

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF JULY 11, 2016

In attendance were Chairman Peter Georgantas, Vice Chairman Mark Lemay, Selectman Collis Adams Selectman Allen Brown, Selectman David Pierce (at 6:30 pm) and Town Administrator Sue Desruisseaux. Also in attendance was Gail Labrecque—Recording Secretary.

6:00 pm CALL TO ORDER BY CHAIRMAN GEORGANTAS

The Board said the Pledge of Allegiance.

ACCEPTANCE/CORRECTION OF MINUTES

Vice Chairman Lemay made a motion to accept the public and non-public minutes to the Board of Selectmen's meeting of June 27, 2016. Selectman Adams seconded the motion. VOTE: 3-0-1. Chairman Georgantas abstained because he was absent from the meeting. Motion carries.

ANNOUNCEMENTS

State Election Law Training

Chairman Georgantas said there is a 2.5 hour class on State Election Law Training is scheduled for Saturday, August 27, 2016 at Goffstown High School for Moderators, Town Clerks, Supervisors of the Checklist, Ballot Clerks and Selectmen. Town Administrator Desruisseaux said she confirmed the portion for the Selectmen starts at 11:15 am. It will last 15 minutes. The moderators and clerks have a 2.5 hour session.

Thank you to residents for observing the Fireworks Ordinance

Chairman Georgantas thanked the majority of the residents for observing the Fireworks Ordinance during the week of the 4th of July. There was one fire in a yard which included a car and was related to fireworks. There were eight calls for Police related to fireworks. Two of the calls were regarding fireworks during the allowed times, so they were informed about the new ordinance. Six calls were regarding fireworks after 10 pm.

Traffic Alert – Worthley Hill Road Reclamation

The Chairman read a traffic alert regarding Worthley Hill Road reclamation as follows:

“The Goffstown Department of Public Works announces construction work related to the Worthley Hill Road Project, starting Tuesday, July 12th. The work zone will be between #11 Worthley Hill to Merrill Road, and will be closed to all thru traffic. Only local residents or businesses needing access in and out of the work zone will be allowed. Delays should be expected 6:30 am - 4:30 pm, Tuesday - Friday. All residents above the work zone must use the Merrill Road detour. The road will reopen to thru traffic each night. Please see the detour map at <http://tinyurl.com/worthleydetour-16> for more information. This notice, project updates, and plans are posted on the Town's website: www.goffstown.com. Go to Department of Public Works - Construction Projects - 2016 Construction Projects. Please contact Eric Gustafson, Engineering Technician, at (603) 497-3617 ext. 227 with any questions. Thank you for your patience.”

FIRE CHIEF O'BRIEN re: Authorization to apply for Citizen Corps Grant for CERT

Chief O'Brien said he got a notice from the NH Citizen Corps for a grant opportunity for the CERT folks. It only awards about 30 groups in NH. The maximum is \$4,500. There is no

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match required. The application is due this week. Town Administrator Desruisseaux asked if it includes a stipend for the director. Chief O'Brien said it does and it's about \$1,000.

Selectman Adams made a motion to authorize Chief O'Brien to apply for the \$4,500 Citizen Corps Grant for CERT. Vice Chairman Lemay seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

TOWN ADMINISTRATOR'S REPORT

Selectmen Meeting Schedule

Town Administrator Desruisseaux said the EDC meets on Wednesday, July 13th and Selectmen Lemay will attend. The Planning Board meets on Thursday, July 14th, that Selectman Pierce will attend. The Sewer Commission meets on July 19th that Selectman Adams will attend. The Library Trustees meet on July 20th. The Parks & Rec Commission also meets on July 20th that Selectman Adams will attend. The Board of Selectmen has a non-public session on Thursday, July 21st.

Consensus Folder

Town Administrator Desruisseaux said they have Employee Status Reports of Parks and Recreation Seasonal subs for the Playground and Lifeguards. They have an event permit for Grizzlies Gridiron Club, which will be a car wash fundraiser on July 23 from 10 am to 1 pm at St. Lawrence Church. We have a Proclamation.

