

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.  
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

**Summary of the September 12, 2016 Selectmen Meeting**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

1. **Acceptance/Correction of minutes:** *Sel. Brown moved, Sel. Pierce seconded to accept the 8/22/16 & 8/29/16 public & non-public minutes. Passed: 4-0-0.*

2. **Announcements:**

- a. Cheryl Ann Bolouk of the NH Tax Collector's Association presented a \$260 Ingemundsen Scholarship to Town of Goffstown for Stephanie Beaudoin's enrollment in the Tax Collector Joint Certification Program.

*Sel. Adams moved, Sel. Brown seconded to accept the \$260 scholarship from the NH Tax Collector's Association and deposit into General Fund. Passed: 4-0-0.*

- b. \$500 Donation to GTV from State Farm Insurance on behalf of Scott Gross  
*Sel. Adams moved, Sel. Pierce seconded to accept the \$500 Donation from State Farm Insurance and deposit into the GTV Revolving Fund. Passed: 4-0-0.*

- c. Thank you to Evelyn Redmond as published in local newsletter, Greater Bedford Womenade

- d. Road Project Updates were provided on Gorham Pond Road, Black Brook Road Phase 3, Worthley Hill Rd. and Glenridge/Maplewood/Westside.

3. **Public Comment:** John Hinds, 112 Honeysuckle Lane questioned the need for stop signs on Smith Road at Ben Circle, and on Maple Ave. at Smith Road. Board will refer this to Highway Safety Committee for investigation.

4. **Dark Fiber Bid Award recommendation by IT Director Funcke**

IT Director Neil Funcke referenced his memo of 9/8/16 which outlined the results of the RFP process. There were two vendors – Fairpoint and FirstLight – each with multiple options. IT Director recommended FirstLight, Option1 which is a 60 month term at \$66,480 per year, no upfront costs, and eliminates two sites – Stonebridge Country Club which is the location for the repeater and the Tirrell Hill Rd. Fire Station 17. The 2016 budget included this project for part of the year, and a full year is budgeted in 2017.

*Sel. Adams moved, Sel. Pierce seconded to authorize the Town Administrator to sign a contract with FirstLight for Option 1. Passed: 4-0-0.*

5. **2017 Town Budget** (see 2017 Budget and Presentations online)

- a. Overview of 2017 Town Budget by Town Administrator Desruisseaux

The Board of Selectmen directed the Department Heads to present a 2017 budget which is no more than a 10% increase. The 2017 General Fund Budget represents a 9.63% increase or \$1,714,464. The operating expenses are down \$88,248, and CIP is up \$1,802,712. However, if you add Special Articles to the calculation for comparison, the total increase is \$904,369. 2017 estimated revenues are up \$579,960; leaving a net increase of \$324,409.

Assumptions regarding wages, benefits, retirement, insurances, and utilities/commodities were provided.

- b. Public Works 2017 Budget by Public Works Director Jacobs

Director Jacobs provided a list of the 2016 accomplishments, and explained his budget approach. His 2017 budget request (Operating and CIP) is down 3.3% as follows:

|                         |            |  |
|-------------------------|------------|--|
| Cemetery Operations     | +2.0%      |  |
| Public Works Operations | -1.8%      |  |
| Stormwater Operations   | -0.4%      |  |
| Fleet Operations        | -0.3%      |  |
| Solid Waste/Recycling   | -6.2%      |  |
| CIP/Special Art.        | +\$384,598 | (see presentation for list of CIP items) |

- c. Town Hall 2017 Budget by Town Administrator Desruisseaux

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Town Administrator stated that the Town Hall 2017 budget is a decrease of \$13,044 or -.052% as follows:

| <u>OFFICE</u>   | <u>\$ Change</u> | <u>% Change</u> |
|---|------------------|-----------------|
| ADMIN (due to reorg in 2016)  | -\$99,430        | -11.79%         |
| TOWN CLERK  | \$2,044          | 1.06%           |
| ELECTIONS (only 1 election in 2017)   | -\$37,890        | -61.87%         |
| FINANCE (reorg)   | -\$35,973        | -12.66%         |
| TAX COLLECTION  | -\$16,005        | -17.79%         |
| INFO. TECH.   | \$73,471         | 16.72%          |
| REVALUATION   | \$23,041         | 11.62%          |
| PLANNING, ZONING, ECO. DEV. (reorg.)  | \$67,920         | 29.85%          |
| OTHER GEN. GOV'T.   | \$14,700         | 73.50%          |
| BUILDING & HEALTH   | \$1,625          | 1.85%           |
| HUMAN SERVICES  | -\$6,548         | -8.67%          |
| CIP:  |                  |                 |
| \$70,000 Town Hall - upgrade security system, fire alarm and exterior doors |                  |                 |
| \$25,000 Master Plan Update   |                  |                 |

