
TOWN OF GOFFSTOWN

BOARD OF SELECTMEN MEETING



APRIL 25, 2016



Town of Goffstown

BOARD OF SELECTMEN
16 MAIN STREET
GOFFSTOWN, NH 03045
497-8990 x100 • FAX 497-8993

April 25, 2016 SELECTMEN MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

- 6:00 pm 1. **Acceptance/Correction of minutes:** 4/11/16 & 4/21/16 public and non-public minutes; 4/19/16 Joint Meeting with EDC
- 6:05 pm 2. **Announcements**
- 6:10 pm 3. **Public Comment**
- 6:20 pm 4. **P&R Director Rick Wilhelmi re:**
a. Bid Award recommendation
b. RecDesk software and establishment of a credit card policy
- 6:40 pm 5. **Town Administrator's Report**
a. Selectmen Meeting Schedule
b. Consensus Folder
c. Assessor's Recommendations
d. Re-appointments
e. Resignation of Committee Member
f. Renewal of Economic Development Revitalization Zones
g. SNHPC Regional Coordination Council for Community Transportation
h. Rail Trail
(1) Donation of Trail Improvements from ProLandscape valued at \$8,050
(2) Grant Application
(3) Trail Ordinance
(4) Committee
- 7:00 pm 6. **Selectmen Discussion**
a. Committee Reports: Sewer Commission; Planning Board; Library; P&R; Joint Meeting with EDC
b. New Business: 2016 Goals
c. Old Business: Action Matrix
- 7:20 pm 7. **Public Comment**
- 7:30 pm 8. **Non-Public Session RSA 91-A:3 II (b) hiring and (d) real estate**
- ADJOURN by 10:00 pm

The public is cordially invited to attend.

Except for scheduled public hearings all other times on the agenda are approximate.

Any person with a disability who wishes to attend this public meeting and needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (497-8990 x100) at least 72 hours in advance so that arrangements can be made.

Town Administrator's Report

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

- 6:00 pm 1. **Acceptance/Correction of minutes:** 4/11/16 & 4/21/16 public and non-public minutes; 4/19/16 Joint Meeting with EDC #1
- 6:05 pm 2. **Announcements** #2
- a. Namaske Lake – Herbicide Treatment of Milfoil Notification
- b. Drug Take Back Day – April 30th 10:00 am – 2:00 pm
- 6:10 pm 3. **Public Comment**
- 6:20 pm 4. **P&R Director Rick Wilhelmi re:** #4
- a. Bid Award recommendation
- b. RecDesk software and establishment of a credit card policy
- 6:40 pm 5. **Town Administrator's Report**
- a. Selectmen Meeting Schedule
- | | | | | |
|---------|--------|---------|----------------|--------------------------|
| 4/27/16 | Weds. | 7:00 pm | Conservation | Room 106 |
| 4/27/16 | Weds. | 7:00 pm | HDC | Room 107 |
| 4/28/16 | Thurs. | 7:00 pm | Planning Board | Room 106 |
| 5/4/16 | Weds. | 6:30 pm | EDC | Pinardville Location TBD |
- b. Consensus Folder
- (1) Employee Status Reports: Resignations from CFF, Call EMT, DPW Intern; Master Degree Incentive for Police Sergeant
- (2) Ambulance Service Rates & Patient Billing/Collection Policy (voted on 4/11/16 just needs signature)
- (3) MS-4 Storm Water Pollution Prevention Plan Annual Report
- (4) Event Permits:
- Goffstown Garden Club – Plant Sale – May 14;
 - Merri-Loo Preschool – Touch a Truck – May 15;
 - American Legion Post Wesley Wyman #16 – Memorial Day Parade – May 30;
 - TI Event Services – Road Race – Trail Run – Fundraiser – May 21;
 - Goffstown Main Street Program – Old Home Day – June 6;
 - Goffstown Main Street Program – Uncommon Art on the Common – Aug. 6;
 - Manchester Marathon Association – Marathon – November 6;
- (5) Road Tracking Form: Acceptance of Road Maintenance & Drainage Easement
Motion needed.
- c. Assessor's Recommendations
- Intent to Cut (recommended):** Map 7, Lots 55 & 75
- Elderly Exemptions (recommended):** Map 4, Lot 87-5-16; Map 6, Lot 17B-36; Map 6, Lot 17B-63
- Veteran's Tax Credit (recommended):** Map 8, Lot 40-12
- Solar Energy Systems Exemptions for the 2016 Tax Year (recommended):** Map 5, Lot 24A-1; Map 6, Lot 28; Map 9-36-7-9; Map 9, Lot 90-2; Map 29, Lot 9
Motion needed.
- d. Appointments #5d
- (1) Trustees of Trust Funds recommend the re-appointment of Laura Paris as an alternate until March 31, 2017.
- (2) Parks & Recreation Commission recommends the reappointment of Howard Sobolov, Peter J. Hooker, and Jane Steckowych until March 31, 2019.
- (3) Reappointment of Deputy Town Clerk Karen Leclerc until March 31, 2017.
Motion needed.
- e. Resignation from Committee Member
- Lowell Von Ruden has submitted his resignation from the Rail Trails Committee. #5e
Motion needed.

Town Administrator's Report

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- f. Renewal of Economic Development Revitalization Zones #5f
A 2015 change to RSA 162-N requires evaluation every 5 years to determine whether the Economic Revitalization Zone sites still meet the requirements for ERZ designation. We have four sites in Goffstown approved in 2010 – Gentle Slopes (south of Hebert's Junkyard), Benchmark, Tatro Drive and Pond View Industrial Parks. Please see enclosed memo and maps from Economic Development Director Horne. EDC recommends all sites be recommended for renewal.
Motion needed to continue the existing ERZ designations under RSA 162-N:2 for Gentle Slopes Industrial Park, Tatro Drive Industrial Park, Pond View Industrial Park and the Benchmark site and have Chairman Georgantas endorse DRED's ERZ Renewal Form.
- g. SNHPC Regional Coordination Council for Community Transportation #5g
When we received this request, we asked about the frequency of meetings, the time of day for the meetings and whether or not they were seeking elected officials or staff to attend the meetings. The frequency of meetings and time of meetings is unknown. Either elected officials or staff can attend. Until I know more about the benefits to the town for participation and the time commitment, I advise we pass on this at this time unless an elected official has the time to commit.
- h. Rail Trail #5h
(1) Donation of Trail Improvements from ProLandscape valued at \$8,050 – Requesting Selectmen authorization to proceed to a Public Hearing under RSA 31:95-e.
Motion needed.
(2) Grant Application – At the last Department Head meeting Public Works Director reported he can commit the labor from Public Works for the grant match.
Motion needed.
(3) Trail Ordinance – Department Heads recommend no change in the ordinance at this time. They did note that the two questions which have arisen could be handled by adding small signs beneath the current Trail signs indicating the hours of use and the prohibition of horses.
(4) Committee – Department Heads recommend the continuation of the Rail Trail Committee until trail development is completed and then turn it over to the Parks & Recreation Department for trail maintenance.

- 7:00 pm 6. **Selectmen Discussion**
- a. Committee Reports: Sewer Commission; Planning Board; Library; P&R; #6a
Joint Meeting with EDC
 - b. New Business: 2016 Goals #6b
 - c. Old Business: Action Matrix #6c

7:20 pm 7. **Public Comment**

7:30 pm 8. **Non-Public Session RSA 91-A:3 II (b) hiring and (d) real estate**

ADJOURN by 10:00 pm

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#1

In attendance were Chairman Peter Georgantas, Vice Chairman Mark Lemay, Selectman Collis Adams, Selectman Allen Brown, Selectman David Pierce and Town Administrator Sue Desruisseaux. Also in attendance was Gail Labrecque Recording Secretary.

6:00 pm CALL TO ORDER BY CHAIRMAN GEORGANTAS

The Board said the Pledge of Allegiance.

ACCEPTANCE/CORRECTION OF MINUTES

Town Administrator Desruisseaux suggested corrections to the minutes. On page 1, in the first paragraph, beginning with "In attendance," the word "Selectmen" should be "Selectman" in front of David Pierce. On Page 8, under "Out of State requests to attend training/conferences," add the word "four" before "department heads." And on page 9, under Parks & Rec, it should say "turn it over following development."

Selectman Pierce made a motion to approve the public and non-public minutes as amended to the Board of Selectmen meeting of March 28, 2016. Vice Chairman Lemay seconded the motion. VOTE: 3-0-2. Selectman Adams and Selectman Brown abstained. Motion carries.

ANNOUNCEMENTS

Chairman Georgantas said there is a Proclamation of "Keep Goffstown Beautiful Week." It is designated for April 17-23, 2016. He read the Proclamation, which was then presented to Jean Walker of the Garden Club. The Board thanked her for her work, as well as that of the Garden Club.

ANNUAL REVIEW OF LEASES

Merri-Loo Preschool

Assistant Town Administrator Horne said he is here with the Director of Merri-Loo Preschool and with the President of the Board of the Directors at Merri-Loo. He and the Director did a walk through on Friday and discussed some pressing issues that are outlined in his memo to the Board. The most pressing is that they are still unable to open windows on the first floor. But with a new maintenance facility person on staff, he feels confident it can be addressed during the school vacation break. There are no issues from the town's point of view. It's nice having tenants in there that are our first eyes and ears of any potential issues. Their lease is 2015 to 2017, and they are proposing a lease from 2017 to 2019 so Merri-Loo can plan for the future, and know they will have a home moving forward. The only change to the lease is a 2% increase over what they are currently charging. Town Administrator Desruisseaux said at the 2010 Town Meeting the voters authorized the Selectmen to enter into leases for up to 5 years on Town owned property. This is well within that guideline.

Vice Chairman Lemay made a motion to authorize the 2 year lease between Merri-Loo Preschool for the Grasmere Town Hall, for the period 7/1/17 to 6/30/19. Selectman Adams seconded the motion. VOTE: All in favor. Motion carries.

PUBLIC COMMENT - 6:10 PM

Peter Grigorakakis, Executive Director of Goffstown Main Street Program, wanted to publically thank the Lion's Club for Saturday's event. He thought it went very well. He wants to talk about Old Home Day. He's submitted his application for the permit but things will be a little

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different because of the 100 year anniversary of the soldier's monument. The Historical Society wants to do a rededication. Instead of the trolley tours, they'd like to offer a free shuttle service with the trolley. It would go from the Town Common, to the Rotary's Car Show, and to the Historical Society. There may be added numbers of people and cars coming into town. We may want to think of different parking issues.

Chairman Georgantas asked if we have to contact the State because Route 114 is a state highway. Peter Grigorakakis said they talked to Chief Browne. They wouldn't stop on Route 114 for the Rotary's car show, but would turn in on Parson's Drive. Town Administrator Desruisseaux asked if people park at Barnard Park and Parks & Rec. Peter Grigorakakis said we advise municipal parking and Maple Street. We don't normally advise them to park too far out. We thought of parking at the Water Precinct. Chairman Georgantas said that's a different department. Town Administrator Desruisseaux said you could have people park elsewhere if you are going to use the shuttle. Selectman Adams said he assumes they'd utilize the reader board to inform the public.

DEPARTMENT HEADS

Public Works Director Jacobs with Bid Award Recommendations:

Keith Walking Floor replacement or equivalent

DPW Director Jacobs said this is the replacement floor for the current recycling trailer. We received a single bid from O'Leary Welding Corp. for \$32,000 for a full replacement. As the bid specifications were written for a partial floor replacement, he recommends rejecting this bid. No vendors made arrangements to view the trailer empty. He has a previous quote from a local vendor to replace roughly half the floor slats and wear parts for less than half this amount if the Board would like to pursue that option. The award would be significantly less than \$25,000. The quote he has in hand is quite a bit less. It is about ½ of what we identified in CIP. Selectman Adams said it would cost more money to go out to bid again.

Selectman Adams made a motion to award the bid to the local bidder as recommended. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Roll-Off Utility Trailers

Town Administrator Desruisseaux said there were four bidders for this. East Coast Compactor Corp. bid \$16,290, Technology International bid \$26,250, Waste Engineering Manufacturing Company bid \$23,720, and Custom Container bid \$16,978. DPW Director Jacobs recommends awarding to the low bidder—East Coast Compactor Corp.

Selectman Adams made a motion to award the bid to East Coast Compactor Corp. as recommended. Selectman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Closed Top Walking Floor Trash Trailer

DPW Director Jacobs said it will be our front line recycling trailer. It is an entirely new purchase. We identified a CIP amount of \$85,000. We have three bids. He recommends the low bid vendor, which is Mac Trailer Manufacturing. At \$89,442, it includes the optional steel floor and the lettering. J & J Truck Bodies, at \$96,898, and Warren Manufacturing, at \$90,350, were both higher than this low bidder.

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Selectman Brown made a motion to award the bid recommended by DPW Director Jacobs to Mac Trailer Manufacturing. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

AWD Ford Escape SUV – used

DPW Director Jacobs said they received 9 bids from 4 bidders—Londonderry Ford, Unique Ford, Auto Fair and Colonial Automotive. Londonderry Ford's lowest bid was \$17,800. Unique Ford's bid was \$16,800. Auto Fair's lowest bid was \$20,822. Colonial Automotive's lowest bid was \$15,985. He looked at the four lowest of the bids. The vehicle here locally is the one he recommends. It is in the best condition and they have the best warranty. He also recommends the extended power train warranty.

Vice Chairman Lemay made a motion to award the bid recommended by the DPW Director in the purchase of this vehicle. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Ford F550 Crew Cab Pick-up

DPW Director Jacobs said they got one bid from Londonderry Ford and he suggests they go with them. We asked for a 2016 or a 2017. Their bid was \$68,289. He asked if the current vehicle should be traded in or go to auction. Town Administrator Desruisseaux suggested seeing what they could get for a trade in, and then decide.

Selectman Adams made a motion to award the bid as recommended by the DPW Director. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Public Works Director Jacobs re: Underground utilities on Main Street

DPW Director Jacobs said at the last meeting, the Board decided to wait for a full board for their input. The rough cost from Eversource is \$1.37 million for their part. They would need 10% up front to start a design. We would have to pay for the removal of other utilities. The full project would be \$2.8 million-\$3 million and would take about one-two years. There are other things we can explore. We've not finalized the design. We can ask for more aesthetic options. We could do targeted conduit underground. Some of the more egregious impacts are the cross wires. In the end it will look a lot better. But it's a lot of money for something that is fairly aesthetic. Chairman Georgantas said it is from Summer Street to the Bridge. Town Administrator Desruisseaux said it would be a huge impact on taxes. Chairman Georgantas said his concern is if we give the \$1,370,000 and the price comes in higher than we want to deal with. Vice Chairman Lemay said he's not in favor of pursuing it. Selectman Adams said he's not sure the benefits outweigh the cost. The Board's consensus was unanimous that they would not pursue this further.

Public Works Director Jacobs re: Private curbing installation request

DPW Director Jacobs said Mr. Jay Devaney has asked for curbing in front of his home. There has been significant impact and loss of real estate to his home as a result of traffic. Mr. Devaney said the City of Manchester has a 50-50 program for residents who want curbing and are willing to split the costs. He's more than willing to participate in the cost, recognizing that it benefits him more than anyone. This wasn't an issue when he purchased the house 7 or 8 years ago. He's finding traffic is unwilling to wait for cars to turn left onto Prospect Street. Selectman Pierce asked what would happen to the storm water. DPW Jacobs said there is a basin at the

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property corner. We'd extend any proposal to the back side of that basin. We can't just fill in the area of the shoulder, or we'd see ponding in the road. Chairman Georgantas said we should come up with a program or policy if we are going to start this. We can't do it on a case by case basis. Selectman Adams said you'd have to come in with issues to address such as maintenance costs. DPW Director Jacobs said it is a temporary solution because it would be addressed in a couple of years. Selectman Pierce asked if putting down a layer of compacted soil would help. DPW Director Jacobs said if we build it up to keep people off his lawn, then the drainage doesn't work. The Board's consensus was that DPW Director Jacobs would create a program for this and bring it back to the Board of Selectmen.

Uniform Contract

Town Administrator Desruisseaux said at the end of last week DPW Director Jacobs sent her the language for the addendum for the uniform contract. He was successful in getting the vendor to agree to a 30 day notice if they were going to end the contract. A motion authorizing the DPW Director to sign that contract would be in order.

Vice Chairman Lemay made a motion to authorize DPW Director Jacobs to sign the contract with the addendum for a 30 day notice with Cintas Uniform. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Town Hall Foundation

DPW Director Jacobs said he and Town Engineer Meghan Theriault met to discuss the Town Hall foundation repair. They had a ballpark figure from a structural engineer but didn't really know if it was accurate or not. They each thought it best to get Requests for Proposals from the actual contractors—targeting people who would actually be doing the work. It's not a huge task. He thinks they will get more favorable bid numbers. They can come on site to look at the problem. We have the plans they can take a look at. We have the engineer's notes and reports. He has a sample packet to advertise this week. We could contact Team if they are interested in being involved to help us make our selection, and if they want to be available to answer questions.

Selectman Pierce made a motion to authorize DPW Director to release a Request for Proposal presented this evening for foundation settlement mitigation of the Goffstown Town Hall building. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Town Administrator Desruisseaux said Team offered to come back and answer any questions the Board had. Assistant Town Administrator said they have an hourly rate and he will check to see what it is.

PUBLIC HEARING: AMBULANCE FEES

Chairman Georgantas opened the public hearing at 6:45 pm.

Chairman Georgantas said this public hearing was posted in the Manchester Union Leader. He read the proposed fee changes:

<i>SERVICE</i>	<i>CURRENT</i>	<i>PROPOSED</i>
<i>BLS—Basic Life Support</i>	<i>\$557.48</i>	<i>\$568.63</i>
<i>ALS 1—Advanced Life Support 1</i>	<i>\$798.68</i>	<i>\$814.65</i>
<i>ALS 2—Advanced Life Support 2</i>	<i>\$1,497.59</i>	<i>\$1,527.54</i>
<i>SCT—Special Care Transfer</i>	<i>\$1,651.70</i>	<i>\$1,684.73</i>

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Mileage

\$11.22 per mile

\$16.25 per mile

There was no comment from the public and the public hearing was closed at 6:46 pm.

Selectman Pierce made a motion to adopt the proposed ambulance fees. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Town Administrator Desruisseaux said the rates go into effect immediately.

ANNUAL REVIEW OF LEASES (continued)

Assistant Town Administrator Horne said every year they review the leases with the Town. There is a copy of each in the Board members' packets.

