

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**



Town of Goffstown

TOWN OFFICES
16 MAIN STREET • GOFFSTOWN, NH 03045

Date: October 27, 2016
To: Sue Desruisseaux, Town Administrator
From: Derek M. Horne, Assistant Town Administrator
Subj.: Summary of HDC 10/26/16 Meeting

The Historic District Commission held a meeting on Wednesday, October 26, 2016. In addition to approval of minutes and reviewing the budget the HDC discussed the following items.

HILLSIDE UNITED METHODIST CHURCH RENOVATIONS (Map 27, Lot 11)

The Historic District Commission (HDC) met with local architect Kurt Lauer last night (10/26/16) to discuss a project at the Hillside United Methodist Church (Map 27, Lot 11), which is within the Grasmere Historic District. The Church wants to install vinyl siding on the side and rear of the Church to match the existing painted clapboards, repaint the wood clapboards on the front façade of the building, and install a 130 sq ft bathroom on the rear-right of the Church. **The HDC voted unanimously (6-0-0) to find the proposed project was an activity exempt from a Certificate of Appropriateness under Section 13.4.5 of the Goffstown Zoning Ordinance.**

NH DIVISION OF HISTORICAL RESOURCES

CERTIFIED LOCAL GOVERNMENT REVIEW FOLLOW-UP AND GRANT DISCUSSION

Staff from the NH Division of Historical Resources was onsite to discuss the Certified Local Government Program and the FFY2017 Grant program, which has Letters of Intent due 11/21/2016. **The HDC voted unanimously (6-0-0) to request authorization from the Board of Selectmen to submit a letter of intent for a FFY2017 CLG Grant to develop design guidelines, which will provide a simple guide explaining the Towns Historic District regulations.**

GRASMERE TOWN HALL RENOVATIONS

- Lionel Coulon and his brother installed the stage lights in the second floor auditorium.
- Roger Filteau, Town Facility Maintenance, repaired the door threshold on the third floor fire escape.
- Vice Chair Phil D'Avanza brought the final material information for the stage newel post and handrail. **The HDC voted unanimously (6-0-0) to have staff order the material at a cost not to exceed \$1,000.00 after confirming with the Fire Inspection Officer and Building Inspector that the proposed solution satisfied their code concerns.**

The HDC's next meeting is scheduled for Wednesday, November 30, 2016 (5th Wednesday due to Thanksgiving), 6:30pm at Grasmere Town Hall.