dianne Hathaway presented growth statistics regarding number of card holders, visitors, borrowing, research time, museum passes, programs, special events, home delivery to homebound, partnerships with other organizations, etc.

Chairman of Library Trustees Michael Lawler stated that the Library Budget is up 2.62% or \$19,267 and provided the following highlights:

	CHANGE
• Wage & Wage Related account lines: 2% COLA for all employees and adjustments to one full-time and one part-time position Wage related account lines provided by Finance	+\$23,484
• Professional Dues: membership list provided; amount same as 2016	\$0
• Tuition Reimbursement: none for 2017 but there may be a request for 2018	-\$6,942
• Employee Development	+\$1,000
• Travel Expenses	\$0
• Consulting Services	+\$1,000
• Minutetakers	\$0
• Photocopier Contracts	\$0
• Office Supplies	\$0
• Operating Supplies	\$0
• Postage	-\$400
• Books & Publications	\$0
• Furniture & Fixtures	\$0

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• Advertising	-\$400
• Cell Phone	\$0
• Heating Oil	\$0
• Electricity	\$0
• Water	+\$90
• Sewer	\$0
• Telecommunications	+\$1,615
• Facility-Maintenance	\$0
• Facility-Supplies	\$0
• Property Insurance	-\$880
• Programs	\$0
• GMILCS	\$0
• Electronic Subscriptions	\$0

Chairman Georgantas questioned the current expenses of \$450 to the minutetaker account line which is budgeted at \$2,250. Dianne explained that the line includes a payment of \$1,000 to the Town for Trustees' bookkeeping services. However, this was paid directly to the Town this year by the Trustees but they need to gross appropriate. Town Administrator stated if payment is coming directly from the Trustees to the Town, then the Library does not need to budget it but the town will budget it as revenue. Chairman Georgantas stated then we can cut that account line by \$1,000.

b. Fire Budget

OPERATING BUDGET:

• Wage and Wage related lines	+\$39,610
• Professional Dues	+\$409
• Employee Development	+\$900
• Legal Services	-\$1,000
• Hose Expenses	-\$2,144
• SCBA	-\$4,000
• Furniture & Fixtures	+\$9,950

Chairman Georgantas inquired why this was not part of the bond project.

• Heating Oil (Station 18 - replace oil heat with propane)	-\$7,556
• Propane	+\$4,476
• Water	-\$222
• Fire Prevention	+\$500
• Radios	+\$1,300
• Diesel Fuel	-\$1,723
• Gasoline	-\$530
• Fleet Maintenance	+\$618
• Facility Repairs	+\$26,000

Conversion to Natural Gas at Pinardville Station +\$13,000

Washer-Dryer at Pinardville Station +\$16,000

Generator Transfer to Tirrell Hill Station +\$7,500

• Property Insurance	-\$1,842
• Hydrants/Cisterns	+\$2,430

Total Increase is \$97,562. Town Administrator stated minus \$35,097 which was in the Special Article for the CBA.

EMERGENCY MANAGEMENT BUDGET: same as 2016.

EMS BUDGET: increase of \$30,284

Wage & Wage Related Lines	+\$7,593
Training Expense	+\$750
Service Fees	-\$1,625
Radios	-\$3,500

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Diesel Fuel	-\$1,360
Equipment (includes cardiac monitor \$39,000)	+\$30,971
Property Insurance	-\$1,061

Chairman Georgantas asked about the offset to the Operating Budget from the EMS Fund. Chief O'Brien noted that we budget a \$9,800 contribution to the General Fund each year. This is not a true calculation of what was raised in funds by the day crew but all supplies and the ambulances are paid from the EMS fund.

