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PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**



Town of Goffstown

TOWN OFFICES
16 MAIN STREET • GOFFSTOWN, NH 03045

Date: June 3, 2016
To: Sue Desruisseaux, Town Administrator
From: Derek M. Horne, Assistant Town Administrator
Subj.: Summary of HDC 5/25/16 Meeting

The Historic District Commission held their regularly scheduled meeting on Wednesday, May 25, 2016. In addition to approval of minutes and reviewing the budget the HDC discussed the following items.

GRASMERE TOWN HALL RENOVATIONS

The Commission members discussed the current state of the renovations.

Rear Fire Escape	- Removed from the building by Empire Sheet Metal. - Granite post still needs to be removed by Town.
Side Fire Escape	- Missing bolts installed by Target New England. - Painted by Target New England. - Empire Sheet Metal scheduled to install bracing during week of 5/30 – 6/3.
Emergency Lighting	- HDC members will provide copy of quote for work to staff.
Fire Extinguishers	- HDC members previously provided quote for required fire extinguishers. - Staff will coordinate installation of fire extinguishers.
Fire Alarm & Sprinkler System	- Electrical connection installed in January 2016. - Final Fire Alarm and Sprinkler connection needs to be completed (now scheduled for 6/17/16).
Newel Post & Handrail from Stage	- HDC members will provide details about newel post to determine if Facility Maintenance can install.

GRASMERE TOWN HALL SEPTIC SYSTEM

Town Administrator Sue Desruisseaux reported that she was notified by the Town Building Inspector, that the State is enforcing the rules regarding the removal of all properties have a cesspool – which Grasmere has. Sue will present to issue to the Board of Selectmen and is working with DPW to update the 2007 septic design and for a solution moving forward.

GRASMERE TOWN HALL PAINTING – BID REVIEW

The Commission members reviewed a spreadsheet detailing the three bids submitted for painting Grasmere Town Hall. The RFP authorized by the Board of Selectmen was very detailed in the scope of work required and the required experience in historical preservation techniques. The Commission discussed that of the contractors submitting bids for this project, Target New England is the only one that specializes in Historic Preservation work.

The HDC recommended the Board of Selectmen award the painting of Grasmere Town Hall to Target New England of Alton, NH as proposed in the submitted bid.

Vote: 4-0-1, Sel. Rep. David Pierce abstained. Passed.

The next regular meeting of the HDC is Wednesday, June 22, 2016 at Grasmere Town Hall.