

GOFFSTOWN BOARD OF SELECTMEN  
MEETING OF JUNE 27, 2016

In attendance were Vice Chairman Mark Lemay, Selectman Collis Adams, Selectman Allen Brown and Town Administrator Sue Desruisseaux. Also in attendance was Gail Labrecque—Recording Secretary.

Absent: Chairman Peter Georgantas and Selectman David Pierce

**6:00 pm CALL TO ORDER BY VICE CHAIRMAN MARK LEMAY**

Vice Chairman Lemay led the Board in the Pledge of Allegiance.

He noted they are a three member Board today as two members are away.

**ACCEPTANCE/CORRECTION OF MINUTES**

*Selectman Brown made a motion to approve the public and non-public minutes to the Board of Selectmen meeting of June 13, 2016. Selectman Adams seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

**ANNOUNCEMENTS**

**40<sup>th</sup> Anniversary of Tirrell Hill Rd. Fire Station – Re-dedication**

Vice Chairman Lemay said we have a rededication of the Tirrell Hill Road Fire Station on their 40<sup>th</sup> Anniversary.

Chief O'Brien said the Fire Station built on Tirrell Hill Road was constructed almost 40 years ago, by volunteers through donations, and was handed over to the community. We've tried to up keep that building. We have plans in the CIP to further operate that building. He introduced Joe Champagne, who was co-chairman of the building committee. Since it's been constructed, it's assisted residences thousands of times.

Joe Champagne said 40 years ago they had problems out there. Water was long distances away. He and a partner tried to put out a fire and it didn't work. They wanted a place to have water to put out a simple fire rather than lose a whole house. When we decided to go for the building, they told us the size building to build and we complied.

Chief O'Brien said Joe Champagne recognized it wasn't just the few names on the plaque. There were hundreds of people volunteering their time. Recognized on the plaque is the steering committee of the group.

Selectman Adams asked how long it took to put the building up. Joe Champagne said it took a year to put the building up. Selectman Adams asked if the house and garage that burned were on the site of this Fire Station. Joe Champagne said it was over the Manchester line. Manchester and Goffstown both came in to put it out. We had some wonderful people. Chief O'Brien said it's an era that's long gone that we can get things done like this. Joe Champagne thanked the Fire Chief for taking the time to do this.

Vice Chairman Lemay presented the plaque to Joseph Champagne. He read the inscription: "Tirrell Hill Road Fire Station, 1976 to 2016, 40 Year Rededication. In recognition of the hard

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*work and spirit of volunteerism that made this fire station possible. The original building and fire committee was Armand L. Labrie, Co-chairman, Joseph L. Champagne—Co-chairman, and committee members: J. Roger Rioux, Robert H. Brooks, Robert Lambert, Gossett W. McRae, Robert E. Rollins, Carol E. Labrie—Secretary. On this 40<sup>th</sup> anniversary of the Tirrell Hill Road Fire Station opening, Goffstown Fire Department crews have responded to thousands of times from the location to assist our residents. On this day of June 20, 2016, Richard S. O'Brien, Fire Chief, and the Goffstown Board of Selectmen—Peter Georgantas, Mark Lemay, Collis Adams, John Allen Brown, and David Pierce.”*

Vice Chairman Lemay said a house was saved the first week it was open. Joe Champagne said it was on Snow Road.

**Notice to Namaske Lake Abutters regarding milfoil treatment on or about 7/7/16**

Vice Chairman Lemay said there is notice that there is going to be an herbicide treatment on Namaske Lake. Town Administrator Desruisseaux said the abutters received this notice. It's a reminder.

**Commendation of Jason Georgantas and his crew from Chief Browne for outstanding work on the walkway at the Police Station**

Vice Chairman Lemay said they have a commendation of Jason Georgantas and his crew from the Police Chief for the work they have done at the Police Department.

**IRS Scam Calls**

Chief Browne said the Police Department report about 30 calls today of IRS scam calls. The IRS will not call you. They will contact you through the US Post Office. Police ask you to not give them any information. Don't call them back. The Police have little jurisdiction in this. They are out of country and are using several call centers.

Vice Chairman Lemay said a message went out on Nixle today. Chief Browne said it did because of the number of calls received.