SAU #19 Building

Assistant Town Administrator Horne said on Friday, April 1st, they walked through the SAU Administration building. They have removed the carpeting and restored the hardwood floor underneath. They put down PVC tile in high traffic areas. They put in an all-weather door to the attic. They are putting the final touches on an RFP for the bell tower and roofing project to make it structurally sound. The building was in good condition. No action is required on the lease tonight. Selectman Adams asked about the final resolution to the bell tower. Assistant Town Administrator Horne said they are going to close the roof and put a like looking material that requires less upkeep. It will have the same appearance as the ground level. They have to build the structure back up for it. Selectman Pierce clarified that the bell tower would be removed, the roof replaced, and then the bell tower put back in place. Chairman Georgantas said the bell tower would be rebuilt on the ground and put back up. Assistant Town Administrator Horne said it would require much less maintenance.

GTV Studio

Assistant Town Administrator Horne said Ray Labore said the SAU is pleased with all that Adam McCune is doing at the school with GTV. This lease does expire and they are seeking a five year lease renewal.

Selectman Pierce made a motion to authorize the 5 year extension of the Goffstown School District Television Studio Use Agreement, from 7/1/16 to 6/30/21. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Barnard Track

Assistant Town Administrator Horne we walked the track and it is in good repair. No issues came up. There was discussion about removing a few trees to make maintenance easier. Most discussion was about preparation for a track meet this spring. No action is required on this.

TOWN ADMINISTRATOR'S REPORT

Selectmen Meeting Schedule

Town Administrator Desruisseaux said the Sewer Commission meets on Tuesday, April 12, at 6 pm. Selectman Adams said he has that. The meeting has been changed to 7 pm. Town Administrator Desruisseaux said the Planning Board meets on Thursday, April 14th at 7 pm. Selectman Adams said he has that meeting. Town Administrator Desruisseaux said there is no meeting of the Board of Selectmen on Monday, April 18th due to the new schedule. On Tuesday,

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April 19th at 4 pm the Board of Selectmen and EDC meet, where the EDSTAT will make its final report. On Wednesday, April 20th the Library Trustees meet at 6:30 pm. Also on Wednesday at 7 pm Parks & Recreation meets. Selectman Pierce said that is his meeting.

Consensus Folder

Town Administrator Desruisseaux said there is an employee status report with a change in status from a FF II/EMT to a Temporary FT FF, and a FF/Paramedic to Acting Lieutenant. There is also a Police Officer new hire. There is also a merit increase for a FF//EMT to a FF/Paramedic. We also have Rights to Inter for Day at Westlawn Cemetery, Section 1988, Lot 21B-22 and for Michaud at Westlawn Cemetery, Section 1991, Lot 34. We also have the Proclamation, which you've already presented.

Selectman Adams made a motion to approve the Consensus folder. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Engagement Letter with Devine Millimet for Bond Counsel Services

Town Administrator Desruisseaux said a copy of the Engagement letter is in the Board's packets.

Selectman Brown made a motion to authorize the Chairman to sign on behalf of the Board of Selectmen. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Assessor's Recommendations

Town Administrator Desruisseaux said the Assessor's recommendations include a Tax Deferral Lien Application for Map 32, Lot 26E-44. This was left over from last week. There is also an application for Prorated Assessment for Damaged Buildings for Map 1, Lot 17-9 and Map 38, Lot 68. There is an Abatement Application for Map 4, Lot 87-5-3. There is an Intent to Cut for Map 6, Lot 69; Map 11, Lot 20 and Map 9, Lot 52. There are Multiple Reports of Cut for Map 5, Lot 16 and Map 9, Lot 52. There is a Current Use Application for Map 5, Lot 6. There is an Elderly Exemption and Veteran's Tax Credit for Map 18, Lot 37A-G. There are Elderly Exemptions for Map 6, Lot 22-144, Map 14, Lot 8, Map 8, Lot 25, Map 21, Lot 7 and Map 7, Lot 22-69. There are Veteran's Tax Credits for Map 6, Lot 41A and Map 29, Lot 38. There are Solar Energy Systems Exemptions for the 2016 Tax Year for Map 8, Lot 48-22, Map 9, Lot 60-16, Map 10, Lot 30, Map 2, Lot 42, Map 15, Lot 31, Map 7, Lot 111A-142, Map 2, Lot 64-1, Map 5, Lot 32 and Map 6 Lot 67-8.

Selectman Brown made a motion to approve the Assessor's Recommendations. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Discuss process to dispose of Tax Deeded Properties: 2 Shore Dr.; 2 Water Rd.; and Mill St.

Town Administrator Desruisseaux said enclosed in the Board's packets is information for disposing of the property acquired by Tax Collector's Deed. Also enclosed are the Assessing cards for the properties, recorded Tax Collector's Deeds and a spread sheet showing the amount due at the time of tax deeding. You are allowed to add a 15% surcharge, and that may have been added to the spreadsheet.

2 Shore Drive has had a lot of interest, with people approaching to know when it will go up for sale. It does have some wet area in the downhill area. They had no interest in removing the

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contents. There are some things you may want to auction off. Vice Chairman Lemay said he'd take inventory. Selectman Brown suggested selling it as seen/as is.

Town Administrator Desruisseaux asked if they want to do it by auction or sealed bid. Town Administrator Desruisseaux said the principle is \$16,091. Selectman Adams said that should be the minimum bid.

Town Administrator Desruisseaux said 2 Water Road is the house that collapsed. Some of the dock has floated away. We've not done anything to this property because the cost was too high. It is unique because it is on a private road and is a non-buildable lot. An abutter might be interested in this to consolidate with their own. You may want to consider a time period to clean it up. Chairman Georgantas suggested a 120 day time frame to clean it up.

Town Administrator Desruisseaux said identifying the abutters seems to be controversial. The line on our GIS map is wrong and the Stroble property abuts the property also. She will have the Assessor take a look at the deeds and surveyed plans to determine if Sarette is an abutter. If the condition is to consolidate the lots, we have to make sure we only invite the abutters to bid. Mr. Beique and his daughter have expressed an interest in it.

Town Administrator Desruisseaux said the next property is a non-buildable lot at the end of Cottage Street. It has no address. It would be another lot consolidation. Chairman Georgantas suggested inviting the abutters to bid by a sealed bid for the amount of back taxes. These will be available after April 15th.

Accept and Expend \$250 Donation from Blue Ribbon Fence for a Summer P&R Program Scholarship

Selectman Adams made a motion to accept and expend the \$250 donation from Blue Ribbon Fence for a Summer P & R Program Scholarship. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Release of Legal Opinion

Town Administrator Desruisseaux said we had a unique situation about who could be buried in a cemetery plot. She would like the Board to authorize release of that legal opinion to the DPW Director so he can set up the procedures.

Vice Chairman Lemay made a motion to authorize the Town Administrator to release the legal opinion to the DPW Director. Selectman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

SELECTMEN'S DISCUSSION

Committee Reports:

EDC

Vice Chairman Lemay said the EDC meeting was canceled for lack of a quorum.

NEW BUSINESS

Vote on amendment to Speed Limit Ordinance on East Union Street

Town Administrator Desruisseaux said you've had your two public hearings and tonight you can vote on this.

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Selectman Pierce made a motion to approve the amendment to the Speed Limit Ordinance of East Union Street. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

2016 Goals

Chairman Georgantas said we've taken care of some of these. We have the DPW Collective Bargaining Agreement. Town Administrator Desruisseaux said she is waiting for the business agent to get back to her with available dates.

Town Administrator Desruisseaux said we will have a report from Carol at the end of April regarding the Human Resources Ad Hoc Committee. The Performance Evaluations of Department Heads is going to be done tonight.

Town Administrator Desruisseaux asked if the Board wanted to have the All Boards Meeting. Chairman Georgantas said we get to know people. It becomes more of a mixer. Selectman Pierce said a good portion of the comments were executive summaries of what the committees had done for the previous year. Lacking was discussion on what to do for the coming year. Town Administrator Desruisseaux asked if they want to change the format to the meeting and ask what they plan to do in the future. Selectman Adams said he thinks the meeting is a good opportunity to get together, to meet face to face. Town Administrator Desruisseaux said sometimes we have seen more of a coordination of projects as a result of those meetings. The Board's consensus was to schedule an All Boards Meeting.

Town Administrator Desruisseaux Budget Oversight and Budget Preparation is a good time to set your goals for department heads. Chairman Georgantas said he thinks the Board is happy with what happened last year. Selectman Adams said the process was fine. Town Administrator Desruisseaux asked if they want to start with department heads coming in with no more than a 10% increase. The Board's consensus was to go with that.

Town Administrator Desruisseaux asked if the Board wants to meet with the School Board. They meet on the opposite Mondays of the Selectmen. We can wait until they get the CIP together because that starts in May.

Town Administrator Desruisseaux said for Economic Development, we should have the EDSAT results on April 19th. We got the results from the US Commerce regarding the CEDS application. Now we have to watch for grant opportunities.

Chairman Georgantas said the quarterly meetings didn't work out with the EDC. Town Administrator Desruisseaux said those meetings work best when there is a specific topic to bring to the table or a presentation. Chairman Georgantas suggested meetings as needed rather than quarterly meetings.

Review Rail Trail Ordinance

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Selectman Pierce said this was a 2005 Ordinance. Night use was the question. Town Administrator Desruisseaux said Section C-1 says the trail is open dawn to dusk. The information sign doesn't address dawn to dusk. Police Chief Browne said the department heads were going to discuss this at our next department head meeting on Thursday. From a public safety standpoint he has concerns about the trail being accessible in the dark, at night. Abutters probably share those concerns. He doesn't think it's a good idea. Chairman Georgantas said they'd table the discussion pending meeting of the department heads. Selectman Pierce said in the winter hours the trail is used by commuters. The trail was built with the idea of alternative transportation. Town Administrator Desruisseaux said a concern of abutters was lighting. Selectman Pierce said if the users were properly illuminated with headlamps, perhaps it should be allowed. Town Administrator Desruisseaux asked if Manchester allows use of their trail at night. Chief Browne said he'd work on that.

2017 Recreational Trails Program (RTP) grant application

Selectman Pierce said he was alerted by the State Trails Bureau that they have a six week window for grants with recreational trails program money. The maximum for any one project is \$100,000. The grant would be \$80,000 with \$20,000 in a match requirement. Applications are due on May 20th. There is a suggested requirement that an applicant attend an informational briefing and he can do that. We've been successful with five of these grants in the past. 30% of the program is allocated for non-motorized trails. The money would be allocated in the summer but work couldn't begin until November. In-kind match could start upon notification. It is a reimbursable type grant. That has never been a problem for the Town. If the grant was applied for by a private organization, that would be more of a challenge.

There is the option of asking the State for working capital advances but he is leery of that. It may be detrimental to approval. He has two project sites that are ready to go and the Rail Trail Committee has endorsed those project sites. Conceivably the Friends of the Rail Trail could have a third site ready. He'd like to seek some guidance before the Friends of the Rail Trail start drafting an application for a grant. There are many avenues for the Town to participate. There could be donations from our stockpile of loam and gravel. Labor and equipment could be a contribution. There would be some real money from the Friends of the Rail Trail, but he hopes for something from the Town.

Selectman Adams said it is a \$20,000 match of cash or in-kind contributions. Chairman Georgantas said asked what the listed projects entail. Selectman Pierce said the ¼ mile in Shirley Park would include one foot of gravel to build up the elevation of the railroad bed, with nit pack and loam on either side, with a drainage ditch restored. Selectman Adams said that's a \$4,200 match.

Chairman Georgantas said without the DPW Director here he doesn't want to commit them to getting any work done. If the project were contracted by the Town, would DPW be able to do it outside of the road construction season. It's not critical to interrupt road work. Danis Park and Mooseclub Park is 2/3 of a mile, with gravel and nit pack. There would be loam on the sides and restoration of drainage ditches. The elevation plan has already been drawn for all of the drainage slopes.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 11, 2016

Chairman Georgantas said he's used that portion of the trail and thought it was in good shape. Selectman Pierce said it's not improved to the standards of this Board. There are two sites that are severely eroded. He did these elevation plans and they were reviewed by the Town Engineer. Selectman Adams said he thinks the trail is very successful. He'd like to see the Friends of the Goffstown Rail Trail go out and solicit funds from the users.

Town Administrator Desruisseaux said there are several options being presented here. Chairman Georgantas said he doesn't have a problem with the in-kind donations of gravel and loam, but without DPW Director Adams here, he can't commit. Town Administrator Desruisseaux said she would provide a copy of the email at the Department Heads meeting. Selectman Pierce said he would start drafting a grant application with this in mind.

Selectman Adams said the gravel is notorious for spreading of knotweed. He'd like assurances that material being used is sterilized and free of invasive species. Selectman Pierce said the bottom line is the Friends of the Rail Trail Association will draft a grant application that is ready to sign. There will be real cash put in as a donation, but he would like to get some sort of partnership where there is in-kind donations from the Town.

PUBLIC COMMENT - 7:30 PM

Warren Denby said he is the President of the Friends of the Rail Trail Association. They have a group of trusty volunteers who will address the weeds. We find ourselves in a position with a very short time to submit this grant application. We are hoping for insight as to what we can do in a short period of time. We plan extensive fund raising campaigns in times ahead. But that is not appropriate for the short time frame we are facing. Last Christmas Day there were reports of 200-300 people using the trail in the afternoon. There is evidence that people are very proud of our trail. Chairman Georgantas said there was a commitment to the Town that this wouldn't involve tax money. Selectman Pierce said that wasn't approved by any Board.

OLD BUSINESS:

Action Matrix

Vice Chairman Lemay said they are moving along with the fire escape. Town Administrator Desruisseaux said the EDSAT is set for April 19th. We have April 21 or April 26 for a meeting regarding the wage and classification study. With Board conflicts, Town Administrator Desruisseaux said she would ask for more dates. There are inserts going into the Tax Bills regarding the USPS. That cost \$100 to do the 03012 addresses. Chairman Georgantas said they would do evaluations tonight.

7:40 pm Vice Chairman Lemay made a motion to enter into non-public Session per RSA 91-A:3 II (a) compensation, (b) hiring, (c) adversely affect reputation and (d) real estate. Selectman Brown seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.

8:42 pm Vice Chairman Lemay made a motion to exit non-public session. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 11, 2016

Vice Chairman Lemay made a motion to seal the minutes to the non-public session. Selectman Brown seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.

Selectman Adams made a motion to accept Police Chief Browne's recommendation for promotion to Sergeant. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

8:43 pm Vice Chairman Lemay made a motion to adjourn. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Respectfully submitted,

Gail Labrecque
Recording Secretary

Subject to approval by the Board of Selectmen.

Joint Meeting of April 19, 2016
Goffstown Board of Selectmen & Economic Development Council

EDSAT PRESENTATION

PRESENT: BOS Chairman Peter Georgantas, BOS Vice Chairman Mark Lemay, Selectman Allen Brown, Selectman Collis Adams, Selectman David Pierce (5:00 pm), EDC Chairman Stephen Langley, EDC Vice Chairman Charlie Tentas, EDC member Andy Cadorette, EDC member Cheryl Anderson, Planning Board Chairman Barbara Griffin, Mike Lawler, Town Administrator Sue Desruisseaux, Asst. Town Administrator Derek Horne and Dr. Barry Bluestone.

4:05 pm CALL TO ORDER BY CHAIRMAN GEORGANTAS

Derek Horne explained that the report for the Economic Development Self Assessment Tool (EDSAT) and the presentation to be given by Dr. Bluestone was as a result of answer prepared by the Economic Development Council (EDC) and reviewed by the EDC and Board of Selectmen at the EDC's December 2015 meeting. He introduced Dr. Barry Bluestone, the Russell B. and Andrée B. Stearns Trustee Professor of Political Economy in the School of Public Policy and Urban Affairs and founding Director of the Dukakis Center for Urban and Regional Policy at Northeastern University.

Dr. Barry Bluestone introduced himself, provided his background as a labor economist and as a professor at colleges in Boston, and discussed his move to Northeastern University as the founding Director of the Dukakis Center for Urban and Regional Policy in 1999. His initial work focused on housing with the Archdiocese in the City of Boston and the Greater Boston Chamber of Commerce. A few years later he began working with a group of business leaders in the National Association of Industrial and Office Properties, now referred to simply as NAIOP. A significant number of that organization's members are location specialists that help firms make a choice of where to locate. Dr. Bluestone began holding focus groups asking questions about how decisions about locating a business were made. They decided to survey the NAIOP organization nationally and members of the organization CoreNet, a trade group representing in-house real estate professionals. Based on the focus groups the survey asked 230 questions that go into considering where to locate a business and to rank the importance of each consideration.

From the results of that surveying they developed the EDSAT, a questionnaire consisting of 220 questions that measure factors that lead to economic development. The EDSAT has been used by communities trying to understand how they can improve local economic development while dealing with issues like decreases in state funding and an aging population in New England. The presentation Dr. Bluestone was providing today was based on the answers provided by the Town. These answers were submitted electronically and stored in a secure sever at Northeastern. They were then measured against the rank of importance provided by site selectors and answers provided by the other 110 communities that have completed the EDSAT; Goffstown is the 111th community to use this. The resulting report is based on the findings, with a narrative prepared by Northeastern staff.

Dr. Barry Bluestone provided a PowerPoint presentation. He began with background information detailing total employment in New Hampshire and Goffstown, as well as employment in leading industries. The location specialists and surveyed communities have led

Joint Meeting of April 19, 2016
Goffstown Board of Selectmen & Economic Development Council

EDSAT PRESENTATION

to the conclusion that economic development is a collaborative effort between government and businesses that requires leadership. When it comes to locating a business in a specific region, location specialists compare municipalities to decide where to locate; rather than states. Incentives available from individual states are not as important as the local environment, primarily because those businesses are going to have to operate in the local community. What goes on with Selectmen, local zoning, what goes on in the schools is important. This becomes more and more important as there is less federal and state aid. EDSAT is so important because each community is competing for economic development and it can help a municipality decide the best way to attract businesses to the community.

Location specialists look at many issues when deciding on a community. At first they look at the deal breakers that would prevent locating a business there. They test to see what is broken. Communities that win in economic development are those that assess their deal breakers and take action to turn those into deal makers. "Time to Market" is important and anything that slows businesses down works against economic development. Impressions are very important. Paying too little attention to site deficiencies can be a problem. Slow municipal processes can be an unattractive trait. Dr. Bluestone also discussed reliance on tax breaks. Focus groups advised that tax breaks are rarely the deciding factor in locating a company and if a community relies on tax breaks too much it may be an indication that community is lacking in other areas. For most businesses, except small scale businesses, taxes are a cost of doing business.

Dr. Bluestone discussed the key EDSAT results for Goffstown. Goffstown's strengths included relatively low rents, flowing traffic, available information on the Town's website, physical attractiveness, extremely low crime rates, price of housing, and amount of vacant developable land. Goffstown's ability to draw on nearby educational institutions was also a resource for economic development.

