

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

In attendance were Chairman Peter Georgantas, Vice Chairman Mark Lemay (arrived at 6:11 pm), Selectman Collis Adams, Selectman Allen Brown, Selectman David Pierce and Town Administrator Sue Desruisseaux. Also in attendance was Gail Labrecque—Recording Secretary.

6:00 pm CALL TO ORDER BY CHAIRMAN GEORGANTAS

The Board said the Pledge of Allegiance.

ACCEPTANCE/CORRECTION OF MINUTES

Meeting of April 11, 2016—public minutes

Selectman Pierce made a motion to approve the public minutes to the Board of Selectmen meeting of April 11, 2016. Selectman Brown seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

Meeting of April 11, 2016—non-public minutes

Selectman Pierce made a motion to approve the non-public minutes to the Board of Selectmen meeting of April 11, 2016. Selectman Brown seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

Meeting of April 21, 2016—non-public minutes

Selectman Pierce made a motion to approve the non-public minutes to the Board of Selectmen meeting of April 21, 2016, as amended to show the proper date. Selectman Adams seconded the motion. VOTE: 3-0-1. Motion carries. Selectman Brown abstained.

Meeting of April 21, 2016—public minutes

Selectman Adams made a motion to approve the public minutes to the Board of Selectman meeting of April 21, 2015. Selectman Pierce seconded the motion. VOTE: 3-0-1. Motion carries. Selectman Brown abstained.

Meeting of April 19, 2016-Joint meeting with EDC and Selectmen

Selectman Brown made a motion to accept the minutes to the joint Board of Selectmen and Economic Development Committee meeting of April 19, 2016. Selectman Adams seconded the motion. VOTE: 3-0-1. Motion carries. Selectman Pierce abstained.

TOWN ADMINISTRATOR'S REPORT

Selectmen Meeting Schedule

Town Administrator Desruisseaux said the Conservation Commission meets on Wednesday, April 27 at 7 pm. Selectman Pierce said he would be there. Town Administrator Desruisseaux said the HDC also meets Wednesday, April 27 at 7 pm. Chairman Georgantas said they would need to check with Vice Chairman Lemay to see if he will attend. Town Administrator Desruisseaux said the Planning Board meets Thursday, April 28 at 7 pm. Selectman Adams said he can't attend. Chairman Georgantas said they will check with Vice Chairman Lemay to see if he is available to attend. Town Administrator Desruisseaux said the EDC meets on Wednesday,

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

May 4 in Pinardville with the location to be determined. They will have to check with Vice Chairman Lemay to see if he will attend.

Consensus Folder

Town Administrator Desruisseaux said for Employee Status Reports, they have resignations from a Call Fire Fighter, a Call EMT, and a DPW intern. They also have a Master's Degree incentive for a Police Sergeant. Ambulance Service Rates and Patient Billing/Collection Policy voted on 4/11/16 needs a signature. They have the MS-4 Storm Water Pollution Prevention Plan Annual Report. They have event permits for the Goffstown Garden Club Plant Sale on May 14; Merri-Loo Preschool Touch-a-Truck on May 15; American Legion Post Wesley Wyman #16 Memorial Day Parade on May 30; TI Event Services Road Race/Trail Run Fundraiser on May 21; Goffstown Main Street Program, Old Home Day, on June 4; Goffstown Main Street Program, Uncommon Art on the Common, on August 6; Manchester Marathon Association, Marathon, on November 6. They also have a Road Tracking Form for Acceptance of Road Maintenance & Drainage Easement.

Selectman Adams made a motion to approve the Consensus Folder. Selectman Brown seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

ASSESSOR'S RECOMMENDATIONS

Town Administrator Desruisseaux said they have a recommended Intent to Cut for Map 7, Lots 55 & 75. Recommended Elderly Exemptions are for Map 4, Lot 87-5-16, Map 6, Lot 17B-36, and Map 6, Lot 17B-63. They have a recommended Veteran's Tax Credit for Map 8, Lot 40-12. Recommended Solar Energy System Exemptions for the 2016 Tax Year for Map 5, Lot 24A-1, Map 6, Lot 28, Map 9, Lot 36-7-9, Map 9 Lot 90-2, and Map 29, Lot 9.

