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TOWN OF GOFFSTOWN

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BOARD OF SELECTMEN MEETING

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AUGUST 22, 2016



# Town of Goffstown

## BOARD OF SELECTMEN

16 MAIN STREET  
GOFFSTOWN, NH 03045  
497-8990 x100 • FAX 497-8993

**August 22, 2016**

## **SELECTMEN MEETING AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

- 6:00 pm 1. **Acceptance/Correction of minutes:** 8/8/16 public & non-public minutes
- 6:05 pm 2. **Announcements**
- 6:10 pm 3. **Public Comment**
- 6:15 pm 4. **Frank Biron of Melanson & Heath re: 2015 Audit Presentation**
- 7:00 pm 5. **Oath of Office for Patrolman Richard Rodriques**
- 7:10 pm 6. **Warren Denby, President of Friends of Goffstown Rail Trail re: trail project**
- 7:20 pm 7. **Town Administrator's Report**
- a. Selectmen Meeting Schedule
  - b. Consensus Folder
  - c. Assessor's Recommendations
  - d. Correspondence
  - e. Vote on Vehicle and Traffic Ordinances codification including amendments, repeal of outdated ordinances, and adoption of new ordinances
  - f. Police Dept. Business: Request for authorization to attend CALEA Conference
  - g. DPW Business: Crack sealing bid results and budget recommendation; Street excavation waiver recommendations on Glenridge Ave. for Manchester Water Works, Goffstown Sewer Commission, and Liberty Utilities (if needed); Approval of TAP grant application
  - h. Draft 2017 Budget Development Schedule
- 7:35 pm 8. **Public Comment**
- 7:45 pm 9. **Selectmen Discussion**
- a. Committee Meeting Reports: Sewer Commission (8/9); Conservation Commission (8/10); Planning Board (8/11); P&R (8/17)
  - b. New Business: nothing submitted
  - c. Old Business: Action Matrix
- 8:00 pm 10. **Non-Public Session RSA 91-A:3 II (a) compensation and (e) legal**
- ADJOURN by 10:00 pm

The public is cordially invited to attend.

Except for scheduled public hearings all other times on the agenda are approximate.

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**Any person with a disability who wishes to attend this public meeting and needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (497-8990 x100) at least 72 hours in advance so that arrangements can be made.**

# Town Administrator's Report

## August 22, 2016

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

- 6:00 pm 1. **Acceptance/Correction of minutes:** 8/8/16 public & non-public minutes #1
- 6:05 pm 2. **Announcements:** #2  
 UNH Tech2 Center announces that Mike Kos from DPW has attained Safety Champion level for achieving 20 safety hours in the educational program.
- 6:10 pm 3. **Public Comment**
- 6:15 pm 4. **Frank Biron of Melanson & Heath re: 2015 Audit Presentation**  
*Please bring the audit which was left in your mail baskets last week for early review.*
- 7:00 pm 5. **Oath of Office for Patrolman Richard Rodriques**
- 7:10 pm 6. **Warren Denby, President of Friends of Goffstown Rail Trail re: trail project** #6
- 7:20 pm 7. **Town Administrator's Report**
- a. Selectmen Meeting Schedule
- |                |         |                  |                |             |
|----------------|---------|------------------|----------------|-------------|
| Thurs. 8/25/16 | 6:00 pm | Sewer Commission | Room 106       | Sel. Adams  |
| Weds. 9/7/16   | 6:30 pm | EDC              | Room 106       | Sel. Lemay  |
| Thurs. 9/8/16  | 7:00 pm | Planning Board   | Room 106       | Sel. Pierce |
| Mon. 9/12/16   | 6:00 pm | BOS Meeting      | Room 106       | ALL         |
| Tues. 9/13/16  | 7am-7pm | State Primaries  | Bartlett & GHS |             |
- b. Consensus Folder
- Employee Status Forms: 3 Patrolmen successfully completed their probationary period; Promotions - FF to Fire Lt. and CFF to FF; CFF step increase
  - Appointment Papers for Barbara Griffin to SNHPC and for new Patrolman
  - MS-535 Financial Report of the Town of Goffstown for 2015 Budget Year
  - Event Permits: Cercel National Club Pig Roast & Live Band 9/17/16; St. Anselm College Football Games; Goffstown Volleyball Servers Car Wash Fundraiser at St. Lawrence Church 10/1/16; Wedding Ceremony on Town Common 10/1/16; Uncanoonuc Mountaineers Snowmobile and Mini-Bike Show & Swap Meet 10/22/16 at Cemetery Field
  - Correction on lot consolidation of the three lots for Fire Station
  - Discharge of Lien: Map 19 Lot 34A;
  - On-Call Engineering Contracts with Stantec, McFarland Johnson, and CLD
- Motion needed.**
- c. Assessor's Recommendations
- Current Use Land Use Change Tax Release: Map 8 Lots 30-1 and 30-2
- Motion needed.**
- d. Correspondence #7d
- Letter of Resignation from Conservation Commission by Kimberly Peace
- Motion needed.**
- e. Vote on Vehicle and Traffic Ordinances codification including amendments, repeal of outdated ordinances, and adoption of new ordinances #7e
- The Board held the two required public hearings on these ordinances. There were no public comments at the first public hearing but a recognition by Sel. Adams that the no parking on Elm Street from Upton Lane to Big Jane's Lane was missing in the codification. This was added and reposted before the second public hearing. At the second public hearing Mr. Cadorette requested reconsideration of the no-parking on Elm Street from Upton Lane to Big Jane's Lane so that anglers could access the lake through the Fish and Game property. Also, an email was received in support of the three way stop sign at East Dunbarton and Black Brook Roads. We advertised that the vote would be taken tonight.
- Motion needed.**

# **Town Administrator's Report**

## **August 22, 2016**

- f. Police Business #7f  
Chief Browne requests the Board's approval for Accreditation Manager Michelle Provencher to attend CALEA conference from Nov. 1-6 as budgeted.  
**Motion needed.**
- g. DPW Business #7g  
• crack sealing bid results and budget recommendation  
• street excavation waiver recommendations on Glenridge Ave. for Manchester Water Works, Goffstown Sewer Commission, and Liberty Utilities (if needed)  
• TAP grant application for approval  
**Motions needed.**
- h. Budget Schedule #7h  
Draft schedule for the 2017 budget is at tab 7h.
- 7:35 pm 8. **Public Comment**
- 7:45 pm 9. **Selectmen Discussion**
- a. Committee Meeting Reports: #9a  
• Sewer Commission (8/9)  
• Conservation Commission (8/10)  
• Planning Board (8/11)  
• P&R (8/17)
- b. New Business: nothing submitted
- c. Old Business: Action Matrix #9b
- 8:00 pm 10. **Non-Public Session RSA 91-A:3 II (a) compensation and (e) legal** #10
- ADJOURN by 10:00 pm

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In attendance were Chairman Peter Georgantas, Vice Chairman Mark Lemay, Selectman Collis Adams, Selectman Allen Brown, Selectman David Pierce and Assistant Town Administrator Derek Horne. Also in attendance was Gail Labrecque—Recording Secretary.

**6:00 pm CALL TO ORDER BY CHAIRMAN GEORGANTAS**

The Board said the Pledge of Allegiance.

**ACCEPTANCE/CORRECTION OF MINUTES**

*Vice Chairman Lemay made a motion to approve the public and non-public minutes to the Board of Selectmen's meeting of July 25, 2016. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

**ANNOUNCEMENTS**

Chairman Georgantas said on January 18, 2016 the Board of Selectmen approved a plan for an Eagle Scout project by Hunter Aldenberg of Troop 99. Selectman Pierce and the Friends of the Goffstown Rail Trail gave oversight. It is located at the granite abutment for the former covered railroad bridge over the Piscataquog River which is the western terminus of the Goffstown Rail Trail. The project was authorized as a donation to the Town by Selectmen action on January 18, 2016. Material specifications were reviewed and approved by Director, DPW. The NH Division of Historical Resources found the project acceptable. The metal and wood fencing was purchased from American Fencing, Inc. in Hooksett. The metal fencing was installed by professional mason John Wight (Pinardville) who donated his services. Trail gravel was donated by Mt. Williams, Inc. in Weare. The sections of wood fencing and the gravel trail surface were installed by scouts. On July 25, Selectman Pierce reported to the Troop 99 Eagle Scout review board that Scout Aldenberg completed the project to his satisfaction. Scout Aldenberg spent a total of \$1,890 for materials which was covered by donations to his project. Considering the worth of donated material and services, the project might have cost about \$3,500 had it been accomplished by a town contract. Congratulations to Hunter Aldenberg.

**TOWN ADMINISTRATOR'S REPORT**

**Selectmen Meeting Schedule**

Assistant Town Administrator Horne said the Sewer Commission meets on Tuesday, August 9 at 7:30 pm. The Conservation Commission meets on Wednesday, August 10 at 7 pm. The Planning Board meets on Thursday, August 11 at 7 pm. And Parks & Recreation meets on Wednesday, August 17 at 7 pm. Selectman Adams said he will be at the Sewer Commission meeting and the Conservation Commission meeting, as well as the Parks & Rec meeting the following week. Selectman Pierce said he will attend the Planning Board meeting.

**Consensus Folder**

Assistant Town Administrator Horne said the Employee Status Reports include Step Increases for Call Fire Fighter I, Call Fire Fighter II, Call Fire Fighter/EMT, Call Fire Fighter I/EMT, and 2 Call Fire Fighter II/EMT. Discharges include 1 Call in-Active and 1 AEMT. There is a Discharge of a Lien: Map 37, Lot 17A (resubmitted from a previous meeting with corrected information). There is also an acceptance of a Drainage Easement on Map 35, Lot 49 (135 Elm Street). Chairman Georgantas asked about the step increases or the Call Firefighter. We are

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discussing a reassignment of wages. Assistant Town Administrator Horne said non-union employees are not be affected by this.

***Selectman Brown made a motion to accept the Consensus folder. Selectman Adams seconded the motion. VOTE: 4-1-0. Vice Chairman Lemay voted against. Motion carries.***

**ASSESSOR'S RECOMMENDATIONS**

Assistant Town Administrator Horne said there are recommended Intents to Cut for Map 23, Lot 11 and Map 23, Lot 13.

***Selectman Adams made a motion to approve the Assessor's recommendations. Selectman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

**Correspondence**

**Mill Street Property**

Chairman Georgantas read the letter from Dick Ludders, Chair of Piscataquog River Local Advisory Committee (PRLAC), addressed to the Board of Selectmen. *"It is the understanding of the Piscataquog River Local Advisory Committee (PRLAC) that the Town of Goffstown has decided not to convey the property located on Mill Street (Map 34-124-1) to a third party. Public access to the Piscataquog River is one of the priorities of the PRLAC. The PRLAC would like to thank the Goffstown Select Board and the Town of Goffstown for reconsidering the sale of this property. If at a later date, the Town would like to explore potential public uses of this parcel and/or would like assistance in seeking potential funding sources to support a public use of this parcel, the PRLAC would be more than happy to assist."*

**Taggart Shed at Church Street Fire Station**

Assistant Town Administrator Horne said Eric Fletcher has requested the Town allow him to purchase the Taggart Shed behind Station 18 and allow him to relocate it to his property on 9 Church Street. The Shed was scheduled for demolition as part of the Fire Station Improvement Project. The Board's packet includes the Town's Purchasing Policy, which provides for Disposal of Surplus Property. A map showing where the shed is and where Eric Fletcher's property is was also provided to the Board. Planning & Zoning would require site plan approval for non-residential use. Building size would require a foundation in new location. There is a Relocation agreement in your signature folder.

