

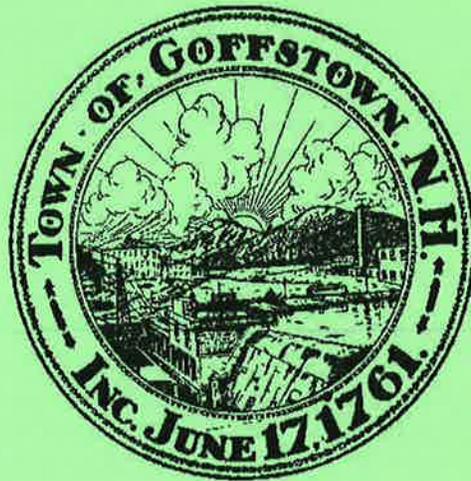
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TOWN OF GOFFSTOWN

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BOARD OF SELECTMEN MEETING

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JANUARY 11, 2016



# Town of Goffstown

BOARD OF SELECTMEN  
16 MAIN STREET  
GOFFSTOWN, NH 03045  
497-8990 x100 • FAX 497-8993

**Jan. 11, 2016**

## **SELECTMEN MEETING AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

- 6:00 pm 1. **Acceptance/Correction of minutes:** 1/4/16 public and non-public minutes
- 6:05 pm 2. **Announcements**
- 6:10 pm 3. **Public Comment**
- 6:20 pm 4. **Town Administrator's Report**
- a. Selectmen Meeting Schedule
  - b. Consensus Folder
  - c. Assessor's Recommendations
  - d. Out-of-State Training Request
  - e. Draft Amendment to Social Media Policy
  - f. Draft Annual Warrant
- 6:40 pm 5. **Selectmen Discussion**
- a. Committee Reports: EDC and Transportation Committee meeting
  - b. New Business: No submissions
  - c. Old Business: Action Matrix
- 7:00 pm 6. **Public Comment**
- 7:10 pm 7. **Non-Public Session RSA 91-A:3 II (if needed)**

ADJOURN by 10:00 pm

The public is cordially invited to attend.

Except for scheduled public hearings all other times on the agenda are approximate.

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**Any person with a disability who wishes to attend this public meeting and needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (497-8990 x100) at least 72 hours in advance so that arrangements can be made.**

# Town Administrator's Report

## January 11, 2016

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

- 6:00 pm 1. **Acceptance/Correction of minutes:** 1/4/16 public and non-public minutes #1
- 6:05 pm 2. **Announcements:** #2
- a. Supervisors of Checklist: 1/19/16 7:00 pm – 7:30 pm at Town Hall for new voter registration and to update the checklist
- b. Town Clerk: Announces openings for all elected positions and the filing period is from 1/20/16 to 1/29/16 at 5:00 pm
- 6:10 pm 3. **Public Comment**
- 6:20 pm 4. **Town Administrator's Report**
- a. Selectmen Meeting Schedule
- |        |         |  |
|--------|---------|--|
| Tues.  | 6:00 pm | Sewer Commission Room 106  |
| Weds.  | 6:00 pm | Bond Hearing regarding Fire Station at GHS (auditorium)  |
| Weds.  | 7:00 pm | Budget Committee Public Hearing at GHS (auditorium)  |
| Thurs. | 6:00 pm | Snow Date for Budget Public Hearing, if not need then Budget Committee will meet to vote their recommendations |
- b. Consensus Folder  
Revocable Temporary License (private stormwater connection) Map 15 Lot 103  
**Motion needed.**
- c. Assessor's Recommendations
- Release of Elderly and Disabled Tax Deferral Lien (recommended): Map 35 Lot 17
  - Solar Energy Systems Exemption (recommended): Map 34, Lot 175
  - Veteran's Tax Credits (recommended): Map 8, Lot 40-37; Map 14, Lot 43-1; Map 29, Lot 56
  - Veteran's Tax Credits (recommended): Map 11, Lot 19; Map 11, Lot 19 (each owner of this property qualifies)
- Motion needed.**
- d. Out-of-State Training Request #4d  
Request for IT Systems Administrator to attend a Virtual Technology Users Group seminar in Foxboro MA on 1/21/16. Seminar is free, only cost is lodging and mileage. Town Administrator recommends this as a low cost method of keeping up with the latest technology.  
**Motion needed.**
- e. Draft Amendments to Social Media Policy #4e  
As requested by the Board, enclosed is a draft with the amendment highlighted under Section II. 4. Also, included a prior resolution of the Board under Section II. 2.  
**Motion needed.**
- f. Draft Annual Warrant #4f  
Enclosed at Tab 4f is the revised draft annual warrant which will be completed after the Budget Committee Public Hearing this week. With the exception of filling in the blanks, are there any other changes?
- 6:40 pm 5. **Selectmen Discussion**
- a. Committee Reports: EDC and Transportation Committee #5a
- b. New Business: No submissions
- c. Old Business: Action Matrix #5c
- 7:00 pm 6. **Public Comment**
- 7:10 pm 7. **Non-Public Session RSA 91-A:3 II (if needed)** #7

**Please note that we may need to recess this meeting for a non-meeting to discuss possible tentative agreements on Collective Bargaining Agreement(s), and then return to the public meeting for an actual vote.**

ADJOURN by 10:00 pm

GOFFSTOWN BOARD OF SELECTMAN  
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In attendance were Chairman Peter Georgantas, Vice Chairman Mark Lemay, Selectman Collis Adams, Selectman Scott Gross and Town Administrator Sue Desruijsseaux.

Absent: Selectman Allen Brown.

**6:00 PM CALL TO ORDER by Chairman Georgantas.**

The Board said the Pledge of Allegiance.

**ACCEPTANCE OF MINUTES**

Selectman Adams said he had a couple of corrections. On page 4, the 5<sup>th</sup> paragraph, it reads Selectman Adam instead of Adams. That is important to differentiate between Adam Jacobs, DPW Director. It is twice in that paragraph.