Goffstown also identified some weaknesses in the answers provided. The EDSAT answers indicated water and sewer infrastructure lacked in some areas. Absence of highway access would make the Town less attractive to businesses with high reliance on transportation. The EDSAT answers indicated a longer approval process for sites plans relative to other communities, but this is something the Town could change. One potential way to affect change would be to have applicants present to multiple land use boards at the same meeting to help decrease applicant cost. Goffstown Economic Development Plan was last completed in 2006 and is not up to date. Goffstown does not have a process for contacting firms about the satisfaction with the town or contacting those firms that leave to understand what made the difference. Some communities provide fast track permitting and use cross marketing with existing businesses to promote the community. Goffstown could work more closely with real estate professionals to develop a portfolio of available sites.

In addition to the information collected from site specialists about the importance of different factors, Dr. Bluestone had done research into data collected in the EDSAT and compared it to job growth in Massachusetts communities between 2001-2013. Using this information he attempted to find a correlation between specific factors and job growth. Do any of the factors studied in the EDSAT correlate with job growth? The most powerful factor was availability of developments sites followed by site amenities. Economic development marketing, timeliness of

Joint Meeting of April 19, 2016
Goffstown Board of Selectmen & Economic Development Council

EDSAT PRESENTATION

approvals, parking and school success were also factors that correlated to job growth. One factor that was negatively correlated to job growth that surprised Dr. Bluestone was a high tax rate. He asked location specialists about this and they responded that high tax rates don't bother location specialists as much because that is normally an indicator of good infrastructure. Dr. Bluestone looked at increase of establishments in Massachusetts and found economic development marketing and timeliness of approvals to be important factors. Looking at Goffstown's strengths and weaknesses against this information, Dr. Bluestone advised that economic development marketing, cross marketing, and improving timeliness of approvals were fixes that could improve economic development in Goffstown.

Vice Chairman Lemay asked about tax rates and whether the Town should rethink recent efforts to keep tax rates low. Dr. Bluestone answered that property taxes are an important consideration for an aging population on a fixed income. However, it should not be the only consideration because increasing the share of non-residential tax base could provide additional taxable property while maintaining a steady tax rate. A possible solution for specific infrastructure improvements could be Tax Increment Financing (TIF) Districts. He suggested it may be something worth exploring.

Planning Board Chairman Barbara Griffin asked about the comparison group Goffstown's answers measured against. Dr. Bluestone answered that the 110 other communities that have participated in the EDSAT are the comparison communities, primarily located in Massachusetts and New England. Barbara Griffin commented that taxes in states other than New Hampshire were very different than here and it seemed the comparison in the report on taxes may not be as relevant. Dr. Bluestone said that location specialists were comparing municipalities in different states with varying tax structures; therefore, they felt the comparison in the report was relevant. He commented that New Hampshire was unique in its tax structure.

Barbara Griffin asked who answered the EDSAT questions. Sue Desruisseaux clarified that EDC provided the initial answers and those were reviewed by EDC and the Board of Selectmen in December 2015.

Mike Lawler commented about the correlation statistics and asked whether they were updated annually. Dr. Bluestone indicated that they have not seen much change in the correlation of factors of what is important. Feedback from location specialists had not changed much.

Vice Chairman Lemay asked if there was an overall rating of communities that have participated, which there is not. Dr. Bluestone explained the tool is more important as a baseline for making improvements.

Dr. Bluestone asked if the results were surprising and if they matched prior impressions. Chairman Georgantas thought the results in the report were in line with what the Board of Selectmen and EDC have discussed in the past. Sue Desruisseaux thought tax rate was more important than the report made it seem. Charlie Tentas commented that many of the fixes are not expensive and the EDC's efforts to meet with realtors and develop a permitting handbook followed the advice in the report. Also, many of the Massachusetts communities highlighted in the presentation were communities with mills – which indicates Goffstown can improve as well.

Joint Meeting of April 19, 2016
Goffstown Board of Selectmen & Economic Development Council

EDSAT PRESENTATION

Mike Lawler commented that property taxes are a small percentage of the total cost per employee for doing business. He asked whether businesses and location specialists feel this way as well. Dr. Bluestone said yes. For most businesses property taxes are part of the total expense of doing business. Those businesses that use a large amount of square footage with few employees are more concerned with property taxes, but for most they balance that with labor costs, energy costs, and health benefits.

Selectman Georgantas thanked Dr. Bluestone for the work and presentation.

5:34 pm The Board of Selectmen adjourned their portion of the meeting.

Respectfully submitted,
Derek M. Horne
Town Administrator

Subject to approval by the Board of Selectmen.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 21, 2016

PRESENT: Chairman Peter Georgantas, Vice Chairman Mark Lemay, Selectman Collis Adams, Selectman David Pierce, Town Administrator Sue Desruisseaux, and Mr. and Mrs. Steven White of 50 Larch St.

5:30 pm CALL TO ORDER BY CHAIRMAN GEORGANTAS

Chairman Georgantas invited Mr. & Mrs. White of 50 Larch St. to the front table. They are seeking a Waiver of the Road Moratorium and a waiver of conditions. Town Administrator explained that the old road moratorium policy (2003) did not allow cutting into a road except for emergency purposes for 5 years on reclaimed roads. The current road moratorium policy (2013) does not allow cutting into a road with a Pavement Condition Index (PCI) of 70 or more unless there is an emergency. Both policies set similar conditions for those emergencies. Vice Chairman Lemay stated that Mr. & Mrs. White are experiencing a backup of sewer into their home so they meet the emergency exception. Public Works Director Jacobs has submitted a memo in the Board's packet recommending waiving the provision for full-width overlay 50' in each direction as the final pavement was almost 5 years old (previous moratorium period) but also notes the PCI is 99. Also, the trench repair could be considered provisional rather than a temporary patch subject to inspection in one year.

Vice Chairman Lemay moved, Selectman Pierce seconded to approve the Public Works Director's recommendations and to apply the standards of a regular street excavation. Passed: 4-0-0.

Chairman Georgantas informed the Whites that if there is pavement settling within a year, then they would be responsible for the repair. The Whites inquired if they could have their contractor be responsible for any settling, Selectmen advised them to discuss this with their contractor. Town Administrator advised she would notify the Public works Director that the Board accepted his recommendations but that they need to acquire the necessary street excavation permit from Public Works Department. They responded they would inform their contractor.

Chairman Georgantas stated the Board has a request to waive disposal fees for the Friends of Girls Softball for debris at GHS Girls Softball Field. Selectman Pierce stated he just paid the fee to dispose of debris from Lions Field.

Selectman Adams moved, Vice Chairman Lemay seconded to waive the disposal fees for the Friends of Girls Softball. Passed: 4-0-0.

5:40 pm Selectman Adams moved, Vice Chairman Lemay seconded to enter non-public session under RSA 91-A:3 II (a) compensation, and (e) legal. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Pierce-aye. Passed: 4-0-0.

6:45 pm Vice Chairman Lemay moved, Selectman Pierce seconded to exit non-public session. Passed: 4-0-0.

Vice Chairman Lemay moved, Selectman Adams seconded to seal the minutes. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Pierce-aye. Passed: 4-0-0.

6:46 pm Selectman Adams moved, Vice Chairman Lemay seconds to adjourn. Passed: 4-0-0.

Respectfully submitted,
Sue Desruisseaux, Town Administrator

Subject to approval by the Board of Selectmen.

#2

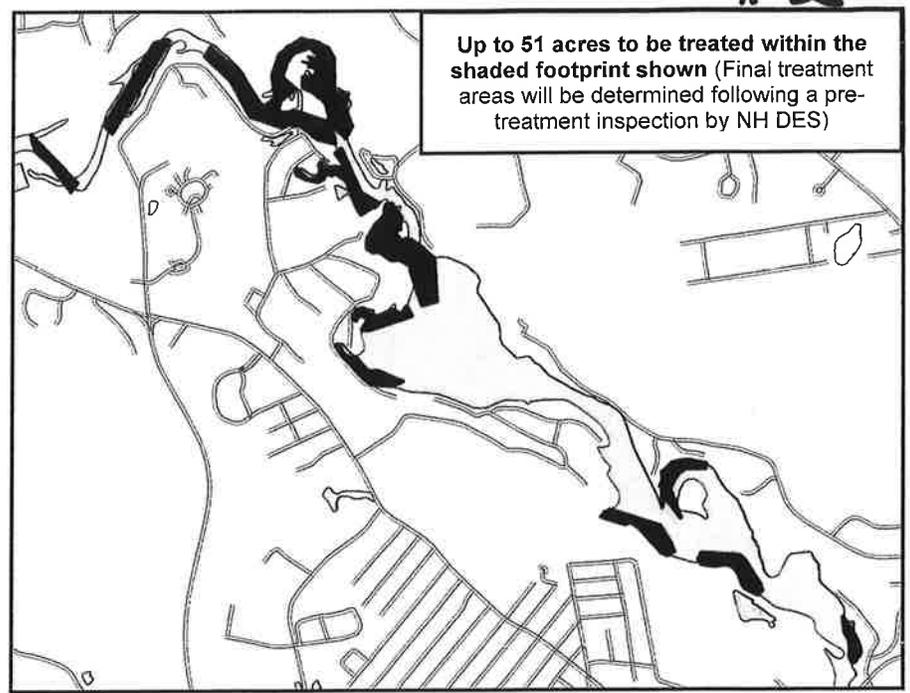
SOLitude Lake Management
590 Lake Street
Shrewsbury, MA 01545

RECEIVED

APR 18 2016

BUILDING DEPARTMENT
TOWN OF GOFFSTOWN
HEALTH OFFICER
16 MAIN ST
GOFFSTOWN, NH 03045

RECEIVED
APR 18 2016
SELECTMEN OFFICE
GOFFSTOWN, NH



Up to 51 acres to be treated within the shaded footprint shown (Final treatment areas will be determined following a pre-treatment inspection by NH DES)

April 14, 2016

Namaske Lake Abutter,

The Namaske Lake Association has contracted SOLitude Lake Management, 590 Lake Street, Shrewsbury, MA 01545, Telephone 508-885-0101, to treat portions of Namaske Lake in Goffstown with the USEPA/State registered aquatic herbicide Navigate (2,4-D BEE granular), EPA Registration Number 228-378-8959, to control exotic variable milfoil weed. Final treatment areas will be determined following pre-treatment surveys by NH DES.

A permit application has been filed with the state requesting approval for this treatment program. The treatment will likely be performed in mid June 2016. If a permit is issued, there will be additional notification of the actual treatment date and specific information on certain activities and water uses that will be temporarily restricted as a condition of the permit. Any questions concerning the proposed treatment should be directed to SOLitude Lake Management at the above address.

Those wishing to comment on the proposed application may contact the New Hampshire Department of Agriculture, Division of Pesticide Control to request a public hearing. Comments must be received in writing within 15 days of receipt of this notice.

New Hampshire Department of Agriculture
Division of Pesticide Control
P.O. Box 2042
Concord, NH 03302-2042
(603) 271-3550

The treatment is tentatively scheduled for mid June 2016. Based on past experiences, we expect that the State will impose restrictions on the use of treated pond water for drinking and irrigation purposes. The specific use restrictions will be determined at the time the permit is issued and will be communicated directly to you in the notification of treatment that will be sent by certified-mail.

The restrictions extend to direct water intakes located within 1,200 feet of the treatment areas and to wells within 50 feet of the treatment areas. **Intakes (black pipe) that draw water directly from Namaske Lake within 1,200 feet of proposed treatment areas WILL be subject to irrigation and drinking restrictions.** If you have a well within 50 feet of the lake or an intake, please let us know by calling our office weekdays at 508-885-0101 or by emailing mlennon@SolitudeLake.com. Please be sure to reference **Namaske Lake** in your email.



Goffstown Police Department

326 Mast Road, Goffstown, NH 03045-2428
e-mail: police@goffstownpolice.com



Robert C. Browne, III
Chief of Police

Kerry P. Steckowych, Esq.
Prosecuting Attorney

NEWS RELEASE

IMMEDIATE

April 5th, 2016



GOFFSTOWN, NH – On Saturday, April 30th, 2016 from 10 a.m. to 2 p.m. the Goffstown Police Department and the Drug Enforcement Administration (DEA) will give the public its eleventh nationwide, one day collaborative drug take-back initiative effort to remove potentially dangerous controlled substances from our nation's homes. This national initiative will provide an opportunity for the public to surrender pharmaceutical controlled substances and other medications to law enforcement officers for destruction.

Expired, unused, or unwanted controlled substances in our homes are a potential source of supply for the increasing abuse of pharmaceutical drugs in the United States and an unacceptable risk to public health and safety. Bring your medications for disposal to Goffstown Police Department at 326 Mast Rd. Goffstown NH, 03045. No needles or liquids can be accepted. The service is free and anonymous, no questions asked.

Citizens are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards.

For more information in regards to this initiative, please contact Detective Jason Ouellette at the Goffstown Police Department (603) 497-4858.

#4

INVITATION TO BID:

The Goffstown Parks and Recreation Dept. invites bids from qualified suppliers and installers of playground equipment for Roy Park, 31 Rosemont Ave., Manchester, NH 03012. Sealed bids will be received at the Administration Office, 16 Main St., Goffstown, NH 03045 until 3:30 pm Friday April 15, 2016 at which time the bids will be publicly opened and read. All bid proposals must be submitted in a sealed envelope, clearly marked on the outside with "2016 Roy Park Playground". The Town reserves the right to reject and/or waive any bids or parts of bids if deemed in the best interest of the Town.

Union header 3/31/16 pg C-7

Legal Notice

INVITATION TO BID:

The Goffstown Parks and Recreation Dept. invites bids from qualified suppliers and installers of playground equipment for Roy Park, 31 Rosemont Ave., Manchester, NH 03012. Sealed bids will be received at the Administration Office, 16 Main St., Goffstown, NH 03045 until 3:30 pm Friday April 15, 2016 at which time the bids will be publicly opened and read. All bid proposals must be submitted in a sealed envelope, clearly marked on the outside with "2016 Roy Park Playground". The Town reserves the right to reject any and/or waive any bids or parts of bids if deemed in the best interest of the Town.

(UL - March 31)

Legal Notice

MORTGAGEE'S SALE OF REAL ESTATE

By virtue of and in execution of the Power of Sale contained in a certain mortgage given by Michael A. Cross and Donna J. Cross to Mortgage Electronic Registration Systems, Inc. acting solely as a nominee for PHH Mortgage Corporation, dated November 8, 2010 and recorded with the Grafton County Registry of Deeds in Book 3747, Page 0294, as affected by Loan Modification Agreement as recorded in said Deeds in Book 4051, Page 63 of which mortgage Nationstar Mortgage LLC is the present holder by assignment, for breach of conditions of said mortgage and for the purpose of foreclosing the same, the mortgaged premises located at 50 Armstrong Avenue, Lisbon, NH will be sold at a Public Auction at 1:00PM on April 14, 2016, being the premises described in the mortgage to which reference is made for a more particular description thereof. Said public auction will occur on the Mortgaged Premises.

A copy of the Mortgage may be examined by any interested person and any inquiries regarding the foreclosure sale may be made of the undersigned at Korde & Associates, P.C., 321 Billerica Road, Suite 210, Chelmsford, MA during regular business hours.

For mortgagor's title, see deed recorded with the Grafton County Registry of Deeds in Book 3747, Page 291.

The property will be sold subject to a one year right of redemption in favor of the United States of America pursuant to 28 U.S.C. Section 2410 by virtue of a Junior Mortgage recorded in said Deeds in Book 4051, Page 69.

NOTICE TO THE MORTGAGOR AND ALL INTERESTED PARTIES: YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PETITION THE SUPERIOR COURT FOR THE COUNTY IN WHICH THE MORTGAGED PREMISES ARE SITUATED, WITH SERVICE UPON THE MORTGAGEE, AND UPON SUCH BOND AS THE COURT MAY REQUIRE, TO ENJOIN THE SCHEDULED FORECLOSURE SALE.

THE AGENT SERVICE OF PROCESS IS:

NATIONSTAR MORTGAGE LLC, c/o

6:45 pm at Goffstown Town Hall, 16 Main St. to amend the ambulance service fees as follows:

- SERVICE - CURRENT - PROPOSED
BLS - \$557.48 - \$568.63
ALS 1 - \$798.68 - \$814.65
ALS 2 - \$1,497.59 - \$1,527.54
SCT - \$1,651.70 - \$1,684.73
Mileage - \$11.22 per mile - \$16.25 per mile

Any person with a disability who needs a reasonable accommodation, please call the Town Hall (497-8990 ext 100) at least 72 hours in advance for arrangements.

(UL - March 31)

Legal Notice

MORTGAGEE'S SALE OF REAL ESTATE

By virtue of and in execution of the Power of Sale contained in a certain mortgage given by Jeremy J. Palmer and Gwen P. Palmer to Mortgage Electronic Registration Systems, Inc. acting solely as a nominee for Aegis Lending Corporation, dated February 21, 2005 and recorded with the Sullivan County Registry of Deeds in Book 1500, Page 894 of which mortgage U.S. Bank National Association, as Indenture Trustee for the registered holders of AEGIS Asset Backed Securities Trust 2005-2, Mortgage Backed Notes is the present holder by assignment, for breach of conditions of said mortgage and for the purpose of foreclosing the same, the mortgaged premises located at 276 Springfield Road, Charlestown, NH will be sold at a Public Auction at 12:00PM on April 28, 2016, being the premises described in the mortgage to which reference is made for a more particular description thereof. Said public auction will occur on the Mortgaged Premises.

A copy of the Mortgage may be examined by any interested person and any inquiries regarding the foreclosure sale may be made of the undersigned at Korde & Associates, P.C., 321 Billerica Road, Suite 210, Chelmsford, MA during regular business hours.

For mortgagor's title, see deed recorded with the Sullivan County Registry of Deeds in Book 1213, Page 152.

NOTICE TO THE MORTGAGOR AND ALL INTERESTED PARTIES: YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PETITION THE SUPERIOR COURT FOR THE COUNTY IN WHICH THE MORTGAGED PREMISES ARE SITUATED, WITH SERVICE UPON THE MORTGAGEE, AND UPON SUCH BOND AS THE COURT MAY REQUIRE, TO ENJOIN THE SCHEDULED FORECLOSURE SALE.

THE AGENT SERVICE OF PROCESS IS:

U.S. BANK NATIONAL ASSOCIATION (as Indenture Trustee for the registered holders of AEGIS Asset Backed Securities Trust 2005-2, Mortgage Backed Notes), 425 Walnut Street, Cincinnati, OH 45202 (MORTGAGEE)

OCWEN LOAN SERVICING, LLC, c/o Lawyers Incorporating Service d/b/a Lawyers Inc. Service, 14 Centre Street, Concord, NH 03301 (MORTGAGE SERVICER)

Location is the Town Hall, 16 School St. The Board will take input in regards to proposed address changes at selected locations on Ferry St., Reynolds Ave., Whitten St. and Webster St. (UL - March 31)

Legal Notice

MORTGAGEE'S SALE OF REAL ESTATE

By virtue of and in execution of the Power of Sale contained in a certain mortgage given by Kiron Latka and Sajal Latka to Mortgage Electronic Registration Systems, Inc. acting solely as nominee for First Horizon Home Loan Corporation, dated September 15, 2004 and recorded with the Hillsborough County Registry of Deeds in Book 7321, Page 500 of which mortgage The Bank of New York Mellon f/k/a The Bank of New York, as Trustee for First Horizon Alternative Mortgage Securities Trust 2004-FA2 is the present holder by assignment, for breach of conditions of said mortgage and for the purpose of foreclosing the same, the mortgaged premises located at Unit 35 of the Chatfield Place, A Condominium, 5 Casey Circle, Nashua, NH will be sold at a Public Auction at 10:00AM on April 28, 2016, being the premises described in the mortgage to which reference is made for a more particular description thereof. Said public auction will occur on the Mortgaged Premises.

