

# Goffstown Parks and Recreation Commission

## Minutes of January 20, 2016

**Present:** K. Daigle, B. Parkhurst, J. Steckowych, G. Gendron, H. Sobolov, L. Dubois, S. Gross (BOS), D. Pierce, R. Wilhelmi.

**Absent:** P. Hooker

Meeting began at 7:05 pm

Review of December 16, 2015 Minutes:

- **Motion by K. Daigle to accept minutes as written, second by G. Gendron. Approved 4 – 0 – 2 abstentions**

Review of the December invoices / Budget Expenditures:

- **Motion by B. Parkhurst to approve the December invoices as presented, Seconded by K. Daigle. Approved 6 - 0**

**Directors Report - Facilities - Roy Pool – N/A , Barnard Pool – N/A, Rail Trail – N/A- Athletic Fields - Sarette Complex – N/A, Louis St. Baseball Field – N/A, Barnard Football Field –N/A, Barnard / Pare’ Sports Complex – Slow and steady, Parks- Barnard Park – N/A , Barnard Track – N/A, Roy Park – DPW crew’s actively removing stairs and tennis court asphalt. Pavilion roof rafters and hurricane clips have been installed by P & R staff. Recreation Building – Floor have been waxed and sealed, interior walls are being painted, organizing outdoor buildings. Well pump in lake has frozen. Now using town water to develop ice rink. Equipment / Vehicles - Administration – N/A - Budget / CIP / Impact Fees / Revolving Fund, Budget – 2016 Budget Committee public hearing 1/13/16. No changes were made. No comments either. CIP –2016 – Roy Park Improvements I \$120,000.00 / \$60,000.00 CIP and \$60,000.00 Revolving Fund. Impact Fees: As of 12/31/15 \$102,469.00 (\$65,000 allocated to phase one of Barnard Pare development), Revolving Fund: As of November 2015 \$67,285.31. Programs, Zumba – Monday nights w/Jenn (29 participants), Wed. Instructor injured, Karate – (18 - 24), Archery – (16), Grizzlies Basketball (am 3 – pm 10), Maple Ave activity period 1 & 2 – (23), 3 & 4 – (20), Bartlett activity period 1 & 2 – (7), 3 & 4 – (18), Youth Basketball: Coed – (80), 3 & 4 – (59), 5 & 6 – (72), 7 & 8 – (58), Girls Jr. – (47), Girls Sr. – (42), High School Boys – (43), Men’s basketball league (48 participants) .**

**Friends of the Goffstown Rail Trail -** David Pierce notified the commissioners that Lowell Von Ruden will be retiring as President of the Friends of the Goffstown Rail Trail. He all so gave a status report as to the remaining projects to fully complete the Rail Trail. 2.65 miles (49%) of the trail is done, leaving 2.80 miles remaining to build. It is all passable. Completion is with a true ten foot wide nit pack road bed.

**2015 Year End Budget –** Director informed the commissioner the department will have roughly \$1,881.00 remaining in the 2015 budget.

**Commissioners Status – March / April terms –** The following commissioners are coming to the end of their term (2013 – 2016) H. Sobolov, P. Hooker, and J. Steckowych. The group spoke in favor of all three continuing for another term. They have been instruction if they so choose, a volunteer application must be filled out and submitted to K. Fisher, Secretary to the BOS.

**House Bill 1687 & 1688 –** HB 1687 - This bill allows municipalities and school districts to be held liable for certain injuries on Playground equipment. HB 1688 - This bill provides that employees of a governmental unit may be held liable for damages in certain negligence claims. The Director and Commissioners voiced their concerns as to the effects these two bills could bring the Town, employees, and volunteer based committees. The town would have to increases its liability insurance and legal lines. It could become very difficult to recruit volunteers to run committees, and even employees if they feel the loss of personal equity could be at stake. Representative D. Pierce was on hand to hear the concerns. Suggestion was made send a letter to the

Goffstown Representatives explaining the concerns the P & R Commissioner have as to the impact it will have within the department and greater community and its residents.

**Clint Robinson / Lionel Cullerot Volunteer award** – The following nominations were put forth; Jean Walker (Youth Ski Program, Garden Club, Goffstown Gallop, Cemetery Trustee, Conservation Commission), David Gagne (Goffstown Youth Football and Cheer), Dave Smith (P & R Girls Lacrosse), Carl Chalbeck (P & R basketball official), Vicki Kelly (P & R basketball official). **The group voted for Jean Walker 6 -0.**

**Scoreboard at MVMS** – Director presented the commissioners with a proposal to purchase a new score board and two controllers for the MVMS gymnasium. The Parks and Recreation department uses the gym and score board for a total of 23 games a week over a ten week time frame. This is a vital piece of equipment for us to run our youth/Adult basketball programs. The purchase could come from the revolving fund.

- **Motion by B. Parkhurst to use the revolving fund to purchase a wireless scoreboard and two controllers including installation and donate to the school district provide the school district takes full ownership of future maintenance and repairs. Second by K. Daigle. Approved 7 – 0**

**Recreational Software** – The commissioner were given a brief description of three recreational software products. Rec Desk, Rec Pro, and Rec Trac. Rec Pro looks to be very expensive. Roughly \$13,000.00 to get it up and running and an annual fee of \$4,700.00 each year. Rec Desk is based on your town population and would be roughly \$370.00 per month or \$4,440.00 a year. All three companies offer a third party for credit card transactions. It was suggested to speak with the town IT staff for they might have some suggestion on companies, and to go out and speak with other town that might already have the software. Commissioner would like director to look into this further.

**Motion to adjourn business meeting 8:30 pm by B. Parkhurst and seconded by K. Daigle. Approved by all 7 - 0**

**Next Commission meeting is February 17, 2016 Recreation Building**