CIP:

Replace Engine #1 (Revenue from CRF \$568,000)	\$640,000
Replace Rescue Boat	\$20,000
Replace (4) Thermal Imaging Devices	\$45,000
Fire Capital Reserve Fund	\$225,000

SPECIAL ARTICLE: Hire 4 full-time firefighters (6 months) \$192,967

Chairman Georgantas stated that number is for 6 months, double it for 2017, and then you want 4 more full-time firefighter in 2018. That number is quickly approaching \$1 million.

6. **Goffstown Junior Baseball re: request for easement over Town land:** rescheduled by GJB to next week so they can draft an easement for the Board's consideration.

7. **Public Comment**

8. **Town Administrator's Report**

a. Selectmen Meeting Schedule

Tues.	9/20/16	6:00 pm	Sewer Commission, Room 106 (subject to confirmation)
Weds.	9/21/16	6:30 pm	Library Trustees @ Library
Weds.	9/21/16	7:00 pm	P&R Commission @ P&R Center
Thurs.	9/22/16	7:00 pm	Planning Board, Room 106

b. Consensus Folder

- 2 Employee Status Reports: resignation and FSLA/merit increase
- NH Association of Assessing Officials Ballot - Sel. Pierce noted in addition to voting for Assessor Bartlett as Treasurer, there is a contested race for Hillsborough County Director. He researched this and recommends Jon Duhamel from Nashua.
Sel. Pierce moved, Vice Chairman Lemay seconded to vote for Scott Bartlett as Treasurer and Jon Duhamel as Hillsborough County Director. Passed: 4-0-0.
Vice Chairman Lemay moved, Sel. Brown seconded to approve the Consensus folder. Passed: 4-0-0.

c. Setting of Halloween Hours

Seeking to schedule Trick-or-Treat hours from 6:00 pm – 8:00 pm on Oct. 31st, recommended by Chief Browne.

Sel. Pierce moved, Sel. Brown seconded to set Trick-or-Treat hours from 6:00 pm – 8:00 pm on Oct. 31, 2016. Passed: 4-0-0.

d. Requests from Goffstown Main Street Program

- Request authorization to use Town Hall for Art Show-off Friday Oct. 14 – Dec. 1.
- Reconsideration of 2016 funding.

Vice Chairman Lemay moved, Sel. Pierce seconded to approve the request for the Art Showoff at Town Hall from Oct. 14 to Dec. 1 and to authorize payment of the \$20,000 to Goffstown Main Street Program. Passed: 4-0-0.

e. Property Tax Recommitment

The auditors have completed the Recommitment Letter for our new Tax Collector to collect the tax committal issued under the prior Tax Collector.

Sel. Brown moved, Vice chairman Lemay seconded to sign off on the Property Tax Recommitment letter. Passed: 4-0-0.

f. DRAFT Charter: Ad Hoc Economic Development Planning Committee

Enclosed at Tab 8f was a draft charter for the Ad Hoc Economic Development Planning Committee. The Board did not have any changes.

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Vice Chairman Lemay moved, Sel. Pierce seconded to adopt the Ad Hoc Charter as presented. Passed: 4-0-0.

9. Selectmen Discussion

- a. Committee Meeting Reports: (see minutes)
Highway Safety Committee 9/14/16; Historic District Commission 9/14/16; Budget Committee 9/15/16 (Action Item for Town Clerk to prepare appointment paperwork for Ms. Buzzell).
- b. New Business: Nothing Submitted.
- c. Old Business: Action Matrix – no action.

7:32 pm Vice Chairman Lemay moved, Sel. Brown seconded to enter non-public session under RSA 91-A:3 II (a) compensation, (b) hiring and (e) legal claims. Roll call vote passed: 4-0-0.

8:00 pm Sel. Brown moved, Vice Chairman Lemay seconded to exit non-public session. Passed: 4-0-0.

Vice Chairman Lemay moved, Sel. Brown seconded to seal the non-public minutes. Roll call vote passed: 4-0-0.

8:01 pm Sel. Brown moved, Vice Chairman Lemay seconded to adjourn. Passed: 4-0-0.