Chairman Georgantas said his question is timing and the permitting process. How long will it take and it will be in Chief O'Brien's way? Selectman Adams asked where it is in the construction sequencing. Chief O'Brien said in the construction sequence, the plan was to clear that lot next week some time. We could put it off a week. Assistant Town Administrator Derek Horne said the intentions are to raise it up, build a trailer under it, and move it to his property, then seek the needed Planning Board and Building Department approvals. Selectman Adams said if he can't get the permits he would have to demolish it.

Assistant Town Manager Horne said the agreement is written that he has to comply with all building and zoning requirements. If he can't he would tear it down. He's ready to move it this Wednesday or Thursday if approved and weather allows. Chairman Georgantas asked what is accomplished if he moves it and unloads it off his trailer. Selectman Pierce said he would

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oppose this. He finds no structural value in the building. Portions are a hazard the way it's been constructed. He'd rather see it razed and disposed of.

Selectman Adams said structural value is a subjective matter. We have someone who wants to do this and is willing to comply with all the zoning and building regulations. He's willing to do it within a specific time period. We have someone willing to do it, and he's made reasonable argument that it has special meaning. Tearing it down for the sake of tearing it down is spiteful.

Selectman Brown said it is a win situation for us. We'd have to tear it down anyway. He's willing to pick it up and move it across the street. It will cost us nothing. If he can't get it done, the removal is on him. Vice Chairman Lemay said it is time sensitive, but there are a number of cables to move—fire alarm cables and electricity. That takes time to arrange. He'd like to hear from Eric Fletcher to hear about this to know everyone is on the same page. Selectman Adams said that would be handled by the building inspector.

Chairman Georgantas said Eric Fletcher's father was Fire Chief and this has historical value to the family. Personally we ought to extend the opportunity to move the building within a reasonable time and doing it safely. Selectman Brown said the company moving the building is very reputable and you'll never know it has been moved. Selectman Adams said he won't get a certificate of occupancy until it is ready. Assistant Town Administrator Horne said we could meet with him on August 22<sup>nd</sup>. Chief O'Brien said there is time to be had. They are still working to finalize the contract with the builders. For disposal of this shed, it would cost us from \$60-\$70 per ton, and there are about 3 tons there. There would also be 4-5 hours of site work and man-hours. The total could be about \$2,500-\$3,000.

*Selectman Adams made a motion to allow the relocation of the Taggart Shed to the property on 9 Church Street, as requested, as long as he abides by Zoning Ordinances and Building codes, and it's done in a timely manner that works with the Fire Station Improvement Program, with the Town Administrator to work out details. Selectman Brown seconded the motion. VOTE: 3-2-0. Vice Chairman Lemay and Selectman Pierce voted against. Motion carries.*

**PUBLIC COMMENT**—at 6:10 pm: There was no public comment.

**AUTHORIZATION TO REQUEST LOT MERGER--Map 38, Lot 13 and Map 34, Lots 96 and 99**

Assistant Town Administrator Horne said this request is to merge the Fire Station lots. In your packet is a map showing the three lots to be merged and a copy of the deeds. The lot merger and Development Review Application are in the signature folder. Development Review application is scheduled for the Thursday, August 11<sup>th</sup> Planning Board meeting. Selectman Brown asked if we got all the deeds. Chief O'Brien said he, the Town Administrator, and Scott Bartlett (Assessor) were able to get the deeds. The survey should be completed this week. He has about 90% completed already.

*Selectman Adams made a motion to authorize the Chairman to sign the lot merger and Development Review Application. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

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**FIRE CHIEF RICHARD O'BRIEN re: Staffing Report**

Chief O'Brien gave a slide presentation to the Board. He said about two weeks ago he presented a self-assessment of their current situation and staffing. It is a lengthy report with a lot of data in there. With Budget season approaching, he thought it would be best to give an overview of the report and offer comments. The purpose of the assessment is due to an increased demand for services, decreased staff, and increased occurrence of non-response, delayed response, and substandard response. When we have a call come in, we don't have anyone to respond, or there is a substandard response with only 1 or 2 instead of more able to respond. In 2006 the Local Government Center did a study and assessment. We also want to look at our benchmarks. We have a lot of data and are looking at comparisons to like communities, such as labor union contracts and salaries. We look at options to improve our services.

There were 6 core recommendations. We were able to accomplish all but three. We were able to establish a staff recruitment and retention program, to utilize the call force to fill full-time vacancies and to change from only EMS night coverage to Fire/EMS trained night coverage. When we look at benchmarks, we look at NFPA. They give us technical guidance and they are the godfather of fire codes. NIST actually does the studies for us. They are the National Institute of Standards and Technology. They determine what is most efficient. ISO regulates how much we pay for our insurance premiums for property. We were just evaluated by them and we scored 4-4-B. An area that has a poor rating could pay more insurance over the year. The ICMA—the International City/County Management Association—sets standards on fire staffing. OSHA comes down with the fines. NH isn't an OSHA state but the Department of Labor looks to them for public safety and job related hazards.

Chief O'Brien said they looked at towns that have an economic and geographic resemblance, full & part time staffed fire protection services, and fire-based, ALS level ambulance services. He reviewed the current GFD staffing. They have no on duty staff at the Mast Road station from 6 pm to 6 am. Tirrell Hill Road is staffed only by on-call fire fighters. He showed a graph that reflects the number of calls in comparison with the population. As population grows, our demands grow. Our calls are typically EMS and service calls. Thursday seems to be the busiest day of the week. He showed the incident activity over 5 years. We are seeing growing activity on the Goffstown Back Road area. We don't see much activity on Back Mountain area. Time does matter for EMS calls. Time affects mortality rates for anyone with cardiac issues, stroke victims, and sepsis patients.

Regarding fire, flashover can occur within 5 minutes. Our goal is to get there before it occurs. We can most affect the area of dispatch, response to the fire, and setup time to make a difference. We are able to measure our response times by the second. Our busy time is right after lunch. The quietest time is between 1 am and 5 am. From 6 am to 6 pm our response times are the best. Even though we are busy, our response time is within that 4-5 minute range. When staffing went away, response time started creeping up. We averaged 10.5 minutes for response time. Why does the ambulance response time climb if they are on duty? They are covering for all stations. They may be returning from another call. He showed a graph of the hour by hour breakdown of incidents.

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He addressed the community comparison of Fire Department Cost per thousand. We protect everything, whether they pay taxes or not. Our cost per call is in the middle range. Full time staffing, of all communities we are the only who does not provide staffing 24/7. We only offer 6 am to 6 pm. The solution is to get more call-fire fighters. That's always a struggle, and not just for Goffstown. Training and certification demands are one of the reasons, as well as continuing education to maintain those certifications. The pool willing to commit to the requirements are in the 20-43 year old range. We are targeting the younger pool because they want to do this for a career. We're lucky to get 2 or 3 per year to commit to these demands but it doesn't help us get out of this hole. The recommendation was to increase full and part-time staffing to allow for 24-hour staffing coverage, to maintain minimal on-duty staffing levels of 6 FF/EMTs whenever possible, and to apply for the SAFER grant to help fund some of the positions. To make this work for full-time staffing, we would have to hire four full-time FF/AEMTs or FF/Paramedics. Because of the burden to the taxpayers it could cause, we want to phase it in. We want to have four full-time fire fighters by July 2017 and use 6 part-time fire-fighters.

Chairman Georgantas said he'd be increasing his budget by \$1.4 million in 2019. Chief O'Brien said that is without any allocations or budgets that could be adjusted, or grants. The SAFER grant folks went with a 2 year fully funded program with no obligation beyond two years. In 2017 the SAFER grant application period becomes open. We dialed the numbers down to the current pay with health benefits and retirement. By the end of 2018 the minimum desired staffing level will be at 6 for 24/hr per day from 2 fire stations. He's looking for guidance from the Board as we come into Budget season. There were questions about putting it straight into the department budget or on a warrant article.

Chairman Georgantas said we are premature because we've not started our budget process. Chief O'Brien said they have to submit their budget in another week or two. Selectman Pierce asked if they were looking for another SAFER grant. Chief O'Brien said he would like to take advantage of not having the expense for those two years.

Chairman Georgantas said we should make decisions in the budget process. He suggests taking a good look at this and email any questions. He asked about the ISO—Insurance Services Organization. Chief O'Brien said a 4-4-B is a good rating. You want to be as low as you can. We can improve on staffing and call processing. With upgrades in testing and upgrades with the water precinct, we could be close to getting a 3. Selectman Adams said he'd like to see preliminary numbers on the impact to taxpayers. Chairman Georgantas said when you look at the CIP numbers, and you put another \$1.4 million on this. Selectman Adams said it would be important information to have.

### **SELECTMEN DISCUSSION**

#### **Committee Meeting Reports:**

#### **Planning Board—July 28, 2016**

Selectman Pierce said there was a continued review to convert a barn into a 1 bay auto shop. There was an initial attempt to deny the application due to zoning concerns, but it was withdrawn and continued to September 8<sup>th</sup>. The Villa Augustina ball fields were also addressed and continued to a future date.

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**EDC—August 3, 2016**

Chairman Georgantas said they addressed the review of the Master Plan comment and recommendations to the Planning Board. They reviewed it and made recommendations. They had an EDSAT report with a handout checklist. It is for the site plan application process. There is also an application form with an actual process to follow for a conceptual review. They are trying to streamline things so people know what is going on as they walk in the door. They also talked about the open house by DOT at the Manchester Community College on Wednesday August 10<sup>th</sup> at 6 pm, to discuss the improvement of the I-293 Exits 6 and 7. Selectman Pierce said several conceptual designs will be presented. Vice Chairman Lemay said from 6-7 pm will be an open house and the formal meeting starts at 7 pm.

**NEW BUSINESS**

Selectman Adams said the Goffstown Junior Baseball has an application before the Planning Board. There needs to be an easement for them to pass over Town owned land. They are meeting this Thursday to discuss it again. We need to consider it and provide recommendations for the Planning Board to move forward. It will provide safety and more parking for baseball and the Rail Trail.

Vice Chairman Lemay asked who would build the parking lots. Selectman Adams said Goffstown Junior Baseball would build and pay for it. Selectman Pierce said as you drive out of town there is a barren, gravel area before the Rail crossing. Closer to the Village end is an exit. The proposed 24 foot wide road is in the middle of that. Selectman Adams said this Board has to take action at some point. Chairman Georgantas said we should do anything we can do to relieve parking.

Selectman Adams said Crispin's House had a fundraiser, and raised over \$7,000. Parking was a big issue there. Chairman Georgantas asked if it would alleviate the parking issue. Selectman Pierce said they propose to accommodate an additional 95 vehicles to the 25 vehicles they already have space for.

**OLD BUSINESS**

**Action Matrix**

Chairman Georgantas addressed the Action Matrix. Assistant Town Administrator Horne said the HDC hasn't met since July. They won't meet in August. They have made quite a bit of progress. The painter has the first coat on and will be repairing a portion of the cupola. New copper flashing will be installed. The painting and exterior portion funded through CIP is almost complete. We got approval for construction from DES. Cost estimates have been provided but we don't know when it will be done. The plan is good for 4 years. He's working with HDC members on emergency lighting and sprinkler heads. The fire escape is all set.

Chairman Georgantas said we need to take action on the Wage Classification Report. Pinardville and 911 is still ongoing, as is the Planning Board matter with Selectman Adams. Selectman Pierce said regarding the Mill Street property, if that is going to be developed into some sort of public setting, it should be surveyed and properly delineated. That should be the next step.

