

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**



Town of Goffstown

TOWN OFFICES
16 MAIN STREET • GOFFSTOWN, NH 03045

Date: September 16, 2016
To: Sue Desruisseaux, Town Administrator
From: Derek M. Horne, Assistant Town Administrator
Subj.: Summary of HDC 09/14/16 Meeting

The Historic District Commission held a meeting on Wednesday, September 14, 2016. In addition to approval of minutes and reviewing the budget the HDC discussed the following items.

CHURCH STREET STATION RENOVATION

Fire Chief O'Brien was at the meeting to discuss the Church Fire Station Renovation Project. The Chief explained he applied for a FEMA grant for the generator to be installed at the Station. As part of that grant process a historic survey of the property was performed. The NH Division of Historical Resources determined no archaeological survey was required, but the project would alter the main façade resulting in an *Adverse Effect* under 36 C.F.R. Part 800.5(a)(1).

The Fire Chief and HDC discussed the project. While the project will alter the main façade of Station #18, the HDC stated it is important to recognize that the project incorporates the original building in the design and preserves the historic use at this location. **The HDC voted unanimously to recommend the a historic marker be installed on the renovated Station #18 commemorating the historic building to resolve any Adverse Effect created by this renovation and addition project.**

A draft letter was prepared and sent to Fire Department to ensure language satisfies grantor and NH Division of Historical Resources.

CERTIFIED LOCAL GOVERNMENT REVIEW FOLLOW-UP

In August I meet with staff from NH Division of Historical Resources (NH DHR) to discuss the Town's certification in the National Parks Service Certified Local Government Program. NH DHR staff will be at the HDC meeting in October to discuss the benefits and responsibilities of the CLG Program. Resume forms were distributed to members to satisfy one of the requirements of the Program.

GRASMERE TOWN HALL RENOVATIONS

Members will be onsite next week to complete the installation of the 2nd floor stage lights. Painting and repair of exterior was completed by Target New England in August.

The HDC meet next at their regularly scheduled meeting on October 26, 2016 at Grasmere Town Hall. The HDC intends to meet on the 2nd floor for this meeting with staff from NH Division of Historical Resources.