

THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.

Date: May 13, 2016
To: Sue Desruisseaux, Town Administrator
From: Jonathan O'Rourke, Planning & Zoning Administrator
RE: May 12, 2016 Planning Board Meeting

Present were: Chairman Barbara Griffin, Vice Chairman Philip D'Avanza, Tim Redmond, James Raymond, Michael Conlon, Mark Lemay- Selectman Alt, Jonathan O'Rourke – Planning and Zoning Administrator, Darrell Halen - GTV.

Meeting convened at approximately 7:04 p.m. All members present were voting members.

Board members voted to approve the Minutes of April 28, 2016.

- **Motion** to approve, motion carries

- Board requests Jonathan follow up with Patty and Gail on the updated procedure for Planning Board meeting minutes. Minutes should follow the procedure adopted at the previous meeting. (replace pending minutes with approved minutes)

- Signed notice of appointment for CIP positions

SB 146 - Accessory Dwelling Unit Discussion:

- Chapter 6, Senate Bill 146 (SB146) - Final Version
- This bill establishes requirements for local regulation of accessory dwelling units
- Effective Date: June 1, 2017
 - Review SB146 by members:
 - Went through SB146 line by line
 - Appear to currently meet zoning requirements for SB146 without changes
 - Add section 5.2.9 to “hanging paragraph”
 - Adding a section, considered formatting, not required for Town vote

Discussion on Master Plan update:

- Last update done in 2006
- Tim Redmond
 - Reviewed vision statement
 - Discussed information from previous visioning meetings
 - (Side note) Jonathan will check into Bog Rd development
 - Do we have visioning meetings to make changes?
 - Jim do we (Board) feel that these are the same as they were previously?
 - If nothing material has changed, we can update without having to open?

- Michael agrees that they still apply, keep and tweak if needed
- Barbara, if similar maybe instead of a re-write, update as needed
 - Vision appears to be the same or very similar
- Phil, some of the zoning changes may have changed, flex zone, etc.
 - Visions (some) were accomplished and we could have visuals to reflect these changes
 - These are the changes that he sees, that could be made
- Barbara, compared updated zoning and IB-34 Figure 2 from the Master Plan
- Implementation Matrix discussion
- Tim, is Goffstown happy with the way it is developing?
- Jim suggests our goals really have not changed, generally speaking.
 - Pace of development could change
 - Go through, agree on principles and find if some information doesn't fit and take it out.
- Barbara would like to run a community/public hearing on the Master Plan
 - Potentially see what it would take to make it an edited version.
 - She will discuss with staff
 - Should we do an “executive summary” that is more palatable?
 - Michael offered to support
 - Highlight accomplished goals
 - Barbara Suggested sending various sections to appropriate departments for updates.
 - Send appendix B to EDC to update
 - Conservation Commission, send Appendix C and I
 - Appendix D Parks & Recreation
 - SNHPC for housing section
 - Appendix G to School Board
 - Jim ask groups for summaries
 - Barbara, would like Executive summary
 - Tim, request money for \$25k CIP – Admin category please get this to the CIP
 - Reminded it is a statutory requirement to update
 - Barbara and Jonathan will work on cover letter to send out to all of the appropriate parties.

The meeting adjourned at approximately 8:21 PM.

Respectfully submitted,

Jonathan O'Rourke, Planning & Zoning Administrator