*Selectman Gross made a motion to accept the public and non-public minutes as amended to the meeting of December 21, 2015. Selectman Adams seconded the motion. VOTE: 3-0-1. Vice Chairman Lemay abstained. Motion carries.*

**ANNOUNCEMENTS**

Chairman Georgantas said the Goffstown Department of Public Works announces road construction on Mast Road/Route 114 and Henry Bridge Road on January 4<sup>th</sup> to January 7<sup>th</sup>. Crews will be working on installing signals at the Rail Trail crossings. Single lane alternating traffic will be necessary at times. Please expect delays. This notice will be posted on the Town's website [www.goffstown.com](http://www.goffstown.com). Go to Traffic Alerts. Please contact Eric Gustafson, Goffstown Engineering Technician, with any questions at 603-497-3617, ext. 227. Thank you for your patience.

**TOWN ADMINISTRATOR'S REPORT**

**Selectmen Meeting Schedule**

Town Administrator Desruijsseaux said there is a meeting of the EDC on Wednesday at 6:30 pm. Selectman Gross said he would attend. Town Administrator Desruijsseaux said the Transportation Committee meets Friday at 3 pm. Chairman Georgantas said he would be there.

**Consensus Folder**

Town Administrator Desruijsseaux said there is a Fire Department E-911 Operation Data Form. There is a Medical Resource Agreement with CMC. There is also a Possession Procedures for Controlled Substances Agreement with CMC. These are annual.

*Vice Chairman Lemay made a motion to approve the Consensus folder and authorize the Chairman to sign the agreements. Selectman Adams seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.*

**Assessor's Recommendations**

Town Administrator Desruijsseaux said there is a recommended intent to cut for Map 10, Lot 30-3. There is an abatement application for Map 4, Lot 53-D. It is recommended. Recommended 2015 Tax Year Abatements are Map 16, Lot 117A, Map 16, Lot 118, Map 16, Lot 225-1 and Map 17, Lot 220-A. There is also a recommended Veteran's Tax Credit for Map 10, Lot 8-2.

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*Vice Chairman Lemay made a motion to accept the Assessor's recommendations. Selectman Gross seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.*

**Appointment of Library Trustee**

Town Administrator Desruisseaux said the Library Trustees recommend the appointment of Steve Bouchard as an alternate Library Trustee until 3/31/16.

*Vice Chairman Lemay made a motion to accept the recommendation of the appointment of Steve Bouchard as alternate Library Trustee until 3/31/16. Selectman Adams seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.*

**PUBLIC COMMENT**—there was no public comment at 6:10 pm.

**Draft Annual Warrant**

Town Administrator Desruisseaux said at Tab 4e in the packets is a draft of the 2016 Annual Warrant for the Board's review and comment. Article 1 will be the candidates. Articles 2-12 will be the zoning articles. We will start with Article 13, which by statute has to be an appropriate article because it's a bond. The Selectman's bond hearing is the same night as the Budget committee public hearing, but at 6 pm. That is the \$2.3 million bond for the Church Street Fire Station. She hasn't run them by DRA or the Town attorney yet. She wanted them (BOS) to have the first look at the draft warrant. Article 14 is the operating budget article and has a lot of blanks because we usually fill them in after the Budget Committee Public Hearing. Article 15 is a Collective Bargaining Agreement with the Teamsters for certain employees at Public Works. Those are still blanks. We are hoping this week they can conclude on their agreement. Then she would have something to give them Monday night to approve. That is the drop dead day. Article 16 is an agreement with the Professional Fire Fighters. This is a place finder. We got the Fact Finder's report in today and it is being reviewed by both sides. It is a non-public document for 10 days. The deadline is next Tuesday if it's an appropriation article.

Town Administrator Desruisseaux said Article 17 is the \$225,000 for the Fire Department Apparatus Reserve Fund. This is to come from fund balance and no amount is to be raised by taxation. Chairman Georgantas suggested including the date this was established to show it's been there for a while.

Town Administrator Desruisseaux said Article 18 is for \$280,000 for the Self Contained Breathing Apparatus and jaws-of-life for the Fire Department. It is to be raised from fund balance and no amount is to be raised by taxation. Chairman Georgantas said it reads to "raise and appropriate." Isn't it already raised if it's coming out of a fund balance? Town Administrator Desruisseaux said it is DRA language.

Town Administrator Desruisseaux said Article 19 is to see if the Town will raise and appropriate \$230,000 for an ambulance. This is to come from the EMS Revenue Fund and no amount is to be raised by taxation. Article 20 is to see if the Town will raise and appropriate \$250,000 for the Road Improvement Program. This language came out of the 2012 article. "Passage of this article will direct the Selectmen to include this amount in future default operating budgets of the Town of Goffstown beginning in 2016. This appropriation is in addition to Article 14, which has \$845,000 budgeted for road reclamation, resurfacing, and crack sealing of roads." She said it

GOFFSTOWN BOARD OF SELECTMAN  
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could just end after "Article 14." The difficult part is knowing how much to add to it. So if it's all in one place, then when you do the 2016 default you would add the \$845,000 and the \$250,000. Selectman Adams said including it makes it transparent. Town Administrator Desruisseaux said at one point our road plan was \$2 million. This shows how much it has gone down. Selectman Gross said he thinks we have to include it. People may not be aware of it, and for transparency purposes.

Town Administrator Desruisseaux said Article 21 is to see if the Town will raise \$20,000 to support the Goffstown Main Street Program. This appropriation is in addition to Article 14. That has been standard language. Do you want to put the date that started? Chairman Georgantas said there should be something to show this has been an ongoing program. Selectman Adams said it would be included as background information in the Voter's Guide.

Town Administrator Desruisseaux said Article 22 is to see if the Town will raise and appropriate \$20,000 to support the programs of Goffstown's non-profit Crispin's House—a youth drug, alcohol and suicide prevention program. This is in addition to Article 14. She would like to send it off to Crispin's House to make sure they still provide all that is included. Selectman Adams asked why we provide this level of detail in this article for \$20,000 and not the same level of detail for the Main Street Program for the same amount. Town Administrator Desruisseaux said it's a newer program. Selectman Gross said a lot of people don't know what the Main Street Program is. Maybe it should be beefed up. Town Administrator Desruisseaux said she would cut down on the Crispin's House article and add a little to the Main Street article. Selectman Gross suggested ending Article 22 after "suicide prevention program." Chairman Georgantas said the rest would go in the Voter's Guide.