A copy of the Mortgage may be examined by any interested person and any inquiries regarding the foreclosure sale may be made of the undersigned at Korde & Associates, P.C., 321 Billerica Road, Suite 210, Chelmsford, MA during regular business hours.

For mortgagor's title, see deed recorded with the Hillsborough County Registry of Deeds in Book 7321, Page 497.

The property will be sold subject to the redemption rights in favor of the Internal Revenue Service by virtue of Notice of Federal Tax Lien recorded with the Hillsborough County Registry of Deeds in Book 8798, Page 1215.

NOTICE TO THE MORTGAGOR AND ALL INTERESTED PARTIES: YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PETITION THE SUPERIOR COURT FOR THE COUNTY IN WHICH THE MORTGAGED PREMISES ARE SITUATED, WITH SERVICE UPON THE MORTGAGEE, AND UPON SUCH BOND AS THE COURT MAY REQUIRE, TO ENJOIN THE SCHEDULED FORECLOSURE SALE.

THE AGENT SERVICE OF PROCESS IS:

THE BANK OF NEW YORK MELLON F/K/A THE BANK OF NEW YORK (as Trustee for First Horizon Alternative Mortgage Securities Trust 2004-FA2), 225 Liberty Street, New York, NY 10286 (MORTGAGEE)

NATIONSTAR MORTGAGE, LLC, c/o Lawyers Incorporating Service, 14 Centre Street, Concord, NH 03301 (MORTGAGE SERVICER)

FOR INFORMATION ON GETTING HELP WITH HOUSING AND FORECLOSURE ISSUES, PLEASE CALL THE FORECLOSURE INFORMATION

Weare N.H.: calling the Selectmen's Office at 603-529-7535; or emailing Town Administrator Naomi Bolton at nbolton@weare.nh.gov. All proposals must be received at the Weare Selectmen's Office on or before 12:00 pm Monday, April 4, 2016. The Town reserves the right to accept and/or reject any and/or all proposals. Posted: March 24, 2016 (UL - March 31)

Legal Notice

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of WATER SYSTEM IMPROVEMENTS, CONTRACT #2 - WATER MAIN, PUMP STATION AND STORAGE TANK will be received, by the TOWN OF ERROL, 33 MAIN STREET, ERROL, NH 03579, at the office of the BOARD OF SELECTMEN, until 3:00 PM local time on THURSDAY, APRIL 28, 2016, at which time the Bids received will be publicly opened and read. The Project consists of constructing REPLACEMENT WATER MAINS, WATER SERVICES, AND APPURTENANCES, NEW WELL PUMPS, BOOSTER PUMP STATION, STANDBY POWER SYSTEM, 40,000 GALLON BURIED WATER STORAGE TANK, SITE WORK, AND MISCELLANEOUS WATER SYSTEM IMPROVEMENTS WORK.

Bids will be received for a single prime Contract. Bids shall be on a lump sum and unit price basis, with additive alternate bid items as indicated in the Bid Form.

1. Completion time for the project will be calculated as calendar days from the date specified in the Notice to Proceed as follows:

- 150 Calendar days for Substantial Completion
180 Calendar days for Final Completion

Liquidated Damages will be in the amount of \$500 for each calendar day of delay from the date established for Substantial Completion and \$500 for each calendar day of delay from the date established for Final Completion.

2. Each General Bid shall be accompanied by a bid security in the amount of 5% of the Total Bid Price.

3. The successful bidder must furnish 100% Performance and Payment Bonds and will be required to execute the Contract Agreement within 10 days following notification of the acceptance of Bid.

4. Any contract or contracts awarded under this Advertisement for Bids are expected to be funded by:

[] a loan from the New Hampshire State Drinking Water Revolving Loan Fund (SRF)

[] a grant from the New Hampshire Department of Environmental Services [X] a loan or grant from USDA Rural Development

[X] a grant from the New Hampshire Community Development Finance Authority

5. Bidders on this work will be required to comply with the President's Executive Order No. 11246 entitled "Equal Employment Opportunity"

M

Pl or call

Automotive



Motocycles Mopeds

'00 HD ELECTRA GLI 61K, 4 speaker sound, c/cams done, extras. \$7K

'07 HARLEY Sportst black, fuel injctd, 5386, die grips, exc cond \$650

'07 HONDA SCOOTER red, 2K, can ride 2, gr \$1800. Call 644-4905.

'99 HONDA VALKE miles, exc cond, 160 \$5995. Call 603-642-365.

Snowmobiles

SNEAK PEAR

\$\$\$ SAVE \$\$\$

2017 Ski-Doo 850

2017 Polaris Assau

FrL, April 1 & Sat.

HK POWERSP

1354 Hooksett Rd, H

668-4343 hkpowerspc

Domestic Car

'01 AUDI A6 V8 AWD, int, loaded, 1 owner, 130 prstine, w/rec, \$5,300. 31

'05 KIA Optima, blk 4 dr just inspc'd, runs great able, exc. gas milg, must \$ 668-0205. If no answer, lv.

'13 CHRYSLER 300, 57K, navigation, heated lumbo mote start, exc. cond, \$16, drive train warr. Call 603-

Banks Chevy/Cadillac, "We Treat You Rig 1.800.439.6262 Banksau"

Berlin City Ford/Chev/ Sm town Yet NH's Lrgs 603-752-6644

Best Ford Lincoln Me 579 Amherst St., Nashu 603-889-0161

Roy Park Playground Bid Results

New England Spec Inc. Meets Spec Probuil Design LLC Meets Spec Pettinelli & Associates Meets Spec

Recommendation Probuil Design LLC

Playground Equipment

Item 1 - 5 - 12 age group 13 station	66,750.00	yes	\$47,283.00	yes	\$48,000.00	No	\$47,283.00
Item 2 - 2 - 5 age group 13 station	\$26,500.00	yes	\$17,499.00	yes	\$16,000.00	No	\$17,499.00
Item 3 - 4 bay swing set	\$7,750.00	yes	\$5,198.00	yes	\$7,500.00	No	\$5,198.00
Item 4 & 5 - self powered sensory	5,125.00	yes	\$3,141.00	yes	\$5,100.00	No	\$3,141.00
Item 6 - Multi rider teeter totter	\$9,125.00	yes	\$6,299.00	yes	\$2,300.00	No	\$6,299.00
Item 7 - Climbing crawling tunnels	\$2,625.00	yes	\$1,129.00	yes	\$2,400.00	No	\$1,129.00
Freight			\$6,301.79				\$6,301.79
Total Equipment Cost	117,875.00		\$86,850.79		\$81,300.00		\$86,850.79

Project Material

Stone - Clean rock 3" deep 6,390 sqf. Del.	\$3,500.00	yes	\$2,500.00	yes	\$4,000.00	yes	
Drainage Fabric One layer	\$1,000.00	yes	\$800	yes	\$1,000.00	yes	
Drainage fabric Second layer	\$1,000.00	yes	\$1,600.00	yes	\$1,000.00	yes	
Wood retaining timbers delivered	\$4,200.00	yes	\$7,200.00	yes	\$5,000.00	yes	
Wood Fiber 12" compacted depth 6,390 sqf.	\$9,500.00	yes	\$8,572.00	yes	\$7,000.00	yes	
Wood fiber installed			\$3,200.00	yes			
Rubber tiles - under all swings, and slides	\$4,000.00	yes	\$2,811.00	yes	\$900.00	No	
Total Material Cost	\$23,200.00		\$26,683.00		\$18,900.00		

Installation

Playground equipment installation	99,025.00		\$34,999.00		\$28,000		\$34,999.00
Playground finish surfing	11,000.00		\$1,500.00		\$3,500.00		
Total Installation Cost	110,025.00		\$36,499.00		\$31,500		

Total Project Cost	\$251,100.00		\$150,032.79		\$131,700.00		
parking lot							

Project material / Purchased / installed in house (P & R staff)

300 yards of playground chips (Cousineau, Henniker NH)	\$5,700						
Stone 3" deep 71' x 90'	1,134.00						

Drainage Fabric	1,000
Wood Retaining Timbers (81) 8' 4x4 beveled edge (lowes)	\$350.00
Rubber Tiles Quantity needed 12	480.00
Pavement (ADA parking and walk ways)	10,000.00
Total Material Cost	\$18,664
Total Project Cost	

\$18,664.00
\$140,513.79

Funding	2016 Apporved CIP	60,000.00
	P & R Revolving	80,513.79
		140,513.79

Goffstown Parks and Recreation Commission

Minutes of April 20, 2016

Present: P. Hooker, B. Parkhurst, G. Gendron, H. Sobolov, D. Pierce (BOS), R. Wilhelmi.

Absent: P. Hooker, K. Daigle, J. Steckowych, L. Dubois

Meeting began at 7:30 pm

Review of March 23, 2016

- **Motion by H. Sobolov to accept minutes as written, second by B. Parkhurst. Approved 4-0**

Review of the January / February / Budget Expenditures:

- **Motion by B. Parkhurst to approve the March invoices as presented, Seconded by G. Gendron. Approved 4-0**

Directors Report: Facilities - Roy Pool – Two new filter pumps have been plumbed in and need to be hooked up by electrician. **Barnard Pool** – Leak detection will need to be done in May. **Rail Trail** – N/A, **Athletic Fields - Sarette Complex** – N/A - **Louis St. Baseball Field** – N/A - **Barnard Football Field** –N/A - **Barnard / Pare’ Sports Complex** – N/A **Parks - Barnard Park** – N/A - **Barnard Track** – New Signage has been posted on usage of the facility. Annual review of track condition was completed in early April by School AD, Director of P & R and Asst. Town Administrator. **Roy Park** – New grass area in front of pool has been seeded. Old walk ways to pool and pavilion have been removed due to not being passable. New asphalt will be put down late April or early May. Playground renovations are moving along. New drainage has been installed; a four car handicap parking area is being developed. RFP opening will be Friday 4/15. Roy Pavilion bathrooms – Doors are framed in walls has been painted. Water will be turned on Friday 4/15. We will double check water supply is good. If good, new facilities will be installed. **Recreation Building N/A– Equipment / Vehicles - Administration** – Life Guards – 7 out of 10 returning and five current applications, Playground - 5 out of 6 returning and four current applications, Grounds – 1 out of 2 returning, two current applications. **Budget / CIP / Impact Fees / Revolving Fund** - Budget – N/A - CIP –2017 – Process begins June 2016. Impact Fees: As of 1/31/16 \$106,383.87 (\$65,000 allocated to phase one of Barnard Pare development). Revolving Fund: \$10,512.00 **Programs-** Zumba – Monday night’s w/Jenn (29 participants), Wed. Instructor injured. Karate – (18 - 24) - Archery – (16) Library / P & R sponsored event Medicare 101 Thursday 4/21 (15 participants) - Parks and Recreation Girls and Boys Lacrosse games are under way. Boys U9 (31), Boys U11 (26), Boys U13 (34), Boys U15 (24), Girls U9 (17), Girls U11 (18), Girls U13 (20), Girls U15 (23). Goffstown Gallop June 25th (6) as of April 15th

Summer Playground as of April 20th

Barnard:	W1	W2	W3	W4	W5	W6	W7	W8
	38	40	31	39	44	37	34	37
Roy:	W1	W2	W3	W4	W5	W6	W7	W8
	3	3	3	3	3	3	3	3

Roy Park Playground Bid results:

Bid was publicly opened and read on April 15, 2016 at 3:30 pm. Three vendors provided bids;

Pettinelli & Associates, Inc, Burlington Vt. – Equipment \$81,300.00, Project Material \$18,900.00, Installation 31,500.00

Probuilt Designs Marshfield, MA. – Equipment \$86,850.79, Project Material \$26,683.00, Installation \$36,499.00

New England Specs, Inc. Sagamore Beach, MA. – Equipment \$117,875, Project Material \$23,200.00, Installation \$110,025.00

Commissioners went through each bid and found Pettnelli & Assocites was metal/ coated equipment which did not meet the written specs. Probuilt and New England Spec provided the same equipment which followed guidelines of spec (identical product to our current Barnard Playground). All three bids were over the allotted \$120,000 budgeted for this project. After reviewing results, it was found to best have all the project material and installation done in house. Director said P & R staff will be able to get this done. Commissioners were concerned that P & R would be under great pressure to accomplish and do other day to day tasks. One major change which was made once Town Engineers found the best means for ADA access was to develop four car handicap parking spaces on the top of the hill near the playground. With Rosemont Ave being paved this could all be done at the same time.

- **Motion by H. Sobolov to recommend Probuilt Designs bid as follows; Equipment \$86,850.79, Installation of equipment \$34,999.00, and stone, fabric, retaining timbers, wood chip, tiles, and pavement be purchased/installed in house \$18,664.00. Total project cost to be \$140, 513.79. Expenditures break down as follows 2016 CIP \$60,000.00 and P & R revolving fund \$80, 655.79. Second by B. Parkhurst. Approved by all 4 – 0.**

Roy Park Pavilion Bathrooms

Director up dated commissioners on status of the bathroom renovation at the Roy Park Pavilion. We do have a clean sewer line and water to the building. ADA toilets, sinks, and urinals will be purchased and installation will be prior to opening of the playground program. This will help alleviate the usage of the pool house bathrooms and provide the playgrounds kid better access to facilities. With the playground renovation being very large, the pool house bathrooms will have to be renovated in 2017.

Recdesk Software

The director and Program Supervisor have been reviewing the software programs which are on the market for municipal recreation departments. They have found Recdesk to be of interest. Many of the surrounding recreation departments have either been using the software or will be purchasing the software soon. This is cloud based software which uses a third party provider for all credit card purchasing payments. Director and Program Supervisor met with the New Boston Recreation department staff to go over the product. They have come on line with Recdesk in the past year and find it very user friendly, meet the expectation of their program/facility needs, and tech support to be outstanding. The Director, Program Supervisor, and Town IT System Administrator went through a two hour demo with Recdesk staff asked many question. Over all the software will work for programming, scheduling, marketing, financial day to day and reporting. Tablets could be used for off site locations, Roy/Barnard Playground program, basketball, lacrosse etc. The direct cost for just the software usage is \$3,900.00 annually which is based on the population of our town. A third party provider who works with Recdesk will have to be sucrued. Each of the third party suppliers charge a fee for their services. These fees get charged directly to the user. More involvement form Town Finance department, IT and BOS on the third party source will be needed.

- **Motion By P. Hooker to recommend Recdesk software along with two tablets, protective cases, a Verizon wireless account for each tablet, and a wireless rotor for the recreation building. The software cost of \$3,900.00, and \$2,535.02 hardware start up monies to be used via the P & R revolving fund. Second by B. Parkhurst. Approved by all 4 – 0**

Commissioner terms

- **Motion by G. Gendron to recommend J. Stecowych, H. Sobolov, and P. Hooker to continue for a three year term 2016 – 2019. Second by B. Parkhurst. Approved by all 4 – 0**

Revolving Fund usage 2016

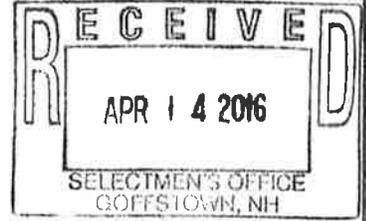
The commissioners reviewed the usage of the revolving fund for the 2016 budget year.

Roy Park Playground project	\$80,513.79
Scoreboard/controllers MVMS gymnasium	\$8,280.00
Barnard Tennis Court surface/painting	\$8,600.00
Proposed Recdesk Software /hardware	<u>\$6,435.00</u>
2016 disbursements	\$103,828.79

Motion to adjourn business meeting 9:30 pm by B. Parkhurst and seconded by K. Daigle. Approved by all 6 - 0

Next Commission meeting is May 18, 2016 Recreation Building

52



Volunteer Application Form for Town Committees and Commissions

Date: 4/14/16
Name: Laura E Pans
Mailing Address: _____

Residential Street Address (if different): _____

Home Phone No.: _____ Fax No.: _____

Work Phone No. (if permissible to call you at work): _____

Email Address: _____

Committee(s) in which you are interested in serving on: Trustee of Trust Funds

Brief Summary of relevant education, experience and why you are interested in serving on this (these) committee(s): _____

Continuation of alternate member seat for 2016-2017
finished 1 yr of alternate member 2015-2016

Forward to: Administration Office, 16 Main St., Goffstown, NH 03045 TEL. 497-8990 FAX 497-8993

Appointments are made by the Board of Selectmen. Vacancies on some elected committees are filled by the committee i.e. Budget Committee, Planning Board.

INTERNAL USE ONLY

Board of Selectmen Meeting Date: _____ Appointed until _____

TRUSTEES OF TOWN OF GOFFSTOWN TRUST FUNDS

MINUTES OF MEETING

TUESDAY, APRIL 12, 2016

6:00 P.M.

ATTENDANCE: Earl S. Carrel, Chairman
William C. Tucker, Secretary
Laura Paris, Alternate Trustee

1. Earl Carrel as Chair called the meeting to order and informed the others that Mr. Mulligan was out of town and accordingly Laura Paris would serve in his stead for this meeting. The minutes of the Feb. 9, 2016 meeting were reviewed and approved.
2. The Trustees then conducted the 2016 organizational meeting and on motions duly made and seconded, Earl Carrel was elected Chair and William Tucker was elected Secretary.
3. Chairman Carrel informed the Trustees that checks had been received in the amount of \$225,000 for the Fire Apparatus Capital Reserve Fund which had been sent to the NHDPIP for deposit. The second check received was from Emily Sandblade for \$30 for the Grasmere Town Hall Restoration Fund. The Trustees acknowledged these receipts.
4. The Trustees next discussed correspondence from Susan Desruisseaux stating that a portion of the Town Hall building below the Planning Department was sinking and requesting the Trustees' position on whether or not the Mildred Stark Town Hall Fund would be available to remedy this problem. After discussion, the Trustees noticed that there was a balance available in the Mildred Stark Town Hall Fund of \$26,955 and it was the consensus of the Trustees that this would be a repair expense and therefore eligible for payment by the Stark Fund.
5. The Trustees then reviewed the Investment Account reports and noted that the PDIP account was earning 4.6 basis points which was a significant increase from the yield provided by the prior manager.
6. The Trustees next reviewed the funds available for disbursement in the various scholarship accounts and agreed that the following disbursements for scholarships for the 2016 year would be as follows:

Lemery	\$ 150
Bailey	\$ 325
Marston	\$ 200
R.S. Watt	\$ 400
Elliason two at	\$3,000 each
Mildred Stark two at	\$ 400 each

7. The Trustees next signed the MS9 and MS10 forms which were approved at the previous meeting. Chairman Carrel will submit these as required.
8. The Trustees determined that the next meeting would be held on Tuesday, June 14, 2016 at 6:00 p.m.