Selectman Brown made a motion to accept the Assessor's recommendations. Selectman Pierce seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

APPOINTMENTS

Town Administrator Desruisseaux said the Trustees of Trust Funds recommend the re-appointment of Laura Paris as an alternate until March 31, 2017. Parks & Recreation Commission recommends the re-appointment of Howard Soboloy, Peter J. Hooker, and Jane Steckowych until March 31, 2019. And the reappointment of Deputy Town Clerk Karen Leclerc until March 31, 2017.

Selectman Adams made a motion to reappoint Laura Paris as an alternate to the Trustees of the Trust Funds until March 31, 2017, to reappoint Howard Soboloy, Peter J. Hooker and Jane Steckowych to the Parks & Recreation Commission until March 31, 2019, and reappoint Deputy Town Clerk Karen Leclerc until March 31, 2017. Selectman Brown seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

RESIGNATION OF A COMMITTEE MEMBER

Town Administrator Desruisseaux said Lowell Von Ruden has submitted his resignation from the Rail Trail Committee.

Selectman Adams made a motion to accept, with regrets, the resignation of Lowell Von Ruden from the Rail Trail Committee, and to send him a letter of recognition for his years of service. Selectman Pierce seconded the motion. VOTE: 4-0-0. All in favor. Motion carries.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

ANNOUNCEMENTS

Chairman Georgantas read a notice for Namaske Lake abutters. *“The Namaske Lake Association has contracted SOLitude Lake Management, 590 Lake Street, Shrewsbury, MA 01545, telephone 508-885-0101, to treat portions of Namaske Lake in Goffstown with the USEPA/State registered aquatic herbicide Navigate (2,4-D BEE granular), EPA registration number 228-378-8959, to control exotic variable milfoil weed. Final treatment areas will be determined following pre-treatment surveys by NH DES. A permit application has been filed with the state requesting approval for this treatment program. The treatment will likely be performed in mid-June, 2016. If a permit is issued, there will be additional notification of the actual treatment date and specific information on certain activities and water uses that will be temporarily restricted as a condition of the permit. Any questions concerning the proposed treatment should be directed to SOLitude Lake Management at the above address. Those wishing to comment on the proposed application may contact the NH Department of Agriculture, Division of Pesticide Control to request a public hearing. Comments must be received in writing within 15 Days of receipt of this notice. The address is*

*New Hampshire Department of Agriculture
Division of Pesticide Control
PO Box 2042
Concord, NH 03302-2042*

The phone number is 603-271-3550.

Chairman Georgantas also read an announcement regarding “Drug Take-Back Day” as follows: *“On Saturday, April 30 2016 from 10 am to 2 pm the Goffstown Police Department and The Drug Enforcement Administration (DEA) will give the public its eleventh nationwide, one day collaborative drug take-back initiative effort to remove potentially dangerous controlled substances from our nation’s homes. This national initiative will provide an opportunity for the public to surrender pharmaceutical controlled substances and other medications to law enforcement officers for destruction. Expired, unused, or unwanted controlled substances in our homes are a potential source of supply for the increasing abuse of pharmaceutical drugs in the United States and an unacceptable risk to public health and safety. Bring your medications for disposal to Goffstown Police Department at 326 Mast Road, Goffstown, NH 03045. No needles or liquids can be accepted. The service is free and anonymous, no questions asked. Citizens are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards. For more information in regards to this initiative, please contact Detective Jason Ouellette at the Goffstown Police Department at 603-497-4858.*

PUBLIC COMMENT—6:10 PM

Warren Denby, President of the Friends of the Rail Trail, said in September of last year, the Board agreed to accept a pledge from the Friends of the Rail Trail to pay ½ of any costs of the change orders, which the TE Grant Coordinator might submit on the installation of the safety crossing lights on Mast Road and Henry Bridge Road. Two weeks ago we were contacted by the Town Engineer and informed that the Friends of the Goffstown Rail Trail final costs and change orders were \$5,225.60. The payment of half of that amount could now be made. He presented a check to the Board of Selectmen in the amount of \$2,612.80.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

Ed Tuthill, of Paige Hill Road, asked what is going on on Paige Hill Road in the process of reclaiming the road. They were told it would be reclaimed and re-topped. There has been a change and it is dramatic. The road has been elevated 18-22 inches. His wife's car bottoms out.

