

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Summary of the July 25, 2016 Selectmen Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. **Acceptance/Correction of minutes:** *Vice Chairman Lemay moved, Selectman Pierce seconds to approve the 7/11/16 & 7/21/16 public & non-public minutes. Passed: 5-0-0.*
2. **Announcements:**
 - a. Presentation of Proclamation to Annette "Nettie" Rynerson, owner of Uncanoonuc Mountain Perennials – August 8th proclaimed as Annette "Nettie" Rynerson Day in the Town of Goffstown
 - b. Commendation letter to Goffstown Police & Fire Departments from Trump Campaign
 - c. I-293 Exits 6&7: Open House & Public Officials/Public Information Meeting, August 10th, 6:00 pm at Manchester Community College, Auditorium Room 100
 - d. National Night Out – Block Party is August 2 from 5:00 pm to 8:00 pm in the Shaws Parking Lot. Events include laser tag, tricycle races for adults and children, Bounce Houses and Police Canine demonstrations.

3. **Public Comment:** None

4. **Fire Chief Richard O'Brien re: Station 18 Design**

Chief O'Brien distributed a 6 page handout of the final design of Station 18. When asked where the area will be to house the antique fire trucks, it was indicated on page 2. There was discussion regarding property lines. It was explained that the Town owned three properties in that area. The Board would like to explore the possibility of consolidating all three lots. Deed research is needed to determine if there are any restrictions on the lots.

He stated he provided copies of his Staffing Report to the Town Administrator for the Selectmen. They acknowledged receipt of the study. He indicated if they want a presentation, then he is available on August 8th. Town Administrator stated that he was scheduled for that meeting.

5. **Police Chief Robert Browne – High Safety Committee recommendation re: Davignon Street Light Request**

Chief Browne presented this Highway Safety Committee recommendation to not install a street light at the end of Davignon Street. This was presented on June 27th but a decision was postponed until there was a full Board. The Board discussed the request and referenced the patrol officer's report about the area's crime statistics. Public Works Director had sent an email stating the cost of install is about \$400-\$500, and the electricity costs will be about \$60 per year with the new LED lights. Mr. Richard Lamy spoke again in favor of the street light, and reasserted that this road dead ends into a steep drop off.

Vice Chairman Lemay moved, Selectman Brown seconded to approve a street light request and authorize the Public Works Director to determine which utility pole will be used for the street light. Passed: 5-0-0.

6. **Town Administrator's Report**

- a. Selectmen Meeting Schedule

Thurs. 7/28/16	7:00 pm	Planning Board	Room 106
Weds. 8/3/16	6:30 pm	EDC	Room 106

- b. Consensus Folder

- Employee Status Report: Part-time Solid Waste Attendant
- Event Permit: Foundation for Education Insight – Running Road Race Sun. 8/7/16 7am - 10am
- Discharge of a Lien: Map 37, Lot 17A
- On-call surveying Contracts with KNA and Doucet and to authorize Public Works Director to sign the contracts

Selectman Adams moved, Selectman Brown seconded to approve the Consensus folder. Passed: 5-0-0.

- c. Correspondence:

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Letter from resident requesting credit card use at Town Hall

d. Appointment of Alternate to P&R Commission

Parks & Recreation Commission recommend the appointment of Alexandria Hill as an alternate to the P&R Commission.

Selectman Adams moved, Selectman Brown seconded to appoint Alexandria Hill as an alternate to the Parks and Recreation Commission. Passed: 5-0-0.

e. Authorization to request an extension for MS1 submission from 9/1/16 to 9/15/16

Assessor Scott Bartlett requests authorization to request a MS1 extension from 9/1/16 to 9/15/16 due to this year having a valuation update. It will not delay the setting of the tax rate.

Selectman Pierce moved, Vice Chairman Lemay seconded to authorize the Assessor to request a MS1 deadline extension from Sept. 1st to Sept. 15th. Passed: 5-0-0.

f. Town Hall Foundation Update

We expect the geotechnical report by the end of the month. The corings appear to show good soils. However, the drilling in the corner basement floor revealed a 3" gap under the floor. Plans are underway to dig up the outside rear corner of the building to determine any gap under the footings.

g. Request for authorization of out-of-town overnight travel for annual conference

Police Chief Browne requests authorization for his executive secretary to attend the Police Chief's Secretaries Annual Conference in North Conway in October. This has been budgeted.

Vice Chairman Lemay moved, Selectmen Brown seconded to approve the request for out-of-town overnight conference. Passed: 5-0-0.

h. Recommendation of On-Call Engineering Firms and authorize Public Works

Director to negotiate contracts with them. Town Administrator stated three firms were recommended: CLD Consulting Engineers, McFarland Johnson and Stantec Consulting Services.

Selectman Adams moved, Selectman Brown seconded to authorize the Public Works Director to negotiate contracts with the three engineering firms. Passed: 5-0-0.

7. **Selectmen Discussion**

a. Committee Meeting Reports: EDC (7/13/16); Planning Board (7/14); Library Trustees (7/20) and P&R (7/20) (see minutes)

b. New Business: nothing submitted

c. Old Business: Action Matrix – Selectman Pierce requested that an item be added to the matrix. The Board should discuss the future use of the Mill Street property which the Town decided to keep at the request of PRLAC. Board concurred.

8. **PUBLIC HEARING:**

Vehicle and Traffic Ordinances

- Chairman Georgantas read the legal notice published in the Union Leader on 7/15/16 and posted at Town Hall and on the town's website.
- Chairman opened the Public Hearing at 7:00 am.
There was no public to provide input. Town Administrator pointed out the two new ordinances which are part of this codification includes the three way stop sign at East Dunbarton and Black Brook Roads and the Temporary No Parking Ordinance which would authorize the Police Chief or designee to post no parking areas on a temporary basis as needed. Selectman Adams noted that the reference to the Glen Lake parking fails to list the no parking on both sides of the street from Big Janes Lane to Upton Lane and asked that it be included.
- Chairman closed the Public Hearing at 7:02 am.

9. **Public Comment:** None

7:15 pm Selectman Adams moved, Vice Chairman Lemay seconded to enter non-public session under RSA 91-A:3 II (e) legal claims pending, (a) compensation and (c) adversely effects reputation. Roll call vote passed: 5-0-0.

7:50 pm Selectman Brown moved, Vice Chairman Lemay seconded to exit non-public session. Passed: 5-0-0.

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Vice Chairman Lemay moved, Selectman Brown seconded to seal the non-public minutes. Roll call vote passed: 5-0-0.

Selectman Adams moved, Selectman Brown seconded to accept the MRI Wage and Classification Study as completed fulfilling the contractual obligations. Passed: 5-0-0.

7:54 pm Selectman Adams moved, Selectman Brown seconded to adjourn. Passed: 5-0-0.