The meeting adjourned at 6:48 p.m.

William C. Tucker, Secretary

Kathryn Fisher

*original to C. Bullock
mailed to B. Williams.*

From: hsobolov'
Sent: Wednesday, February 17, 2016 4:52 PM
To: Kathryn Fisher
Subject: Committee Volunteer Application Submission



FEB 18

Today's Date: : 2016-02-17
Name: : Howard Sobolov
Address :
Town/City : GOFFSTOWN
State : New Hampshire
Zip Code : 03045
Address :
Town/City :
State :
Zip Code :
Home Phone :
Work Phone :
Mobile Phone :
Fax :
Email Address :
Select each committee you are interested in : Parks & Recreation Commission
serving on:
Brief summary of relevant education, experience : I would like to re-apply for another term as my
and why you are interested in serving on this : current one is expiring.
(these) committee(s):
You May Also Attach a Current Resume :

Sending Time: 2016-02-17 15:52:25

User Agent: Mozilla/5.0 (Windows NT 6.1; WOW64; rv:44.0) Gecko/20100101 Firefox/44.0

Host: 50-206-70-98- s tatic.hfc.comcastbusiness.net

IP: 50.206.70.98

PORT: 32555

User: Guest

Kathryn Fisher

*committee to C. Balco
available to Q. L. White*

From: steckowych
Sent: Wednesday, February 17, 2016 7:00 AM
To: Kathryn Fisher
Subject: Committee Volunteer Application Submission



Today's Date: : 2016-02-17
Name: : Jane Steckowych
Address :
Town/City : GOFFSTOWN
State : New Hampshire
Zip Code : 03045
Address :
Town/City :
State :
Zip Code :
Home Phone :
Work Phone :
Mobile Phone :
Fax :
Email Address :

Select each committee you are interested in serving on: : Parks & Recreation Commission

Brief summary of relevant education, experience and why you are interested in serving on this (these) committee(s): : I am interested in continuing my position on the Parks and recreation committee. I have enjoyed working with Rick, staff and the rest of the Board working to improve the facilities, continue running programs and working on new projects. I have been on the Committee for a number of years and look to continue with this reappointment.

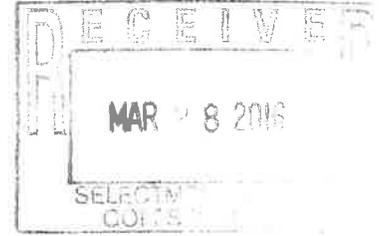
You May Also Attach a Current Resume :

Sending Time: 2016-02-17 06:00:24
User Agent: Mozilla/5.0 (Windows NT 10.0; WOW64; rv:44.0) Gecko/20100101 Firefox/44.0
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IP: 50.136.5.133
PORT: 62794
User: Guest

*Original to Rick
copy to Rick Wilhelm*

Kathryn Fisher

From: Hooker
Sent: Saturday, March 26, 2016 11:05 AM
To: Kathryn Fisher
Subject: Committee Volunteer Application Submission
Attachments: Peter Hooker Resume 2016 Parks.doc



Today's Date: : 2016-03-26

Name: : Peter Hooker

Address :
Town/City : GOFFSTOWN
State : New Hampshire
Zip Code : 03045

Address :
Town/City :
State :
Zip Code :
Home Phone :
Work Phone :
Mobile Phone :
Fax :
Email Address :

Select each committee you are interested in serving on: : Parks & Recreation Commission

Brief summary of relevant education, experience and why you are interested in serving on this (these) committee(s): :
 My term as a commissioner is expiring and I wish to submit my name for another 3 year term. Attached is a Resume which includes some brief information from volunteering in Goffstown since I moved here in 2005. I enjoy working with the town, Rick and the other commissioners to support Parks and Rec activities.

I have volunteered in various activities (coach, umpire, referee) since becoming a Goffstown Citizen. I have 2 sons who participate with various teams in school, outside of school, and Parks and Rec.

I have and 18 years business experience with Fidelity Investments serving a variety of roles from Operations Manager, Operations Director and Process Improvement/Excellence.

You May Also Attach a Current Resume : Peter Hooker Resume 2016 Parks.doc

#5e

Sue Desruisseaux

From: Lowell ;
Sent: Saturday, April 16, 2016 2:24 AM
To: Sue Desruisseaux
Subject: committee resignation

Hi Sue,

I don't know if you have heard, but I will be moving away from Goffstown soon. Therefore, I would like to submit my resignation from the Rail Trail Steering committee, effective immediately. I hope you will be able to get a replacement quickly in order to consider a potential application submission to the recently announced Recreational Trails Program grant for this year.

--Lowell

#5A

Derek M. Horne
Economic Development Coordinator/Assistant Town Administrator
Goffstown Town Hall
16 Main Street
Goffstown, NH 03045
Tel: (603) 497-8990 ext. 119
Fax: (603) 497-8993
E-mail: dhorne@goffstownnh.gov

ADMINISTRATION

Memo

To: Members, Economic Development Council
CC: Sue Desruisseaux, Town Administrator
Date: April 20, 2016
Re: Renewal of Economic Revitalization Zones (RSA 162-N)

The purpose of this memorandum is to:

- Provide background information to members of the Board of Selectmen on Economic Revitalization Zones designated in accordance with RSA 162-N; and
- Request the Board vote to renew the ERZs in Goffstown.

What is an Economic Revitalization Zone?¹

ERZs were established to stimulate economic redevelopment, expand the commercial and industrial base, create new jobs, reduce sprawl, and increase tax revenues within the state by encouraging economic revitalization in designated areas. An Economic Revitalization Zone, means a zone with a single continuous boundary, designated in accordance with the rules adopted under RSA 162-N:8, and having at least one of the following characteristics:

- (a) Unused or underutilized industrial parks; or
 - (b) Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, age, relocation of the former occupant's operations, obsolescence, deterioration, brownfields, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.
- A community must request that a site or contiguous area be designated as an ERZ by the Department of Resources and Economic Development.

What Tax Credits are Available?¹

The State of New Hampshire designates \$825,000 statewide, per year to be available for ERZ tax credits. The ERZ tax credits offer a short term (NH) business tax credit for projects that improve infrastructure and create jobs in designated areas of a municipality.

¹ Information taken from Department of Resources and Economic Development's ERZ FAQ for Municipalities, online at <https://www.nheconomy.com/uploads/ERZ%202015/Community%20FAQ%20CW1.pdf>

Where are Goffstown's Designated ERZs?

In 2009 the EDC and Board of Selectmen worked together to designate 4 ERZs in Goffstown. These sites are shown on the attached map and described as follows:

- (1) Gentle Slopes Industrial Park, both a brownfield and an underutilized industrial park,
- (2) Tatro Drive Industrial Park, an underutilized industrial park,
- (3) Pond View Park Industrial Park, an underutilized industrial park, and
- (4) Benchmark, a brownfield site.

Renewal Process on Goffstown's ERZs

In 2015 the ERZ statute (RSA 162-N) was amended to require an evaluation of each ERZ site every five years to assess whether the designation is still eligible. The Town was notified of the requirement to evaluate each ERZ by letter dated 2/22/16 (see attached).

Shortly after receiving the renewal letter I began this renewal process by bring this to the Economic Development Council (EDC) for recommendation. Here is a timeline of the items done in an effort to renew these ERZs designated sites.

3/2/16 EDC Meeting I distributed information to EDC members for review.

3/25/16 Letters to Property Owners I sent letters inviting property owners to 4/6/16 EDC meeting to discuss ERZ designation.

4/1/16 Letter from Gentle Slopes In the attached letter dated 4/1/16 representatives for Gentle Slopes urged the Town to recertify the Gentle Slopes' property for ERZ.

4/19/16 EDC Meeting The EDC discussed the designated ERZs. **The EDC voted unanimously to recommend the Board of Selectmen renew the four designated Economic Revitalization Zones.**

Recommended Board of Selectmen Action

It is recommended the Board of Selectmen vote to renew the four designated ERZ sites in Goffstown and send the endorsed renewal form into the Department of Resources and Economic Development before the 5/1/16 deadline.

Suggested motion:

Move to continue the existing ERZ designations under RSA 162-N:2 for the Gentle Slopes Industrial Park, Tatro Drive Industrial Park, Pond View Industrial Park and Benchmark Site and have the chairman of the Board of Selectmen endorse the Department of Resources and Economic Development's ERZ Renewal Form.

Please feel free to contact me if you have any questions or concerns about the information in this memo.

GOFFSTOWN ZONING March 8, 2011

Legend

ZONE

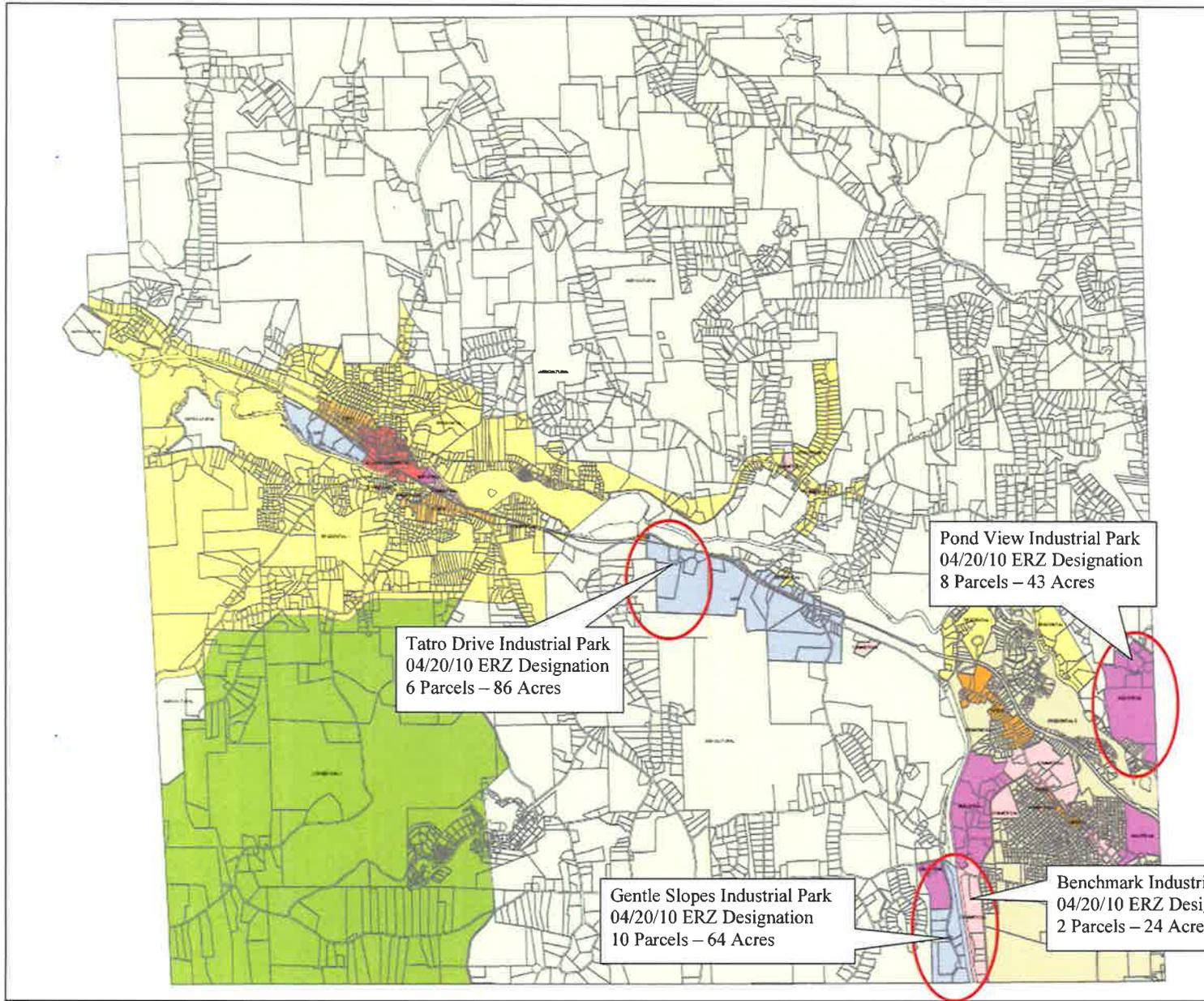
	CONSERVANCY
	AGRICULTURAL
	RESIDENTIAL 1
	RESIDENTIAL 2
	RSBO1
	RSBO2
	COMMERCIAL
	VILLAGE COMMERCIAL
	CIFZ
	INDUSTRIAL



GOFFSTOWN GIS

This data does not constitute a genuine copy of public records of the Town of Goffstown so that the Town has not made and does not make any representation or warranty, express or implied, about the truth, accuracy or margin of error of any information or facts contained in or derivable from such data.

This data has been compiled, arranged and formatted by the Town of Goffstown solely for the future limited purpose of particular municipal functions, and the Town makes no representation or warranty, express or implied, as to its accuracy, appropriateness, or suitability for any other purpose, use or application.





STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION OF ECONOMIC DEVELOPMENT

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2341 www.nheconomy.com

February 22, 2016

Derek Horne
Assistant Town Administrator
Town of Goffstown, NH
16 Main Street
Goffstown, NH 03045

Re: Renewal of ERZ Certification

Dear Derek:

Your City or Town was previously granted ERZ designation for the following area(s):

- 1) Gentle Slopes Industrial Park (approved 4/10)
- 2) Tatro Drive Industrial Park (approved 4/10)
- 3) Pond View Industrial Park (approved 4/10)
- 4) Benchmark Site (approved 4/10)

In 2015, the ERZ statute was amended as follows:

"Reevaluation of Economic Revitalization Zone

Each economic revitalization zone shall be evaluated every 5 years to determine if it meets the criteria required in RSA 162-N:2. If an economic revitalization zone fails to meet the criteria in RSA 162-N:2, its designation as an economic revitalization zone shall be removed."

At this time, the Department of Resources and Economic Development is reviewing the current status of previously designated ERZs subject to 5 year reviews, and is asking the City or Town if the designated ERZ(s) should remain in the current ERZ tax credit program.

Action required:

If a City or Town wishes to continue the existing ERZ designation(s) under the current statute, the City/Town must certify that the area(s) continue to meet current eligibility as follows:

Designation of Economic Revitalization Zone

1. "Economic revitalization zone" means a zone with a single continuous boundary, designated in accordance with the rules adopted under RSA 162-N:8, and having at least one of the following characteristics:

- (a) Unused or underutilized industrial parks; or*
- (b) Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, age, obsolescence, deterioration, brownfields, relocation of the former occupant's operations, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.*

Please complete the enclosed form and return to DRED by May 1, 2016. For further information or questions, please contact the ERZ program coordinator at 271-2591.

Renewal of ERZ Certification

PLEASE COMPLETE and MAIL THIS FORM BY May 1, 2016

To:

Department of Resources and Economic Development
Attention: ERZ Program Coordinator
172 Pembroke Road
Concord NH 03301

The Town of Goffstown, NH wishes to have the following ERZ area(s) remain in the current Economic Revitalization Zone program:

- Gentle Slopes Industrial Park (approved 4/10)
- Tatro Drive Industrial Park (approved 4/10)
- Pond View Industrial Park (approved 4/10)
- Benchmark Site (approved 4/10)

The Town of Goffstown, NH certifies that the area(s) selected above continue to meet the criteria for inclusion in the ERZ program under current statute.

If DRED does not receive notification of the above, DRED will discontinue designation of the area(s) as ERZs under the current statute.

For further information or questions, please contact the ERZ program coordinator at 271-2591.

Contact Person (please print): Peter Georgantas

Title: Chair, Goffstown Board of Selectmen

E-mail address: pgeorgantas@goffstownnh.gov

Signature of Contact Person: _____

Date: 4/25/2016

APPROVED:

Jeffrey Rose, Commissioner

Date

Baroff & Craven

Professional Association

Attorneys at Law

740 Chestnut Street ■ Manchester ■ New Hampshire 03104

Phone: 603-647-4200 ■ Fax: 603-626-0046

www.bclawnh.com

Jason M. Craven, Esquire

Direct Dial: 603-296-0800
jcraven@bclawnh.com

April 1, 2016

VIA CERTIFIED & REGULAR MAIL
RETURN RECEIPT REQUESTED

Derek M. Horne
Economic Development Coordinator
Goffstown Economic Development Council
16 Main Street
Goffstown, New Hampshire 03045

Re: Gentle Slopes Land Development, LLC/Economic Revitalization Zones

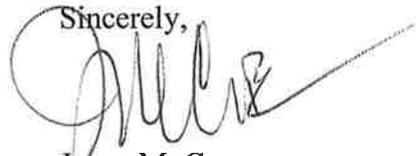
Dear Mr. Horne:

This office represents Gentle Slopes Land Development, LLC. Gentle Slopes has asked that I respond to your March 25, 2016 letter regarding the re-evaluation process for Economic Revitalization Zones in Goffstown.

We believe strongly that the Gentle Slopes property fully meets the Economic Revitalization Zone designation criteria as it has a continuous boundary and is an unused or underutilized industrial park. Over the past several years, Gentle Slopes has worked cooperatively with the Goffstown Industrial Corporation, the Southern New Hampshire Planning Commission and several prospective purchasers in an effort to find a productive plan for development for this property that exists importantly along Route 114, a primary access way through Goffstown. While the site is perfect for development, the recent recession and tighter lending restrictions caused many of the prospective purchasers to elect not to proceed. Certainly, the availability of tax credits to the ultimate developer will be critical to the success of this property.

Derek M. Horne
Economic Development Coordinator
Goffstown Economic Development Council
Re: Gentle Slopes Land Development, LLC/Economic Revitalization Zones
April 1, 2016
Page Two of Two

On behalf of Gentle Slopes Land Development, LLC, we urge the Town of Goffstown to again recommend the Gentle Slopes' property for recertification as an Economic Revitalization Zone. Should you have any questions or concerns, please do not hesitate to contact me. We are hopeful that a representative of Gentle Slopes will be able to attend the April 6th meeting of the Goffstown Economic Development Council, but if not, we ask that the content of this letter be accepted and considered as part of the recertification process. Thank you.