Town Administrator Desruisseaux asked if they've spoken with anyone about this. Kurt Lauer, also of Paige Hill Road, said they had a public information meeting prior to this starting. Mike Hillhouse came over and said it was a field change. The change of more than 18 inches is more than a minor change. The residents should have been notified. The top of subgrade is as tall as the existing stone walls. There is a major flaw in the process. They shouldn't have made such changes without going back. He has two wells which he uses. Their drill well head is now 6 inches below the top of subgrade. When they feather it in, the saltwater will be directed back towards their wells. He's concerned about salt infiltration. The way his property slopes, they are dumping the water onto his property and there is no place for it to go. He would like to get his water tested now as a preexisting condition, but doesn't think he should pay for it. It's a town issue. He invited the Board to come see the significant difference. As part of the original design there was an underdrain put in. He assumes that's to take water from the subsurface. Now the water that was supposed to go into that system is 10 feet away and 2 feet below where it was designed to be.

Ed Tuthill said he wants to know why the road is elevated when there was never a drainage issue to begin with. He understands there may have been a 3 or 4 inch elevation. That could be dealt with. Now a ramp has to be built to his garage. They will have water sitting on their front lawn that has never been there before. He asked the Board to go look. When they go to tie in his driveway to this, he wants to know how they will do it. Evidence suggests they will slope it a bit more, and pave it. That won't last. Within two years it will fall apart and it will be his expense to repair it. He's not willing, nor will he take that on. Had there been water issues, he could understand it. But there wasn't an issue above them. He would like his concerns addressed before this project continues, and before they put pavement down.

Selectman Adams asked if DPW Director Jacobs is on vacation. Town Administrator Desruisseaux said he is. Selectman Adams said he has some time and would like to go look at the site. Ed Tuthill said he is concerned with the value of his property diminishing as a result. He is at 126 Paige Hill Road. Kurt Lauer said he is at 118 Paige Hill Road. Selectman Pierce said he would be there at 8:30 am. Selectman Adams said he could be there about 9:30 am. Mike Hillhouse said he would meet them there. Town Administrator Desruisseaux said it was mentioned in DPW Director Jacobs's summary.

PARKS & RECREATION DIRECTOR WILHELMI

Bid award recommendation

Parks & Recreation Director Wilhelmi said the Commissioners met and reviewed the three bids that came in from New England Specialty Inc., Probuilt Designs LLC and Pettinelli and Assoc. All three bids were higher than we anticipated, due to material costs and actual installation. The Commission recommends Probuilt Designs. They match more closely to the specs. Material would be \$86,850.79 and installation \$34,999. The remaining costs of material and labor is something we do on our own. It would be paid for with \$60,000 from the 2016 CIP request.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

The remaining would be from the Parks & Recreation Revolving Fund. New England Specialty bid \$25,100.00 and Pettinelli bid \$131,700.00. Selectman Pierce clarified he is not recommending the low bidder because the material didn't meet the specifications. Chairman Georgantas said the bidder that met specifications was Probuilt. Town Administrator Desruisseaux said 121,849.79.