Selectman Gross said when we have our budget hearings and we go through these articles, he recalls people would speak on behalf of Main Street Program. Chairman Georgantas said at the Deliberative Session the Budget Committee presents the article. Selectman Gross asked if we should be asking them for a baseline type of budget because the townspeople are contributing to their program. Town Administrator Desruisseaux said they present to the Budget Committee. Chairman Georgantas said it is less than ¼ of their budget. They have several different funding sources. Selectman Gross asked if their information could be made available. If we are putting it on the warrant, we should be asking them to provide it. Town Administrator Desruisseaux said she would see what they provided to the Budget Committee. It would be helpful information in the Voter's Guide.

Selectman Adams compared Article 21 to Article 22. He said Article 21 is for the purposes of supporting while Article 22 is for the purposes of helping to support. We should change Article 21 to read, "for the purpose of helping to support." Town Administrator Desruisseaux said it would reflect it is for purposes of helping with their budget.

Town Administrator Desruisseaux said Article 23 is to see if the Town will raise and appropriate \$15,000 for the purposes of supporting Goffstown Waterway Association and Namaske Lake Association efforts to manage milfoil. This will assist in meeting match grants from NHDES and other sources. Selectman Gross said the same change should be made to have it read "for the purpose of helping to support."

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Town Administrator Desruisseaux said Article 24 is to see if the Town will adopt RSA 41:9-a to authorize the Board of Selectmen to establish and amend fees following procedures outlined in the statute. This is the housekeeping amendment. Selectman Gross asked if this is done every year. Town Administrator Desruisseaux said no. This should say it is until rescinded. In 1992 or 1993 the laws changed. They grouped the authority to establish fees all in one RSA. It should have been done at that time but it was missed. It's basically housekeeping. Now you will have just one reference for fees. Selectman Gross said if it should fail, we'd still have the ability to set fees. Town Administrator Desruisseaux said they would, in the other statutes. This was the Legislature's way of consolidating it.

Selectman Adams said the signature block at the end is wrong. Chairman Georgantas asked if anything would be included about the Sewer. Town Administrator Desruisseaux said she's not received anything in writing but has heard talk of Sewer becoming a department of the Town, and the efficiencies that may be gained from doing that. The warrant has to be posted by the last Monday in January. Chairman Georgantas said we could have them in next week. Town Administrator Desruisseaux said she would invite them in. There will be no money tied to this. You would still keep it as a separate Sewer Fund.

Town Administrator Desruisseaux said Article 25 is a petitioned article to see if the Town will urge the next President and Congress to fight big money politics, and restore the government of, for and by the people, by championing the "We the People" agenda. It has a list of six items. The record of the vote would be transmitted by written notice to the NH Congressional Delegation and to Goffstown's state legislators, and to the President of the United States, informing them of the instructions from their constituents by the Selectmen within 30 days of the vote. Chairman Georgantas said it is a petitioned article and we can't do anything with it.

Town Administrator Desruisseaux said you would vote on January 18<sup>th</sup>, after hearing the Budget Committee. They have scheduled their vote for January 14<sup>th</sup>, the day after their public hearing, unless they need it as a snow date for the public hearing. Then she will put in the tally votes and the Selectman can sign it that night. She will get the dollar figures from the Budget Committee Public Hearing and insert those. There is a \$5,000 reduction that needs to be made for Sewer. They only deducted \$50,000 and it was supposed to be \$55,000. Chairman Georgantas said they would fix that.

### **SELECTMEN DISCUSSION**

#### **Committee Reports:**

##### **Historic District Commission**

Selectmen Lemay said they discussed the Grasmere Town Hall fire escapes, and are moving forward with those. The HDC took action with a couple of companies to do the work. They will fix the fire escape doors and they will transfer the hardware so they will have the correct door at the correct place to match everything. They will fill in three windows for the fire separation needed for safe evacuation.

**New Business:** There was no new business.

GOFFSTOWN BOARD OF SELECTMAN  
MEETING OF JANUARY 4, 2016

**Old Business:**

**Action Matrix**

Town Administrator Desruisseaux said we have the Media Policy. She will draft language to authorize elected or appointed officials to be designated by the Board of Selectmen. This is to manage social media pages. We will schedule the Sewer Commissioners for next week.

Chairman Georgantas asked about a meeting with the EDC. Town Administrator Desruisseaux said we don't have the completed reports from the EDSTAT review. She's not sure when they are expecting them. That would be the next time we should meet with them—to review those results. Vice Chairman Lemay asked if the sign is up on Route 114. No one had seen it yet.

Chairman Georgantas confirmed that Selectman Adams would be working on the issues with the Planning Board in 2016. Selectman Adams said he would be. Chairman Georgantas said he's seen nothing on GTV about 03045. We need to continue to push that public awareness campaign to remind people. Town Administrator Desruisseaux suggested putting it in Nixle also. Selectman Adams said now that the Planning Board has wrapped up their Zoning Ordinance amendments, they'll start work on the Development Regulations. He did forward Barbara Griffin's letter to Town Administrator Desruisseaux relative to the DOT mitigation funds. Town Administrator Desruisseaux said she will use that as a basis to draft a letter for the Chairman to sign next week.

Chairman Georgantas asked about the dam and a possible grant. Town Administrator Desruisseaux said that is why you didn't see it in an article here. We have spent enough in design and other things to meet our match. So we didn't need to raise and appropriate any money by a special article this year. Chairman Georgantas said if we get the grant, we're all set. If we don't, we'll have to bring it back next year.

The Board took a break from 6:25 to 6:30 pm.

**PUBLIC HEARING - Accepting Executory Interest in a Conservation Easement for approximately 60 acres on Map 12, Lot 6-3 off Montelona Road**

Chairman Georgantas opened the public hearing at 6:30 p.m.