Sincerely,

Jason M. Craven

JMC:law

cc: Gentle Slopes Land Development, LLC



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION OF ECONOMIC DEVELOPMENT

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2341 www.nheconomy.com

February 22, 2016

Derek Horne
Assistant Town Administrator
Town of Goffstown, NH
16 Main Street
Goffstown, NH 03045

Re: Renewal of ERZ Certification

Dear Derek:

Your City or Town was previously granted ERZ designation for the following area(s):

- 1) Gentle Slopes Industrial Park (approved 4/10)
- 2) Tatro Drive Industrial Park (approved 4/10)
- 3) Pond View Industrial Park (approved 4/10)
- 4) Benchmark Site (approved 4/10)

In 2015, the ERZ statute was amended as follows:

"Reevaluation of Economic Revitalization Zone

Each economic revitalization zone shall be evaluated every 5 years to determine if it meets the criteria required in RSA 162-N:2. If an economic revitalization zone fails to meet the criteria in RSA 162-N:2, its designation as an economic revitalization zone shall be removed."

At this time, the Department of Resources and Economic Development is reviewing the current status of previously designated ERZs subject to 5 year reviews, and is asking the City or Town if the designated ERZ(s) should remain in the current ERZ tax credit program.

Action required:

If a City or Town wishes to continue the existing ERZ designation(s) under the current statute, the City/Town must certify that the area(s) continue to meet current eligibility as follows:

Designation of Economic Revitalization Zone

1. "Economic revitalization zone" means a zone with a single continuous boundary, designated in accordance with the rules adopted under RSA 162-N:8, and having at least one of the following characteristics:

- (a) Unused or underutilized industrial parks; or*
- (b) Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, age, obsolescence, deterioration, brownfields, relocation of the former occupant's operations, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.*

Please complete the enclosed form and return to DRED by May 1, 2016. For further information or questions, please contact the ERZ program coordinator at 271-2591.

Renewal of ERZ Certification

PLEASE COMPLETE and MAIL THIS FORM BY May 1, 2016

To:

Department of Resources and Economic Development
Attention: ERZ Program Coordinator
172 Pembroke Road
Concord NH 03301

The Town of Goffstown, NH wishes to have the following ERZ area(s) remain in the current Economic Revitalization Zone program:

- Gentle Slopes Industrial Park (approved 4/10)
- Tatro Drive Industrial Park (approved 4/10)
- Pond View Industrial Park (approved 4/10)
- Benchmark Site (approved 4/10)

The Town of Goffstown, NH certifies that the area(s) selected above continue to meet the criteria for inclusion in the ERZ program under current statute.

If DRED does not receive notification of the above, DRED will discontinue designation of the area(s) as ERZs under the current statute.

For further information or questions, please contact the ERZ program coordinator at 271-2591.

Contact Person (please print): _____

Title: _____

E-mail address: _____

Signature of Contact Person: _____

Date: _____

APPROVED:

Jeffrey Rose, Commissioner

Date

#59

**Region 8
Regional Coordination Council
for Community Transportation:**

Memorandum of Understanding

WHEREAS There are several different transportation programs currently providing service within the City of Manchester and the towns of Auburn, Bedford, Candia, Deerfield, Goffstown, Hooksett, New Boston, Raymond and Weare to transportation-dependant individuals and groups including but not limited to seniors, persons with disabilities, and human service agency clients;

WHEREAS there are significant unmet needs for individuals requiring such transportation services;

WHEREAS this service gap is anticipated to grow significantly during the next twenty years due to demographic trends in this region;

WHEREAS coordination efforts have been shown to result in increased service through improved cost efficiency, elimination of duplication, and access to additional funding; and

WHEREAS there is a need - and an opportunity - to create a balanced network of diverse transportation services and options by coordinating transportation in this region,

BE IT KNOWN THAT

_____ intends to participate in the establishment and functioning of the Region 8 Regional Coordination Council for Community Transportation. This Memorandum of Understanding documents this intent and the organization's commitment to the primary mission of the Council.

Region 8 includes the City of Manchester and the towns of Auburn, Bedford, Candia, Deerfield, Goffstown, Hooksett, New Boston, Raymond and Weare.

The primary mission of the Region 8 Regional Coordination Council is to:

- Help develop, implement, and provide guidance for the coordination of shared ride transportation options within Region 8 so that (1) transportation-dependant individuals and groups including but not limited to seniors, persons with disabilities, and human service agency clients can access local and regional transportation services to travel within the regions and between regions; and (2) municipalities, human service agencies and other organizations can purchase such shared ride coordinated transportation services for their citizens, clients, and customers.
- To recruit, select (with approval from the SCC), guide, assist, monitor, and if necessary replace the Regional Transportation Coordinator which will be responsible for the day-to-day coordination of community transportation in the region.
- To provide feedback to the State Coordination Council for Community Transportation relative to the coordination of community transportation and to the policies that this Council has established.
- To assist in the identification of feasible options for funding required for coordination of regional transit services.
- To facilitate the dissemination of information on those transportation resources available to the public and to those transportation-dependant populations in the region.

In addition to actual service delivery options, the focus of the Council's mission will encompass transportation options such as mileage reimbursement, subsidy programs, volunteer driver programs, and vehicle sharing, as well as related functions such as travel training, information referral, call center functions, vehicle procurement, insurance and maintenance, training, and technological support.

In signifying this intention and commitment, _____
pledges to:

- Designate one representative (and/or up to two alternate representatives) to the Region 8 Regional Coordination Council for Community Transportation, and ensure that the representative attends regularly scheduled meetings of the Council and is active in the functioning of the Council and Committees established by the Council.

- Provide meeting space for the Council and/or Committees, as needed.

Signing this Memorandum of Understanding does not signify a commitment of funding at this time.

Either party may cancel this Memorandum of Understanding with 14 days written notice.

IN WITNESS WHEREOF, indicates its support and intent:

Name: _____

Title: _____

Organization: _____

Signature: _____

Date: _____

ACCEPTANCE BY:

Name: _____

Title: _____

Organization: _____

Signature: _____

Date: _____

56

REQUEST FOR APPOINTMENT WITH SELECTMEN

Date Submitted: **April 21, 2016** Monday Meeting Requested: **April 25, 2016**

Requestor Name: **Matt Straw, Pro Landscape Supply**

Address: **230 Mast Road, Goffstown NH 03045**

Phone: **497-4545** Email: _____

Agenda Item: **Donation of Trail Improvements for the Goffstown Rail Trail**

Brief Summary of Agenda Item: **Pro Landscape Supply asks permission to hardscape 158 Ft of the of the Goffstown Rail Trail surface using landscape pavers. The stretch (shown in the attachment) would extend from the existing landscape pavers, previously approved by the Selectmen, to the asphalt trail surface just before the Mast Road crosswalk. The improved surface will be 10-ft wide which matches the width of the existing nitpack. The surface will be smooth. The grass on either side will be reseeded if disturbed by the construction. During the construction trail users will be directed to safely bypass the by the immediate work site. The worth of this surface improvement donation is estimated to be \$8,050 which would be the cost if asphalt were installed covering the 1,580 SqFt. Pro Landscape Supply will contract for the installation. The contractor will be bonded and carry insurance.**

What action is requested by the Board of Selectmen on this item? **Approval of the donation to improve the surface of the Goffstown Rail Trail abutting Pro Landscape Supply.**

Who will be speaking on the item? **Matt Straw**

Speaker's contact information (if different from requestor):

How much time will be needed to present? **10 minutes**

Have additional documents been submitted for this item? **XXX Yes** ___ No

If yes, what has been submitted? **Location diagram.**

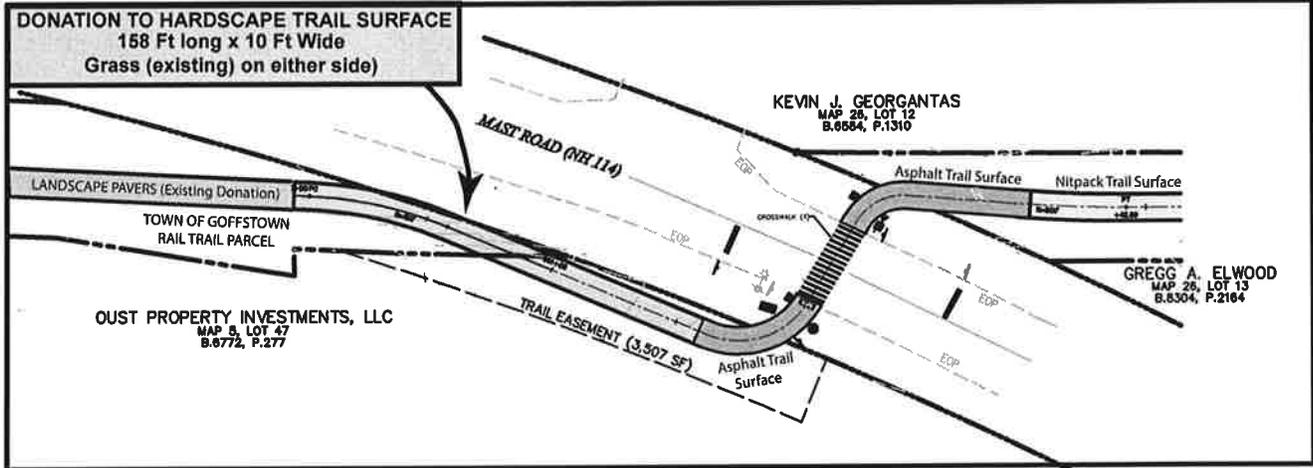
Staff: If this is a non-public session, then please indicate category:

- Non-Public Session: RSA 91-A:3 II
 - (a) personnel (compensation, discipline);
 - (b) hiring;
 - (c) adversely effect reputation of someone other than a board member;
 - (d) land & real estate;
 - (e) legal claims pending;
 - (f) thwart deliberate acts intended to result in widespread or severe damage to property, injury or loss of life

The deadline for agenda requests is noon on Thursday prior to the Board of Selectmen Meeting. If you have additional background information, please attach to this form. Do not submit this request until all background information is attached.

To be Completed by Administration

You are scheduled for _____ Selectmen Meeting from _____ to _____ p.m.





STATE OF NEW HAMPSHIRE
 Department of Resources and Economic Development
 Division of Parks and Recreation
 Bureau of Trails



**RECREATIONAL TRAILS PROGRAM
 LANDOWNER PROJECT PERMISSION FORM**

For the purpose of receiving RTP Funding from the Bureau of Trails, any and all projects funded by the RTP Program on State of New Hampshire Property, any public or private property must have prior written approval by the landowner or land manager before any work is initiated.

As the landowner, I will allow access to my property for access to trails for a minimum of 4 years. In the event permission for this trail is revoked within the 4 years, as the landowner I give permission to the New Hampshire Bureau of Trails, or their agent, to access to my property to remove structures such as bridges and culverts.

Grant approval by the Bureau of Trails DOES NOT constitute consent by a landowner or land manager for any work to commence.

Club Name: Friends of Goffstown Rail Trail Date: 4 / 25 / 2016

Project name: Goffstown Rail Trail (Pinardville Section) 2017 RTP Grant

Check the box for the appropriate type of property Public Property
 Private Property
 Other

List the landowner to the above checked box (Ex: NH Forest and Lands, NH Parks and Recreation, NH Water Resources, NH Fish and Game, US Forest Service, US Army Corps of Engineers, private landowner, etc.)

Landowner (public /private): Town of Goffstown

Contact Person: Susan Desruisseaux, Town Administrator

Address: 16 Main St, Goffstown NH 03045

Consent is hereby given from landowner for work to take place on this property. Date: 4 / 25 / 2016

Name (landowner): Peter Georgantas Signature (landowner): _____
Chairman, Board of Selectmen



STATE OF NEW HAMPSHIRE
 Department of Resources and Economic Development
 Division of Parks and Recreation
 Bureau of Trails



**RECREATIONAL TRAILS PROGRAM
 PROJECT ADMINISTRATOR'S AUTHORIZATION**

Project Administrator (type or print full name): David W. Pierce
Treasurer, Friends of Goffstown Rail Trail

The person who is named above has been appointed as Recreational Trails Program Project Administrator. This person is authorized to enter into Recreational Trails Programs contracts and agreements with the State of New Hampshire, Bureau of Trails and accept monies granted and received in compliance with the application, contract or agreement.

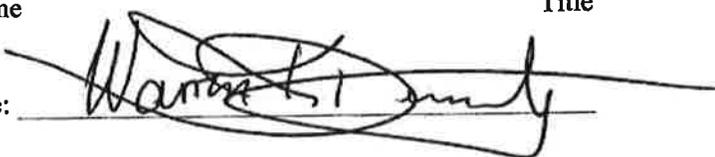
The Project Administrator is the only person authorized to submit billing requests for reimbursement of funds. The Project Administrator shall be responsible for compliance with all aspects of the project and shall submit the required project reports/updates as specified in the contract or agreement.

I hereby certify that the person named as Project Administrator, above, is fully authorized to act on behalf of the (print): Friends of Goffstown Rail Trail organization or political subdivision.

Warren Denby President, Friends of Goffstown Rail Trail

Print Name

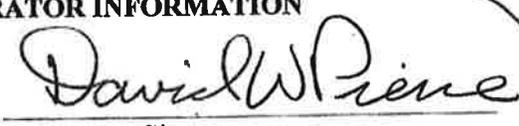
Title

Signature: 

PROJECT ADMINISTRATOR INFORMATION

David W. Pierce

Print Name



Signature

PO Box 2

Address

Goffstown

City/Town

NH 03045

State/Zip Code

603-497-8239

Home Telephone

Fax

603-660-8239

Cell Phone

davepierce@myfairpoint.net

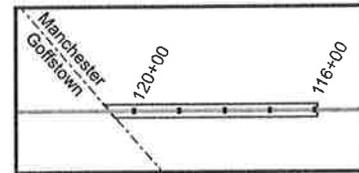
Email (primary form of contact with Bureau of Trails)

Goffstown Rail Trail (Pinardville Section) 2017 RTP Grant Project



ZONE B

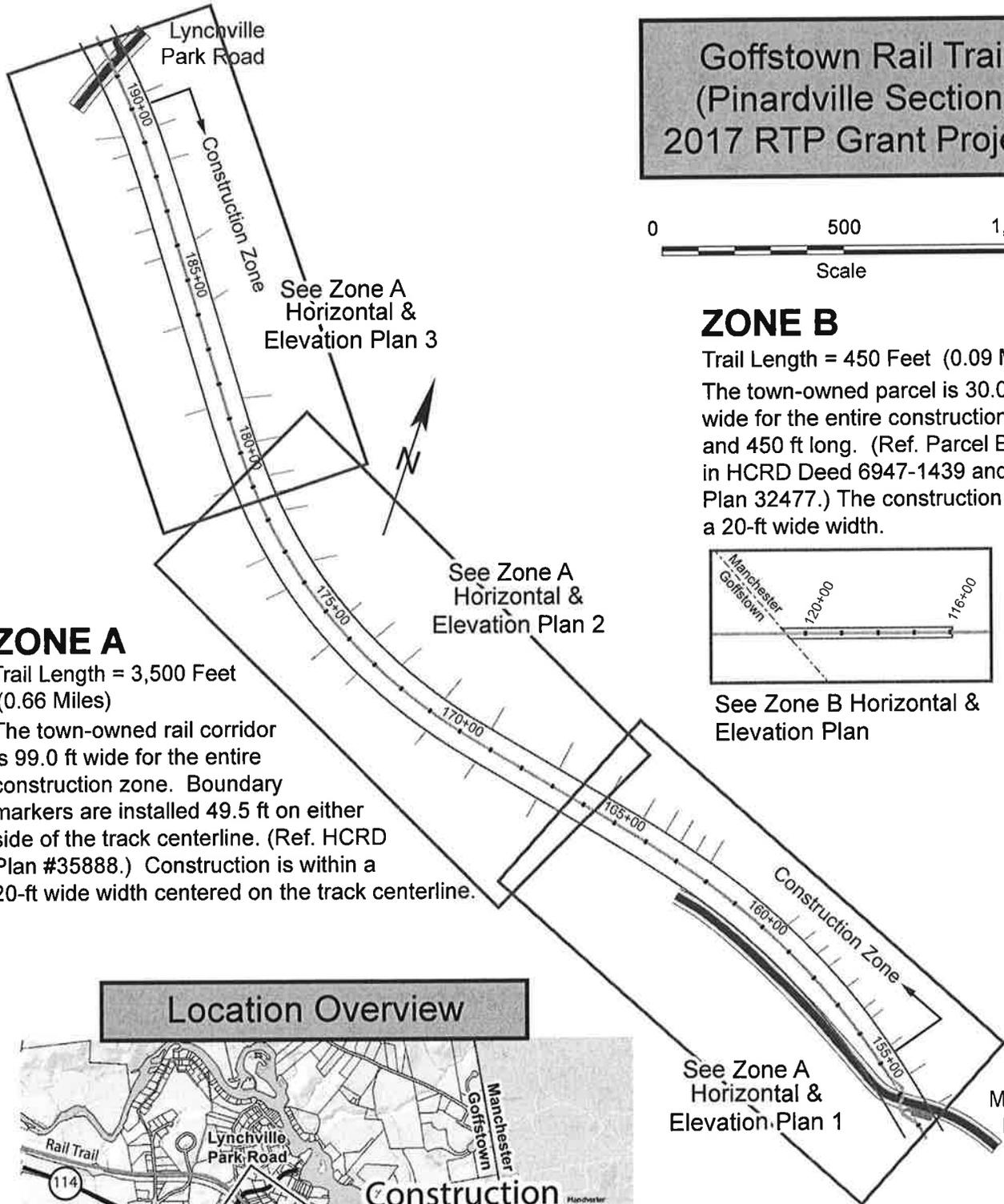
Trail Length = 450 Feet (0.09 Miles)
The town-owned parcel is 30.0 ft wide for the entire construction zone and 450 ft long. (Ref. Parcel B shown in HCRD Deed 6947-1439 and Plan 32477.) The construction is within a 20-ft wide width.



