

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**



Town of Goffstown

TOWN OFFICES
16 MAIN STREET • GOFFSTOWN, NH 03045

Date: June 23, 2016
To: Sue Desruisseaux, Town Administrator
From: Derek M. Horne, Assistant Town Administrator
Subj.: Summary of HDC 6/22/16 Meeting

The Historic District Commission held their regularly scheduled meeting on Wednesday, June 22, 2016. In addition to approval of minutes and reviewing the budget the HDC discussed the following items.

GRASMERE TOWN HALL RENOVATIONS

The Commission members discussed the current state of the renovations.

Rear Fire Escape	- Removed from the building by Empire Sheet Metal. - Granite post will be cut in place by DPW.
Side Fire Escape	- Structural repair completed and fire escape painted. - SFC reviewed work and provided final report. - Final report provided to Fire Dept.
Emergency Lighting	- HDC members are scheduled to walk through building Friday, 6/24, to discuss emergency lighting. Quote will be forthcoming.
Fire Extinguishers	- Staff will coordinate installation of fire extinguishers.
Fire Alarm & Sprinkler System	- Final Fire Alarm and Sprinkler connection completed.
Newel Post & Handrail from Stage	- HDC members are finalizing specifications and final cost of material.

HISTORIC MARKER – VILLA AUGUSTINA

The Commission discussed the Villa Augustina marker that was previously designed. The Commission requested a letter be sent to the new owner proposing the marker be located behind the fence adjacent to the west side driveway.

The HDC decided to cancel their regularly scheduled July and August meetings. The HDC may meet at the call of the Chairman if necessary.