

# GOFFSTOWN HISTORIC DISTRICT COMMISSION

Meeting Minutes  
November 30, 2016

**PRESENT:** Ruth Gage – Chairman, Phil D’Avanza, Mark Lemay - Selectmen Representative, Mary Sullivan – Recording Secretary, and Derek Horne – Assistant Town Administrator.

**Not Present:** Lionel Coulon, Elizabeth Dubrulle – Alternate, Rodney Stark.

1. **Call to Order:** The meeting was called to order at 6:35 by Ruth Gage, Chairman.

2. **Acceptance / Correction of Previous Minutes:**

The minutes from the October 26, 2016 meeting minutes were accepted as presented.

***Phil made a Motion to accept the October 26, 2016 meeting minutes as presented. Mark seconded the motion. Motion Carries 4-0-0.***

3. **Treasury Report:**

A. *Operating Budget:* \$ 2,330.87

B. *Heritage Fund:* \$ 4,959.17

4. **Grasmere Town Hall Restoration:**

Derek reported that we have all the hardware needed for the stair rail installation and the newel posts are on order. We discussed how the items will be installed.

The septic system is being installed. Work started this Monday and hopefully will take about three weeks. The anticipated end date is December 16<sup>th</sup>.

Roger Filteau has purchased the fire extinguishers for the second and third floors. He will be meeting with Lieutenant Connor to know where they should be installed.

5. **Any Other Business as Needed:**

Phil spoke to Amy Dixon at the Conference regarding the status of the Grasmere Town Hall being named to the State’s Registry of Historical Properties. Derek has been in contact with them as well.

The Board of Selectmen has approved the Letter of Intent for the CLG Grant money and we should hear by next week if we have been approved or not.

Historic Markers – they are completed and ready to be installed. Dig Safe needs to be contacted soon in order to get those installed before the ground is completely frozen.

Mark reported that the Fire Department has ordered the sign that will be placed on the Church Street Fire Station once the renovation is complete.

The estimated cost will be approximately \$1,100.00.

***Phil made a Motion to authorize the expenditure of up to \$1,100.00 for the sign that will be placed on the completed renovation of the Church Street Fire Station. The sign will be resemble the design of the Historic Markers that we have placed in other areas of Town. Mary seconded the motion. Motion Carries 4-0-0***

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November 30, 2016

**6. Adjournment:**

***Mary made a Motion to Adjourn. Mark seconded the Motion. Motion Carries 4-0-0.***

***The meeting was adjourned at 7:04 PM.***

***The next HDC meeting will be at the Call of the Chair.***

Respectfully submitted by:

Mary Sullivan,  
Secretary

**THESE MINUTES ARE SUBJECT TO APPROVAL BY THE GOFFSTOWN HISTORIC DISTRICT COMMISSION.**