Selectman Pierce made a motion to award the project to Probuilt Designs in the amount of \$121,849.79. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

RecDesk software and establishment of a credit card policy

Director Wilhelmi said they are looking to streamline their day to day business—cash receipts, registrations, etc. There are various types of software out there. RecDesk software seems to be the most efficient, affordable, and smart way to go. New Boston has this online and in operation. In looking at how they use it and what they use it for, it seems to be beneficial for us. It is user friendly. It is cloud based. The only fee is a yearly fee of \$3,900. Currently we write out hand written receipts. The software would be beneficial for us. The big side is the credit card processing. RecDesk does not do that. It's a third party provider that does that part of it. It's more in the area of our IT to dig deep into that. The way he understands it is a company will charge us a start-up fee. Then there will be a fee to process the cards. It can be a percentage. There are different rates and variables out there. The patron would pay the fee. At the end of the month we would be sent the money collected, then they would invoice you the fee you have to pay back. Selectman Adams asked about the start-up cost. Director Wilhelmi said it is \$3,900 for the software. The annual fee will come in with the third party. We looked into other packages and this is a good deal. Selectman Pierce said the \$3,900 is an annual fee for the software. There is a third party who processes the credit card fees. Director Wilhelmi said because this is a cloud base, you have to have the third party provider. They will have an annual fee for their services and a fee for the use of the credit card.

Town Administrator Desruisseaux asked if those fees were being passed on to the consumer. Director Wilhelmi said you can do that any way you want. He sees some that increase the fee to cover the costs of the programs. Selectman Adams said so there is no cost to the Town. Selectman Pierce said now most customers could register online and pay online. It simplifies the labor involved. Director Wilhelmi said they hope to get it up and going. They would use revolving fund dollars, and would like to do it in the fall.

Town Administrator Desruisseaux said her issue is that if the \$3,900 is going to have a budget impact every year, it should be in the operating budget. You need full disclosure to the voters if it's not going to be paid by the revolving fund every year. Chairman Georgantas said he should go to the Budget Committee first to get them on board. Selectman Brown said he agrees with the concept. The amount of data you are handling manually, you'd save the money in manpower alone. He doesn't see the taxpayers saying no to something that will save money in the long run.

Director Wilhelmi said a lot of their users would be excited for that to be in place for them. The users can register and pay online, or register online and mail in a check. Selectman Adams said he thinks we should give it a go, but agrees with full disclosure. Town Administrator Desruisseaux suggested he put it in his budget this year with an off-set from the revolving fund.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

If that is implemented, she would also like it for utility billing and property taxes. There are two third party vendors who would work with the RecDesk. We can start working on a credit card policy so it's up and running.

Chairman Georgantas asked about the minutes to the Parks & Recreation meeting. It says P. Hooker was present and also that he was absent. Director Wilhelmi said he was present. It was a typographical error.

TOWN ADMINISTRATOR'S REPORT--continued

Renewal of Economic Development Revitalization Zones

Town Administrator Desruisseaux said a change to RSA 162-N requires evaluation every five years to determine whether the Economic Revitalization Zone sites still meet the requirements for ERZ designation. We have four sites in Goffstown approved in 2010. They are Gentle Slopes south of Heberts Junkyard, Benchmark, Tatro Drive, and Pond View Industrial Parks. There is an enclosed memo and maps from Economic Development Director Horne. EDC recommends all sites be recommended for renewal.

Vice Chairman made a motion to continue the existing ERZ designations under RSA 162-N:2 for Gentle Slopes Industrial Park, the Benchmark site, Tatro Drive Industrial Park, and Pond View Industrial Park, and have Chairman Georgantas endorse DRED's ERZ Renewal Form. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

SNHPC Regional Coordination Council for Community Transportation

Town Administrator Desruisseaux said when we received this request, we asked about the frequency of meetings, the time of day for the meetings, and whether or not they were seeking elected officials or staff to attend the meetings. The frequency of meetings and time of meetings is unknown. Elected officials can attend or staff can attend. Until she knows more about the benefits to the Town for participation and the time commitment, she advises we pass on this at this time unless an elected official has time to commit. With the Board consensus, she said she would tell them they would like more information.

Rail Trail

Donation of Trail Improvements from ProLandscape valued at \$8,050

Town Administrator Desruisseaux said there is a donation of trail improvements from ProLandscape valued at \$8,050, and they are requesting the Selectmen authorization to proceed to a public hearing under RSA 31:95-E. Selectman Pierce said Mr. Straw is withdrawing his application. He doesn't want to put down new pavers where suggested.