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**PUBLIC HEARING: Vehicle and Traffic Ordinances**

Chairman Georgantas read the legal notice published in the Union Leader on 7/15/16 and posted at Town Hall and on the town's website: *"In compliance with RSA 41:14-b the Selectmen announce Public Hearings on 7/25/16 and 8/8/16 at 7:00 PM at Town Hall, 16 Main St., Goffstown NH to accept public input on the proposed codification of Vehicle and Traffic ordinances. This codification includes clarifying, amending, rescinding, and adopting new ordinances related to vehicles and traffic. A draft of this codification can be found online at [www.goffstown.com](http://www.goffstown.com) or in the Town Clerk's Office. A vote is scheduled on this ordinance on 8/22/16. Any person with a disability who needs a reasonable accommodation, please call the Town Hall (497-8990 ext. 100) at least 72 hours in advance for arrangements."* We have had our first public hearing on July 25, 2016.

Chairman Georgantas opened the public hearing at 7:02 pm.

Andrew Cadorette, member of the PRLAC and resident of Goffstown, distributed some maps for the Board to review. In the Ordinances, Elm Street has no parking between Upton Road and Big Jane's Lane. There is a parcel owned by Fish and Game in there. The way it's laid out, the access point to that parcel is to the west/northwest corner just below the dam. He asks the Board to think about ways to allow the public to access this spot. With no parking up to Big Jane Lane, there is a steep grade east. At the far end is the sharp corner at Dead Man's Curve. The access has no parking signs that leads you to believe you can't park on this parcel. This is public land for people to use—hunt, fish, trap. It's almost like the access is being blocked. He would like to see it modified or spots designated where you allow people to park there. Anglers don't have boats. They walk in. Now you can only park in spaces that have trailers. Chairman Georgantas clarified this could be changed in the future. He never knew that information.

He read an email from Gerry St. Jean and Anne Marie Campbell St. Jean of 99 Black Brook Road: *"Realizing we missed the July 25th meeting at the town hall regarding a three way stop sign at the intersection of Black Brook Road and East Dunbarton Road. Adam Jacobs informs us that there is another meeting to be held tomorrow evening, August 8th. As we are in Maine for the week we thought it best to send our thoughts to you. We are very supportive of seeing this become a reality as we have personally experienced firsthand and also have witnessed many close calls at this intersection, especially involving vehicles heading toward Manchester on East Dunbarton Road and vehicles turning left onto Black Brook from north-bound East Dunbarton Road. If the opportunity arises, please let our support be known for this project."*

Selectman Adams said relative to no parking on both sides of Elm Street, there are two entrance points on Big Jane's Lane. There is a wide gravel shoulder where people can park and gain access. We need to clarify about it being the westerly entrance. Selectman Pierce said there is a paragraph that deals with traffic control signals. The ones recently installed are on a state highway. Are they included? It is a stop light and the ordinance would have to be enforced. Assistant Town Administrator Horne said Rt. 114 at Danis Park and other intersections on state roads are not there. Chairman Georgantas said he doesn't think the Rail Trail lights are considered in this. We can check on that.

Chairman Georgantas closed the public hearing at 7:10 pm

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**PUBLIC COMMENT—7:15 PM**—there was no public comment.

*7:13 pm Vice Chairman Lemay made a motion to enter into non-public session per RSA 91-A:3 II (b) hiring, (e) legal claims pending, (c) adversely affect reputation and (a) compensation. Selectman Adams seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.*

*7:37 pm Selectman Adams made a motion to exit non-public session. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

*Vice Chairman Lemay made a motion to seal the minutes to the non-public session. Selectman Brown seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.*

*Vice Chairman Lemay made a motion to accept the Fire Chief's recommendation regarding promotion to Lieutenant and the hiring of a full-time firefighter. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

*7:39 pm Selectman Pierce made a motion to adjourn. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

Respectfully submitted,

Gail Labrecque  
Recording Secretary

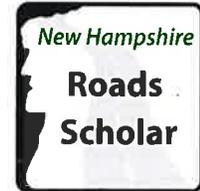
*Subject to approval by the Board of Selectmen.*



Technology Transfer Center  
Kingsbury Hall #W220  
33 Academic Way  
Durham, NH 03824  
V: 603.862.2826 / 800-423-0060 (NH only)  
F: 603.862.0620  
TTY: 7.7.7 (Relay NH)  
www.t2.unh.edu

August 15, 2016

Select Board  
Town of Goffstown  
16 Main Street  
Goffstown, NH 03045



Re: Roads Scholar Program

Dear Sirs and Madams:

It is our pleasure to inform you that Mike Kos has achieved the status of **Safety Champion**. The T<sup>2</sup> Center has created the Roads Scholar Program to recognize various achievement levels in our educational program for people who work in public works.

**Safety Champion** is a side award given once a recipient achieves 20 Safety hours, regardless of what Roads Scholar Level he has reached in the Program.

On behalf of the Technology Transfer Center, I am pleased to notify you of the extra effort and commitment that Mike has demonstrated in order to achieve this status. He deserves to be congratulated for his persistence and drive to maintain a leading edge in the field of local road maintenance and construction.

Sincerely,

  
Amy Begnoche  
LTAP Director

/acb

cc: Mike Kos

*The UNH Technology Transfer Center is sponsored by the Federal Highway Administration and the New Hampshire Department of Transportation. One of the missions of the Technology Transfer Center is to provide educational support for the people who build and maintain the nation's infrastructure*



**REQUEST FOR APPOINTMENT WITH SELECTMEN**

**Date Submitted:** Aug 15th, 2016 **Monday Meeting Requested:** August 22, 2016

**Requester Name:** Warren Denby  
**President, Friends of Goffstown Rail Trail**

**Address:** **Goffstown NH 03045**

**Phone:** **Email:**

**Agenda Item:** **Donation of Rail Trail Improvement under Powerlines near Mast & Greer Road Intersection**

**Brief Summary of Agenda Item:** I seek permission for the Friends of Goffstown Rail Trail to make temporary improvements to 250 feet of the Rail Trail under the power line located near the intersection of Mast and Greer Roads. This section is the one stretch that is not passable by bicycles due to the accumulation sand over the old rail bed. It may be 4 to 5 years before this section is fully improved to town trail specifications due to the limited availability of grants. In the meantime, the FGRT would like to make the stretch minimally passable by laying down a 4-ft wide path of hardpack gravel. As a temporary improvement approach, no drainage swales and no grass shoulders are to be installed – those features must wait for adequate funding to install the 10-ft wide trail. The work will take place from late August to mid-September. Nitpack gravel will be stockpiled at the site prior to spreading and compacting. Labor and equipment will be furnished by FGRT.

This donation is valued at about \$500, which is the purchase price of 12 CuYds of nitpack from Mt Williams.

If the town would be willing to offer some assistance, the delivery of 12 CuYds by DPW trucks would be welcomed as that would eliminate the Mt Williams delivery charge.

What action is requested by the Board of Selectmen on this item? To approve the donation of temporary trail improvements under the powerline near the Mast & Greer Rd intersection.

Who will be speaking on the item? Warren Denby

Speaker's contact information (if different from requester):

How much time will be needed to present? 10 minutes

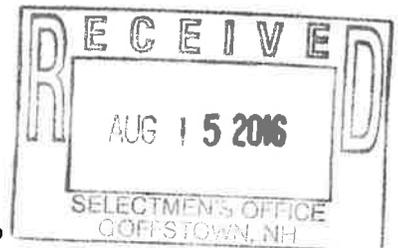
Have additional documents been submitted for this item? XXX Yes \_\_\_ No

If yes, what has been submitted? Location diagram.

Staff: If this is a non-public session, then please indicate category:

Non-Public Session: RSA 91-A:3 II

- (a) personnel (compensation, discipline);
- (b) hiring;
- (c) adversely effect reputation of someone other than a board member;
- (d) land & real estate;
- (e) legal claims pending;
- (f) thwart deliberate acts intended to result in widespread or severe damage to property, injury or loss of life



The deadline for agenda requests is noon on Thursday prior to the Board of Selectmen Meeting. If you have additional background information, please attach to this form. Do not submit this request until all background information is attached.

# Memorandum

**To:** Board of Selectmen

**From:** Adam L. Jacobs, Director of Public Works 

**Date:** August 18<sup>th</sup>, 2016

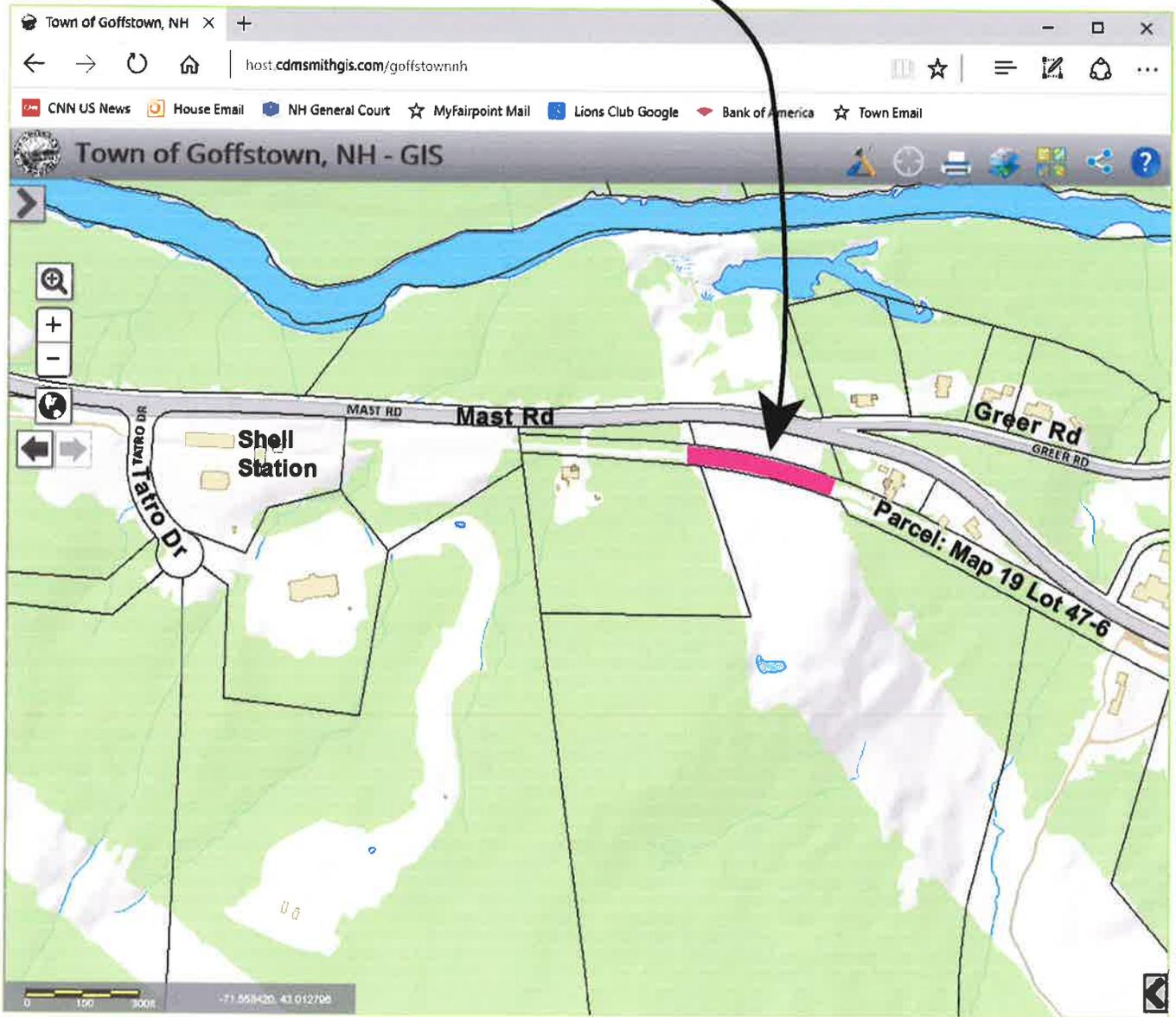
**Re:** FRIENDS OF THE GOFFSTOWN RAIL TRAIL DONATION REQUEST

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The Friends of the Goffstown Rail Trail (FGRT) group has offered a donation of 12 cubic yards of "nitpack" trail surface material to the town in order to improve a 250' section of the trail near Greer Road. All labor and equipment is to be furnished by the FGRT, and I have been asked if DPW can provide a 10-wheel dump truck and driver to pick up the material and dump at the rail trail site. This would reduce the out-of-pocket costs to the FGRT and allow their materials budget to go a little further.