Selectman Brown made a motion to accept the Consensus Folder. Vice Chairman Lemay seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

Assessor's Recommendations

Town Administrator Desruisseaux said they have Intents to Cut, which are recommended, for Map 1, Lot 61, Map 2, Lots 29 and 32, and Map 5, Lots 102B and 56.

Vice Chairman Lemay made a motion to accept the Assessor's recommendations. Selectman Brown seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

Propane, Heating Oil, Gasoline and Diesel Rates

Town Administrator Desruisseaux said propane rates are down from \$1.999 per gallon for the 2015-2016 heating season to \$1.129 for the 2016-2017 heating season. Town contract is for 14,000 gallons.

Heating Oil rates are down from \$2.249 per gallon for the 2015-2016 heating season to \$1.845 for the 2016-2017 heating season. Town contract is for 5,500 gallons. This takes into account fire station improvements where heating oil will be going away because they will convert to propane.

Gasoline rates are down from \$2.199 per gallon to \$1.785 per gallon. Town contract is for 30,000 gallons. Diesel rates are down from \$2.379 per gallon to \$1.98 per gallon. Town contracted for 85,000 gallons. It is 5,000 less because we had 5,000 left over this year.

PUBLIC COMMENT 6 pm—There was no public comment.

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TOWN ADMINISTRATOR'S REPORT (continued)

Codification & Amendment of "Vehicle & Traffic" Ordinances

Town Administrator Desruisseaux said this is enclosed in your packet at Tab 6e. It has three sections: general information, parking regulations, and general traffic regulations. A lot of signs are up and are a result of actions by the Selectmen. Back then public hearings weren't required. Chairman Georgantas asked if we have a line of communication now to prevent that from happening. Town Administrator Desruisseaux said there is. She has spoken with the Town Planner as well to tell him they need to be aware of any stop signs or speed limit signs required in a development.

The General Section has only one new regulation. That is the plea by mail, which passed in 2011. The "Parking Regulations" section has a lot of red lines and needs some cleaning up. Depot Street has two ordinances. One has an ordinance of 100 feet on both sides. But the ordinance was revoked on the north side and not the south side. The signs are on utility posts and should not be. She doesn't know why the no parking signs are there. The landscape has changed since this has passed. We may want to look at the parking restrictions we'd like to have on Depot Street. It's narrow. We don't see anyone parking there unless it's for deliveries.

Chairman Georgantas said a problem could arise if there is a special function and people line up on both sides of the street. 29 Depot Street doesn't exist today. She could do some research into the assessing records. If we say we are going to rescind these and people show up, we may get a handle on it. Chairman Georgantas suggested they all take a look at it and then discuss it.

On Carr Court she added the address of 58 Main Street where the common is. On Goffstown Back Road an ordinance was passed on both sides between the Miles residence and the Garfield residence. She figured out it was between 89 Center Street and 81 Goffstown Back Road. She suggests they put street addresses in there in place of the names of the person. There is another at 161 Goffstown Back Road between Medford Farms and the Manchester/Goffstown town line. Medvil Co-op is 161 Goffstown Back Road. Henry Bridge Road should be from Center Street to Greer Road.

There is one on the north side, from Mast Road to the Horne residence, which is 40 Henry Bridge Road. She doesn't know if Kendall Hadley Row is on one or both sides of the road. It is in front of the Bank and complex. Main Street will change again with the 2017 CMAQ project. She needs to have this in place when they move forward. Chairman Georgantas said leave it as it is. Town Administrator Desruisseaux said the Police Chief will review Maple Ave. with Highway Safety and get back to us because of the issues of drop off and pick up at the school.

Mountain Base Road South is near the public beach. DPW Director Jacobs went out and says the sign at the beach says parking is in designated areas only. Rundlett Hill was discontinued at the 1982 Town meeting. The cul-de-sac at the end of Smith Road has no parking but that no longer exists. It's been cut through and has to be revoked. We have the new No Parking Ordinance during Snow Emergencies. There are several time limited parking within ½ mile of the High School where there is no parking between 7 am and 3 pm.