**PUBLIC COMMENT @ 6:10 pm.**—there was no public comment.

**PUBLIC WORKS DIRECTOR ADAM JACOBS**

**Fence at Westlawn Cemetery**

DPW Director Jacobs said there were questions on the specifications. The working gate has a different coating. Mill City Iron stands by their original offer. The second question was about the tips on the fences. They are the blunted tips. The main question was what do we stand to gain or lose if we go out to bid? The primary goal is to maintain the fence line that was started. The Cemetery Trustees desire a steel fence. There isn't a lot of bidding history for wrought iron or solid iron. It's usually rehabilitation or repairs of fence. It is expensive. There are four fabricators in the New England region and he couldn't get them to get back to him yet. He thinks we could get bids, but how much and how close we are to the budget, he doesn't know yet. There were several companies willing to give quotes for tubular steel, which would save a lot of money. We could put it off further, but we are trying to get this work in this year. The contractors are already booking. The look for tubular steel is similar and has a 20 year warranty.

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It is often used for protective fencing. It's a sturdy product but not what is there at the historic cemeteries. One of the benefits is that it's \$150 to repair an 8 foot section of fence if a car drives through it, as compared to \$3,000.

Selectman Brown said insurance would cover damage to the fence. The solid product would last a lifetime. Jean Walker said the amount in CIP is the amount of the quote from Gate City Iron. Selectman Adams said the Cemetery trustees prefer the solid material. He's inclined to go with that. It's unusual for a contractor to hold a bid for three years. How long would it take? When could it start? Cemetery Trustee Jean Walker said she doesn't know. They didn't give them a timeframe.

***Selectman Brown made a motion to award the fencing at Westlawn Cemetery to Mill City Ironworks based on their 2013 proposed price. Selectman Adams seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

Town Administrator Desruisseaux said Director Jacobs only read the minutes and they were only for the gate. He knew this decision was a Board of Selectmen. Director Jacobs said they weren't unhappy with the work of Mill City. It was a concern for the cost. Jean Walker said they are getting a hand crafted fence. Vice Chairman Lemay asked Jean Walker and Director Jacobs to let Town Administrator Desruisseaux know when it could start.

**Proposed Street Excavation Rules revision**

Selectman Adams said if this isn't time sensitive he'd like to defer this until there is a full Board. It's a revision rather than just re-adoption. Town Administrator Desruisseaux asked if they could follow the old rules if something comes up in the next two weeks. It's now based on the PCI index and can't be waived. Could we follow the old rule in case anything comes up in two weeks?

***Selectman Adams made a motion to authorize return to the 3 year/5 year road moratorium until the rules can be reviewed. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

**Approval of Bid Specs for Crack Sealing Services and Request to maintain current vendor for Line Striping**

Director Jacobs said he recommends staying with Industrial Traffic Lines Inc. of Londonderry at a cost of \$25,000 for line striping. It's a reasonable cost per foot. Vice Chairman Lemay asked if they followed up on the issue of the thickness of the paint that they had last year. Selectman Adams said he thinks it was corrected.

***Selectman Adams made a motion to award the bid for line striping to Industrial Traffic Lines Inc., of Londonderry, at their 2015 rates, not to exceed a cost of \$25,000. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

Director Jacobs said last year we didn't do crack sealing in lieu of the LED lights. We tapered down the list. He recommends going out to bid.

***Selectman Adams made a motion to go out for crack sealing bids, not to exceed a budget of \$20,000. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

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**Request to negotiate with two major vendors for recycling and trash disposal**

Director Jacobs said the recycling contract expires in October 2016. Solid Waste contract expires in the spring of 2017. To get the best rate he'd like to negotiate with both of the major vendors. Selectman Brown asked if we would haul it ourselves or contract with them to haul it. It is often cheaper to have them haul it. Director Jacobs said they would look at it and run the numbers.

*Selectman Brown made a motion to allow the DPW Director to negotiate with two or more vendors for single stream recycling disposal and solid waste disposal. Selectman Adams seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

Director Jacobs said the pedestrian bridge deck is set on Pleasant Street. We have work to do to tie it into the sidewalks and fencing will go up. We are getting close to reclaiming Black Brook Road after July 4<sup>th</sup>. On July 6<sup>th</sup> we have a neighborhood meeting for work on Worthley Hill Road. By the time we start Worthley Hill Road; we'll also be ready for some other things and split off into different directions. Utilities on College Road have yet to be moved. They met with Fairpoint and St. Anselm's College about that. We will remove the stumps that are there.

Selectman Adams asked that they coordinate with the Sewer Department on College Road and Mast Road as you go ahead, in case they have to do any upgrades.