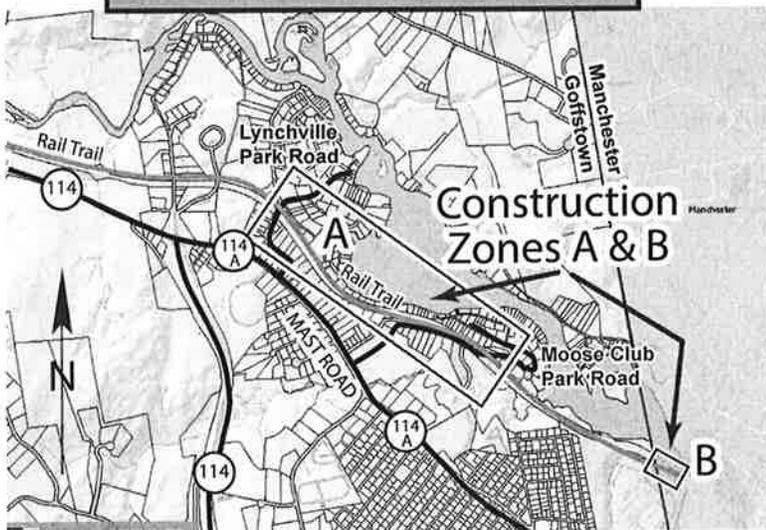
See Zone B Horizontal & Elevation Plan

ZONE A

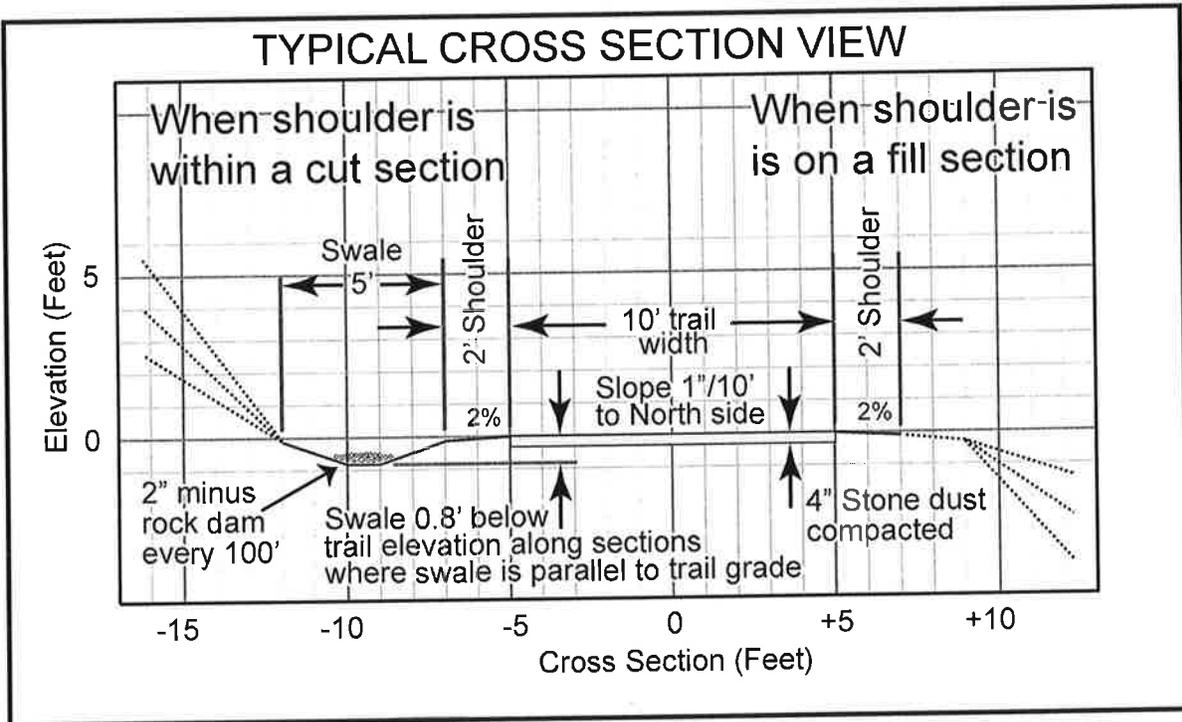
Trail Length = 3,500 Feet (0.66 Miles)
The town-owned rail corridor is 99.0 ft wide for the entire construction zone. Boundary markers are installed 49.5 ft on either side of the track centerline. (Ref. HCRD Plan #35888.) Construction is within a 20-ft wide width centered on the track centerline.

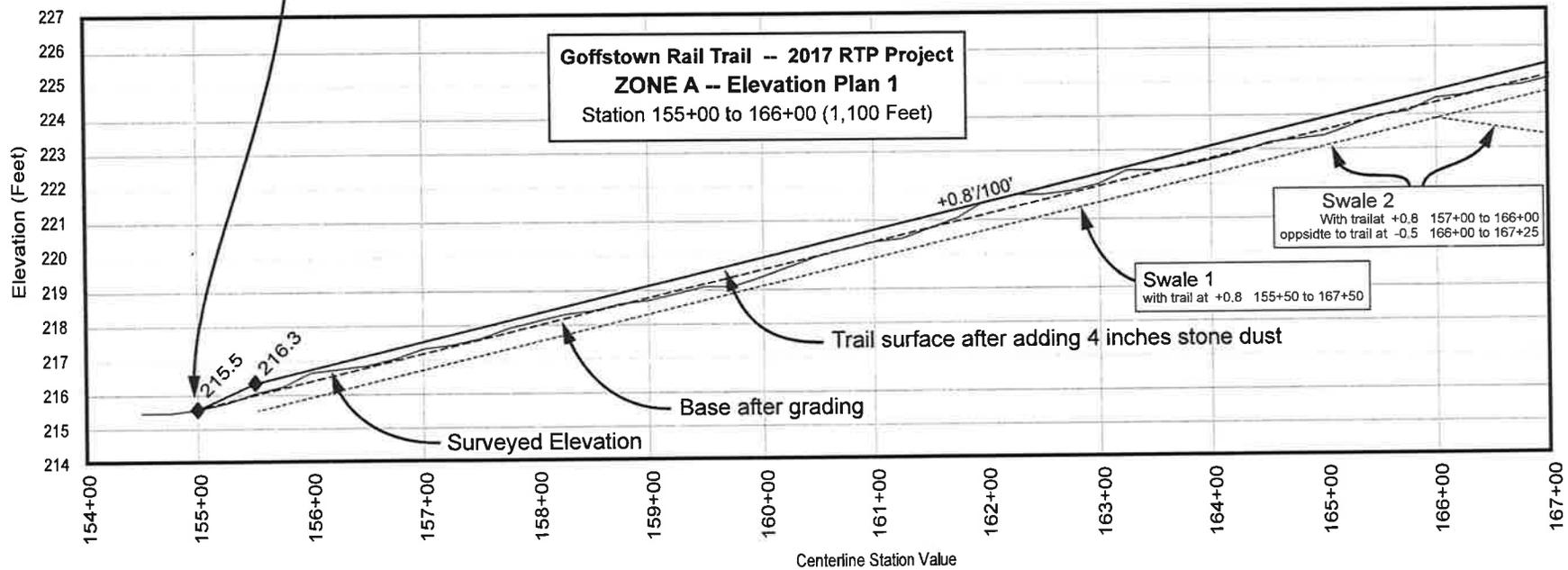
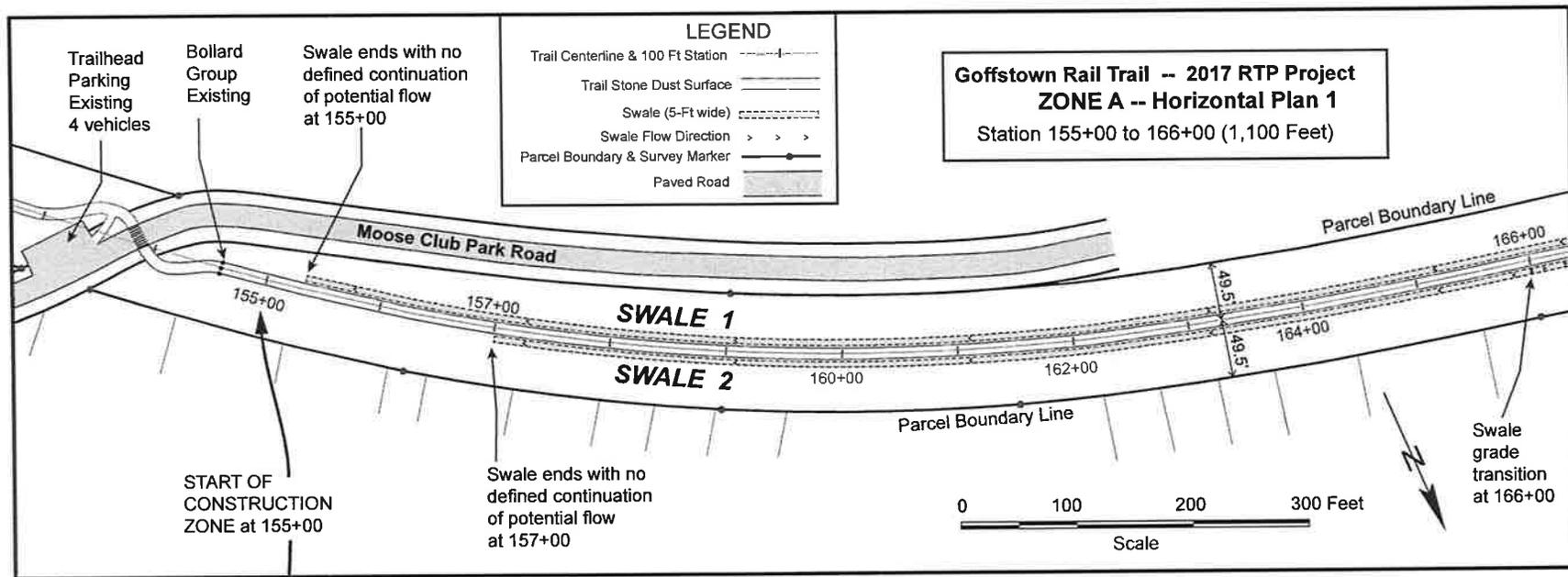


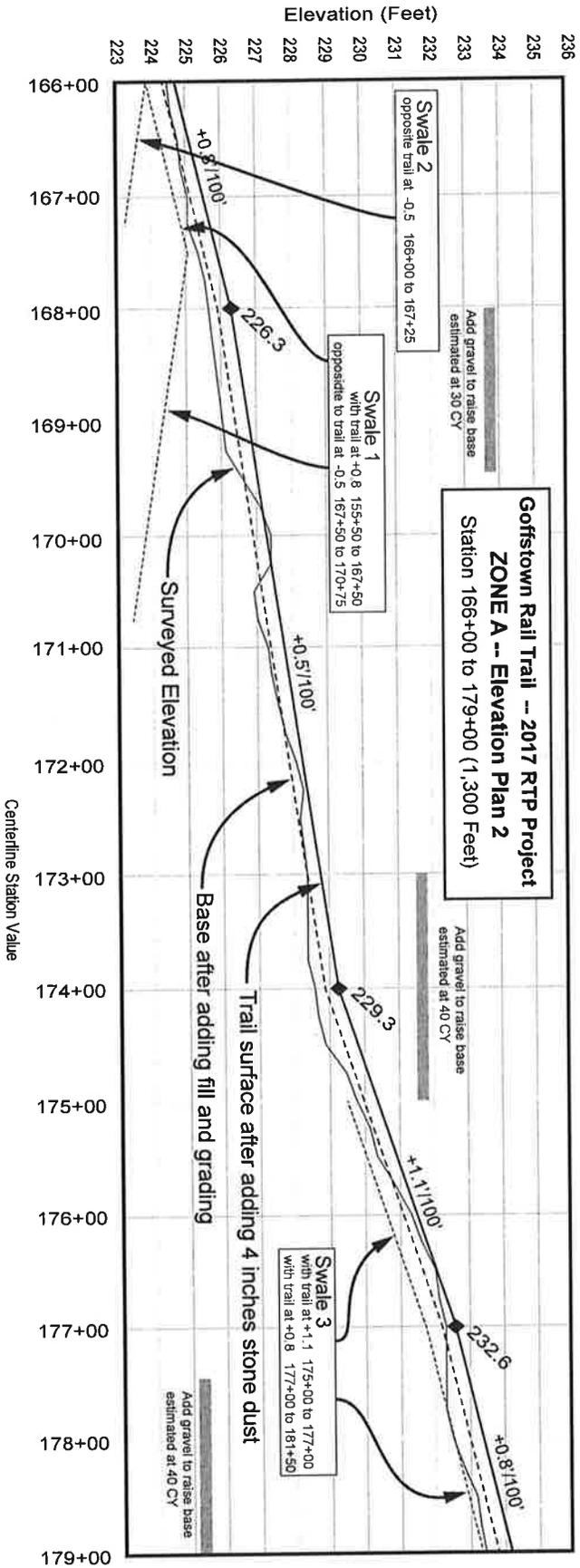
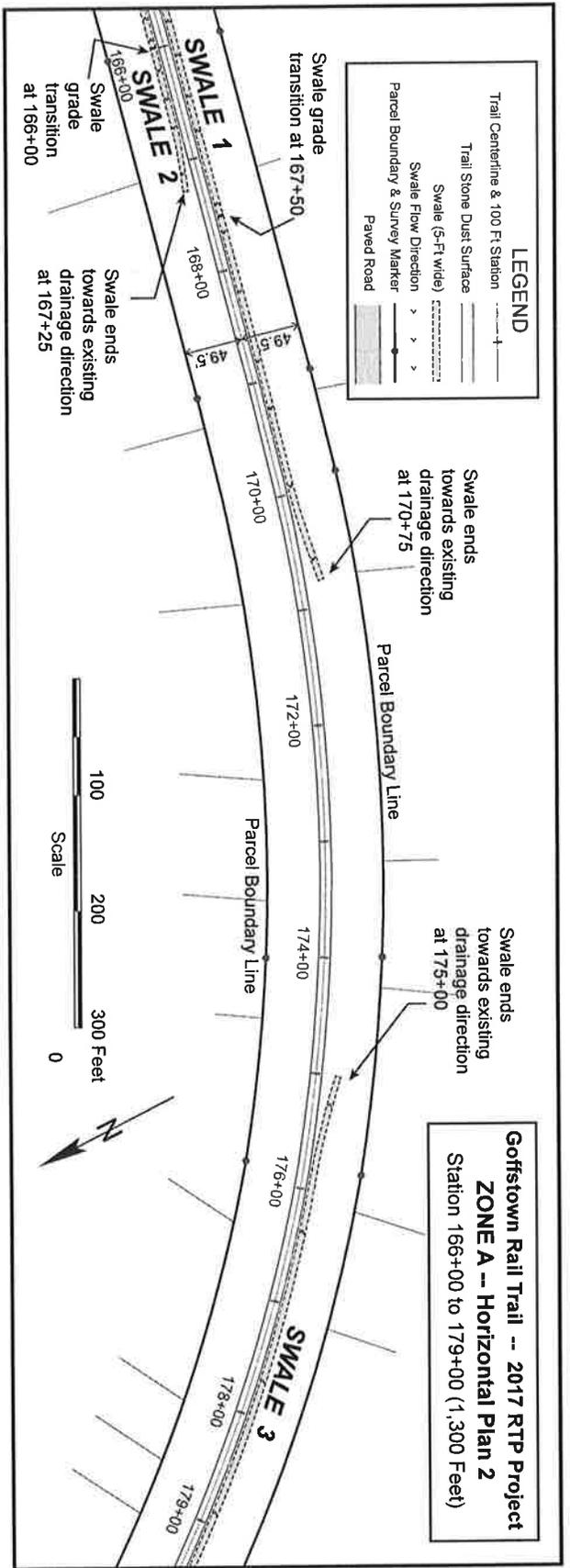
Location Overview

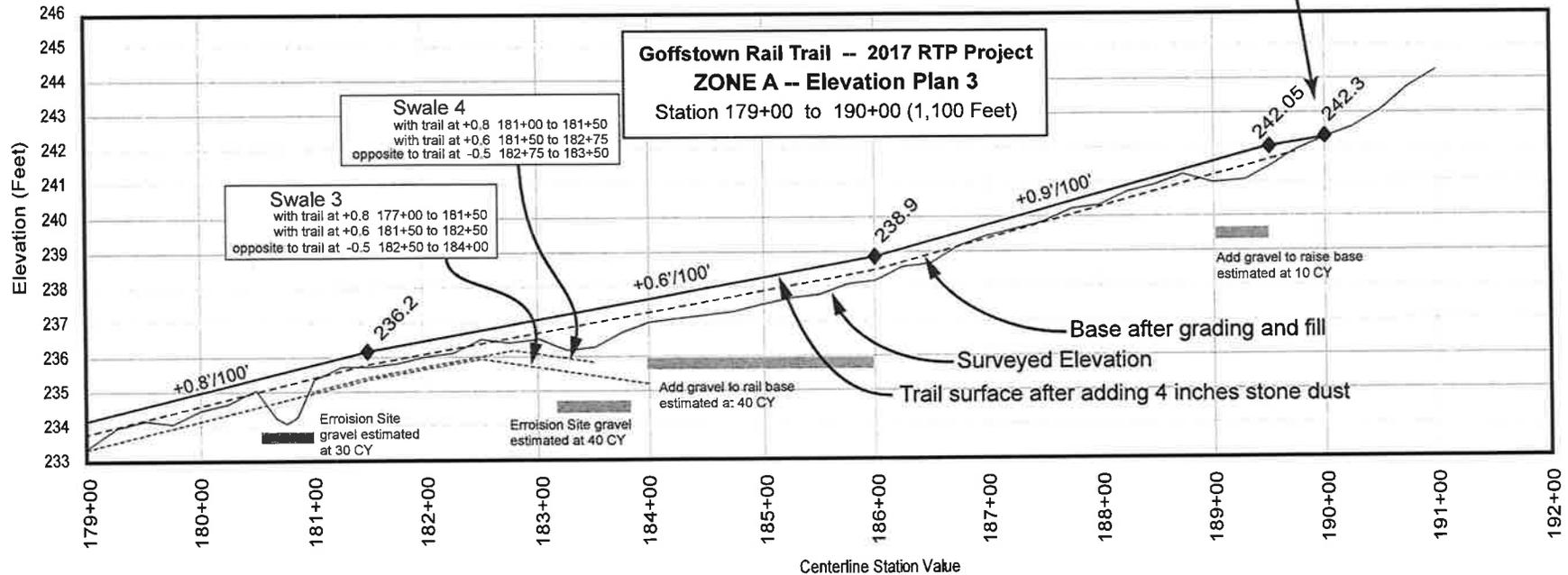
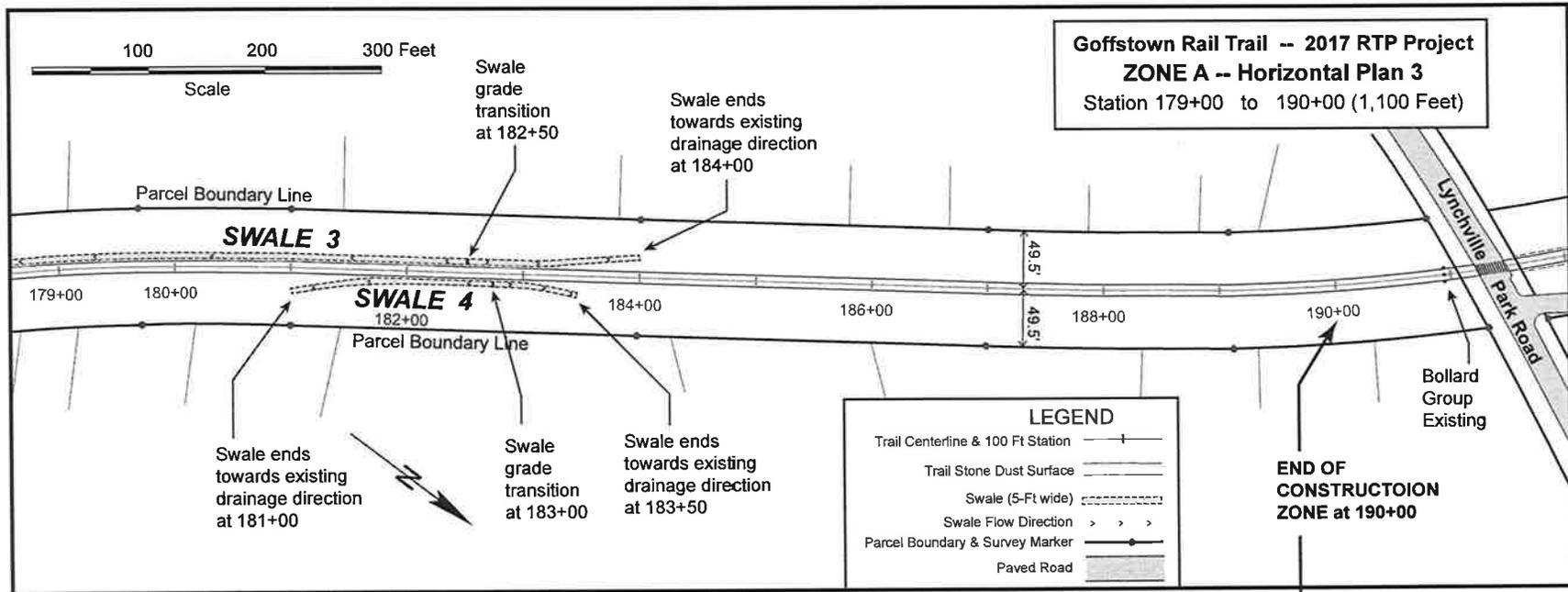


Goffstown Rail Trail -- 2017 RTP Project
Trail Cross Section Specifications









TITLE III TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 31 POWERS AND DUTIES OF TOWNS

Miscellaneous

Section 31:95-e

31:95-e Acceptance of Personal Property Donated to Towns and Village Districts. –

I. Any town or village district at an annual meeting may adopt an article authorizing the board of selectmen or board of commissioners to accept gifts of personal property, other than money, which may be offered to the town or village district for any public purpose, and such authorization shall remain in effect until rescinded by a vote of town or village district meeting.