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Vice Chairman Lemay said it is still Rundlett Hill Road on the St. Anselm's Drive side. Chairman Georgantas said there are signs on utility poles for the two hour parking on Main Street. Town Administrator Desruisseaux said there is a law against posting anything on a utility pole. Shirley Park Road, Shirley Ave., Shirley Hill Road, and Worthley Hill Road can be rescinded because they are within ½ mile of the High School.

In 1981 there was reserved parking in front of Stark Hall. They had a nutrition program at the time. It's safe to rescind that. She has the reference to Glen Lake water front parking restrictions. They have the new temporary no parking incorporated in here.

There is a list of all the stop signs. They incorporated the new three-way stop sign at East Dunbarton and Black Brook. Goffstown Plaza/Mast Road can be rescinded because there is a signal. The "nurses swimming hole" on Henry Bridge didn't have enough history. Chairman Georgantas said it is just before the Horne's residence. He doesn't think there is still a stop sign. Moore General used to be a teaching hospital and the nurses stayed there. The nurses would swim there. It's on private property. Town Administrator Desruisseaux said it can be rescinded.

Henry Bridge Road at North and West can be rescinded due to the roundabout. Joffre and Mast can be rescinded because it is now a stop light. St. Anselm Drive and Kimball Road—where is that? Vice Chairman Lemay said as you come across College Road at St. Anselm's Drive, it is straight across. It is private property and a one-way coming out. Town Administrator Desruisseaux said that can be rescinded. It wouldn't be enforceable on private property. They don't know where Mill Road at Henry Bridge Road is. Chairman Georgantas said it was probably across from St. Onge. Town Administrator Desruisseaux said it doesn't exist anymore and can be rescinded.

The traffic control signals are at Hannaford and the Rite Aid Plaza on Mast Road. The other two on Route 114 are state traffic signals. We should take them out because we shouldn't have a local ordinance on them. For one-way streets, Parker Street is now Reed Street so that needs to be changed. We added Laurier Street north from Pinard to Roosevelt as a one-way. Turns prohibited are on Maple Ave. and on Greer Road. Chairman Georgantas said we had a problem with plow and trash trucks going down the one-way road. A plow truck isn't an emergency vehicle unless the plow is down and can't turn in from Mast Road.

There is no left turn from Union onto Main Street. There is no left turn from Davignon Street onto Pinard. And there is no left turn onto Mast Road from Shirley Park Road because of the roundabout. There are trucking prohibitions on Gorham Pond Road from Parker Station to the Dunbarton town line. Smith Road is from Maple Ave. to High Street. Summer Street is from North Mast to High Street. Bog Road is from Pleasant Street to New Boston Road. Selectman Brown said there is no place to turn around so how do you enforce it? He thinks there is a law that if you accept highway funds from the federal government, you aren't allowed to post that road. Town Administrator Desruisseaux asked DPW Director Jacobs to check on that. They could check with New Boston about posting it at the intersection before the town line.

Selectman Pierce arrived at 6:30 pm.

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Selectman Adams suggested DPW Director Jacobs look at all of them. Town Administrator Desruisseaux asked about those that were preexisting to the law. Selectman Adams said it would be learned in the research. Town Administrator Desruisseaux said there is no through traffic at Park Lane at South Mast, Worthley Hill Road above Merrill, School Street at Main Street, and West Union Street at Pleasant. You have speed limits listed. The speed limit is 20 mph on East Union and on Riverview Park Road. The “spice” named streets and Merrill Road are 25 mph. Daniel Plummer and Tibbetts Hill Road are 30 mph. You have two school zones. One is the Maple Ave School zone from the Public Service substation to 3 Elm Street. Bartlett School zone is from Roosevelt Ave. to Eden Street. We want to proceed because the Chief would like the temporary no parking in effect before school starts.

Selectman Adams made a motion to proceed with public hearings conditioned on answering the legal questions related to prohibiting trucking on roads leading into other towns. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

PARKS & RECREATION DIRECTOR RICK WILHELMI re: Rec Desk Software

Parks & Recreation Director Wilhelmi presented. With him was Parks & Recreation Commissioner Howard Sobolov. The need for this is big he said. We all know this is a means for taking registrations online, which can be done via a credit card or without one. The biggest thing we are facing is the unknown about the credit card process, how it functions, and what it means to the Town of Goffstown. At our last meeting we discussed using the Revolving Fund monies to get it up and running. As Commissioners, we see a definite need of this for this department. We’ll use the Revolving Fund monies so we can have it up and running for basketball season. In 2018 we’d like to build it into the operational budget. Howard was saying that maybe in 2018 half could be from the revolving fund and half from the operations budget, slowly working it in. Tonight the question is if it sounds acceptable?