Chairman Georgantas said in compliance with RSA 41:14-a, the Selectmen announced public hearings to be held on January 4, 2016 and January 18, 2016, starting at 6:30 pm, at Town Hall, 16 Main Street, Goffstown, NH to accept an Executory Interest in a Conservation Easement for approximately 60 acres on Map 12, Lot 6-3 off Montelona Road. The Selectmen plan to vote on January 25, 2016. Any person with a disability who needs reasonable accommodations can call Town Hall at 497-8990 ext 100 at least 72 hours in advance to make arrangements. The legal notice was posted in the Manchester Union Leader.

David Nieman, from the Conservation Commission, said this is Map 12, Lot 6-3. Carrie and Tim Finke of Montelona Road, Goffstown, are donating a 59 acre permanent conservation easement on their 61.5 acre property to the Piscataquog Land Conservancy. The Goffstown Conservation Commission will contribute toward project costs in return for an executory

GOFFSTOWN BOARD OF SELECTMAN  
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easement to the Town of Goffstown. Both the Goffstown Conservation Commission and Planning Board recommend the Board of Selectmen accept the executory interest in the easement. A permanent conservation easement will be placed on the property to preserve its open space conditions. The easement's purposes will be: to protect the water quality of surface and ground water resources; to protect natural habitats including vernal pools and wetlands; to provide the general public low impact recreational access and scenic enjoyment; and to conserve the property's forest lands. The PLC will monitor the property annually and will enforce the easement restrictions in perpetuity. So the project does include a \$10,000 stewardship endowment contribution. The site is 100% within a Tier I Merrimack Valley Regional Strategic Conservation Plan focus area. It contains both sides of 1,700 feet of Purgatory Brook and 2,000 feet of another tributary. It contains 11 acres of wetlands and beaver ponds. There is 80% or 47 acres designated as Tier I under the NH Wildlife Action Plan, which is their highest ranking category, with both blundings and wood turtles documented within a mile of the site. The project is part of an overall effort in this area that includes 210 acres of protected land plus an ongoing 101 acre project known as the Black Brook Preserve. These are all in very close proximity to one another. He offered copies of the maps for the Board to see.

This property, as well as other conservation land, plays an important role in flood water storage and filtering of waters entering Black Brook. This area is one of the Town's most flood prone so we also have a strong economic reason to preserve the wetland systems that are buffering Black Brook. They are very important in retaining flood waters. The Conservation Commission has already held a public hearing and voted to fund expenses from the Land Use Change Tax Conservation fund. The value of the easement is a 100% donation by the family, leaving only expenses associated with conveying the easement. Since he last appeared before the Selectmen to tell them about this, the PLC also received a partnership grant to pay for half of those expenses. They received a grant for \$13,875, which leaves a balance of about \$13,800 to be paid for by the Conservation funds. Town Administrator Desruisseaux said this has been recommended by the Planning Board also.

There was no public comment.

The public hearing was closed at 6:34 pm.

***6:35 pm Vice Chairman Lemay made a motion to enter non-public session in accordance with RSA 91-A:3 II (b) hiring and (c) adversely affects reputation. Selectman Adams seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Gross-aye. VOTE: 4-0-0. All in favor. Motion carries.***

***6:55 pm Vice Chairman Lemay made a motion to exit non-public session. Selectman Gross seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.***

***Vice Chairman Lemay made a motion to seal the minutes to the non-public session. Selectman Gross seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Gross-aye. VOTE: 4-0-0. All in favor. Motion carries.***

GOFFSTOWN BOARD OF SELECTMAN  
MEETING OF JANUARY 4, 2016

**PUBLIC HEARING - change in fees for Parks and Recreation Programs**

Chairman Georgantas opened the public hearing at 7:00 p.m.

Chairman Georgantas read the notice for the public hearing: "The Goffstown Board of Selectmen will hold a public hearing for increases in 2016 Parks & Recreation program fees Monday, January 4, 2016 at 7 pm at Town Hall, 16 Main Street, Goffstown, NH.

Youth Basketball League – Resident from \$30.00 to \$40.00 / Non Res. \$40.00 to \$50.00

Youth Lacrosse League – Resident from \$65.00 to \$75.00 / Non Res. \$75.00 to \$85.00

Men's 18 Plus Basketball – Resident from \$70.00 to \$80.00 / Non Res. \$80.00 to \$90

Any person with a disability who needs reasonable accommodations can call Town Hall at 497-8990, ext 100 at least 72 hours in advance to make arrangements." The legal notice was posted in the Manchester Union Leader.

Parks & Recreation Director Wilhelmi said the Commissioners review these fees on an annual basis. For the past two years we've not seen an increase in youth basketball or youth lacrosse fees. Looking at fees of other communities, we thought it reasonable to raise these fees by \$10. Selectman Gross said there are several other programs and the Commissioners decided not to change those. The reason for increasing the fees for basketball and lacrosse is that, in looking at other communities, these fees are still substantially lower. It's minor compared to what other communities are charging.

There was no public comment and the public hearing was closed at 7:04 pm.

***Selectman Gross made a motion to move forward with the increase in Parks & Recreation program fees as outlined in the legal notice. Vice Chairman Lemay seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.***

***7:05 pm Selectman Adams made a motion to adjourn. Vice Chairman Lemay seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.***

Respectfully submitted,

Gail Labrecque  
Recording Secretary

*Subject to approval of the Board of Selectman.*

**PUBLIC NOTICE  
GOFFSTOWN  
SUPERVISORS OF THE CHECKLIST**

The Supervisors of the Checklist will be in session at the Town Hall, in the Administration Office at 16 Main Street, Goffstown, NH on Tuesday, January 19, 2016, from 7:00 p.m. - 7:30 p.m. for the purpose of making corrections to the checklist and for new voter registrations.

Change of address changes can be made at this time.

**No change in party registrations may be accepted due to the Presidential Primary on February 9, 2016.**

If you are registering to vote, please bring photo ID, proof of date of birth and residence address. Anyone not born in the United States must also bring proof of citizenship.

Any person with a disability who needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (497-8990 ext 100) at least 72 hours in advance so that arrangements can be made.