Director Jacobs said the big issue for sewer is that the contractor in Glenridge gave them a high number. They are investigating now to see who they are going to use. Arrangements may have to be made for point repairs. He'll keep them in the loop.

Selectman Brown asked they keep the roads at the same grades as they had.

**HIGHWAY SAFETY COMMITTEE RECOMMENDATIONS**

**Request for Street Light & Dead End Street sign on Davignon Street**

Police Chief Browne said he hoped the requestor from Davignon Street was here. We had a light agenda for our latest meeting. There was only one request submitted at the June 15<sup>th</sup> Highway Safety Committee meeting. It was for a street light on Davignon Street and some type of signage or a sign at the end of the barricade on that street. The Committee recommends not to install a street light. There are options to install one privately. Mr. Lamy was there when we took the recommendation to not have a street light.

Mr. Lamy said the reason for the request is because there have been a number of break-ins. The people are afraid. It's dark at the end of the street. All the houses are single women or children. He was prepared to ask why there were street lights elsewhere. He was told that when people are approaching the town, streets lights are there to show people that they are coming into a populated area. But in his case there is no traffic where there are street lights. If the answer is anything to do with safety, our tax dollar is worth just as much as the people who do have them. If that's the case you could take them all out, but that's not feasible. Some residents do leave their spotlight on their garage all night but it's expensive. The Police Department's budget is thin. They can't post someone at the end of the street for us. That is why they requested a light be installed. The pole exists. They only need a fixture. The recommendation was to turn our request down. He asked if the four neighbors paid for the light and then transfer it over to the

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town for maintenance, would the Town accept it. It was a good alternative when they left the meeting. The electric company won't talk to them about the price because the request has to come from the Town. We bounced around the figure of about \$1,000.

Town Administrator Desruisseaux said it would be accepted as a gift from to the Town. Her concern is the process and setting precedent. Vice Chairman Lemay asked who else would want to do the same thing. Selectman Adams said the issue isn't the cost. The issue is if a light is needed or not. Chief Browne said there is no systematic explanation as to why this street doesn't have any at the end and the street next to it does. Selectman Adams asked how many feet from the last light to the end of the street. Vice Chairman Lemay said it's about 300 feet. Mr. Lamy said it is two poles. One light would keep the every other pattern. Chief Browne said the reason to not recommend was because of the process. They had a similar request and there were alternative means for them to have one erected. That's the stance the Highway Safety Committee took.

Connie Rousseau said she's been in the neighborhood for many years. They see strangers walk by and we wonder why they are there. Her neighbor's house was broken into and they ran into the gully. They are having more traffic and more kids hanging around. Cars are being broken into. We saw a guy riding a bike. He had a contraption on the back of the bike but no lights. We wondered what they are doing. We've heard kids nearby saying they were going to start a fire. It's not safe. Town Administrator Desruisseaux asked if there was a light on the pole at one time. Mr. Lamy said no. Jackie Lamy said she was looking out her back yard and saw the lights over North Garden. Then she saw a light move. It was a person with a headlamp on trying to sneak through her yard.

Vice Chairman Lemay said he'd like to go look at it and bring it up when they have a full Board. When the decision is made it's with the full Board. He asked Chief Browne to pay special attention to the neighborhood. Chief Browne said as a matter of process, the second recommendation is regarding signage at the end of the street. Mr. Lamy said it was a non-issue. Director Jacobs said at the meeting we weren't sure if it was discretionary or required. We will put it at the end of the guardrail. It will be evident it is the end of the street. Chief Browne said there would be a dead end sign.

*Selectman Adams made a motion to accept the Highway Safety recommendation regarding signage. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

### **TOWN ADMINISTRATOR'S REPORT**

#### **Selectmen Meeting Schedule**

Town Administrator Desruisseaux said on Thursday, 6/30/16 at 7:00 pm the CIP meets. Chairman Georgantas can't make it. Vice Chairman Lemay said he will attend that meeting. Town Administrator Desruisseaux said they also meeting on Thursday, 7/07/16 at 7:00 pm. Chairman Georgantas will be back in time for that meeting.

### **CONSENSUS FOLDER**

Town Administrator Desruisseaux said they have Employee Status Forms: Parks & Recreation for two seasonal lifeguard subs; DPW has one seasonal discharge/one seasonal hire; Police Dept.

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has two degree stipends; Fire Dept. has Call Fire Fighter and EMT increases. There are Union contractual increases for Firefighters, Patrolmen, and Police Dispatch/Clerks.