Grant Application

Town Administrator Desruisseaux said at the last department head meeting the DPW Director reported he can commit the labor for the grant match. Selectman Pierce said the match would be whatever the labor is to repair some drainage swales. They would be restored to properly flow, and made to grade. That would be DPW's contribution. The Friends of the Rail Trail would contract for everything else on this project. They may have to present some cash as part of that match. The value of the labor would be used in the grant application to document potential in-kind work. Selectman Adams asked about the typical cross section view and the purpose of the rock dams every 100 feet. Selectman Pierce said if there is water flowing in the swales, it slows

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

the water down. There is no water flowing in them now. They just have to be restored to a proper depth. Selectman Adams said his concern is they would be turned over to the Town and they are a maintenance nightmare. Selectman Pierce said he would remove them from the design. Chairman Georgantas asked about putting on a dollar value. Selectman Pierce said the project is worth \$70,000 altogether, more or less. Twenty percent (20%) of that is roughly \$12,000-\$13,000. Some portion of that would be the hours contributed by DPW for this job. The rest will be donated by the Friends of the Rail Trail. Selectman Adams suggested a “not-to-exceed” dollar figure. Selectman Pierce said he didn’t have to include a dollar figure on the grant application. Chairman Georgantas asked what happens if they go over the estimated costs. Selectman Adams said he wants to limit the Town’s exposure to costs. Selectman Pierce said he’s comfortable with a “not-to-exceed” figure of \$13,000.

Selectman Pierce made a motion that the Town participate in a project to improve the Goffstown Rail Trail from Mooseclub Park and Lynchville Park Road, wherein the in-kind contribution of DPW will be restoring the drainage swales, not-to-exceed \$13,000. All of the remaining project would be under a contract from Friends of the Rail Trail using monies from a state grant—the Recreational Trails Program Grant 2017. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Rail Trail Ordinance

Town Administrator Desruisseaux said department heads recommend no change in the ordinance at this time. They did note that the two questions which have arisen could be handled by adding small signs beneath the current Trail signs indicating the hours of use and prohibition of horses. It is a predevelopment ordinance. When the trail is done it should be reviewed and a final ordinance made. Selectman Pierce said they are more than predevelopment. He’s not in favor of leaving the ordinance as it is. He would like to revise it through public hearings. His first concern is to replace the hours of permitted use, laying it out that the portion should read as a transportation corridor, the trail is open at all times and users should use some sort of illumination. Chairman Georgantas said he thinks they should take the recommendations of the department heads, and stay with the ordinance until they go forward with what they have.

Selectman Pierce asked if the Police Department would be asked to hand out citations if people are on the trail between dusk and dawn. Chairman Georgantas said if there is an issue out there, the Police have to have some teeth. The teeth are the dawn to dusk ordinance. Selectman Pierce said if you aren’t going to touch the ordinance, don’t touch the signs as well. Chairman Georgantas said placing the signs isn’t touching the ordinance. It’s enforcing the ordinance. He’s going along with the department heads for now until we go through the process. Selectman Adams said we’ve not heard from the public.

Town Administrator Desruisseaux asked if the Board wants to move forward with a public hearing to see what the town wants to do with this. Selectman Adams said he’d like to see the full draft of what it would look like. Town Administrator Desruisseaux asked if it is a public hearing or a public discussion. They have different statutory requirements. Selectman Pierce said whatever it takes to change the ordinance. Town Administrator Desruisseaux said that would be a public hearing. That entails two hearings, two weeks apart, and you vote on it two weeks after those two hearings. All abutters must be notified. Selectman Pierce said another

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

point is that if we don't change the ordinance until the trail is developed, that would be 4 or 5 or 6 years from now.