# Goffstown Town & School Candidate Openings

## March 8, 2016 Election

### Town Election

Selectmen	2 for 3 years
Budget Committee	4 for 3 years
Budget Committee	2 for 2 years
Budget Committee	1 for 1 year
Cemetery Trustee	1 for 3 years
Library Trustee	2 for 3 years
Library Trustee	1 for 1 year
Planning Board	2 for 3 years
Sewer Commission	1 for 3 years
Sewer Commission	1 for 2 years
Supervisor of the Checklist	1 for 6 years
Supervisor of the Checklist	1 for 2 years
Town Moderator	1 for 2 years
Trustee of Trust Funds	1 for 3 years
Zoning Board of Adjustment	2 for 3 years

### School Election

School Board Members	3 for 3 years
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Official Openings above as of January 4, 2016 – Future resignations of elected officials may add to candidate openings through the close of the business day, January 19, 2016.

Candidate filing opens at the Town Clerk's Office Wed. January 20th, during regular Town Hall business hours, and ends Friday, January 29<sup>th</sup> at 5:00 pm. Candidates filing on the last filing day must appear in person.

List last updated January 4, 2016

4d



# Town of Goffstown

TOWN OFFICES  
16 MAIN STREET • GOFFSTOWN, NH 03045

Attn: Susan Desruisseaux, Town Administrator

From: Neil Funcke

Date: January 5<sup>th</sup>, 2016

RE: Travel request for Brian Rae

I would like to send Brian Rae to attend a "Virtualization Technology Users Group" seminar down in Foxboro, MA on January 21<sup>st</sup>. This valuable user group seminar is held twice each year, but not in New Hampshire. I usually attend the summer one in Maine, so Brian and I are not out of the office at the same time. This is a FREE full-day conference to learn all about the latest technologies from Microsoft, VMware, EMC, Citrix, Amazon and more. They will have technical sessions running all afternoon, along with a Partner Expo where you can see demos from a wide range of vendors, talk to industry experts, and meet with your peers to learn from each other. The conference is free, but one night's stay would cost about \$100. There is money in our travel budget to cover the cost.

Thank You,

Neil Funcke  
IT Director  
Town of Goffstown

## TOWN OF GOFFSTOWN SOCIAL MEDIA POLICY

### I. POLICY PURPOSE:

The purpose of this social media policy is to establish guidelines for the establishment and use by the Town of Goffstown of social media sites (including but not limited to Facebook and Twitter) as a means of conveying Town of Goffstown (“Town”) information to its citizens. This social media policy does not establish guidelines for the Goffstown Public Library or the Goffstown School District as their respective governing bodies have the authority to adopt policy.

The intended purpose behind establishing Town of Goffstown social media sites is to disseminate timely information from the Town, about the Town, to its citizens.

It IS NOT the intended purpose behind establishing Town of Goffstown social media sites to establish a designated public forum for the public to engage in expressive activity or a dialogue between the Town and its citizens.

For purposes of this policy, “social media” is understood to be content created by individuals within the respective departments with department head approval, using accessible, expandable, and upgradable publishing technologies, through and on the Internet. Examples of social media include Facebook, blogs, MySpace, RSS, YouTube, Second Life, Twitter, LinkedIn, Delicious, and Flickr. For purposes of this policy, “comments” include information, articles, pictures, videos, discussions, posts, hyperlinks, or any other form of communicative content posted on a Town of Goffstown social media site.

### II. GENERAL POLICY:

1. The Town of Goffstown’s website at [www.Goffstown.com](http://www.Goffstown.com) will remain the Town’s primary and predominant internet presence.
2. The establishment by any Town department of Town social media sites are subject to approval by the Board of Selectmen or the Board’s designee **which shall be the Town Administrator**. The department requesting a social media site must provide to the Board of Selectmen, or their designee, prior to implementation and setup the following:
  - i. The use of social media sites must be approved by the department head. The department head of the owning department is responsible for the content posted on the town site.
  - ii. A preliminary plan that details the use of the social media tool. This plan should include at a minimum the purpose of the Town social media site, the employee(s) responsible for maintaining the social media site, and an alternate/backup plan to disseminate critical information in the event the social media site is no longer a viable option.

3. All Town of Goffstown social media sites shall be configured by the Town's Information Technology ("IT") staff.
  - i. IT staff will maintain a list of all social media accounts with user/ids and passwords. This will ensure the Town will have access and control of the social media site should the employee(s) who maintains the site is unavailable or leaves the employment of the Town.
  - ii. The initial site setup will be done by IT staff with input from the requesting department. This will ensure all social media sites:
    - a. have the appropriate security settings;
    - b. make clear that they are maintained by the Town of Goffstown and that they adhere to the Town's Social Media Policy;
    - c. provide notice that the Town's social media sites are on the Internet and as such the information posted is freely available, with no expectation of privacy;
    - d. maintain and have a consistent look and feel Town wide; and
    - e. have the appropriate listing on the Town of Goffstown's website at [www.Goffstown.com](http://www.Goffstown.com) and/or the appropriate departmental website.
  - iii. Any changes to the security settings on the social media site must be approved by the IT staff.
4. The owning department responsible for the social media site shall maintain the social media site. The department head or their designee (i.e. employee) will monitor content on Town social media sites to ensure adherence to both the Town's Social Media Policy and the interest and goals of the Town of Goffstown. The Board of Selectmen may appoint an elected or appointed official as a designee when an employee is not available.
5. The Town reserves the right to restrict or remove any content that is deemed in violation of this Social Media Policy or any applicable law.
6. Wherever possible, Town social media sites should link back to the official Town of Goffstown or department's website for forms, documents, online services and other information necessary to conduct business with the Town of Goffstown.
7. All Town social media sites shall adhere to applicable federal, state and local laws, regulations and policies.
8. Employees representing the Town government via Town social media sites must conduct themselves at all times as a representative of the Town and in accordance with all Town policies, State and Federal laws.
9. The Board of Selectmen reserves the right to amend or grant a waiver to any portion of this Social Media Policy, by a majority vote of the Board, at a regularly scheduled Selectmen's meeting.