II. Prior to the acceptance of any such gift with a value of \$5,000 or more, the selectmen or board of commissioners shall hold a public hearing on the proposed acceptance. For gifts with a value of less than \$5,000, a public hearing on the proposed acceptance shall be at the discretion of the selectmen or board of commissioners. If no public hearing is held, the board of selectmen or board of commissioners shall post notice of the gift in the agenda and shall include notice in the minutes of the board of selectmen or board of commissioners meeting at which such gift is discussed. The acceptance of gifts under this paragraph shall be made in public session of any regular board of selectmen or board of commissioners meeting.

III. No acceptance of any personal property under the authority of this section shall be deemed to bind the town or village district to raise, appropriate or expend any public funds for the operation, maintenance, repair, or replacement of such personal property.

Source. 1991, 25:2, eff. June 18, 1991. 1997, 105:2, eff. Aug. 8, 1997. 1998, 196:1, eff. Aug. 17, 1998. 2008, 24:1, eff. July 11, 2008.

Welcome to the Goffstown Rail Trail



For the safety of all, please stay alert, be courteous to other users, and follow these rules:

- Travel at a reasonable speed.
- Keep right except to pass.
- Pass on the left after giving an audible signal.
- Always look ahead and behind before passing.
- Stop at ALL stop signs.
- Keep pets on a short leash no longer than 6 feet.
- Wear appropriate protective safety gear.
- Respect private property adjacent to the trail.
- Carry out all trash.

**NO motorized vehicles, hunting, loitering, littering, and alcoholic beverages.
VIOLATORS WILL BE PROSECUTED**



Report problems to 497-4858 and emergencies to 911.
Rail Trail is patrolled by police.

Goffstown Rail Trail -- Status of Trailhead signage

March 28, 2016

	Stop Signs		Info Signs 1/Site	
	On West	On East	On West	On East
Road Crossing				
Factory St	n/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
East Union St	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shirley Park Rd (W)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shirley Park Rd (E)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	n/a	n/a
Blue Jay Ln	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mast Rd (ballfields)	n/a	n/a	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tatro Drive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mast Rd (ProLandscape)	n/a	n/a	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Henry Bridge Rd	n/a	n/a	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Danis Park Rd	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Morgan Cir	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lynchville Park Rd	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Moose Club Park Rd	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Town Line	n/a	n/a	<input type="checkbox"/>	<input checked="" type="checkbox"/>

too close to Blue Jay Ln

TOWN OF GOFFSTOWN

PRE-DEVELOPMENT RAIL TRAIL ORDINANCE

NUMBER _____

Be it enacted on this date, June 30, 2005 by the Board of Selectmen, Town of Goffstown that these regulations are established for the use of the area known as the Rail Trail in the Town of Goffstown.

- A. **PURPOSE:** To promote an area of non-motorized recreation and alternative transportation initiatives along the property formerly known as the Boston and Maine Railroad encompassing land that is approximately 50 to 100 feet wide between the City of Manchester boundary and the Goffstown Village as recorded at the Hillsborough County Registry of Deeds Book 7196 Pages 2823 to 2828 and from the State of New Hampshire to the Town of Goffstown Book 7259 Pages 0965 to 0966.
- B. **SEVERABILITY STATEMENT:** Here the provisions, or the application thereof to any person or circumstances is judged to be invalid by a Court of competent jurisdiction, such judgment shall not affect, or impair the validity of the remainder of this ordinance, or the application thereof to other persons or circumstances.
- C. **STATEMENT OF REGULATION:**
- 1) Hours of permitted use shall be dawn to dusk.
 - 2) Permitted activities include walking, biking, jogging, cross county skiing, snow shoeing and the leading of domestic animals on a leash of no more than six feet.
 - 3) Other activities as may be allowed by permit issued by the Board of Selectmen after application.
 - 4) Prohibited activities include, but are not limited to:
 - a) Motorized vehicles.
 - b) Littering, defacing, mutilating, destruction or removal of any sign, structure, barrier or object.
 - c) Intentional obstruction of the performance by any person of their legal or required duties.
 - d) Abusive or obscene language or gestures.
 - e) Roller blades, inline skates, skateboards or scooters.
 - f) Horses.
 - g) Domestic animal not under control by lead.
 - h) Throwing any object.
 - i) Parking upon or in any way blocking access to the trail, causing an inconvenience or risk.
 - j) Discharge of firearms.
 - k) Possession of an alcoholic beverage or controlled substance.

D. ENFORCEMENT:

The absence of a sign listing permitted and non-permitted use, rules and regulations as herein adopted by Ordinance does not permit noncompliance with the Ordinance or rules and regulations.

E. PENALTIES:

Any violation of this ordinance is punishable in accordance with penalties as allowed by New Hampshire Statute.

PUBLIC HEARING, BOARD OF SELECTMEN HELD: June 6, 2005 and June 20, 2005

ADOPTED BY BOARD OF SELECTMEN: 6/30/05

EFFECTIVE DATE: 6/30/05

<u>Cecilia</u>	<u>Robert Wheeler</u>
<u>[Signature]</u>	<u>Philip D'Amico</u>
<u>[Signature]</u>	

#6a

THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.



Town of Goffstown

TOWN OFFICES
16 MAIN STREET • GOFFSTOWN, NH 03045

Date: April 21, 2016

To: Susan Desruisseaux, Town Administrator

From: Derek M. Horne, Economic Development Coordinator

Re: EDC 04/21/2016 Meeting

The Economic Development Council met Tuesday, April 19.

EDSAT Presentation

The EDC and BOS held a joint meeting for the Economic Development Self Assessment Tool (EDSAT) presentation by Dr. Barry Bluestone, founding Director of the Dukakis Center for Urban and Regional Policy at Northeastern University.

Renewal of Economic Revitalization Zones (RSA 162-N)

At the conclusion of the joint meeting the EDC met briefly to discuss the renewal of the existing Economic Revitalization Zones (ERZs) in Goffstown. I reviewed information previously provided to EDC members and a letter from a property owner urging the Town renew the ERZs. *The EDC recommended the Board of Selectmen vote to renew the four designated ERZ sites in Goffstown and send the endorsed renewal form into the Department of Resources and Economic Development before the 5/1/16 deadline.*

The next meeting of the Goffstown EDC is scheduled for Wednesday, May 4, 2016 at 6:30pm.



GOFFSTOWN PUBLIC LIBRARY

2 High Street • Goffstown, New Hampshire 03045
603/497-2102

THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.

TO: Sue Desruisseaux, Town Administrator

FROM: Dianne Hathaway, Library Director

DATE: April 21, 2016

The Library Board of Trustees met on Wednesday, April 20, 2016:

Acceptance

The Board accepted a Kids, Books and the Arts grant as part of the annual Summer Reading Program.

Read Down Your Fines

The Board approved a proposal from the teen staff member for teens to work off overdue fines and fees by reading and earning GPL Bucks that can be applied to their accounts.

LBT Standing Committees

The Board Chair decided committee assignments for 2016.

Strategic Planning

The Board will be selecting a date for a strategic planning meeting, to be facilitated by a third party.

The next meeting of the Library Board of Trustees will be held on **Wednesday, May 18, 2016** at **6:30 p.m.** at the Goffstown Public Library.

THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.

Date: April 15, 2016
To: Sue Desruisseaux, Town Administrator
From: Jonathan O'Rourke, Planning & Zoning Administrator
RE: April 14, 2016 Planning Board Meeting

Present were: Chairman Barbara Griffin, Vice Chairman Philip D'Avanza, James Raymond, Tim Redmond, Kimberly Peace, Michael Conlon, Collis Adams– Selectman, Gail Labrecque, Jonathan O'Rourke – Planning and Zoning Administrator, Darrell Halen - GTV.

Meeting convened at approximately 7:05 p.m. All members present were voting members.

Board members voted to approve the Minutes of March 10, 2016.

- **Motion** to approve, motion carries

Board would like to know if we amend minutes posted online.

- Minutes aren't transcripts, would like to have editorial digression.
- Minutes/amendments - Town-wide, consistent policy?
- What type of tracking for the file folders, (Map/Lot folder content)?
- **Motion** to continue discussion after presentation

Map 6, Lot 18, Completeness Review/Site Plan Amendment to a recently approved Site Plan/Conditional Use Permit for the existing YMCA Allard Center, which was approved on February 12, 2015, with the plan being signed January 14, 2016. The proposed Site Plan Amendment is to change the location of the proposed addition from the side of the building to the rear of the building. The proposed addition will decrease from 4,112 sq. ft. to 4,101 sq. ft. The property owner is "The Granite YMCA", located on 116 Goffstown Back Road, Zoned Agricultural. (The applicant is requesting a continuance to the April 28, 2016 Planning Board Meeting.)

- **Motion** to continue to the April 28, 2016 Planning Board meeting
 - Motion carries

Presentation by Sylvia Von Aulock, Deputy Executive Director SNHPC

- Complete Streets Presentation
- Explanation of application
- Question and answer session
- David Pierce (Selectman/State Representative) in audience – commented/supports topic

Potential Streets/Projects in Goffstown

- North mast
- East union
- College Rd
- 114A

- **Motion** to recommend BOS complete the application for Complete Streets, to be one of the pilot programs.
 - June deadline
 - Motion carries.

Discussion on Minutes and File Folders continued:

- Planning Board would like to speak with Sue Desruisseaux about minutes and amendments, processes and procedures. File folder content to be discussed with Patty and Jonathan.

Reminder – Tuesday, April 19th, at 4:00PM (1600 hours) “ED SAT” presentation

Election of Planning Board Officers

- **Motion** - Officers to remain in current positions
- Motion carries. Elected officials/officers will remain the same.

Planning Board discussion-points should be on the agenda to deal with topics related to Zoning Subdivision or Master Planning

- Members to email Patty with ideas they have for the next meeting
- Tim Redmond would like to focus on the Master Plan first
 - Potential to complete quickly, update and move forward.
 - Comments and revisions previously documented. Information could be incorporated and/or updated without requiring the entire document to be rewritten.

The provision for accessory dwelling units will be discussed at the next Planning Board meeting.

- Chapter 6, Senate Bill 146 (SB146) - Final Version
 - This bill establishes requirements for local regulation of accessory dwelling units
 - Effective Date: June 1, 2017
 - Jonathan to highlight “May vs. Shall” in SB146 and provide to Planning Board

The meeting adjourned at approximately 8: 15 PM.

Respectfully submitted,

Jonathan O’Rourke, Planning & Zoning Administrator

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2016 SELECTMEN GOALS (not prioritized)

1. HUMAN RESOURCES:

- a. DPW Collective Bargaining Agreement – Negotiate agreement to bring forward to the March 2017 Town Meeting.
- b. Human Resources Ad Hoc Committee – HR Committee for non union employees to meet on a quarterly basis to generate dialogue between the BOS, Dept Heads and employees with regard to total compensation including health insurance, working environment, recognition, Town's fiscal position.
- c. Performance Evaluations of Department Heads – Continue annual performance evaluations of Department Heads.
- d. Review and discuss implementation of the Wage Classification Study

2. COMMUNICATIONS WITH THE PUBLIC:

- a. Identify topics deserving additional communication with the public:
 - Identify best method of communication for these topics
 - Consider all media – GTV, website, social media, newspaper, radio, television, direct mail, message boards
- b. Annual All Boards Meeting – Scheduled for 6:00 pm 5/16/16 at the Institute of Politics.
- c. Community Surveys – identify resources to administer the surveys, frequency, and topics to be surveyed.
- d. Interactive web based forms – identify number of interactive forms on town website, and strive for a 25% increase this year. (This goal can be implemented in the Summer 2016 when website is scheduled for update.)
- e. Evaluate the effectiveness of the Business Occupancy Project.

3. PROJECT MANAGEMENT:

- a. There are a few large projects that require BOS oversight and involvement.
 - Road Plan Updates
 - Continue implementation of new Finance Software
 - Barnard Land Redevelopment – Long range plan with a phase-in plan was presented to Selectmen and Parks & Recreation Commission on 2/11/13. Phase I (2 rectangular fields, playground and parking) approved by P&R Commission. BOS approved the use of \$42K for new storage system in the pit so that Phase I could be accomplished.
 - Develop a Comprehensive Plan for all building/expansion projects (Fire, Police, Library, P&R, Admin, Grasmere Town Hall)
- b. Project updates provided by Dept. Heads or Sel. Reps. Reports will focus on schedule timelines, budgets, unanticipated problems and/or successes.

4. BUDGETS:

- a. Budget Oversight for 2016
 - Board will review 2016 budget expenditures, unanticipated expenses and/or revenues etc. on a monthly basis. Special attention to overtime, staffing, potential cost savings, possible grant opportunities.
 - Dept Head should provide reports to BOS in May, July, September, October, November and December as to any budget deviations in excess of 10% or a prescribed amount set by the BOS.
- b. Budget Preparation for 2017
 - Establish acceptable tax rate increase.
 - Meet with Budget Committee Chair to discuss 2016 budget process, establish ground rules for collaborative meetings if they are to be held, and seek input on Budget Committee goals.
 - Meet with the School Board regarding their CIP in May.
- c. Increase consolidation, streamlining, and efficiency of service delivery

5. ECONOMIC DEVELOPMENT:

Develop a plan to retain, expand and attract commercial/industrial development to lessen burden on residential taxpayers while considering the town's natural and historical resources.

Steps to accomplish goal:

- a. Identify and meet with entities to explore challenges for economic development including infrastructure i.e. sewer, water, natural gas, etc.
- b. Determine if any entities have identified: specific areas for progressive development; infrastructure needs; funding sources for extending existing infrastructure; develop a timeline for extending infrastructure.
- c. Review EDSAT results and establish a committee (Chairmen of Planning Board, EDC, and Selectmen as well as staff liaisons to these committees) to develop an Economic Development Plan for the town.
- d. Now that US Commerce has approved CEDS application; watch for available grants available to implement approved CEDS projects.
- e. Develop a marketing strategy to attain this goal.
- f. Meet with Economic Development Council as needed.

OLD BUSINESS: 4/25/16 ACTION MATRIX (started 3/16/15)

Mtg. Date	Item	Description	Schedule
06/15/15 07/13/15 08/03/15 08/31/15 09/28/15	Grasmere Town Hall	<p>Tasks remaining for Fire Escape area on west side of building:</p> <p><u>Empire Sheet Metal</u> - Structural repairs of side fire escape as outlined in SFC report; remove rear fire escape</p> <p><u>Target New England</u> - Repair & replace fastenings as needed; remove any and all rust on fire escape; paint fire escape; remove 3 windows on side of building next to fire escape; fill in area with glass provided by town; install new siding and trim; install fire rated dry wall on interior windows.</p> <p><u>SFC</u> - Construction monitoring & certify fire escape</p> <p>Grasmere Town Hall - Painting (Maintenance): 3/28/16 RFP authorized by BOS</p>	More work planned Spring vacation week. RFP for painting advertised and released to vendors (due 5/3/16).
06/22/15	EDC	EDSAT final presentation was made on 4/19/16; Selectmen Goals referred to using this information in preparing an economic development plan - do you want to ask EDC to do this?	
07/20/15	HR Matrix	Preliminary Wage & Classification Report presented to the Board on 4/21/16. Board requested more information before making decisions needed prior to proceeding to a final report.	
08/10/15 08/17/15 08/24/15 09/21/15 09/28/15	Pinardville	<p>11/30/15 USPS will not revisit zip code issue, suggests changing duplicative street names or street numbers. BOS decides to continue multi-media public awareness - inserts in next tax bills; website; flyers in businesses; message boards; GTV; press releases; Chiefs did a PSA for GTV;</p> <p>3/15/16 Board approved Property Tax Insert - cost \$100 to 03102 addresses</p>	Insert Sent to Tax Collector
08/31/15 09/21/15 10/5/15	Planning Board	<p>Collis to provide a follow-up to private landowners question regarding jurisdiction related to drainage on private property change dev regs or amend zoning?</p> <p>Collis will assist with drafting a letter to NHDOT for Mitigation Funds for secondary impacts from the Route 93 project; funds could assist with Updates of Master Plan and Development Regulations</p> <p>Collis to ask Planning Board to look at a rewrite of Sign Ordinance - zoning amendment</p>	<p>Development Regs review by PB in 2016;</p> <p>B. Griffin's memo re: NHDOT Mitigation Funds rec'd & email sent to NHDOT & SNHPC re: fund availability</p>
12/07/15	Performance Evaluations	Dept. Head evaluations	scheduled 2/22/16; 2/29/16; 3/28/16; 4/11/16; 4/25/16

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