Vice Chairman Lemay asked if we could find out what other communities are doing with their hours. Town Administrator Desruisseaux said Manchester is the only one connected to use. They have no ordinance, but do have signs saying that they don't permit motorized vehicles. Their park ordinance is 7 am to 7 pm. We consider ours a park. Vice Chairman Lemay said there are communities who have their trails lit. Selectman Adams said he'd like to know the associated costs associated with the level of service the other towns are providing. We want to make sure we are comparing apples to apples. Town Administrator Desruisseaux said it was decided not to light the trail because it is so close to homes.

Selectman Pierce made a motion that the Board of Selectmen hold a public hearing to update the Rail Trail Ordinance specifically pertaining to hours of use, meaning we would change the hours of permitted use to "as a transportation corridor the trail is open at all times with the condition that during hours of darkness, users shall use some type of illumination." Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

SELECTMEN'S DISCUSSION

Committee Reports:

Town Administrator Desruisseaux said there was a question of dissolving the Rail Trail Committee. The department heads recommend the continuation of the Rail Trail Committee until trail development is completed. Parks & Recreation isn't set up to do development. When it's done they can then turn it over to the Parks & Recreation Department for trail maintenance. Selectman Pierce said he supports the decision of the department heads.

Sewer Commission

Selectman Adams said they held the meeting but it was short and sweet. He did not attend.

Parks & Recreation

Selectman Pierce said the main discussion was about the Roy Park improvements and which contractor to accept. The other issue was the software to handle program registration and fee payment.

Planning Board

Selectman Adams said the one item—the YMCA--on the agenda was continued to the meeting this week. There was a presentation from SNHPC relative to Complete Streets. There was discussion as to potential locations. They were looking for Goffstown to commit to being a pilot program. There is no cost involved at this point. Selectman Pierce said they have a grant to do the engineering design on three streets. They are looking for applications from three of the fourteen communities. Selectman Adams said there also was election of Planning Board officers and they remain the same. There was discussion about SB 146, the new state law on accessory dwelling units, and how Goffstown will deal with it in the planning process. Chairman Georgantas asked if Vice Chairman Lemay could attend the Planning Board meeting on Thursday. Vice Chairman Lemay said he could.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

Joint Meeting with EDC

Selectman Adams said he was waiting for an “ah-ha” moment but one never came. Town Administrator Desruisseaux said the projections on the growth industries in the next three years may be what we can target. They said manufacturing isn’t going anywhere. EDC could take a look at the final report to see what they can use out of it to develop an EDC Master Plan. That would be one tool.

Vice Chairman Lemay said he got a notice of the next Technical Advisory meeting that will be held May 18 from 1-3 pm in Room 100 at the Community College on Front Street. The EDC and Planning Board are all invited. The last meeting was short. They talked of where they would find/get money. They talked about the Toll Highway Committee. It’s a work in progress.

NEW BUSINESS

2016 Goals

Human Resources

Chairman Georgantas said the DPW Collective Bargaining Agreement is still a goal. Town Administrator Desruisseaux said the ball is in their court to see when we can get together. We gave them three dates and none are good for them. The Human Resources Ad Hoc Committee hasn’t met for a while. They are waiting until we get through the MRI study. The performance evaluations of the department heads should be in the signature folder for the next meeting. Some decisions have to be made regarding the Wage Classification Study before a report can be given.

Communications with the Public

Chairman Georgantas said these are all items we have talked about.

Town Administrator Desruisseaux said the All Boards meeting is set for May 16th at the NH Institute of Politics. Invitations have gone out to the committee chairmen and department heads.

Project Management

Chairman Georgantas said, regarding road plan updates, that they are working with DPW Director Jacobs. Town Administrator Desruisseaux said, regarding the finance software issue, they are meeting tomorrow with MUNIS on the utility. She put the design of Barnard Land Redevelopment on the wall in the Selectmen’s non-meeting room so they can look at it. Chairman Georgantas said we are working on a comprehensive plan now for the Fire Department and Grasmere Town Hall is almost done. The Library is looking at their plan. Town Administrator Desruisseaux said the Police Department is working on their plan.