### III. Comments, Posts, and Dialogue

1. The Town's social media sites provide a way to disseminate information from the Town, about the Town, to its citizens in a convenient medium that allows the public to share information about Town activities, meeting, and programs with each other. The Town's social media sites are not intended to establish a designated public forum for the public to engage in expressive activity or conduct a dialogue between the Town and its citizens.
2. As a one-way means of disseminating convenient information to the public, the Town's social media sites do not allow comments from the public (includes information, articles, pictures, videos, discussions, posts, hyperlinks, or any other form of communicative content posted on a Town of Goffstown social media site).
3. At no time shall an employee of the Town of Goffstown post on the town or any other social media site any pictures or descriptions of employment based activities to include but not limited to photographs of fires, accidents and crime scenes or activities and interactions with the public or information which may compromise the safety and security of the public, unless approved by a department head or their designee.
4. No comments or postings shall contain profane language or content, nor shall it promote, foster or perpetuate discrimination on the basis of age, race, creed, color, religion or sexual orientation. It shall not support or oppose any political campaigns candidates or ballot measures.

### IV. Ongoing Use Evaluation

The role and utility of social networking services in relation to the goals and purposes of the Town will be evaluated periodically by the Town's staff and the Board of Selectmen, and may be terminated at any time without notice to subscribers.

Adopted by the Board of Selectmen on October 1, 2012; revised Jan. 11, 2016.

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Peter Georgantas, Chairman

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Collis G. Adams

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Mark T. Lemay, Vice Chairman

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John Allen Brown

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Scott Gross

**Town of Goffstown  
2016 DRAFT ANNUAL WARRANT**

To the inhabitants of the Town of Goffstown in the County of Hillsborough qualified to vote in Town affairs:

You are hereby notified to meet Wednesday February 3, 2016 at seven o'clock in the evening at Goffstown High School in the Dr. Craig Hieber Auditorium in said Town for the first portion of Town Meeting, also known as the deliberative session, to act on the following subjects and determine matters which will then be voted upon by the official ballot on Tuesday, March 8, 2016. (Snow date for the first session is Thursday, February 4, 2016.)

You are further notified to meet Tuesday, March 8, 2016 to vote on all matters by official ballot. The polls will open on March 8, 2016 at 7:00 A.M. and close at 7:00 P.M. in the First District at the Goffstown High School and will open at 7:00 A.M. and close at 7:00 P.M. in the Fifth District at the Bartlett Elementary School.

**ARTICLE 1 (Candidates)**

**ARTICLE 2 – 12 (Zoning Articles)**

**ARTICLE 13**

To see if the Town will vote to raise and appropriate the sum of \$2,300,000 (gross budget) for the renovation and expansion of Fire Station #18 (18 Church Street) and to authorize the issuance of not more than \$2,300,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (3/5 ballot vote is required for passage.)

*Recommended by the Board of Selectmen \_\_\_\_\_ and Budget Committee \_\_\_\_\_.*

**ARTICLE 14**

To see if the Town will vote to raise and appropriate for the operation, expenses and commitments of the town government, the budget approved by the Budget Committee in the amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

This budget will be predicated by estimated revenues in the amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

The Sewer Enterprise Fund of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) is included in this revenue amount and in the appropriations requested in this article.

The EMS Special Revenue Fund of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) is included in this revenue amount and in the appropriations request in this article.

The motion on the operating budget shall be the following, with only the appropriation amount subject to amendment:

“Shall the Town of Goffstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

Should this article be defeated, the default budget shall be \_\_\_\_\_ Dollars (\$\_\_\_\_\_), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown or by law or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.” NOTE: This article (operating budget) does not include appropriations in any other warrant article.

*Recommended by the Board of Selectmen \_\_\_\_\_ and Budget Committee \_\_\_\_\_.*

**Town of Goffstown**  
**2016 DRAFT ANNUAL WARRANT**

**ARTICLE 15**

To see if the Town of Goffstown will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Teamsters Local #633 of NH representing certain Public Works employees which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2016	\$ _____
2017	\$ _____
2018	\$ _____

and further to raise and appropriate the sum of \$\_\_\_\_\_ for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. *(This appropriation is in addition to Article 14.)*

***Recommended by the Board of Selectmen \_\_\_\_\_ and Budget Committee \_\_\_\_\_.***

**ARTICLE 16**

To see if the Town of Goffstown will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Professional Firefighters of Goffstown, Local 3420, International Association of Firefighters, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2016	\$ _____
2017	\$ _____
2018	\$ _____

And further to raise and appropriate the sum of \$\_\_\_\_\_ for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. *(This appropriation is in addition to Article 14.)*

***Recommended by the Board of Selectmen \_\_\_\_\_ and Budget Committee \_\_\_\_\_.***

**ARTICLE 17**

To see if the Town will vote to raise and appropriate Two Hundred and Twenty Five Thousand Dollars (\$225,000) to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008. *This sum to come from the fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 14.)*

***Recommended by the Board of Selectmen \_\_\_\_\_ and Budget Committee \_\_\_\_\_.***

**ARTICLE 18**

To see if the Town will vote to raise and appropriate Two Hundred Eighty Thousand Dollars (\$280,000) to purchase the harnesses for the Self Contained Breathing Apparatus (SCBA) and a Jaws of Life. *This sum to come from the fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 14.)*

***Recommended by the Board of Selectmen \_\_\_\_\_ and Budget Committee \_\_\_\_\_.***

**Town of Goffstown  
2016 DRAFT ANNUAL WARRANT**

**ARTICLE 19**

To see if the Town will vote to raise and appropriate Two Hundred Thirty Thousand Dollars (\$230,000) to purchase a replacement ambulance. *This sum to come from EMS Special Revenue Fund and no amount to be raised by taxation. (This appropriation is in addition to Article 14.)*

*Recommended by the Board of Selectmen \_\_\_\_ and Budget Committee \_\_\_\_.*

**ARTICLE 20**

To see if the Town will vote to raise and appropriate Two Hundred Fifty Thousand Dollars (\$250,000) for Goffstown's Road Improvement Program. Passage of this article will direct the Selectmen to include this amount in future operating and default budgets of the Town of Goffstown beginning in 2016. *(This appropriation is in addition to Article 14 which has \$845,000 budgeted for reclamation, resurfacing and crack sealing of roads.)*

*Recommended by the Board of Selectmen \_\_\_\_ and Budget Committee \_\_\_\_.*

**ARTICLE 21**

To see if the Town will vote to raise and appropriate Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc. *(This appropriation is in addition to Article 14.)*