The round trip will require 1 hour of a truck and driver. We would be able to support the request if approved, provided the FGRT can be flexible with delivery day and time. I estimate the internal cost to the town would be roughly \$60, plus 1 man-hour reduction in productivity the day of the delivery.

# Site of trail improvements



7d

**Sue Desruisseaux**

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**From:** Kimberly Peace  
**Sent:** Thursday, August 18, 2016 10:01 AM  
**To:** Jean Walker com; Sue Desruisseaux; Patty Gale  
**Subject:** Resignation from Conservation Commission



Hi-

I am sorry to let you know that I have made the decision to resign from the Conservation Commission. The increasing demands of family, work and taking care of my parents in Ohio are making me re-evaluate my time management, and this is one area I feel can carry on without my involvement.

I have enjoyed being a part of the Conservation Commission and I wish all of you the best of luck in the future.

Thanks- Kimberly Peace

## **201 Vehicles and Traffic**

### **201.1 GENERAL**

- 201.1.1 Enforcement; Failure to comply with lawful order
- 201.1.2 Emergency and experimental regulations
- 201.1.3 General Stopping, standing and parking regulations
- 201.1.4 Signs required
- 201.1.5 Violations and penalties
- 201.1.6 Responsibility of the owner for violations
- 201.1.7 Notice of Violations
- 201.1.8 Plea by Mail

### **201.2 PARKING REGULATIONS**

- 201.2.1 Parallel Parking
- 201.2.2 Parking near Schools
- 201.2.3 Handicapped Parking
- 201.2.4 Parking Prohibited
- 201.2.5 Parking Prohibited during Snow Emergency
- 201.2.6 Time Limited Parking
- 201.2.7 Reserved Parking
- 201.2.8 Removal of abandoned and illegally parked vehicles
- 201.2.9 Glen Lake Waterfront Parking Restrictions
- 201.2.10 Temporary Parking

### **201.3 TRAFFIC REGULATIONS**

- 201.3.1 Stop Sign intersections
- 201.3.2 Traffic Control Signals
- 201.3.3 One Way Streets
- 201.3.4 Turns Prohibited
- 201.3.5 Trucking prohibited on certain Town Roads
- 201.3.6 No Thru Traffic
- 201.3.7 Speed Limits
- 201.3.8 School Zones

## 201.1 GENERAL

### 201.1.1 Enforcement; Failure to comply with lawful order

It shall be unlawful for the driver of any vehicle to disobey the instructions of any official traffic sign or signal placed in accordance with the provisions of this ordinance unless directed by a police officer. *[Adopted 05/16/1935]*

It shall be the duty of the Police Department of this town to enforce the provisions of this ordinance. Officers of the Police Department are hereby authorized to direct all traffic either in person or by means of visible or audible signal in conformance of the provisions of this ordinance, provided that in the event of a fire or other emergency or to expedite traffic or safeguard pedestrians, officers of the Police or Fire Departments, as direct as conditions may require, notwithstanding the provisions of this ordinance. *[Adopted 05/16/1935]*

### 201.1.2 Emergency and experimental regulations

Selectmen of the Town of Goffstown and the Chief of Police are authorized to adopt emergency regulations.

The Selectmen are empowered to make regulations and the Chief of Police is empowered to enforce the regulations necessary to make effecting the provisions of this ordinance and to make and enforce temporary regulations to cover emergencies or special conditions. *[Adopted 05/16/1935]*

### 201.1.3 General Stopping, standing and parking regulations

Except when necessary to avoid conflict with other traffic, or in compliance with the law or the direction of a police officer or official traffic control device, no person shall:

- I. Stop, stand or park a vehicle:
  - a. on the roadway side of any vehicle stopped or parked at the edge or curb of a street *[Adopted 05/16/1935]*
  - b. on a sidewalk
  - c. within an intersection
  - d. on a crosswalk
  - e. along or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic *[Adopted 05-16-1935]*
  - f. upon any bridge or other elevated structure upon a highway
  - g. on any railroad tracks
  - h. at any place where official signs prohibit stopping
- II. Stand or park a vehicle, whether occupied or not, except momentarily to pickup or discharge a passenger or passengers:
  - a. in front of a public or private driveway *[Adopted 05/16/1935]*
  - b. within fifteen (15) feet of a fire hydrant *[Adopted 05/16/1935]*
  - c. within twenty (20) feet of a crosswalk at an intersection
  - d. within thirty (30) feet upon the approach to any flashing signal, stop sign or traffic control signal located at the right of the roadway
  - e. within twenty (20) feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within seventy-five (75) feet of said entrance (when properly signposted).
  - f. At any place where official signs prohibit parking

- III. Park a vehicle, whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers:
  - a. within fifty (5) feet of the nearest railroad crossing
  - b. at any place where official signs prohibit parking

#### **201.1.4 Signs required**

No provisions of this ordinance for which signs are required shall be enforced against an alleged violator if, at the time and place of the alleged violation, the sign herein required is not in proper position and sufficiently legible to be seen by an ordinarily observant person. Whenever a particular section does not state that signs are required, such section shall be effective without signs being erected to give notice thereof. *[Adopted 05-16-1935]*

#### **201.1.5 Violations and penalties**

Any such owner or operator of a vehicle who violates the provisions of this Article which governs the stopping, standing and parking of motor vehicles shall be guilty of a violation, and upon conviction thereof, shall be liable to a fine in an amount not to exceed the maximum penalty provided by law (\$1,000).

#### **201.1.6 Responsibility of the owner for violation**

If any vehicle is found upon any street or highway in violation of any provisions of this Article regulating the stopping, standing or parking of vehicles and the identity of the driver cannot be determined, the owner, or person whose name such vehicle is registered, shall be held prima facie responsible for such violation.

#### **201.1.7 Notice of violation**

A police officer observing a violation of any of the provisions of this Article shall attach to the vehicle a notice to the operator or owner that the vehicle has been parked in violation of this Article and instructing the operator or owner to report at police headquarters. This notice shall contain:

- I. The location where the vehicle is parked.
- II. The state registration number of such vehicle
- III. The time at which such vehicle is parked in violation of any of the provisions of this Article.
- IV. Any other facts, acknowledge of which is necessary to a thorough understanding of the circumstances attending such violation.

#### **201.1.8 Plea By Mail**

Allows for the administrative enforcement of violations of any municipal code, ordinance, bylaw or regulation and for the collection of penalties, to be used prior to the service of a formal summons and complaint. System provides opportunities for persons who do not wish to contest violations to pay such penalties by mail. *(adopted at March 2011 Town Meeting)*

## 201.2 PARKING REGULATIONS

### 201.2.1 Parallel Parking.

The Board of Selectmen shall determine upon what streets parallel parking shall be permitted and shall mark or sign such streets. Parallel parking shall not be permitted at any place where the parked vehicle would conflict with the flow of traffic.

Be it enacted by the Board of Selectmen that there shall be parallel parking permitted in designated area where parked vehicles would not conflict with the flow of traffic. The following area(s) are designated as parallel parking areas:

STREET NAME	SIDE	ADOPTED	LOCATION
Church St.	S	06/17/1974	From Congregational Church parking lot to the Goffstown Fire Department shall be parallel parking. <i>(adopted June 17, 1974)</i>

### 201.2.2 Parking near schools

No person shall park adjacent to any school property when such parking would interfere with traffic or create a hazardous situation.

When official signs are erected indicating no parking on either side of the street adjacent to any school property as authorized herein, no person shall park a vehicle in any such designated place.

### 201.2.3 Accessible Parking

The Board of Selectmen is hereby authorized to designate and mark by proper signs parking for disabled persons and persons picking up and discharging disabled persons only. It shall be unlawful for any person to park in areas so designated.

### 201.2.4 Parking Prohibited

When signs are erected giving notice thereof, it shall be a violation of this Article to park upon the following streets or parts of said streets:

STREET NAME	SIDE	ADOPTED	LOCATION
Carr Court	W	07/17/1973	Common located at Carr Court, directly opposite the structures known as Maple's Apartments <u>at 58 Main Street</u>
College Rd.	W	01/09/1967	College Rd., 300 feet north of St. Anselm Dr. to the intersection of St. Anselm Dr. and College Rd.
<del>Depot St.</del>	<del>Both</del>	<del>11/17/1980</del>	<del>From 29 Depot St. to the Highway Department sand pile</del>
Depot St.	S	03/08/1982	Approximately 100 feet <u>No Parking Signs appear on 2 utility posts (PSNH63/9/NET&amp;TCo 9 and NET&amp;TCo 8)</u>
Eden St.	S	01/06/1986	From Mast Rd. to Rochambault.
Elm St.	N	03/24/1975	Near the intersection of Spring St., 30 feet from Temple Court.

Elm St.	Both	05/19/1986	North side of Elm St. beginning at the intersection of Main St. running easterly for a distance of 1235 feet to just after the intersection of Cottage St.
Elm St.	Both	11/19/1990	Beginning at the intersection of Main St. to just after Cottage St. involving a distance of 1,235 feet.
<del>Elm Street</del>	<del>Both</del>		<del>From Upton Lane to Big Jane's Lane</del>
Factory St.	S	11/29/1976	From Main St. to the Rail Road Tracks.
Goffstown Back Rd.	Both	07/29/1978	Between the <del>Miles residence 89 Cenetr St.</del> and the <del>Garfield residence 81 Goffstown Back Rd.</del>
Goffstown Back Rd.	Both	08/06/1982	Between the entrance to <del>Medford Farms MedVil Cooperative 161 Goffstown Back Rd.</del> and the Goffstown/Manchester town line.
Greer Rd.	Both	06/18/1984	From the intersection of Henry Bridge Rd. to the intersection of New Rd.
Henry Bridge Rd.		05/08/1967	From Center St. to <del>end of sidewalk. Greer Road.</del>
Henry Bridge Rd. N		05/27/1984	From the intersection of Mast Rd. to the <del>Horne residence 40 Henry Bridge Rd.</del>
High St.	W	07/22/1985	For a distance of 1,150 feet from the Main St. intersection.
Kendall Hadley Row S		08/10/1992	In front of the <del>First NH-US Post Office/</del> Bank complex on the south side of Church St., running between Kendall Hadley Row and the Bank entrance.
Main St.	E	11/19/1990	Along side of the Town Common involving a distance of 40 feet from the intersection of Elm St. <i>(This area now has parking. Will change slightly in 2017 in CMAQ area as well)</i>
<del>Maple Ave.</del>		<del>09/11/1970</del>	<del>No parking on Maple Ave.</del>
Maple Ave.	NE, N	05/05/2008	Northeast side of Maple Ave. from the intersection of Elm St. to the exit from traffic from Maple Ave. School, 250 feet in a northerly direction, during school hours. Northeast side of Maple Ave. from the Northerly most entrance of Maple Ave. School in a northerly direction for 250 feet during school hours. From the northerly most entrance of Maple Ave. School on the southwest side of the Roadway to the intersection of Elm St. during school hours. Live parking allowed on the southwest of Maple Ave. School form the northerly most entrance of the school for 300 feet back towards Smith Rd. in a northerly direction. <i><u>"Where posted signs prohibit parking ***This ordinance will likely have a re-write proposal after the September 2016 HSC meeting***"</u></i>
Martel Lane	N	07/17/1973	From the Main St. intersection for a distance of 110 feet.
Mast Rd.	NE	04/19/1971	From the intersection of Libby St. to Crickett Lane and Mast Rd.
Mast Rd./	W, E	11/14/1977	West side of Mast Rd. from King St. to Henriette