Selectman Adams asked, why phase it in? Commissioner Howard Sobolov said it is extremely important and felt it would limit administrative time so they could do less paper work and more of the business of Parks and Recreation. Director Wilhelmi said the Rec Desk is \$6,400 yearly. The annual costs are \$5,300. We will be adding tablets to it—Verizon Eclipse 10 inch. There is a monthly cost for those. They are \$99 with the monthly account. Selectman Pierce said the town of New Boston has started using this at their Parks & Recreation Department. Parks & Recreation Director said it does more than they expected. We offer about the same programs. Commissioner Sobolov said there are more participants.

Chairman Georgantas clarified the proposal to get this up and running. Selectman Adams said this is the way to go. We are wasting too much of the valuable time. He doesn’t think it should be phased in. It can go into the operating budget in 2018. Chairman Georgantas said Parks & Recreation will own it this year and next.

Town Administrator Desruisseaux said Primex would want to review any contracts we enter into with third parties for credit cards to be sure it doesn’t negate their contract. We have to meet the standards of PCI. She recommends never going without a third party vendor. Selectman Adams said he’s comfortable with going straight to the operating budget in 2018.

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Town Administrator Desruisseaux said this is their revolving fund and they are the agents of the Revolving Fund. Director Wilhelmi said we are trying to be transparent and eventually it would come out of the operating budget.

Town Administrator Desruisseaux asked about the fees. Director Wilhelmi said the third party fee for the credit cards is \$300 per year. The PCI audit is \$100 per quarter. Town Administrator Desruisseaux asked about the policy on who is authorized to take credit cards. Parks & Recreation Director Wilhelmi said this year we are just registering and not using credit cards. We will roll that in when a policy is approved and accepted. Town Administrator Desruisseaux asked about the third party vendor. She said she would look to use it for utility payments and property taxes with it as a beginning. Before we enter credit cards, we have to meet with the Town Clerk. The State passes down responsibilities to us. It goes to a single check system and we become a debt collector. Director Wilhelmi said from our little world, it's a no-brainer. From the bigger world, there is more to it.

Selectman Adams made a motion to accept the proposal as presented and to authorize the Town Administrator to work with Parks & Recreation. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

SELECTMEN'S DISCUSSION

Committee Meeting Reports:

Highway Safety Committee (meeting of 6/15)

Selectman Brown said we talked mostly about lighting on Davignon. Owners were willing to purchase a light and get it installed. The power company wouldn't let them purchase it and then charge the Town. Vice Chairman Lemay said he looked at it and it is very dark. Town Administrator Desruisseaux said we didn't schedule them for tonight. We wanted to get a procedure first.

Library Trustees (meeting of 6/15)

Chairman Georgantas said a Selectman doesn't generally attend these meetings. The report is in their packet for the Board to review.

Parks & Rec (meeting of 6/15)

Selectman Adams said it primarily focused on Rec Desk. He's glad to see it come to fruition and to see it moving forward.

CIP (meeting of 6/16 & 7/7)

Chairman Georgantas said we finished last Thursday night with a few tweaks on the spreadsheet. We will present to the Planning Board in September.

Sewer Commission (meeting of 6/21)

Selectman Adams said he wasn't able to attend. The biggest issue was the property swap in Lynchville Park. Town Administrator Desruisseaux said she thought we were waiting for the Sewer Commission to let us know what they needed. Someone mentioned the idea of a land swap. Selectman Adams said the land offered wouldn't accomplish what we were looking to do. Town Administrator Desruisseaux said she thought the Sewer Commission would come in with a proposal. Selectman Adams suggested having them come in to a Selectmen's meeting.

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Historic District Commission (meeting of 6/22)

Chairman Georgantas said the banister needs to be fixed. They are hoping for a walk through with the Fire Department.

