

GOFFSTOWN BOARD OF SELECTMEN
MEETING OF FEBRUARY 1, 2016

In attendance were Chairman Peter Georgantas, Vice Chairman Mark Lemay, Selectman Collis Adams, Selectman Allen Brown, Selectman Scott Gross and Town Administrator Sue Desruisseaux.

6:00 pm CALL TO ORDER by Chairman Georgantas.

The Board said the Pledge of Allegiance.

ACCEPTANCE OF MINUTES – January 25, 2015

Vice Chairman Lemay made a motion to approve the public and non-public minutes to the Board of Selectmen meeting of January 25, 2016. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

ACCEPTANCE OF MINUTES - January 24, 2016

Vice Chairman Lemay made a motion to approve the public and non-public minutes to the Board of Selectmen meeting of January 24, 2016. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

ANNOUNCEMENTS

Chairman Georgantas said we have congratulations to George Maloney. He has an Associates in Science degree in Architectural Engineering Technology from NHTI. He works for our Highway Department and we encourage our employees to continue their education.

OATH OF OFFICE—Stephanie Beaudoin, Tax Collector

Chairman Georgantas said Stephanie Beaudoin is being appointed our Tax Collector because our current Tax Collector has retired. He administered the Oath of Office.

TOWN ADMINISTRATOR’S REPORT

Selectmen’s Meeting Schedule

Town Administrator Desruisseaux said Tuesday at 4 pm there is a meeting of the Sewer Commission. Selectman Adams said he has it. Town Administrator Desruisseaux said Wednesday at 7 pm in the Craig Heiber Auditorium is the Town Deliberative Session. It doesn’t look like we’ll need the snow date the following day. This is the public’s opportunity to see what they will be voting on in the Town Meeting in March, and to make any changes to the warrant.

Consensus Folder

Town Administrator said there is an employee status report for a paramedic rehire and an event permit application for Upreach Therapeutic Equestrian Center Royal Lipizzaner Stallions of Austria Shows on Labor Day weekend.

Vice Chairman Lemay made a motion to approve the Consensus folder. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Letter from NH Division of Historical Resources re: Eagle Scout Project

Town Administrator Desruisseaux said this letter is in the Selectmen’s packets. The architectural historians have reviewed the proposed Scout project to install railings on the 1850 railroad bridge

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abutments. They ask that care be taken to minimize impacts to the historic materials (granite blocks) as much as possible. They have no objections to the project. David Pierce was good about getting us that letter.

Selectmen Annual Report

Town Administrator Desruisseaux said the Annual Report draft is in the Selectmen's packet. This is your opportunity to make any changes. She made a change today under "Budget" on the second page. The word "without" should have been "with." She asked if anyone else has changes.

Selectman Adams made a motion to approve the Annual Report with the change mentioned. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Rules of Procedure – amend Section 2.1.1 re: meeting schedule

Town Administrator Desruisseaux said the Board voted on January 11th to change meetings to the second and fourth Mondays of the month, beginning in February. However, we already had things planned in February, so she changed the Rules of Procedure for it to be effective in March.

Selectman Adams made a motion to approve the amendment to Section 2.1.1 Rules of Procedure. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Request for Out-of-State Overnight Conference from Police Chief

Town Administrator Desruisseaux said there is a request from the Police Chief for an out-of-state conference. The request is in your packets. It is to attend the IACP Conference.

Selectman Gross made a motion to approve the Police Chief's request for out-of-state travel to the IACP Conference. Selectman Adams seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

PUBLIC COMMENT—there was no comment from the public at 6:10 pm.

SELECTMEN'S DISCUSSION

Committee Reports:

HDC

Vice Chairman Lemay said there are a couple of updates. If all goes well, because the weather has been good, the company in charge of removing the fire escape and to start the work would like to start the work at the end of the month during the week of vacation. They will remove the fire escape and if it is still nice they will move on to other parts of the project.

Secondly, they talked about some grants. There are two grants they will be applying for and he would like the Board's approval. One is the Moose plate grant for 100% funding of projects up to \$10,000. The other is a CLG Priority 1 grant. They are required to list the Grasmere Town Hall on the State Registry, which they already are. The Commission voted in favor of pursuing both of those grants. They would like the Selectmen's approval to go ahead when the time comes.

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Town Administrator Desruisseaux said the Moose plate grant is for \$4,000 to install lighting to the fire escape and to install a safety handrail on the stage. The other is to hire an architectural historian to do the update of the Individual Resource Form.

Selectman Brown made a motion to approve the request to apply for the grants. Vice Chairman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Town Administrator Desruisseaux asked which fire escape is being removed. They have the PO with Empire Sheet Metal for the side one, not the rear one. Chairman Georgantas said he thinks it's the other way around. Vice Chairman Lemay said he's removing the rear one. Town Administrator Desruisseaux said they put the rear one off to deal with the paint job. We do have encumbrances for the side one but not the back one. Vice Chairman Lemay said he would find out and get an answer.