Pinard St.			St.; East side of Mast Rd. from Henriette St. to King St.; and North side of Pinard St. from the driveway of 8 Pinard St. to Mast Rd.
Mast Rd.		12/27/1982	In front of Bartlett School between the two entrances.
Mast Rd.	N	05/22/1997	Mast Rd. along the length of the frontage of 765 Mast Rd..
Mast Rd.		06/30/1977	From Theophile St. westerly to Desaulnier St.
Mountain Base Rd.	S	04/28/1985	Near the Public Beach. <u>*The sign says parking permitted in designated areas only*</u>
Mountain Rd.	W	11/18/2013	From South Mast St. to Knollcrest Rd.
North Mast St.	W	10/20/1970	For 100 feet starting at corner of North Mast and Main St.
Prospect St.	W	05/21/12	West side of Prospect St. Supercedes all previous parking ordinances for Prospect St.
Roosevelt St.	E	3/24/1975	Twenty feet from intersection of Mast Rd.
<del>Rundlett Hill Rd.</del>		<del>9/20/1976</del>	<del>From Bedford town line to St. Anselm Dr. (This road was discontinued at the 1982 Town Meeting, ordinance needs to be revoked)</del>
Rockland Ave.	NE	04/19/1971	From the intersection of Elmwood Ave. and Rockland Ave. to the intersection of Mast Rd. and Rockland Ave.
St. Anselm Dr.	S/Both	01/09/1984	Southerly side of St. Anselm Dr. from Rockland Ave. to College Rd. Both sides of St. Anselm Dr. from College Rd. to the public service sub-station.
<del>Smith Rd.</del>		<del>12/08/1997</del>	<del>Cul-de-sac at the end of Smith Rd. (Cul-de-sac no longer exists, ordinance needs to be revoked.)</del>
South Mast St.	Both	05/22/1997	From Prospect St. to Mountain Rd.
Worthley Hill Rd.		10/07/1996	Turnaround

### 201.2.5 Parking Prohibited during Snow Emergency

No Parking on Streets or Public Ways within the Town of Goffstown from 2:00 am through 5:00 am during snow removal periods, these periods to run from November 15 through April 15 of each year. [Adopted 8/31/2015]

### 201.2.6 Time Limited Parking

Imposing a time limit on parking shall not relieve any person from the duty to observe other and more restricted provisions prohibiting or limiting the stopping, standing or parking of vehicle in specified places or at specified times.

It shall be a violation of this Article to park upon the following streets or parts of streets for a period in excess of the indicated time.

STREET NAME	SIDE	ADOPTION	LOCATION
Goffstown High School		05/02/2005	Within ½ mile radius of Goffstown Area High School during school hours (7:00 am – 3:00 pm).
Elm St.	Both	05/19/1986	South side of Elm St. beginning 135 feet from the intersection of Main St.,

Higgins St.	Even	06/29/2015	running easterly for 1,100 feet to just after the intersection of Cottage St. between the hours of 7:00 am to 9:00 am, and between the hours of 2:00 pm and 4:00 pm.
Main St.		03/24/1986	From Cross St. to Bartlett Elementary School when school is in session (7:00 am – 3:30 pm). 2 hour parking allowed on Main St. from Factory St. to High St. between the hours of 8:00am – 7:00 pm.
Monument Parking Lot		08/28/1995	This parking lot is off of Martel Lane and is limited to two (2) hour parking between the hours of 8:00 am and 7:00 pm.

<del>Shirley Park Rd. &amp; Shirley Ave.:</del>		<del>10/07/1996</del>	<del>From 7:00 am to 9:00 am Monday through Friday, Holidays excepted. (Rescind as the ½ mile radius ordinance from GHS covers this area.)</del>
<del>Stacey Lane</del>		<del>06/10/1996</del>	<del>From 8:00 am – 4:30 pm Monday through Friday, Holidays excepted. (Rescind as the ½ mile radius ordinance from GHS covers this area.)</del>
<del>Worthley Hill Rd.</del>	<del>Both</del>	<del>12/22/2003</del>	<del>From the intersection of Wallace Rd. to Merrill Rd. during school hours (7:00 am – 3:00 pm). (Rescind as the ½ mile radius ordinance from GHS covers this area.)</del>

**~~201.2.7 Reserved Parking.~~**

~~Parking shall be prohibited in areas designates as reserved parking. Signs shall be posted in such areas. Designated areas shall include the following:~~

<del>STREET NAME</del>	<del>SIDE</del>	<del>ADOPTION</del>	<del>LOCATION</del>
<del>Church St.</del>		<del>02/16/1981</del>	<del>Reserved parking on Church St. in front of Stark Hall from 11:00 am – 1:30 pm Monday through Friday. (Rescind as this was for the Nutrition Program which is no longer at this location.)</del>

**201.2.8 Removal of abandoned and illegally parked vehicles**

The Police Department is authorized to move and tow away or have removed and towed away by commercial towing service any abandoned vehicle illegally parked in a place where it creates or constitutes a traffic hazard, blocks the use of a fire hydrant or obstructs or may obstruct snow removal operations or the movement of any emergency vehicle. Vehicles towed for illegal parking shall be stored in a safe place and shall be restored to the owner or operator upon payment of all fees for towing and storage.

### 201.2.9 Glen Lake Waterfront Parking Restrictions

In accordance with the Glen Lake Waterfront Ordinance, designated roadside parking is for residents only which is indicated by a Transfer Station sticker on the windshield. The parking lot across the street from Glen Lake Waterfront is restricted to vehicles with boat trailers only and can be used by residents and non-residents. Please reference the Glen Lake Waterfront Ordinance.

### 201.2.10 Temporary No Parking

Board of Selectmen hereby authorize the Chief of Police, or his designee, at his discretion, to designate specific roadways or sections/sides of roadways in the Town of Goffstown to be temporarily designated as “Restricted Parking Per Order of Police Chief” where parking shall be prohibited in the areas posted as such for the time period of the parking restriction.

## 201.3 TRAFFIC REGULATIONS

### 201.3.1 Stop Intersections.

The following described intersections are hereby designated as stop intersections at which vehicles approaching such intersections shall come to a full stop before entering such intersections, and stop signs shall be installed as follows:

STREET NAME	INTERSECTING STREET	ADOPTED
Acorn Drive	Tibbetts Hill Road	
Addison Road	Kennedy Hill Road (East)	
Addison Road	Kennedy Hill Road (West)	
Addison Road	Shirley Hill Road	
Addison Road	Wallace Road	08/09/1982
Amoskeag Drive	Monarch Avenue	
Amoskeag Drive	Mo-Sett Avenue	
Arrowhead Drive	Riverview Park	
August Circle	Pasture Lane	
Autumn Street	North Mast Road	
Back Mountain Road	Shirley Hill Road	
Barnard Lane	South Mast Street	
Bell Road	New Boston Road	
Ben Circle	Smith Road	
*Big Jane’s Lane (East)	Elm Street	
*Big Jane’s Lane (West)	Elm Street	
Black Brook Road	East Dunbarton Road	
Black Brook Road	Hoyt Road (North)	
Black Brook Road	Hoyt Road (South)	
Black Brook Road	Tirrell Hill Road (North)	
Black Brook Road	Tirrell Hill Road (South)	
Blue Jay Lane	South Mast Street	
Bog Road	Pleasant Street	
Brien Road	Shirley Hill Road	
*Carr Court	Main Street (North)	
*Carr Court	Main Street (South)	
Catamount Road	Goffstown Back Road	
Catamount Road	Miles Avenue	

Center Street	Juniper Drive	
Center Street	Tibbetts Hill Road	
Center Street	Tirrell Hill Road	
Church Street	Main Street	
Church Street	North Mast Road	
Cinnamon Drive	Black Brook Road	
*Clinton Street	Church Street	
*Clinton Street	North Mast Road	
College Road	Mast Road	
College Road	St. Anselm Drive	09/26/1977
Cottage Street	Elm Street	
Crestwood Lane	Wallace Road	11/13/1979
Cross Street	Louis Street	
Cross Street	Rochambeau Street	
*Cushing Road	New Boston Road	
Daniel Plummer Road	St. Anselm Drive (North)	
Daniel Plummer Road	St. Anselm Drive (South)	
Davignon Street	Pinard Street	11/28/1967
Davignon Street	Roosevelt Street (North)	11/28/1967
Davignon Street	Roosevelt Street (South)	
*Depot Street	Main Street	
Desaulnier Street	College Road	
Desaulnier Street	Mast Road	
Diamond Lane	Goffstown Back Road	11/13/1979
Durango Drive	Miles Avenue	
Eagle's Nest Road	Shirley Hill Road	11/13/1979
*East Dunbarton Road	Black Brook Road (North)	
*East Dunbarton Road	Black Brook Road (South)	
East Union Street	Main Street	
East Union Street	South Mast Street	
Eden Street	Mast Road	
Eden Street	Warren Avenue (North)	
Eden Street	Warren Avenue (South)	
Elm Street	Main Street	
Elva Drive	Tirrell Hill Road	
*Factory Street	Main Street	
Fairview Street	Mast Road (North)	05/16/1969
Fairview Street	Mast Road (South)	
Fernwood Circle	Magnolia Drive	
Ferson Road	Worthley Hill Road	
Fieldstone Drive	Montelona Road	
First Avenue	Autumn Street	
First Avenue	Summer Street	
*Flanders Court	Main Street	
Gagnon Way	Elm Street	
*Glenwood Drive	Elm Street	
Goffstown High School	Wallace Road (South Exit)	09/09/1970
<del>Goffstown Plaza</del>	<del>Mast Road</del>	<del>07/19/1976-Rescind/signal now</del>
Goffstown Back Road	Catamount Road	

Goffstown Back Road	Diamond Lane	
Goffstown Back Road	Jason Drive	
Gold Finch Road	Addison Road	11/13/1979
Gorham Pond Road	Parker Station	
Grady Hill Road	East Dunbarton Road	
Grady Hill Road	Montelona Road	
Greer Road	Henry Bridge Road	
*Greer Road	South Mast Street	
Haig Street	Mast Road	05/16/1969
Heald Street	St. Anselm Drive	
Heald Street	Warren Avenue	
Heather Hill Lane	Winter Street	
Hemlock Drive	Maple Avenue	
Henriette Street	Mast Road	
<del>Nurses Swimming Hole</del>	<del>Henry Bridge Road</del>	<del>09/21/1981</del> <del>Rescind/private</del>
<del>Henry Bridge Road</del>	<del>Center Street (North)</del>	<del>03/24/1975</del> <del>Rescind/roundabout</del>
<del>Henry Bridge Road</del>	<del>Center Street (West)</del>	<del>04/29/1974</del> <del>Rescind/roundabout</del>
Hermsdorf Avenue	New Boston Road	11/27/1972
Higgins Street	New Boston Road	
High Street	Main Street	
Holly Street	Heald Street	
Hooksett Road	East Dunbarton Road	
Hoyt Road	Black Brook Road	
Hoyt Road	Tibbetts Hill Road	
Ivy Street	Heald Street	
Jasmine Lane	Heather Hill Lane (North)	
Jasmine Lane	Healthier Hill Lane (South)	
Jason Drive	East Dunbarton Road	11/13/1979
Jenny Lane	East Dunbarton Road	
Jenny Lane	Lisa Drive	
<del>Joffre Street</del>	<del>Mast Road</del>	<del>05/16/1969</del> <del>Rescind/signal now</del>
Juniper Drive	Center Street	
*Katherine Street	Mast Road	
Keegan Drive	Van Buren Circle	
Keegan Drive	Walnut Hill Road	
Kendall Hadley Row	Depot Street	
Kennedy Hill Road	Addison Road	
Kennedy Hill Road	Shirley Hill Road	
<del>St. Anselm Drive</del>	<del>Kimball Road</del>	<del>09/15/1975</del> <del>Rescind, private proerty</del>
*Lakeview Lane	Elm Street	
Lamson Avenue	Worthley Hill Road	
Lamy Drive	Daniel Plummer Road	
*Langan Way	Goffstown Back Road	
Larch Street	Mast Road (North)	
Larch Street	Mast Road (South)	
Laurel Street	Health Street	08/30/1982
Lauren Lane	Tibbetts Hill Road	
Laurier Street	Roosevelt (North)	
Laurier Street	Roosevelt (South)	