Conservation Commission (meeting of 6/22)

Selectman Adams said they addressed the High School project on their drainage issues. When all was done, the Commission supported the project and signed the Minimum Wetlands Impact. They discussed the Barnard/Pare Complex. There isn't a lot of wetlands. The major concern was Harry Brook but no construction is planned there. There was concern about a having a pesticide plan. We voted to recommend approval. We talked about the site walk on Addison and Kennedy Hill Road. The developer agreed to modify the plans as the Conservation Commission suggested. A lot of time was spent regarding the money for the milfoil treatment. Town Administrator Desruisseaux said Namaske is getting the most because they are ready to go. We looked at the site plan for the Villa Augustina Fields. There were no real concerns except making sure the drainage was adequate.

Planning Board (meeting of 6/23)

Selectman Brown said Board members voted to recommend Barbara Griffin as Goffstown Representative to the SNHPC. Miller's Landing was rescheduled. We talked of Addison Road/Kennedy Hill Road.

NEW BUSINESS: nothing submitted

OLD BUSINESS

Action Matrix

Town Administrator Desruisseaux said the exterior of the Grasmere Town Hall has been scraped and is ready to paint. We are meeting next Thursday at 5 pm regarding the wage and classification report. The other items with the USPS and with the Planning Board are on-going.

PUBLIC COMMENT--there was no public comment.

PUBLIC WORKS DIRECTOR ADAM JACOBS

Proposed Street Excavation Rules Revision

DPW Director Jacobs said this was tabled at the last meeting since there wasn't a full Board. The street excavation ordinance is generic by design. It delegates the authority to DPW to propose new rules with approval by the Selectmen. Mainly what he's trying to accomplish is to change the moratorium section. It had last been revised in 2013. There had been a five year moratorium on a new road and three years on something just paved over. In 2013 it was proposed to be PCI based to align it with the roads that were in good condition. It was passed but the numbers weren't reviewed at that point. Now 2/3rds of the town is below the PCI threshold of 70. It doesn't meet the point of a moratorium. It should drop off after a period of time.

He proposes a time based moratorium, adding another level—5 years for new, 3 years for a thick overlay, and 12 months for a shim. There are other proposed revisions. We added a provision to allow permanent restorations if the weather has been mild, as last winter was. A calendar date

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isn't important. Item 6 added a provision by which DPW needs to give an advance notice before work is started. Each year we'll come to you with a revised ten year plan but don't know each year until the budget is approved. When the budget is approved, we will put out letters to the people in affected areas.

The other is #8. We want to change cuts that were allowed during the moratorium, mainly for emergency purposes. The restorations are currently a 100 foot wide curb to curb repair. It would have to be 50 feet on either side, milled down, and it was quite a bit of asphalt. For those who are getting a waiver to cut in the moratorium period, it's a big chunk of change. We spoke with Continental Paving about a better way to patch. We've recommended 25 feet on either side, doing full depth milling curb to curb. It is a 40% reduction in cost and is a better patch. It makes it less onerous and more in line of what the moratorium is trying to accomplish.

Selectman Brown said if the road has just been done, you'll allow them to cut into the road, go 25 feet on either side. What kind of cut? DPW Director Jacobs said it would be a square cut.

Vice Chairman Lemay made a motion to accept the Street Excavation Rules Revisions to lines 1, 2, 3, 4, 5, 6, 7, and 8 as proposed. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Recommendation on Recycling and Trash Disposal Contracts

DPW Director Jacobs said they are still working on particulars of the numbers. Our single stream recycling contract is up in October. Terms are not favorable with our current contract. Solid waste contract expires in April of next year. We can get a better rate in tying them together. He talked to Waste Management and Casella. He also reached out to a third company and he hasn't heard back from them. The contracts they signed two years ago wouldn't be a good deal today. He reached out to NRA—Northeast Recovery Association. They are brokers for recycling in the area. They agreed with the rates he negotiated if we want to go forward.