Budgets

Town Administrator Desruisseaux said they set it “not to exceed 10%” but would revisit it after they review the MRI final report. There was an overall acceptance of how the budget process went last year.

Economic Development

Chairman Georgantas said we just reviewed the EDSAT results. We’re watching for available grants. And we’ll meet with EDC on a regular basis.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

OLD BUSINESS

Action Matrix

Town Administrator Desruisseaux said Roger is working a lot of hours at Grasmere Town Hall this week. Chairman Georgantas said we can remove the EDSAT from the list. The Board's consensus was that EDC should review it for use as one of their tools in the EDC Master Plan. Chairman Georgantas said we are still working on the Wage & Classification Report. The Post Office issue is the way it is. Town Administrator Desruisseaux said they would do an insert in the tax bill. Selectman Adams said the Planning Board is just starting to revisit the Master Plan and Development Regulations. That will take some time. Chairman Georgantas said we already talked about department head evaluations. They will be ready for the Board to read and the Chairman to sign.

Selectman Pierce said on the Town's web home page there is a link for three properties that are up for auction. He encouraged residents to look at the link to see if there is any interest. Town Administrator Desruisseaux said they did send out notices to the abutters. One property is posted.

Selectman Adams said when he tries to contact DPW, when he gets the message, it gets re-routed and goes back to Kathryn Fisher. Town Administrator Desruisseaux said she will check on it. It may have been because the Cathy at DPW was on vacation for the past three weeks.

PUBLIC COMMENT—7:20 PM—There was no comment from the public.

Town Administrator Desruisseaux said there are two more requests for Board action.

Highway Safety Grant

Police Chief Browne said the Chairman just signed the 2016 Highway Safety Grant applications. 2016 Fiscal Year was very late coming out of the state. The deadline for 2017 grants is May 1st. We intend to apply for the same grants as last year. A 50/50 equipment grant where we purchase a radar, and the State also purchases one. It's a great deal. There is also a STEP grant, which stands for Sustained Traffic Enforcement Patrol, and a DWI patrol grant. They are 80/20 matches. The 20% is not a funding source the Town has to provide. It is simply manpower. We will do certain directed patrols during the course of our regularly scheduled duties. As such the State will reimburse us 80% back so we can hire our overtime for that. There are three grants for fiscal year 2017. They start October 1 and go through 2017.

Vice Chairman Lemay made a motion to allow the Police Chief to apply for the requested grants. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

POST-ISSUANCE COMPLIANCE GUIDELINES

Town Administrator Desruisseaux said the Bond Counsel recommends the development and adoption of Post-Issuance Compliance Guidelines for the Fire Station Bond. This is a one-time event and a one-time fee, which is recommended by the IRS and the Bond Counsel. It states we are tax exempt and will continue to be tax exempt for the duration of the bond. The cost is estimated to be between \$450 and \$750.

Selectman Adams made a motion to develop Post-Issuance Compliance Guidelines for future adoption. Selectman Brown seconded the motion. Vote: 5-0-0. All in favor. Motion carries.

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF APRIL 25, 2016

7:32 pm Selectman Adams made a motion to enter non-public session in accordance with RSA 91-A:3 II (b) and (d) real estate. Selectman Brown seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.

7:45 pm Vice Chairman Lemay made a motion to exit non-public session. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Vice Chairman Lemay made a motion to seal the non-public minutes. Selectman Pierce seconded the motion. Roll Call Vote: Chairman Georgantas-aye; Vice Chairman Lemay-aye; Selectman Adams-aye; Selectman Brown-aye; Selectman Pierce-aye. VOTE: 5-0-0. All in favor. Motion carries.

Vice Chairman Lemay made a motion to offer a Conditional Offer of Employment to patrolman candidate as recommended by Police Chief Browne. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Selectman Adams made a motion to authorize the Town Administrator to make an offer of current assessed value of property and conditioned on passage at Town Meeting. Selectman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

7:47 pm Selectman Brown made a motion to adjourn. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Respectfully submitted,

Gail Labrecque
Recording Secretary

Approved by BOS on 5/9/16 with no corrections.