Leach Hill Road	Lesnyk Road	
Lesnyk Road	Bog Road	
Lesnyk Road	Mountain Road	05/10/1982
Libbey Street	Mast Road	05/16/1969
Lindsey Way	East Dunbarton Road	
Lisa Drive	East Dunbarton Road	
Locust Hill Road	Elm Street	
Longbrook Road	Addison Road	
Louis Street	Cross Street (North)	
Louis Street	Cross Street (South)	
Lynchville Park Road	Mast Road	
Magnolia Drive	Magnolia Drive (East)	
Magnolia Drive	Shirley Hill Road	
Main Street/114	Autumn	
Maple Avenue	Elm Street	
Maple Avenue	Heather Hill Road	
Maple Avenue	Smith Road (East)	05/05/2008
Maple Avenue	Smith Road (West)	05/05/2008
*Marion Street	Mast Road	
Mast Road/114	Barnard Lane	
Mast Road/114	Blue Jay Lane	
Mast Road/114A	Lynchville Park	
*McGuigan Street	Mast Road	
Meadow Lane	Mast Road	
Merrill Road	Worthley Hill Road	
<del>Mill Road</del>	<del>Henry Bridge Road</del>	<del>05/15/1967</del> <u>Rescind, private property</u>
*Mill Street	Main Street	
Monarch Avenue	Lindsey Way	
Monarch Avenue	Monarch (East)	
Monarch Avenue	Monarch (North)	
Monarch Avenue	Monarch (South)	
Montelona Road	East Dunbarton Road	08/15/1983
Mooseclub Park Drive	Mast Road	
Moreau Street	Mast Road (North)	
Moreau Street	Mast Road (South)	
Mp-Sett Avenue	Miles Avenue	
Mo-Sett Avenue	Tirrell Hill Road	
Mountain Base Road	Wallace Road	
*Mountain Road	South Mast Street	
New Road	Henry Bridge Road	
Normand Road	South Mast Street	
Normand Road	Wallace Road	5/14/1979
Orchard Street	Mast Road	
Paige Hill Road	Elm Street	
Paige Hill Road	Locust Hill Road	
Paige Hill Road	Pattee Hill Road	
Park Lane	South Mast Road	
Parker Road	North Mast Road	
Parker Station Road	North Mast Road	

Parsons Drive	North Mast Road	
Pasture Drive	Tibbetts Hill Road	
Peppermint Street	Peppermint Street (Northeast)	
Peppermint Street	Sage Court	
Peppermint Street	Thyme Way (Southwest)	
Pershing Street	Mast Road	
Petaim Street	Mast Road	
Pine Hill Avenue	Eden Street (East)	
Pine Hill Avenue	Eden Street (West)	
Pine Hill Avenue	Heald Street	
Pineridge Street	South Mast Street	
Pleasant Street	Main Street	09/13/1976
Plummer Street	Mast Road (North)	
Plummer Street	Mast Road (South)	
Pollard Road	Black Brook Road	
Pollard Road	East Dunbarton Road	
Portage Road	Black Brook	
Preston Street	Mast Road	
Prospect Street	South Mast Street	
Reed Street	Mill Street	
Rochambeau Street	Mast Road	
Rockland Avenue	Mast Road	
Roosevelt Street	Davignon Street (East)	
Roosevelt Street	Davignon Street (West)	
Roosevelt Street	Edmond Street (East)	
Roosevelt Street	Edmond Street (West)	
Roosevelt Street	Mast Road	
Roy Street	College Road	
Roy Street	Mast Road	
Route 13/New Boston	Bog Road	
*Sarette Road	Goffstown Back Road	
*School Street	Main Street	
Shirley Hill Road	Wallace Road	05/14/1979
Shirley Park Road	South Mast Street (East)	
Shirley Park Road	South Mast Street (West)	
Smith Road	Ben Circle (East)	
Smith Road	Ben Circle (West)	
Smith Road	Maple Avenue	
Smith Road	Pattee Hill Road	
Snook Road	Gorham Pond Road	
Snook Road	Pattee Hill Road	
Snow Road	Black Brook Road (North)	04/14/1980
Snow Road	Black Brook Road (South)	
Snow Road	Tibbetts Hill Road	
*Spring Street	Elm Street	
St. Anselm Drive	Rockland Avenue	10/15/1984
<del>St. Anselm Drive</del>	<del>Kimball Road</del>	<del>09/15/1975</del> <u>Rescind, private property</u>
Stacey Lane	Wallace Road	
Stinson Road	Paige Hill Road	

Stinson Road	Pattee Hill Road	
Summer Street	North Mast Road	
Sunbeam Place	Tirrell Hill Road	
Tanager Road	Addison Road	11/13/1979
Tanager Road	Shirley Hill Road	11/13/1979
Tatro Drive	Mast Road	
*Temple Court	Elm Street	
Tenney Road	Snook Road	
*Terrace Lane	Mast Road	
Theophile Street	Mast Road	
Thyme Way	Peppermint Street	
Thyme Way	Tirrell Hill Road	
Tibbetts Hill Road	Black Brook Road	
Tibbetts Hill Road	Elm Street	
Tipping Rock Road	Back Mountain Road	
Tirrell Hill Road	Black Brook Road (North)	
Tirrell Hill Road	Black Brook Road (South)	
Tirrell Hill Road	Goffstown Back Road	11/27/1972
Tirrell Hill Road	Montelona Road	
Upton Lane	Elm Street	08/15/1967
Van Buren Circle	Shirley Hill Road	
Van Buren Circle	Van Buren Circle (Southwest)	
Wallace Road	Shirley Hill Road (North)	
Wallace Road	Shirley Hill Road (South)	
Walnut Hill Road	Shirley Hill Road	
West Union Street	Main Street	
West Union Street	Pleasant Street	
*Westwood Drive	New Boston Road	
Whipple Lane	High Street	
*White Street	Church Street	
*White Street	North Mast Road	
Winter Hill Road	Paige Hill Road	11/13/1979
Winter Street	First Avenue	
Worthley Hill Road	Lamson Avenue	
Worthley Hill Road	Wallace Road	

### **201.3.2 Traffic Control Signals.**

The Selectmen shall determine and designate the character or type of all official traffic signs and signals. Subject to this selection the Selectmen are hereby authorized, and as to those signs and signals require hereunder, it shall be their duty to place and maintain or cause to be placed and maintained all official traffic signs and signals. All signs and signals require hereunder for a particular purpose shall so far as practicable be uniform as to type and location throughout the Town of Goffstown. *[Adopted 05/16/1935].*

Traffic Control Signals shall be installed and operated at the following described intersections:

STREET NAMES		ADOPTED
Mast Rd.	Pinard St.	05/16/1935
Mast Rd.	Goffstown Plaza Entrance	10/21/1974 & 10/16/1074
Mast Rd.	Daniel Plummer Rd.	
Mast Rd.	<del>Shop-n-Save/Libby St</del> Hannaford Plaza, 605 Mast Rd	
<u>Mast Rd.</u>	<u>Rite Aid Plaza/Joffre St</u>	
<del>St. Anselm Dr.</del>	<del>Rt. NH 114 North</del> Rescind, state owned	
<del>Rt. NH 114 North</del>	<del>Rt. NH 114 South</del> Rescind, state owned	

### 201.3.3 One-way Streets.

The following described streets or parts of streets are hereby designated as one-way streets, and vehicles travelling on them shall proceed only in the direction indicated:

STREET NAME	DIRECTION OF TRAVEL	ADOPTED	LOCATION
<u>Parker-Reed St.</u>	South	12/19/1966	Elm to Mill ( <u>Formerly Parker St</u> )
Cottage St.	North	12/19/1966	Mill to Elm
Eden St.	North	09/03/1974	Mast to Rochambeau
<u>Laurier St.</u>	North		<u>Pinard to Roosevelt</u>

### 201.3.4 Turns Prohibited.

STREET NAME	ADOPTED	LOCATION
Maple Ave.	12/8/2008	No Right from Maple Avenue into the northern most entrance to school property during school hours 7:30 am – 3:30 pm.
Greer Rd.	04/15/1996	Entrance from Mast Rd. prohibited; left turn from Greer Rd. to Mast Rd. prohibited.
<u>West Union St.</u>		<u>No left turn from West Union St. onto Main St.</u>
<u>Davignon St.</u>		<u>No left turn from Davignon St. onto Pinard St.</u>
<u>Shirley Park Rd.</u>		<u>No left turn from Shirley Park Rd. onto South Mast St.</u>

### 201.3.5 Trucking Prohibitions.

STREET NAME	ADOPTED	LOCATION
Parker Station Rd.	05/10/2004	From New Boston Town Line to Route 114 intersection
Gorham Pond Rd.		<u>From Paker Station to Dunbarton town line</u>
Smith Rd.		<u>From Maple Ave. to High St.</u>
Summer St.		<u>From No. Mast Rd. to High St.</u>
Wallace Rd.	02/13/1995	From Mast Rd. south to Bedford town line
Bog Rd.		<u>From Pleasant St. to New Boston Rd.</u>

### 201.3.6 No Thru Traffic

<u>STREET NAME</u>	<u>ADOPTED</u>	<u>LOCATION</u>
<u>Worthley Hill Rd.</u>		<u>Worthley Hill Rd above Merrill.</u>

School St.

School St. at Main St.

West Union St.

West Union St. at Pleasant St.

Park Ln.

Park Ln. at South Mast St.

### **201.3.7 Speed Limits.**

Vehicles are prohibited to drive in excess if posted speeds in designated zone areas. The following zones shall be enforced:

STREET NAME	ADOPTED	SPEED LIMIT
East Union St.	04/11/2016	20 mph
Cinnamon Drive	12/08/2008	25 mph
Ginger Drive	12/08/2008	25 mph
Coriander Way	12/08/2008	25 mph
Peppermint Drive	12/08/2008	25 mph
Sage Court	12/08/2008	25 mph
Thyme Way	12/08/2008	25 mph
Merrill Road	08/10/2009	25 mph
Daniel Plummer Rd.	01/20/1986	30 mph
Tibbetts Hill Rd.	08/10/1987	30 mph
Riverview Park Rd.	07/08/1985	20 mph

### **201.3.8 School Zones**

Maple Ave School Zone: Elm Street from PSNH Substation to 3 Elm St.