Conservation Commission

Selectman Adams said the first request was from Chris Tartsa for relief from the outer 50 feet of the 100 foot buffer from the Surface Water Conservation District. The applicant wants to combine two lots and re-subdivide it to make an additional lot. Chris Tartsa is the one who renovated the house behind Sully's. There was discussion and the Commission had no issues with the subdivision but recommended the buffer be marked with plaques so nothing goes within 50 feet of the stream. There was a presentation and public discussion for the Alteration of Terrain permit for Woodland Village. This is off of Bog Road and has been kicking around for many years. The Alteration of Terrain permit ran out so he had to reapply under the new State standards for storm water design and storm water management. The Commission supported the change. It results in much better storm water management. The Commission voted to roll over the CD they have for another six months. David Nieman updated the Commission on the status of the Finke easement off of Montelona Road and on the status of the Black Brook Preserve. Planning Assistant Patty Gale advised the Board the Langley Easement off of Tatro Drive has been recorded.

NEW BUSINESS

Vice Chairman Lemay said he got a message from Marty Kennedy. The Technical Advisory Committee members have been chosen and we are scheduled to have our first meeting on February 10th from 1-3 pm at Manchester Community College. That is for the second phase of the Exit 6 & 7 I-293 program. Town Administrator Desruisseaux said DPW Director Jacobs and Town Engineer Meghan Theriault are also on that committee. Have they also received the email? Vice Chairman Lemay said they have. Selectman Adams said he wants to attend. Vice Chairman Lemay said the meeting is in room 100. Chairman Georgantas asked for Selectman Adams to be added to the list of participants so he will also get notifications.

OLD BUSINESS

Action matrix

Chairman Georgantas said we just had an update on Grasmere Town Hall. Town Administrator Desruisseaux said we met with the Sewer Commission prior to the Deliberative Session. She said regarding the EDSAT review, the professor was looking to come up on February 15th. That is a holiday. He was also looking to come up during the day, but the Board members and other

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committee members also work during the day. He is also concerned about traffic so we were looking at a Saturday. We're waiting to hear back from the majority of people what is feasible.

Chairman Georgantas asked if we are still waiting on the study. Town Administrator Desruisseaux said that is coming in April. Town Administrator Desruisseaux said the online interviews will be completed Tuesday. The questionnaire they sent us will also be done this week. They are almost done their survey of other towns. Only one of the towns we picked, that being Amherst, couldn't participate because they were too busy.

Selectman Gross asked if the Post Office issue is staying on the matrix. Town Administrator Desruisseaux said Jean Shaheen's office called the other day to confirm we want a letter. She asked them to check to see if there was any other methodology besides a survey. It should be done with a dialogue where you can give them all the information and have a conversation. If there are questions they can get their answers there. And then have a vote.

Vice Chairman Lemay said they had another incident of a Manchester street and a Goffstown street. He went out on the call. Chairman Georgantas said he wants to leave the issue on the matrix if we still have something in the fire. It also brings it to the forefront each month. Town Administrator Desruisseaux said she thinks it would carry more weight with the Post Office if the people of Pinardville got a petition signed by the majority and forwarded it to the Post Office. Selectman Adams said we also talked of options such as renaming streets. He's not sure which is more palatable to the people of Pinardville. Town Administrator Desruisseaux said 911 and the Fire Chief also suggested renaming streets. It's about 30 streets. Selectman Gross said we could also change the number of the address so there are no conflicts with the Manchester streets. Selectman Brown asked if it would take the same negative on that. Town Administrator Desruisseaux said it is not within their jurisdiction. It involves a lot of changes with the residents' financial institutions.

Chairman Georgantas confirmed Selectman Adams is still working with the Planning Board to draft a letter to the NH DOT and that the department head's evaluations are on schedule. Town Administrator Desruisseaux said they wanted to wait for the reviews until after the Deliberative Session. She can schedule that for next week. She said they are just waiting for the paperwork for the Finke easement. Then the Board can sign it and it can be recorded.

Selectman Gross said he had spoken with Chairman Georgantas about the Town Clerk's office and Election Day. Chairman Georgantas said they have a plan and that is to close the tax office. He explained there was concern that no one would be in the Town Clerk's office because she has been promoted to Tax Collector. Town Administrator Desruisseaux said she is still a municipal agent so she can still do motor vehicle registrations. Chairman Georgantas said we thought the way to handle it with the least impact to the taxpayer was to close the tax office for that day. Town Administrator Desruisseaux said if someone comes in to make a tax payment she can do it in the Town Clerk's office. We also still have Renee here on February 9th and she can handle the tax payments. Selectman Gross said because of the scope of this primary and the one in November, is it realistic to keep the Clerk's office open? We don't decide. It is ultimately the Clerk's decision.

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Town Administrator Desruisseaux said she would like it open because someone has to check on the absentee ballots. If any get delivered we have to get them over to the school. Selectman Gross said he wasn't sure how it would work if she decided she wanted to close the office. Town Administrator Desruisseaux said if she wanted to do that she would let me know and I would bring it to you. She and Town Clerk Ball had discussed it and it was taken care of.

6:25 pm Selectman Adams made a motion to adjourn. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.

Respectfully submitted,

Gail Labrecque
Recording Secretary

Approved by the Board on 2/8/16 with no corrections.