

THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING. PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.

Date: April 15, 2016
To: Sue Desruisseaux, Town Administrator
From: Jonathan O'Rourke, Planning & Zoning Administrator
RE: April 14, 2016 Planning Board Meeting

Present were: Chairman Barbara Griffin, Vice Chairman Philip D'Avanza, James Raymond, Tim Redmond, Kimberly Peace, Michael Conlon, Collis Adams– Selectman, Gail Labrecque, Jonathan O'Rourke – Planning and Zoning Administrator, Darrell Halen - GTV.

Meeting convened at approximately 7:05 p.m. All members present were voting members.

Board members voted to approve the Minutes of March 10, 2016.

- **Motion** to approve, motion carries

Board would like to know if we amend minutes posted online.

- Minutes aren't transcripts, would like to have editorial digression.
- Minutes/amendments - Town-wide, consistent policy?
- What type of tracking for the file folders, (Map/Lot folder content)?
- **Motion** to continue discussion after presentation

Map 6, Lot 18, Completeness Review/Site Plan Amendment to a recently approved Site Plan/Conditional Use Permit for the existing YMCA Allard Center, which was approved on February 12, 2015, with the plan being signed January 14, 2016. The proposed Site Plan Amendment is to change the location of the proposed addition from the side of the building to the rear of the building. The proposed addition will decrease from 4,112 sq. ft. to 4,101 sq. ft. The property owner is "The Granite YMCA", located on 116 Goffstown Back Road, Zoned Agricultural. (The applicant is requesting a continuance to the April 28, 2016 Planning Board Meeting.)

- **Motion** to continue to the April 28, 2016 Planning Board meeting
 - Motion carries

Presentation by Sylvia Von Aulock, Deputy Executive Director SNHPC

- Complete Streets Presentation
- Explanation of application
- Question and answer session
- David Pierce (Selectman/State Representative) in audience – commented/supports topic

Potential Streets/Projects in Goffstown

- North mast
- East union
- College Rd
- 114A

- **Motion** to recommend BOS complete the application for Complete Streets, to be one of the pilot programs.
 - June deadline
 - Motion carries.

Discussion on Minutes and File Folders continued:

- Planning Board would like to speak with Sue Desruisseaux about minutes and amendments, processes and procedures. File folder content to be discussed with Patty and Jonathan.

Reminder – Tuesday, April 19th, at 4:00PM (1600 hours) “ED SAT” presentation

Election of Planning Board Officers

- **Motion** - Officers to remain in current positions
- Motion carries. Elected officials/officers will remain the same.

Planning Board discussion-points should be on the agenda to deal with topics related to Zoning Subdivision or Master Planning

- Members to email Patty with ideas they have for the next meeting
- Tim Redmond would like to focus on the Master Plan first
 - Potential to complete quickly, update and move forward.
 - Comments and revisions previously documented. Information could be incorporated and/or updated without requiring the entire document to be rewritten.

The provision for accessory dwelling units will be discussed at the next Planning Board meeting.

- Chapter 6, Senate Bill 146 (SB146) - Final Version
 - This bill establishes requirements for local regulation of accessory dwelling units
 - Effective Date: June 1, 2017
 - Jonathan to highlight “May vs. Shall” in SB146 and provide to Planning Board

The meeting adjourned at approximately 8: 15 PM.

Respectfully submitted,

Jonathan O’Rourke, Planning & Zoning Administrator