Bartlett School Zone: Mast Road from intersection of Roosevelt St to Eden Street



# *Town of Goffstown*

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## **BOARD OF SELECTMEN**

16 MAIN STREET  
GOFFSTOWN, NH 03045  
497-8990 x100 • FAX 497-8993

### **TOWN OF GOFFSTOWN PUBLIC HEARINGS**

In compliance with RSA 41:14-b the Selectmen announce Public Hearings on 7/25/16 and 8/8/16 at 7:00 PM at Town Hall, 16 Main St., Goffstown NH to accept public input on the proposed codification of Vehicle and Traffic ordinances. This codification includes clarifying, amending, rescinding, and adopting new ordinances related to vehicles and traffic. A draft of this codification can be found online at [www.goffstown.com](http://www.goffstown.com) or in the Town Clerk's Office. A vote is scheduled on this ordinance on 8/22/16. *Any person with a disability who needs a reasonable accommodation, please call the Town Hall (497-8990 ext 100) at least 72 hours in advance for arrangements.*

GOFFSTOWN BOARD OF SELECTMEN  
MEETING OF AUGUST 8, 2016

**PUBLIC HEARING: Vehicle and Traffic Ordinances**

Chairman Georgantas read the legal notice published in the Union Leader on 7/15/16 and posted at Town Hall and on the town's website: *"In compliance with RSA 41:14-b the Selectmen announce Public Hearings on 7/25/16 and 8/8/16 at 7:00 PM at Town Hall, 16 Main St., Goffstown NH to accept public input on the proposed codification of Vehicle and Traffic ordinances. This codification includes clarifying, amending, rescinding, and adopting new ordinances related to vehicles and traffic. A draft of this codification can be found online at [www.goffstown.com](http://www.goffstown.com) or in the Town Clerk's Office. A vote is scheduled on this ordinance on 8/22/16. Any person with a disability who needs a reasonable accommodation, please call the Town Hall (497-8990 ext. 100) at least 72 hours in advance for arrangements."* We have had our first public hearing on July 25, 2016.

Chairman Georgantas opened the public hearing at 7:02 pm.

Andrew Cadorette, member of the PRLAC and resident of Goffstown, distributed some maps for the Board to review. In the Ordinances, Elm Street has no parking between Upton Road and Big Jane's Lane. There is a parcel owned by Fish and Game in there. The way it's laid out, the access point to that parcel is to the west/northwest corner just below the dam. He asks the Board to think about ways to allow the public to access this spot. With no parking up to Big Jane Lane, there is a steep grade east. At the far end is the sharp corner at Dead Man's Curve. The access has no parking signs that leads you to believe you can't park on this parcel. This is public land for people to use—hunt, fish, trap. It's almost like the access is being blocked. He would like to see it modified or spots designated where you allow people to park there. Anglers don't have boats. They walk in. Now you can only park in spaces that have trailers. Chairman Georgantas clarified this could be changed in the future. He never knew that information.

He read an email from Gerry St. Jean and Anne Marie Campbell St. Jean of 99 Black Brook Road: *"Realizing we missed the July 25th meeting at the town hall regarding a three way stop sign at the intersection of Black Brook Road and East Dunbarton Road. Adam Jacobs informs us that there is another meeting to be held tomorrow evening, August 8th. As we are in Maine for the week we thought it best to send our thoughts to you. We are very supportive of seeing this become a reality as we have personally experienced firsthand and also have witnessed many close calls at this intersection, especially involving vehicles heading toward Manchester on East Dunbarton Road and vehicles turning left onto Black Brook from north-bound East Dunbarton Road. If the opportunity arises, please let our support be known for this project."*

Selectman Adams said relative to no parking on both sides of Elm Street, there are two entrance points on Big Jane's Lane. There is a wide gravel shoulder where people can park and gain access. We need to clarify about it being the westerly entrance. Selectman Pierce said there is a paragraph that deals with traffic control signals. The ones recently installed are on a state highway. Are they included? It is a stop light and the ordinance would have to be enforced. Assistant Town Administrator Horne said Rt. 114 at Danis Park and other intersections on state roads are not there. Chairman Georgantas said he doesn't think the Rail Trail lights are considered in this. We can check on that.

Chairman Georgantas closed the public hearing at 7:10 pm

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INTEROFFICE MEMORANDUM

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**TO:** BOARD OF SELECTMEN  
**FROM:** CHIEF ROB BROWNE  
**SUBJECT:** OUT OF TOWN AND OVERNIGHT ACCOMODATIONS FOR TRAINING  
**DATE:** 8/16/2016

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Members of the Board of Selectmen,

For the FY 2016 budget preparation, the PD budgeted for our Accreditation Manager Michelle Provencher to attend a Commission on Accredited Law Enforcement Agencies, CALEA, conference in the Fall. The cost of this conference with hotel and airfare is \$1745. This conference covers her requisite annual training needed as a CALEA Assessor and also serves for our New England Pac to have a voice to the Commission on future changes.

Currently, CALEA is rolling out their 6<sup>th</sup> addition standards which will have a huge impact on the way all accredited agencies are managed. There is timely and up to date information needed that Michelle will be able to bring back to our agency as we being to prepare for our on-site in 2018.

The dates of the conference run from November 1<sup>st</sup> through November 6<sup>th</sup>.

Should the Board have any questions, please do not hesitate in contacting me directly. Thanks in advance.

Respectfully,

Rob Browne

Chief of Police

# Memorandum

**To:** Board of Selectmen

**From:** Adam L. Jacobs, Director of Public Works *ALJ*

**Date:** August 18<sup>th</sup>, 2016

**Re:** STREET EXCAVATION PERMIT FEE WAIVERS – GLENRIDGE AVE

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Glenridge Avenue is on the 2016 Road Plan for drainage work and reclamation this fall. As a result of the road plan stakeholder's meeting in the spring, both the Goffstown Sewer Commission and Manchester Water Works identified utility mains that require replacement in the section of road to be reclaimed. Both groups have scheduled work for this month in the area between #18 and #32 Glenridge Avenue, in advance of the town project. This coordination of efforts reduces both costs and future repair needs, which is a savings passed on to both taxpayers and ratepayers of the respective utilities.

Both Manchester Water Works and the Goffstown Sewer Commission have submitted street excavation permits as required, and have requested waiver of the normal \$125 permit application fee. Because the DPW will be following up this work with drainage installation, full roadway compaction, and base paving, there will be significantly less inspection required for these two projects post-construction. **I recommend the Board waive the permit application fee requirement for both Manchester Water Works and the Goffstown Sewer Commission, with the stipulation that the normal backfill and compaction methods are met.** DPW staff will periodically monitor the work in progress.

Additionally, Liberty Utilities has been working since the spring stakeholder meeting to build support for a gas main extension in this neighborhood. It appears they are close to the benefit/cost tipping point for new customers. **I would also recommend the Board provisionally waive the street opening permit fee for Liberty Utilities if they have enough support to install a new line in this section of roadway in 2016.**



# MANCHESTER WATER WORKS

281 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5093 Tel. (603) 624-6494

## BOARD OF WATER COMMISSIONERS

KIMBERLEY L. GRISWOLD  
President

MATTHEW GREENWOOD  
Clerk

PHILLIP SAPIENZA  
CLIFF HURST  
LINDA L. MICCIO  
BILL TROMBLY JR.

Ex Officio  
HON. THEODORE L. GATSAS  
Mayor

PHILIP W. CROASDALE  
Director

August 15, 2016

Honorable Board of Selectmen  
Town of Goffstown  
16 Main Street  
Goffstown, N.H. 03045

Subject: Request for Waiver of Permit Fees  
Glenridge Avenue Water Main Extension

To the Board of Selectmen:

The Manchester Water Works respectfully requests that the Board of Selectmen waive street excavation permit fees for the proposed water main extension in Glenridge Ave.

We believe that the Town will have a reduced inspection burden due to the impending roadway reclamation project in Glenridge Ave., and we hope that the Board will look favorably upon our request.

Thank you for your time.

Sincerely,

Guy Chabot, P.E.  
Deputy Director



# *Town of Goffstown*

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SEWER COMMISSION

To: Board of Selectmen  
Town of Goffstown

From: Ellen Noyes, Admin Asst  
Goffstown Sewer Commission  
enoyes@goffstownnh.gov

Date: 8-12-16

Re: Request for Waiver of Permit Fees  
2016 Sewer Replacement Project

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To the Board of Selectmen:

The Goffstown Sewer Commission requests the Board waive street excavation permit fees for the Glenridge Avenue portion of the 2016 Sewer Replacement Project.

The reason for the request is there will be significantly reduced inspection requirements because of DPW's reclaim work.

Thank you.

# Memorandum

**To:** Board of Selectmen

**From:** Adam L. Jacobs, Director of Public Works 

**Date:** August 18<sup>th</sup>, 2016

**Re:** CRACK SEALING BID RESULTS AND BUDGET RECOMMENDATION

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The Department of Public works received and opened two bids for crack sealing on July 29<sup>th</sup> 2016. The low bid was provided by Sealcoating, Inc. of Braintree, MA for \$0.94 per square yard of roadway, which was higher than anticipated and would require significantly more than the budgeted \$20,000 to be worthwhile.

I recommend no award for crack sealing in 2016, and transferring the funds from the Crack Sealing line (31110000-60110) to the Reclamation line (90903111 46950) where it could be used for other road improvements. One of our late-season goals was to reclaim a portion of Stinson Road, and this transfer would help ensure adequate funds are available. In the event that we run out of time for road work, the funds could certainly be put toward preparations for the 2017 Main Street project.

# 2016 CRACK SEALING

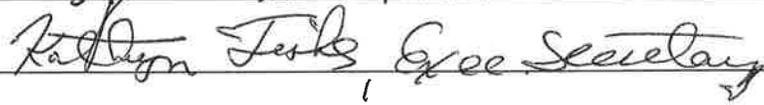
All Bids received timely

**BIDS DUE:** July 29, 2016 at 1p.m.

**BIDS OPENED:** July 29, 2016 at 1 p.m.

BIDDER NAMES	CITY/STATE	PRICE PER SQUARE YARD
Sealcoating, Inc.	Braintree, MA	94¢ per sq yard 1 yr warranty
US Pavement Services, Inc.	Woburn, Ma	\$1.12 per sq yard 1 yr warranty

SIGNATURES OF STAFF OPENING BIDS:

 Director, DPWS  
 Kathleen Fuchs, Exec Secretary

## 2017 DRAFT Budget Schedule

Sept. 12	6:15 pm	Town Budget Assumptions
	6:30 pm	Sewer Budget
	7:00 pm	Public Works Budget
	8:00 pm	Administration Budget
Sept. 19	6:30 pm	Library Budget
	7:00 pm	Fire Budget
Sept. 26	6:30 pm	P&R Budget
	7:00 pm	Police Budget
Oct. 3	6:30 pm	Special Article Presentations (if needed)
	7:00 pm	Selectmen Budget Deliberations
Oct. 10	COLUMBUS DAY – No Meeting	
Oct. 17	Selectmen Budget Deliberations	
Oct. 24	Selectmen Finalize Budget & Draft Default	
Nov. 1	2017 Budget with draft Default Budget submitted to Budget Committee	
Nov.-Dec.	Budget Committee (schedule TBD)	
Jan. 10	Statutory deadline for CBAs & Petitioned Appropriation Articles	
Jan. 17	Statutory deadline for first PUBLIC HEARING on the budget	
Jan. 30	Statutory deadline to post warrant and budget	
Feb. 4-11	TOWN DELIBERATIVE SESSION (Session 1)	
March 14	OFFICIAL BALLOT DAY (Session 2)	

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# Town of Goffstown

TOWN OFFICES  
16 MAIN STREET • GOFFSTOWN, NH 03045

**Date:** August 11, 2016  
**To:** Susan Desruisseaux, Town Administrator  
**From:** Patty Gale, Planning & Zoning Assistant  
**Subj.:** Conservation Commission Report from the August 10, 2016 Meeting

THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.