*Recommended by the Board of Selectmen \_\_\_\_ and Budget Committee \_\_\_\_.*

**ARTICLE 22**

To see if the Town will vote to raise and appropriate the sum of Twenty-Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency. *(This appropriation is in addition to Article 14.)*

*Recommended by the Board of Selectmen \_\_\_\_ and Budget Committee \_\_\_\_.*

**ARTICLE 23**

To see if the Town will raise and appropriate up to Fifteen Thousand Dollars (\$15,000) for the purpose of helping to support Goffstown Waterway Association and Namaske Lake Association efforts to manage milfoil in the upper portion of the Piscataquog River, Glen Lake, and Namaske Lake? This appropriation will assist in meeting the match for grants from the NH Department of Environmental Services and other sources. *(This appropriation is in addition to Article 14.)*

*Recommended by the Board of Selectmen \_\_\_\_ . Recommended by the Budget Committee \_\_\_\_.*

**ARTICLE 24**

To see if the Town will adopt RSA 41:9-a to authorize the Board of Selectmen to establish and amend fees following the procedures outlined in said statute, such authority in effect until rescinded.

*Submitted by the Board of Selectmen.*

**Town of Goffstown  
2016 DRAFT ANNUAL WARRANT**

**ARTICLE 25**

To see if the Town will urge that the next President and Congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda:

1. Ban Super PACs and overturn Citizens United
2. Expose secret donors and require full transparency
3. Ban bribes from big-money lobbyists and government contractors
4. Establish small-donor, citizen-funded elections
5. End gerrymandering and modernize voter registration
6. Close loopholes and enforce campaign finance laws

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda.

The record of the vote approving this article shall be transmitted by written notice to the NH congressional delegation and to Goffstown's state legislators, and to the President of the United States informing them of the instructions from their constituents by the Selectmen within 30 days of the vote.

*Submitted by petition.*

**ARTICLE 26**

To hear the reports of Town Officers, Auditors and Committees and to pass any vote relating thereto.

**ARTICLE 27**

To transact any business that may legally come before said meeting.

Given under our Hands and Seal this 18<sup>th</sup> day of January 2016.

**GOFFSTOWN BOARD OF SELECTMEN**

\_\_\_\_\_  
Peter Georgantas, Chairman

\_\_\_\_\_  
Collis G. Adams

\_\_\_\_\_  
Mark T. Lemay, Vice Chairman

\_\_\_\_\_  
John Allen Brown

\_\_\_\_\_  
Scott Gross

THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.



## *Town of Goffstown*

TOWN OFFICES  
16 MAIN STREET • GOFFSTOWN, NH 03045

**Date:** January 7, 2016  
**To:** Susan Desruisseaux, Town Administrator  
**From:** Derek M. Horne, Economic Development Coordinator  
**Re:** EDC 01/06/2016 Meeting

The Economic Development Council met Wednesday, January 6, 2016. In addition to accepting minutes of the 12/02/15 meeting the EDC discussed the following:

### **Welcome to Goffstown Sign**

The foundation has been installed and sign will be installed next week (01/11 – 01/15). EDC would like a final cost of the sign with installation.

### **2016 Schedule**

The EDC discussed their 2016 schedule. Members expressed a desire to get back to meeting quarterly with the Board of Selectmen. The EDC will also hold 1 or 2 meetings in Pinardville.

### **2016 Projects**

Members brainstormed projects to work on during the upcoming year and discussed the following items:

- Realtor Forum (02/10/16)
- EDSAT Presentation by Northeastern (Joint meeting w/ BOS in February or March)
- Booth at Lions Club SpringFest (04/09/16)
- EDC meeting in Pinardville (05/04/16 or 06/01/16)
- Economic Development website information
  - o Development guidebook
  - o Highlighting natural resources and recreational activities
- Assist owner/realtor of Shaw's Plaza & inquire on re-use of Villa Augustina
- Develop procedure for Welcoming new businesses to Goffstown

The next meeting of the Goffstown Economic Development Council is scheduled for Wednesday, February 10, 2016 at 6:30pm.



# Town of Goffstown

TOWN OFFICES  
16 MAIN STREET • GOFFSTOWN, NH 03045

Date: January 6, 2016  
To: Sue Desruisseaux, Town Administrator  
From: Patty Gale, Planning & Zoning Assistant  
Subj.: Zoning Board of Adjustment Report from the December 1, 2015 Meeting

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THIS IS AN **UNOFFICIAL SUMMARY** OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.

**The following Actions were taken at the January 5, 2016 Meeting.**

**Public Hearings:**

John Bohan & Laurie Dowse, Applicants/Owners, are seeking Variances to allow two (2) existing tent sheds on the right side of the property to remain. The Variances will be needed as follows: Both proposed sheds need a Variance for being 3 ft. from the side property line whereas Section 5.1.1 of the Goffstown Zoning Ordinance requires a minimum of 10 feet. The front shed requires a variance because it is placed as close as 12 feet to the front property line, whereas Section 4.3 and Section 5.1.3 of the Goffstown Zoning Ordinance restrict the shed to be a minimum of 25 feet from the front property line. Another Variance is required for the rear shed to be as close as 80' to the edge of the Piscataquog River whereas Section 13.3 of the Goffstown Zoning Ordinance requires structures to be 100 feet from the water's edge. The property is located at 7 Channel Lane, a private road, (Map 19, Lot 11), in the Residential-2 Zone.

