

**THIS IS AN UNOFFICIAL SUMMARY OF THE BOARD OF SELECTMEN MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Summary of the Jan. 25, 2016 Selectmen Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. **Acceptance/Correction of minutes:** *Vice Chairman Lemay moved, Sel. Brown seconded to approve the public and non-public minutes of 1/18/16. Passed: 5-0-0.*

2. **Announcements:**

- a. Reminder – Candidate Filing Period is Weds. Jan. 20th – Fri. Jan. 29th at 5:00 pm. Anyone filing on Fri. Jan. 29th must do so in person
- b. Supervisors of Checklist will hold a session on Jan. 30th from 11:00 am – 11:30 am at GHS, Dr. Craig Hieber Auditorium for registering new voters and to make changes in names and/or addresses. ***No party affiliations can be made at this session. This is the final session before the Feb. 9th primary.***
- c. School Deliberative Session is Sat. Jan. 30th at 10:00 AM at GHS, Dr. Craig Hieber Auditorium
- d. Town Deliberative Session is Weds. Feb. 3rd at 7:00 PM at GHS, Dr. Craig Hieber Auditorium
- e. Commendation and thanks to Police and Fire personnel from Dave French for their professional response which saved his life last Saturday.

3. **Public Comment:** None

4. **Oath of Office for Firefighter Andy Morgan**

Chairman Georgantas administered the Oath of Office to Andy Morgan as a full-time firefighter. Chief O'Brien stated that Andy has been a call firefighter with the department and is now in paramedic school, and welcomed him as full-time firefighter. Andy introduced members of his family, and had his girlfriend pin him.

5. **Town Clerk, Moderator, Police & Fire Chiefs, Public Works Director re: internal & external traffic plan for Feb. 9th Primary**

Town Clerk presented a plan developed by her, Deputy Town Clerk, Moderator, department heads and Superintendent of Schools to accommodate what is expected to be a record turnout at the Feb. 9th Primary. Goffstown Truck Center has offered a shuttle van to roam around the High School to bring people to the front entrance. The plan covered expanded ADA parking at the high school, parking restrictions, traffic flow patterns, positioning of CERT members, special detail police, publicity, communications during the day, use of the large gym to accommodate poll watchers, internal flow patterns, etc. Moderator mentioned that the Board may want to consider moving the Nov. elections from Bartlett school to the empty Shaws building if empty.

6. **Public Works Director Adam Jacobs re: Road Plan**

2015 Road Plan – \$1,334,000 (includes encumbrances)

In 2015 they reclaimed 26,300 square yards, which included parts of Paige Hill Rd., New Boston Rd., Glenridge Ave., Hooksett Rd. and Black Brook Rd. They also resurfaced 88,500 square yards (5% of roadways) which included 13 roads. Other notable projects included the widening of Town Hall entrance, cleaning of the Alene detention pond, work on the P&R Fields behind DPW, and removal of the tennis courts at Roy Park. Surplus used to fund \$70,000 for the LED streetlight conversion which will start in 2 weeks. Post construction surveys were very positive.

2016 Road Plan - \$1,035,390 (include encumbrances)

47% in reclamation

28% resurfacing

11% sidewalk

14% other items

Reclamation: Black Brook Rd. from Tirrell Hill to E. Dunbarton; College Rd.; Paige Hill Rd. from Winter Hill to Locust; Worthley Hill Rd. from bottom to Tyler Dr.; Glenridge/Westside/Maplewood neighborhood and Stinson (Phase I – Paige to middle). Discussion ensued about the encumbrances on College Rd. It was decided to postpone discussion until ROW report is received.

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Resurfacing: Final coat on reclaimed roads – Paige Hill Rd., Black Brook Rd. and Hooksett Rd.; Elm St. (Paige Hill to Locust); Center St. (Locust to Roundabout); Rosemont (Mast to Roy) and Snow Rd. (Tibbetts Hill to Black Brook Rd.)

Sidewalks: College Rd (Mast to St. Anselm) and Worthley Hill (bottom to Tyler)

Adam stated that Continental Paving is willing to hold their price for asphalt which has a built-in fuel adjustment.

Vice Chairman Lemay moved, Sel. Brown seconded to continue the asphalt contract with Continental Paving. Passed: 5-0-0.

