

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**

Date: April 29, 2016  
To: Sue Desruisseaux, Town Administrator  
From: Jonathan O'Rourke, Planning & Zoning Administrator  
RE: April 28, 2016 Planning Board Meeting

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**Present were: Chairman Barbara Griffin, Vice Chairman Philip D'Avanza, James Raymond, Tim Redmond, Michael Conlon, Mark Lemay– Selectman Alt, Gail Labrecque, Jonathan O'Rourke – Planning and Zoning Administrator, Darrell Halen - GTV.**

**Meeting convened at approximately 7:03 p.m. All members present were voting members.**

Board members voted to approve the Minutes of April 14, 2016.

- **Motion** to approve, motion carries

**Map 6, Lot 18, Completeness Review/Site Plan Amendment to a recently approved Site Plan/Conditional Use Permit for the existing YMCA Allard Center, which was approved on February 12, 2015, with the plan being signed January 14, 2016. The proposed Site Plan Amendment is to change the location of the proposed addition from the side of the building to the rear of the building. The proposed addition will decrease from 4,112 sq. ft. to 4,101 sq. ft. The property owner is "The Granite YMCA", located on 116 Goffstown Back Road, Zoned Agricultural. (The applicant is requesting a continuance to the May 12, 2016 Planning Board Meeting.)**

- **Motion** to continue to Planning Board meeting to a date uncertain.
  - Motion carries

**CIP discussion**

- Tim Redmond and others appointed to work with 2017 budget with 5 year CIP
- **Motion** to accept group
- Motion carries

**EDC Discussion:**

- EDC volunteer needed for EDC meetings
- Any members encouraged to attend
- ED SAT Presentation discussed
  - Jonathan will check with Derek about page 21 about questions 12, 13, etc...
  - Other questions about Web page discussion, PB thought IT was website developer

**Discussion on Minutes and File Folders continued:**

- Sue Desruisseaux provided information about minutes and amendments, processes and procedures.
  - Are minutes corrected or just next week's minute

- Only the following minutes.
- Are they reposted?
- Should minutes be placed in project files?
- **Motion** - Board would like to go with option 1 from email (Method BOS & EDC use)
  - Motion carries
- Would like to have a log sheet instead of minutes.
  - Barbara - Jonathan please recommend a proposal for what we'll see in a paper file to reference minutes instead of placing multiple minutes in paper file/folder.

**Discussion on Master Plan update:**

- Last update done in 2006
  - Michael, Tim and Phil were asked to take a look at updating
- Tim Redmond
  - Worked on previous version of the Master Plan
    - Highlighted goals and incentives
    - Updated improvements and noted whether they were accomplished
      - Make mention to programs implemented
        - Main Street Program
        - Pinardville sewer upgrades
        - Land use category updates
        - Certified sites program
        - Rails to trails
      - Tim proposed a list of changes to the Master Plan
        - James Raymond - Are the principles still valid?
          - Would like to make sure these are still valid
          - Motion to verify this along with updated zoning map for next meeting. Barbara and Jonathan will look at charts to see if we can update them.

**SB 146 - Accessory Dwelling Unit Discussion:**

- Chapter 6, Senate Bill 146 (SB146) - Final Version
- This bill establishes requirements for local regulation of accessory dwelling units
- Effective Date: June 1, 2017
  - Planning Board would like members to review for next meeting, some topics:
    - Add to Conservation zone?
    - Add to CIFZ?
    - What is required for SE and CU? (Why split between ZBA and Planning Board?)
    - Would like wrapped up by June and be ready for it.
    - What does our ordinance not cover in regard to SB146?

**The meeting adjourned at approximately 8:10 PM.**

Respectfully submitted,

Jonathan O'Rourke, Planning & Zoning Administrator