6. **Public Comment:** None

7. **Town Administrator's Report**

a. Selectmen Meeting Schedule

|        |         |           |                          |                    |
|--------|---------|-----------|--------------------------|--------------------|
| Tues.  | 9/13/16 | 7am – 7pm | State Primary Elections  | Bartlett & GHS     |
| Tues.  | 9/13/16 | 7:00 pm   | ZBA                      | Room 106           |
| Weds.  | 9/14/16 | 9:00 am   | Highway Safety Committee | PD                 |
| Weds.  | 9/14/16 | 6:30 pm   | HDC                      | Grasmere Town Hall |
| Thurs. | 9/15/16 | 7:00 pm   | Budget Committee         | Room 106           |

Chairman Georgantas is unable to attend the Budget Committee meeting. Sel. Peirce is 1<sup>st</sup> alternate and will check his schedule. If he is unable to attend, then Vice Chairman Lemay as 2<sup>nd</sup> alternate will attend.

b. Consensus Folder

- Thank you letter to Kimberly Peace
- Event Permits: Crispin's House Crop Walk for Hunger 9/25/16 noon to 2:00 pm; and GMSP – Giant Pumpkin Weekend 10/15 and 10/16
- Discharge of Lien – Map 4, Lot 95
- MS - 1
- Right-to-Inter: Tibbetts, Shirley Hill Cemetery Section 3, Lots 100-107A
- Four contracts to accept Highway Safety Grants

***Sel. Adams moved, Sel. Pierce seconded to approve the Consensus folder. Passed: 4-0-0.***

c. Correspondence

- Letter from David & Eleanor Christie with a request for a stop sign; referred to Highway Safety Committee
- Thank you letter from Connie Rousseau of Davignon Street

d. Eversource Request to move rock at Glen Lake trailer parking area for utility pole work

Eversource needs to work on some utility poles near the Glen Lake Parking Area. In order to access the area with their bucket truck they need to temporarily move a large rock. PW Director has no issue and Eversource will restore the area after they complete the needed repairs. No objections from the Board.

e. Used Vehicles For Sale Notice

Enclosed was a notice of used town vehicles for sale. No objections from the Board.

f. Appointments to Cable Committee: Scott Gross, Barbara Doody, Jason Cote and Michael Przekaza

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*Sel. Adams moved, Sel. Brown seconded to appoint Scott Gross, Barbara Doody, Jason Cote and Michael Przekaza to the Cable Committee. Passed: 4-0-0.*

g. Building Permit on Class VI Road (Map 24, Lot 71A)

Enclosed at Tab 7g was a memo from the Town Planner regarding the issuance of an after the fact Building Permit on Sarette Road for the addition of a second floor and replace siding. Waiver of Municipal Liability form has been recorded at the Registry of Deeds. Planning Board has reviewed and has no comment.

*Sel. Brown moved, Sel. Adams seconded to authorize the "After the Fact Building Permit" contingent on an inspection by the Building Inspector to assure that the addition is not a bedroom as this would impact the septic system design. Passed: 4-0-0.*

h. Deliberative Session

Town Administrator stated that the Goffstown High School is available on Weds. Feb. 8<sup>th</sup> with a snow date of Thursday Feb. 9<sup>th</sup>.

*Sel. Adams moved, Sel. Brown seconded to schedule the Deliberative Session for Weds. Feb. 8<sup>th</sup> with a snow date of Thurs. Feb. 9<sup>th</sup>. Passed: 4-0-0.*

**8. Selectmen Discussion**

a. Committee Meeting Reports:

Sewer Commission 8/25/16, EDC 9/7/16, and Planning Board 9/8/16

Action Items for Town Administrator resulting from committee reports:

- develop a charter for an Ad Hoc Committee to develop an Economic Development Plan;
- determine if the trucking restriction on Goffstown Back Road has been lifted by the City;
- legal opinion regarding workshops being public meetings;
- develop RFP for septic system at Grasmere Town Hall and indicate funding sources;
- schedule the request for an easement over town land from Junior Baseball

b. New Business: Nothing Submitted

c. Old Business: Action Matrix: remove HR Matrix as it is completed and Pinardville 03102 from the matrix as it is ongoing.

**8:00 pm Sel. Brown moved, Sel. Adams seconded to adjourn. Passed: 4-0-0.**