For Event Permits we have the Library Summer Reading Fitness Activities, July 12, 19, & 26 and August 9, 16 & 30, 5:30 - 6:30 pm on the Town Common and we also have St. Lawrence Church 50<sup>th</sup> Celebration, Sept. 10 from 8am-8pm. For Grasmere Town Hall we have the Contract with Target New England for the Exterior Restoration Project and an Application for Sewage Disposal System Approval Owner Certification.

***Selectman Brown made a motion to accept the Consensus folder. Selectman Adams seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

**ASSESSOR'S RECOMMENDATIONS**

Town Administrator Desruisseaux said we have a recommended denial for a 2015 Tax Year Abatement on Map 40, Lot 44 and also for Map 99, Lots 2-1 and 2-2.

***Selectman Adams made a motion to approve the Assessor's recommendations. Selectman Brown seconded the motion. Vote: 3-0-0. All in favor. Motion carries.***

**RE-ADOPTION OF INVESTMENT POLICY**

Town Administrator Desruisseaux said Treasurer Don Borrer recommends the re-adoption of the Town's Investment Policy.

***Selectman Brown made a motion to approve the Treasurer's recommendation to re-adopt the Town's Investment Policy. Selectman Adams seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

**APPROVAL OF RFP FOR DARK FIBER PROJECT**

Town Administrator Desruisseaux said IT Director Funcke submits the enclosed RFP for the Dark Fiber Project which is part of the 2016 budget. It's to upgrade our bandwidth. It's fiber optics.

***Selectman Adams made a motion to approve and send the RFP for the Dark Fiber Project. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

**STORAGE OF ANTIQUE FIRE TRUCKS**

Town Administrator Desruisseaux said we had an agreement with Hillsborough County for storage of our Fire trucks. They had to have it reviewed. Any motion should be contingent upon their having approval.

***Vice Chairman Lemay made a motion to allow the contract to go through for the storage of the antique fire trucks, pending Primex approval. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

**CORRECTIVE DEED – Map 23, Lot 11**

Town Administrator Desruisseaux said you have a corrective deed in your signature folder. This was a requested by the purchaser's attorney. He thought we should agree to the amended deed but add the terms that it is "subject to matters of record."

***Selectman Adams made a motion to authorize the corrective deed. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.***

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**SELECTMEN'S DISCUSSION**

Selectman Adams suggested deferring these reports until the next meeting.

Library Trustees (meeting of 6/15)  
Parks & Rec (meeting of 6/15)  
CIP (meeting of 6/16)  
Sewer Commission (meeting of 6/21)  
Historic District Commission (meeting of 6/22)  
Conservation Commission (meeting of 6/22)

**Planning Board (meeting of 6/23/16)**

Selectman Brown said the Planning Board recommended the Selectmen reappoint Barbara Griffin as the Town's representative to the SNHPC.

*Selectman Brown made a motion to reappoint Barbara Griffin to the SNHPC as Goffstown's representative. Vice Chairman Lemay seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

**NEW BUSINESS:** No new submissions.

**OLD BUSINESS**

**Action Matrix**

Grasmere Town Hall is still moving forward. We just got the report on the HR matrix. We can review that at the next meeting. In Pinardville, if there is a 911 call, please let them know you are in Goffstown. He went the other day to the lady on Elmwood. They just moved into their house since having their fire 9 months ago. Selectman Adams is working on the Development Regulations and Zoning Ordinances.

**PUBLIC COMMENT**—there was no public comment.

*7:07 pm Selectman Adams made a motion to enter into non-public session under RSA 91-A:3 II (a) hiring and (b) compensation. Selectman Brown seconded the motion. Roll Call Vote: Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye. VOTE: 3-0-0. All in favor. Motion carries.*

*7:20 pm Selectman Brown made a motion to exit non-public session. Selectman Adams seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

*Selectman Brown made a motion to seal the minutes to the non-public session. Selectman Adams seconded the motion. Roll Call Vote: Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye. VOTE: 3-0-0. All in favor. Motion carries.*

*Selectman Adams made a motion to accept the Police Chief's recommendation for a conditional offer of employment. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

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*Selectman Adams made a motion to approve the 2% increase for non-union employees as budgeted. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

*7:22 pm Selectman Adams made a motion to adjourn. Selectman Brown seconded the motion. VOTE: 3-0-0. All in favor. Motion carries.*

Respectfully submitted,

Gail Labrecque  
Recording Secretary

Approved by the Board on 7/11/16 with no corrections.