Public Discussion:

Open Space Committee Presentation: Tom Jones of the PLC and Goffstown Open Space Committee presented the Commission with the Baseline Documentation Report & Acknowledgement of Property Condition of the Black Brook Preserve Conservation Easement, Tax Map 9 Lot 62A. Tom Jones explained the location of the property off of Shanty Road and the beautiful features of the property that the PLC is now the ownership of with granting the Open Space Easement to the Town.

Millers Landing: The Conservation Commission had a presentation from representatives of Miller's Landing in regards to Map 35 Lots 35 & 35-1, Subdivision/Site Plan for a proposed eighteen unit age restricted condominium development (Miller's Landing Condominiums). Owner: Elmer Pease Family, LLC, And Applicant: Chicoine Construction Corporation, Property is located on Elm Street, Zoned: Residential-1. After review and discussion, the Conservation Commission voted as follows:

**The Conservation Commission voted the following recommendations:**

**The followings should be noted in the Condominium Documents and on the site plan:**

- 1) Snow to be stored along unit 18 and in a significant snow storm the snow must be removed from the site.
- 2) Must have a Drainage Maintenance Plan in place and must follow the NHDES Storm Water Pollution Control Plan and Best Management Practices.
- 3) As already noted on Sheet 5, Note #14, this should be added to the Condominium Documents: *"All grass and landscaped area maintenance shall be performed with judicious use of pesticides, herbicides, and fertilizers, all of which shall be applied by a licensed applicator."*

Minutes: The Conservation Commission approved of the June 22, 2016 with corrections.

Budget: The Conservation Commission reviewed the budget and voted to roll the People's United Bank CD of 275,000.00 for another 6 months.

Milfoil: The Commission reviewed invoices submitted from both Associations for Milfoil Treatment and the vote of the breakdown of the funds from the last meeting.



# Town of Goffstown

TOWN OFFICES  
16 MAIN STREET • GOFFSTOWN, NH 03045

The Conservation Commission voted to release the funds for Goffstown Waterways Association for the \$2,014.00 (from Warrant Article) for the diver hand pulling that was done in July. The Conservation Commission voted to release the funds to Namaske Lake Association for the \$12,201.00 for the diver hand pulling and herbicide treatment that was done in July. (This is \$2,000.00 from operating budget and \$10,201.00 from the Warrant Article).

The Conservation Commission reviewed the following correspondence:

- 1) Email from Kimberly Peace suggesting the viewing platform at the Bickford Trail is in need of repair near the Mountain Base Pond. **(Patty will check with administration to see who is in charge of maintenance and Jean Walker will check with the Eagle Scouts to see if they can do for a project.)**
- 2) Intent to Cut Permits for Vincent Urban, Map 23 Lots 11 & 13, Chatel Avenue.
- 3) Intent to Cut Permit for Langley, Tatro Drive/Mast Road, Map 5 Lot 56.
- 4) Letter from Dick Ludders, Chairman of the Piscataquog River Local advisory Committee thanking the Conservation Commission for their support to try and retain Map 34 Lot 124-1 along Mill Street as a recreational access to the river. **The Conservation Commission would like to thank the Board of Selectmen for keeping the property.**
- 5) NHDES Alteration of Terrain Permit for Map 4 Lot 87-6 Woodland Village Condominium Project.
- 6) Supply Lines With The Source Newsletter.
- 7) Brochure from the NHTOA- NH Timber Harvesting Law Seminar.
- 8) Forest Notes Magazine.
- 9) Town & City Magazine.
- 10) Piscataquog Newsletter.
- 11) Environmental Newsletter.

The Conservation Commission reviewed the following plans and provided the following comments to the Planning Board:

**Map 38, Lot 13, Map 34 Lots 96 & 99**, As permitted under State Statutes, RSA 674:54, to Consider the Development Proposal of the Town of Goffstown/Goffstown Fire Department, 18 Church Street, to construct an 6,850 sq. ft. addition along with renovations to the current fire station building, as well as onsite improvements, and to merge Map 34, Lots 96 & 99 into Map 38, Lot 13, increasing the size of the fire station property, zoned: Village Commercial District. **The Conservation Commission voted that they have no issues or concerns.**

**Map 3 Lots 41 & 41-1**, Completeness Review/Final Site Plan Review Hearing for proposed 20,830 sq. ft. additions to the Student Center Building located at St' Anselm College, along with renovations to the College site, and also to allow four (4) temporary trailers to be used during construction. Property owner is Saint Anselm College, 100 St. Anselm's Drive, Zoned: Residential-2. **The Conservation Commission voted that they have no issues or concerns.**

**Map 20, Lot 16**, Completeness Review/Site Plan Review Hearing for a proposal to convert the 1,404 sq. ft existing garage/barn into an auto repair shop. The property currently has a real estate office (Century 21), along with a single family home on the lot, making this a mixed use property. JEM 443 Mast LLC, Applicant & Owners,



# Town of Goffstown

TOWN OFFICES  
16 MAIN STREET • GOFFSTOWN, NH 03045

443 Mast Road & Route 114A, Map 20 Lot 16, Zoned: Residential Small Business Office-2 (RSBO-2) (Outdoor lift was added to site plan after ZBA approved Variance.) **The Commission reviewed the proposed site plan and the existing outdoor lift for vehicles. The Commission voted to state that their concerns are with regards to there is not containment area for the outdoor lift or the inside of the facility for leaks, oils spills, and other motor vehicle hazardous waste. There is no proper control or containment area provided for the cleanup of waste material from the motor vehicles.**

**Map 4 Lot 87-6, Public Meeting/Hearing for Time Extension Request for the approved subdivision/site plan application of Woodland Trust, applicant & Placid Woods owner, for a proposal to into two lots, and to build seventy-six (76) townhouse style condominium units, totaling thirteen (13) buildings on Lot 87-6. The Property is located off of Bog Road & Mountain Road, Zoned: Residential-1. (The Commission had already reviewed the revised Alteration of Terrain Permit on January 27, 2016 and determined less of an impact with changes to alteration of terrain permit.) The Conservation Commission voted that they have no issues or concerns with granting the time extension.**

Meeting Date will be September 28, 2016.

Meeting adjourned at 8:35 p.m.

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE  
MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Date: August 12, 2016  
To: Sue Desruisseaux, Town Administrator  
From: Jonathan O'Rourke, Planning & Zoning Administrator  
RE: August 11, 2016 Planning Board Meeting

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Present were: Chairman Barbara Griffin, Vice Chairman Philip D'Avanza, Tim Redmond, James Raymond, Michael Conlon, Kimberly Peace, David Pierce - Selectmen Rep, Gail Labrecque, Jonathan O'Rourke - Planning and Zoning Administrator, Darrell Halen - GTV.

Meeting convened at approximately 7:03 p.m. All members present were voting members.

**Board members voted to approve the Minutes of July 28, 2016 with amendments**

**OLD BUSINESS:**

**Map 5 Lot 62, Completeness Review/Site Plan Review Hearing to add parking to Villa Augustina baseball fields**

- David Pierce – Recused himself (July 28, 2016 and again 11Aug2016)
- **(Done) Motion** that it does not have regional impact
  - **Motion carries**
- **(Done) Motion** to request deny waiver of application fees
  - **Motion carries**
- **(Done) Motion** to accept waiver to discuss drainage waiver
  - **Motion carries**

**Brief presentation by applicant**

Eversource has given authorization to GJB (Goffstown Junior Baseball)  
Will convey JUA (Joint Use Agreement) after purchase  
Request Waiver for boundary  
Request Waiver for Soil Mapping  
Will inquire about permission and/or easement from the BOS

**DPW** would like to make sure that drainage is addressed properly, going from wooded area to gravel. Would like to see what numbers they came up with, would like to see some spot grades

**Public Comment**

**Motion** to accept boundary waiver request for review  
**Motion carries**

**Motion** to accept site specific soil mapping, waive subject to approval by DPW  
**Motion carries**

**Motion to deny waiver request for fees**  
**Motion Carries**

**Motion** to approve with conditions (Conditions Subsequent to follow)  
**Motion carries**

**Motion** to approve with conditions subsequent  
Eversource JUA (Joint Use Agreement)

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Easement - access from Town

Boundaries - any issues in the future, applicant would need to obtain applicable and appropriate permission (Including but not limited to potential easements, agreements, etc..) that may be needed

Driveway permit from the state granted

**Motion carries**

**Map 35 Lots 35 & 35-1**, Subdivision/Site Plan Review Hearing for a proposed eighteen unit age restricted condominium development (Miller's Landing Condominiums). Owner: Elmer Pease Family, LLC, And Applicant: Chicoine Construction Corporation, Property is located on Elm Street, Zoned: Residential-1 (This application was continued from the June 23, 2016 Meeting.)

Applicant brief presentation

Informed group of updates from the last version of the plans

**Motion to approve with conditions**

**Motion carries**

**NEW BUSINESS:**

**Map 38, Lot 13, Map 34 Lots 96 & 99**, As permitted under State Statutes, RSA 674:54, to Consider the Development Proposal of the Town of Goffstown/Goffstown Fire Department, 18 Church Street, to construct an 6,850 sq. ft. addition along with renovations to the current fire station building, as well as onsite improvements, and to merge Map 34, Lots 96 & 99 into Map 38, Lot 13, increasing the size of the fire station property, zoned: Village Commercial District

**Brief presentation by Chief O'Brien**

**Motion to accept, no regional impact, etc...**

**Motion carries**

**Public Comment:**

**Malcom Jennings 19 Church and 22 Church St**

Parking vehicles and leave them running and fumes go into 22 Church, lights shine into 19 Church St. Would like a fence to address sound and fume issues.

**Eric Fletcher 10 Church**

Owens the salon

Would suggest placing as much parking as possible in the area, would help to benefit the Town

**Catherine Przekaza**

Include landscaping on the plan, to help have nice buildings in the town

**Planning Board**

Would like to have the BOS keep public comments in mind, significant increase in the use of the site

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

**Map 4 Lot 87-6**, Public Meeting/Hearing for Time Extension Request for the approved subdivision/site plan application of Woodland Trust, applicant & Placid Woods owner, for a proposal to into two lots, and to build seventy-six (76) townhouse style condominium units, totaling thirteen (13) buildings on lot 87-6. The Property is located off of Bog Road & Mountain Road, Zoned: Residential-1

**Motion** to accept as complete  
**Motion** carries

Brief presentation to board

**Public Comment**

**Catherine Przekaza**

Discussed AOT comments/issues, believes it is a material change triggering the need for a new review/application.

Drainage concerns as well traffic concerns also

**Catherine Whooten**

Discussed AOT comments/issues, believes it is a material change triggering the need for a new review/application.

**Motion** to extend current approval to 13Oct2016 with no construction to begin  
**Motion** carries

**Motion** to continue application to 13Oct2016  
**Motion** carries

**Map 3 Lots 41 & 41-1**, Completeness Review/Final Site Plan Review Hearing for proposed 20,830 sq. ft. additions to the Student Center Building located at St' Anselm College, along with renovations to the college site, and also to allow four (4) temporary trailers to be used during construction. Property owner is Saint Anselm College, 100 St. Anselm's Drive, Zoned: Residential-2

**Motion** to accept as complete and no regional impact  
**Motion** carries

Brief presentation by applicant

**Motion** to approve with conditions listed and appropriately addresses comments by DPW and Planning staff, to their satisfaction.

**Motion** carries

**Correspondence reviewed by Board**

**The meeting adjourned at approximately 11:10 PM.**

Next PB meetings: 08Sept2016, 22Sept2016, 13Oct2016, 27Oct2016

Respectfully submitted,

Jonathan O'Rourke, Planning & Zoning Administrator