

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING.  
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**



# *Town of Goffstown*

TOWN OFFICES  
16 MAIN STREET • GOFFSTOWN, NH 03045

Date: April 28, 2016  
To: Sue Desruisseaux, Town Administrator  
From: Derek M. Horne, Assistant Town Administrator  
Subj.: Summary of HDC 4/27/16 Meeting

The Historic District Commission did not have a quorum present to conduct their meeting last night. The HDC members present held a workshop to discuss the progress of projects.

## **GRASMERE TOWN HALL RENOVATIONS**

Window In-Fill	Target New England has completed all onsite construction work for the three windows. Roger Filteau is onsite this week painting the drywall in Merri-Loo Preschool's space.
Fire Escape Painting	Target New England repaired fire escape fasteners, removed rust and painted the fire escape. Work completed 04/20/16.
Fire Escape Structural Reinforcement	With Target New England work completed Empire Sheet Metal and SFC Engineering needs to be scheduled to add necessary rebar to fire escape.
Emergency Lighting on Fire Escape	HDC members had been working on a quote for installation of emergency lighting on Fire Escape. I will follow up with Lionel Coulon to check on progress. If necessary staff will seek out quotes for the work.
Other Checklist Items	HDC and staff will work together to completed remaining checklist items.

## **GRANTS**

NH Division of Historic Resources indicated the proposed project to update individual inventory forms (via CLG Grant) would not be competitive and asked the HDC identify another project that would be more competitive. The HDC members discussed this response and how to move forward.

## **HISTORIC MARKERS**

Property owners had been provided historic marker agreements. Vice Chair D'Avanza asked for a new form for St. Lawrence Church with the owner signature line better identified.

## **MEMBERSHIP**

The HDC members present requested that alternates be alerted to the two vacant positions on the HDC to see if they would be interested in serving in that capacity. They also wanted the Town Clerk to advertise the vacancies.

**The next regular meeting of the HDC is Wednesday, May 25, 2016 at Goffstown Town Hall.**