**The Zoning Board of Adjustment (ZBA) held the public hearing and asked to have staff verify how close the shed closest to the road is to the right-of-way, and confirm the width of the right-of-way. Board continued the application until the February 3, 2016 Meeting with the public hearing still open.**

Jason Ux, Applicant/Owner, is seeking a Special Exception and Variance to convert the second floor of an existing garage into an accessory attached dwelling unit. The Special Exception is required because Section 3.12, Table of Accessory Uses, (Table A6) of the Goffstown Zoning Ordinance lists an accessory attached dwelling unit as a use permitted by Special Exception. The Variance is required because the access is proposed to be via exterior decks connected to both the garage and the house, whereas Section 5.2.3 of the Goffstown Zoning Ordinance requires at least one interior connecting door, or other access for persons to pass between the primary residence and the accessory dwelling unit. The property is located on 48 Chatel Avenue, (Map 24, Lot 23), in the Residential-2 Zone. (Special Exception approved on December 1, 2015. Variance was continued from the December 1, 2015 Meeting)

**The ZBA held the public hearing on the Variance request that was continued from the December Meeting. The ZBA approved the Variance stating that it meets the criteria requirements. The Special Exception was approved at the on December 1, 2015.**

Gregory P. Scarlett, Applicant & Harvey Dupuis Family Revocable Trust, Owners, are seeking a Time Extension to extend the approval for the following Special Exception that was approved on December 3, 2013: Mike Gallo, Applicant & Harvey J. Dupuis Family Trust, Owners are seeking a Special Exception to build a single family home on an existing nonconforming lot that does not meet the minimum frontage requirements. Section 14.7.3 of the Goffstown Zoning Ordinance states that development of a non-conforming may be

allowed by Special Exception if it can meet the conditions of that section. The property is located on Danis Park Road, (Map 6 Lot 36-1-1) in the Residential-1 District. (The applicant requested this time extension on December 3, 2015, exactly 2 years from the date it was approved and scheduled to expire.)

**The ZBA held its public hearing on the Time Extension Request and voted to grant a (1) one year time extension, expiring January 5, 2017.**

Joseph Champagne, Applicant/Owner, is seeking two Variances to build an 18' X 21' metal-framed carport that will be 11ft. from the front property line, whereas Section 4.3 of the Goffstown Zoning Ordinance requires a front yard setback of 35 feet from the front property line, The second Variance would be to have an accessory building in the front yard setback whereas Section 5.1.3 of the Goffstown Zoning Ordinance states that accessory buildings shall not be located within the front yard setback. The property is located on 53 East Dunbarton Road, (Map 9 Lot 1), Zoned: Agricultural

**The ZBA held its public hearing and voted to approve both the Variances that were requested, citing that the request meets the criteria requirements.**

Richard Georgantas & Kevin Georgantas, Applicants/Owners, are seeking a Variance to allow the owners to connect the two abutting parcels with pavement whereas a 5 ft. setback is required on each property. This concerns Section 7, Parking & Loading Requirements and Section 7.3.5 Setbacks & Restrictions, of the Goffstown Zoning Ordinance. The properties are located on 239 Mast Road (KRG Motor Sport, Map 26, Lot 10A) and 243 Mast Road (vacant abutting lot, Map 26, Lot 12), Zoned: CIFZ (Commercial Industrial Flex Zone).

**The ZBA held its public hearing and voted to approve the requested Variance citing that it meets the criteria requirements.**

**The ZBA reviewed a request for rehearing from abutters Edward & Linda Fleming in regards to the granting of the 95 Elm Street Special Exception for an accessory dwelling (Map 4 Lot 105A, Eberhardt & Messa). This was approved on December 1, 2015. The request was received within the 30 day appeal period. The ZBA reviewed the request and stated their approval was for a Special Exception for an accessory apartment. The parking issue as outlined in the letter, within the private right-of- away that gives access to both the lots, is a civil matter between the two property owners. The ZBA denied the request for rehearing.**

**Meeting adjourned at 9:05 p.m.**

**OLD BUSINESS: 1/11/16 ACTION MATRIX (started 3/16/15)**

Mtg. Date	Item	Description	Schedule
06/15/15 07/13/15 08/03/15 08/31/15 09/28/15	Grasmere Town Hall	Grasmere Town Hall - Sept. deadline to finish LCHIP project; - monthly updates provided in HDC Summary; weekly updates to be provided by Vice Chairman Lemay; - 8/3/15 request for more info - what has been spent; what's left to be done; cost of fire escape repair; - Update on Fire Escape? Discussion on 9/28/15 & approvals to proceed - RFP for exterior maintenance on 3 sides approved 9/21/15; due date 10/20/15; report back to BOS 10/26/15 - 11/9/15 VC Lemay reported that fire alarms are all set; looking for clarification of engineers specifications - 12/14/15 BOS to review estimates for work to be completed	
06/22/15	Sewer	Schedule Meeting with Sewer Commission -	Schedule after the first of year
06/22/15	EDC	Schedule Meeting with EDC 10/7/15 Agenda - Discuss scheduling meetings with real estate developers and real estate agents; 12/2/15 EDSAT review - EDC & 2 members of BOS	Schedule after the first of year
07/20/15	HR Matrix	Established sub-committee (Collis, Scott & Sue) re: placement on matrix; add CFF; Budget for Consultant for wage and classification study (\$12,400)	Awaiting Wage & Classification Study in April 2016
08/10/15 08/17/15 08/24/15 09/21/15 09/28/15	Pinardville	11/30/15 USPS will not revisit zip code issue, suggests changing duplicative street names or street numbers. BOS decides to continue multi-media public awareness - inserts in next tax bills; website; flyers in businesses; message boards; GTV; press releases	Ongoing Public Awareness Campaign
08/31/15 09/21/15 10/5/15	Planning Board	Collis to provide a follow-up to private landowners question regarding jurisdiction related to drainage on private property - change dev regs or amend zoning? Collis will assist with drafting a letter to NHDOT for Mitigation Funds for secondary impacts from the Route 93 project; funds could assist with Updates of Master Plan and Development Regulations Collis to ask Planning Board to look at a rewrite of Sign Ordinance - zoning amendment	Development Regs review by PB in 2016; B. Griffin's memo re: NHDOT Mitigation Funds rec'd & email sent to NHDOT & SNHPC re: fund availability
12/07/15	Performance Evaluations	Selectmen started Dept. Head evaluations in December	
12/21/15	Conservation Easement	PUBLIC HEARINGS: Fincke Conservation Easement	1/4/16 & 1/18/16
01/04/16	Social Media Policy	Revise to allow BOS to designate an appointed or elected official to manage social media site	1/11/2016
01/04/16	Sewer Commission	Sewer Commission to discuss efficiencies in abolishing Sewer Commission	1/18/2016