We are in a single stream recycling stream now and all new contracts are being shifted to meet actual breakdown of the single stream and percentages. He recommends Casella. They came in at the continuation of our current contract. They will charge us \$52.15 per ton whereas Waste Management was \$60.00 per ton. We are currently paying \$50.65. If we stayed with our current contract it would go up 2% in April. For single stream recycling they give you a processing fee. If the market rate is higher, we get a revenue and split it 50/50. And if lower then we pay that difference. We would see revenue of \$1.27 per ton.

We are paying just over \$17.00 per ton. They are willing to go to a three year contract. It seems to be the general feel of the market that single stream is coming back. If the market goes up we'll see greater revenue. Billerica was able to get down to a \$4.70 charge per ton. We are currently paying just over \$17.00. Comparing the two offers from Waste Management and Casella at the current single stream rates, Casella would save us over \$11,000 in 2017, and solid waste would be about \$31,000 in savings. Even though Casella is a longer haul, they still save us money. If we agree to these pieces of the contract and the rates hold for recycling, our delta for 2016 and 2017 would be about \$30,000 in fuel and tipping fees.

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Selectman Brown asked if they were asked about picking it up. DPW Director Jacobs said regarding private hauling, one was willing to do it with their own trailer. Another would haul it with ours based on liability. Both Casella and Waste Management came in at between \$7.50 and \$11.50 per ton more to haul it themselves. That would be above our costs. We make two recycling runs per week and 3-4 solid waste runs. It would be about \$50,000 more to haul our single stream and about \$90,000 for solid waste. Selectman Brown said he doesn't think we can do it for that money. DPW Director Jacobs said this is all inclusive and it's still less expensive to self-haul. Selectman Adams said he doesn't see a downside to what is proposed. DPW Director Jacobs said the only downside is the longer haul. But that was calculated in. He doesn't have a contract to sign tonight, but he has a proposal.

Selectman Adams made a motion to award both contracts--for municipal solid waste and single stream recycling--to Casella Waste Systems, Inc. and authorize the DPW Director to execute the contract.. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Recommendation for on-call surveying agreements

DPW Director Jacobs said after putting out the RFQ, they had nine total firms that submitted some form of surveying. Based on scoring and history, we brought two to the top. We are comfortable recommending Keach Nordstrom with Michael Dahlberg as the lead surveyor and Doucet Survey. Do you want to finalize that with a contract? The term is a question, and if there will be a threshold before going to them.

Town Administrator Desruisseaux said purchasing policy is that if it's over \$10,000 it goes out to bid. DPW Director Jacobs said typically it would be \$2,000 to \$5,000. Would you want a contract to satisfy the requirement to go to bid? Town Administrator Desruisseaux said if you have an agreement, you'd want to build in an hourly rate. DPW Director Jacobs asked if he should negotiate and sign an agreement. Or do you agree that we've going this far and satisfied the purchasing requirement, and keep it open ended? Selectman Adams said he'd like a contract. Vice Chairman Lemay agreed.

Selectman Brown made a motion to allow DPW Director to negotiate a three year contract at an hourly rate with these recommended contractors—Keach Nordstrom Associates and Doucet Survey. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

DPW Director Jacobs asked about the term. Town Administrator Desruisseaux said as long as there is no obligation on our part. Chairman Georgantas suggested a three year term.

DPW Director Jacobs said for engineering, they have selected five firms to interview. He would like to have a panel including Jon O'Rourke, an engineer, and himself, and he would open it up to a member of the Board to attend. Selectman Adams said he'd like to attend. They are on the 19th from 10 - 3 pm. and the 20th from 1 – 3 pm. Selectman Pierce will be the alternate.

7:30 pm Selectman Brown made a motion to enter into non-public session per RSA 91-A:3 II (a) hiring and (d) real property. Vice Chairman Lemay seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.

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7:50 pm Vice Chairman Lemay made a motion to exit non-public session. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Vice Chairman Lemay made a motion to seal the minutes to the non-public session. Selectman Brown seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.

Selectman Adams made a motion to authorize a conditional offer of employment to fill the part-time transfer station attendant position. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

7:52 pm Vice Chairman Lemay made a motion to adjourn. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Respectfully submitted,

Gail Labrecque
Recording Secretary

Approved by the Board on 7/25/16 with no corrections.