

**THIS IS AN UNOFFICIAL SUMMARY OF THE MEETING.
PLEASE NOTE THE MINUTES ARE THE OFFICIAL RECORD OF THE MEETING.**



Town of Goffstown

TOWN OFFICES

16 MAIN STREET • GOFFSTOWN, NH 03045

Date: January 28, 2016
To: Sue Desruisseaux, Town Administrator
From: Derek M. Horne, Assistant Town Administrator
Subj.: Summary of HDC 1/27/16 Meeting

The Historic District Commission met Wednesday, January 27, 2016. In addition to approving minutes the Commission members discussed the following items.

GRASMERE TOWN HALL RENOVATIONS

The HDC reviewed the work approved by the Board of Selectmen at the 12/21/2015 meeting.

- Empire Sheet Metal will do structural improvement work on the fire escape.
- Target New England will do construction work associated with the in-fill of three windows immediately adjacent to the fire escape. Fire rated window from Queen City Glass will be purchased by Town and installed by Target New England.

Vice Chairman D'Avanza discussed the painting of the fire escape with the Fire Chief. The determination was made that the fire escape could be painted at the same time as the building. The Commission discussed the timing of the project and consensus was to schedule work so it is done during one of Merri-Loo's school breaks (February or April).

GRANTS

The Commission discussed three grant opportunities this year; Moose Plate Grant, Certified Local Government (CLG) Grant, and NH Land and Community Heritage Investment Program (LCHIP) Grant. **The Commission voted unanimously to request from the Board of Selectmen authorization to submit letters of intents for the following grant programs.** (Details of grants attached)

Moose Plate Grant 100% funding for projects up to \$10,000
Preservation projects for publicly owned historic buildings.
The HDC voted unanimously to request authorization to submit a letter of intent for a Moose Plate Grant in the amount of approximately \$4,000 to install required emergency lighting on the fire escape and install safety handrail on the stage at Grasmere Town Hall.

CLG Priority I Grant 100% funding
Update the NHDHR Individual Resource Inventory Form for Grasmere Town Hall; required to list Grasmere Town Hall on the State Registry
The HDC voted unanimously to request authorization to submit a letter of intent for a CLG Priority I Grant to update Individual Resource Inventory Form.

The HDC's next meeting is Wednesday, February 24, 2016 at Goffstown Town Hall.

ASSISTANT TOWN ADMINISTRATOR

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ADMINISTRATION

Memo

To: Historic District Commission

Date: January 27, 2016

Re: Grant Opportunities

The purpose of this memorandum is to provide information about upcoming grant opportunities and discuss whether the Commission intends on pursuing any of the available funding.

'Moose Plate' – NH Division of Historical Resources Conservation License Plate Grant

The Division's 'Moose Plate' Grant Program awards grants for the preservation and restoration of publicly owned historic resources. For the 2016 grants, applicants may request up to \$10,000 with no matching funds required.

These are some types of projects that ARE eligible:

- **Preservation projects for publicly owned historic buildings**, bridges, cemeteries and other historically significant resources that are eligible for or listed to the N.H. State Register of Historic Places or the National Register of Historic Places.
- Projects that preserve historical properties owned by towns, cities and counties or by state and federal agencies.
- Projects that do not request more than the \$10,000 grant maximum.

These are some types of projects that ARE NOT eligible:

- Projects for privately owned historic resources.
- Engineering studies or reports.
- Preservation projects that do not demonstrate adherence to the Secretary of the Interior Standards.
- Applications from any organization submitting more than one Conservation License Plate Grant application to the N.H. Division of Historical Resources for a project or projects in a single grant cycle.
- Work that has been begun or completed, in any part, prior to N.H. Division of Historical Resources Conservation License Plate grant award acceptance by the Governor & Council.

Deadlines:

- **Letter of Intent is due by Friday, 2/26/16**
- Completed applications due 4:30 PM, Monday, 4/25/16

CLG Grant – NH Division of Historical Resources CLG Grant Cycle – ANTICIPATED

Annually the Division's Certified Local Government (CLG) grants community preservation activities such as survey, National Register, preservation planning and educational projects. In some years, grants are also available for architectural plans and specifications, engineering reports, and even "bricks and mortar" work on National Register properties.

The Town has not received notification of the 2016 CLG Grant Round, which typically occurs in February.

Priority I Projects – 100% funded

- **Survey Project**
- National Register of Historic Places Nomination(s)
- Preservation Planning
- Public Awareness and Education

Priority II Projects – 60 / 40 Funding

- Pre-development – architectural plans and specifications, engineering reports, etc.

Priority III Projects – 50 / 50 Funding

- "Bricks and mortar" work on National Register properties.

Anticipated Deadlines (based on 2015 schedule):

- Notice of Grant Round, Week of 2/8/16 – 2/12/16
- **Letter of Intent due Friday, 3/4/16**
- Completed applications due Monday, 4/25/16

LCHIP 2016 Grant Round — ANTICIPATED

The next NH Land and Community Heritage Investment Program (LCHIP) Grant round will open in the spring of 2016. Historic Resource grants are funded 50 / 50.

Anticipated Timeline:

- May 2016 Grant Round Opens
- May/June 2016 – Mandatory Workshop for Applicants
- June 2016 – Intent to Apply
- End June 2016 LCHIP Application due