Adam requested approval of the 10 hour day work schedule with split coverage so that all five weekdays are covered.

Sel. Adams moved, Sel. Gross seconded to approve the summer work schedule as presented. Passed: 5-0-0.

10 Year Road Plan - 75% complete. When completed they plan to hold a stakeholders meeting.

Adam inquired if the Board of Selectmen would want to attend, and if they had a date preference.

Chairman Georgantas directed him to schedule it and let the Board know when it would be held to see who was able to attend. He plans to hold this meeting in late Feb. or early March.

CMAQ – Adam presented the history of this project and projections of future costs to address just the two intersections. He also presented an alternative to reclaim from Church St. on North Mast to Main St. at Mountain Road which be at a lower cost even if the town had to return CMAQ funds for the design of the intersections. While the Board favored the alternative proposal, funding was discussed. Town Administrator would like to see the accounting for the 2013 Article 16 CMAQ project to develop a funding plan for the alternative proposal. Board concurred.

7. Brookfield Investment Group, Inc. re: request to restore lots pursuant to RSA 674:39-aa (Map 4 Lot 20)

Attorney Muller presented the request to unmerge Map 4 Lot 20 with surveyor Michael Dahlberg. His original request was for 3 lots but since speaking with the Assessor he is modifying that request to 2 lots as Tract II was simply a way to access the back lot. Tract I and II will be one lot (44.14 acres) and Track II (9.2 acres) will be one lot. Assessor Scott Bartlett's memo recommending the unmerging of the lot into two lots is in the packet.

Sel. Gross moved, Sel. Adams seconded to approve the modified request to unmerge two lots from Map 4 Lot 20, Tract I and II will be one lot and Track II the second lot. Passed: 5-0-0.

8. Town Administrator's Report

a. Selectmen Meeting Schedule:

Weds. 6:30 pm	EDC	Room 107	Vice Chairman Lemay
Weds. 7:00 pm	Conservation Commission	Room 106	Sel. Adams

b. Consensus Folder:

- Employee Status Report: Promotion
- Get Well Card
- Pole License #10Y for Eversource

Sel. Brown moved, Vice Chairman Lemay seconded to approve the consensus folder. Passed: 5-0-0.

c. Assessor's Recommendations:

- Intents to Cut: Map 7, Lots 91 & 91A and Map 9, Lot 52
- Solar Energy Exemptions: Map 12, Lot 21-2; Map 35, Lot 2 and Map 37, Lot 50

Sel. Brown moved, Vice Chairman Lemay seconded to approve the Assessor's recommendations. Passed: 5-0-0.

d. Conservation Easement:

Vote needed to accept Executory Interest in a Conservation Easement on Map 12, Lot 6-3.

Sel. Adams moved, Sel. Brown seconded to approve the Executory Interest in a Conservation Easement on Map 12, Lot 6-3. Passed: 5-0-0.

e. Draft Script for Town Meeting

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The Board reviewed the script for town meeting. Town Administrator will print out the budgets for the GMSP and Crispin's House to have on hand at the Deliberative Session should there be any questions. Board was comfortable with the information provided.

9. Selectmen Discussion

- a. Committee Reports: Library Trustees; Parks & Rec and Planning Board (see minutes)
- b. New Business: No submissions
- c. Old Business: Action Matrix – remove vote on Conservation Easement

10. Public Comment: None

11. Non-Public Session:

8:12 pm Vice Chairman Lemay moved, Sel. Brown seconded to enter non-public session under RSA 91-A:3 II (b) hiring. Roll call vote passed: 5-0-0.

8:21 pm Sel. Brown moved, Vice Chairman Lemay seconded to exit non-public session. Passed: 5-0-0.

Vice Chairman Lemay moved, Sel. Brown seconded to seal the non-public minutes. Roll call vote passed: 5-0-0.

Sel. Gross moved, Vice Chairman Lemay seconded to make a Conditional Offer of Employment as presented in non-public. Passed: 5-0-0.

Sel. Gross moved, Sel. Adams seconded to authorize the Town Administrator to hire a temporary part-timer as the budget allows for training the new Tax Collector. Passed: 5-0-0.

8:25 pm Sel. Brown moved, Sel. Adams seconded to adjourn. Passed: 5-0-0.