

GOFFSTOWN HISTORIC DISTRICT COMMISSION

Meeting Minutes
October 26, 2016

PRESENT: Ruth Gage – Chairman, Lionel Coulon, Phil D’Avanza, Mark Lemay - Selectmen Representative (arrived at 6:43 PM), Rodney Stark, Mary Sullivan – Recording Secretary, and Derek Horne – Assistant Town Administrator.

Not Present: Elizabeth Dubrulle – Alternate.

Guests: Kurt Lauer, Nadine Miller and Amy Dixon.

1. **Call to Order:** The meeting was called to order at 6:32 PM by Ruth Gage, Chairman.

2. **Acceptance / Correction of Previous Minutes:** The minutes from the September 14, 2016 meeting minutes were accepted as presented.

Phil made a Motion to accept the September 14, 2016 meeting minutes as presented. Lionel seconded the motion. Motion Carries 5-0-0.

3. **Treasury Report:**

A. *Operating Budget:* \$ 3,197.87

B. *Heritage Fund:* \$ 4,959.17

4. **Architect Kurt Lauer re:**

Hillside United Methodist Church – Grasmere Historic District (M27, L11) – Application for Certificate of Appropriateness –

Kurt Lauer, representing the Hillside United Methodist Church, came before the HDC to see if the Hillside Church needs to apply for a Certificate of Appropriateness. Kurt explained that the Church is in need of a Handicap Bathroom, as the Church’s only restrooms are in the basement. Mr. Lauer showed a diagram plan showing the 8’ X 16’ addition that will house the bathroom and an egress stairway. This will be on the back right-hand side of the building. The outside covering of the addition will be vinyl siding which will be a heavy commercial grade which is being used because of cost effectiveness. The addition will only be visible if you drive up on the right side of the Oof the building. The Church is not listed on the National Register of Historic Properties. We reviewed our guide lines and criteria to determine what warrants a Certificate of Appropriateness.

Phil made a Motion that, based on the criteria guide lines, the proposed project as presented by the Hillside Methodist Church, it is determined that a Certificate of Appropriateness is not required. Lionel seconded the motion. Motion Carries 6-0-0

5. **NH Division of Historical Resources:**

Amy Dixon, Grants Coordinator

Nadine Miller, Preservation Project Reviewer

A. *Certified Local Government Program*

B. *FFY2017 CLG Grants*

Nadine and Amy explained the grants that are available and the requirements to be considered for a grant. We discussed things that we could request a grant for.

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Phil made a motion to seek approval from the board of selectman to submit a letter of interest for a grant to create a design guideline for the Goffstown Historic District. Lionel seconded the motion. Motion Carries 6-0-0

6. Grasmere Town Hall Restoration:

Lionel presented photographs of the work that has been completed upstairs. The light sconces have been installed and are wired up and working.

DPW solicited bids for the septic system – the Board of Selectmen reviewed the bids and chose the bid that was submitted by Henniker Sewer and Drain, Inc.

The third-floor fire escape – there was a hole in the floor where rodents could get inside. Roger Filteau blocked it up and set some traps and now the problem seems to be resolved.

Phil talked about replicating the newel posts. He showed us his research and the items that he can find that are reasonable facsimiles. Phil would like to get approval from the Town Building Inspector as well as the Fire Department to make sure that these items are ADA compliant and meet all other building codes. Derek will talk to Mark Tessier and Lieutenant Conner to make sure that these items are acceptable. Derek will place the order if the items are approved.

Lionel made Motion that we purchase the items needed for the newel posts, the cost not to exceed the total cost of \$1,000.00, pending approval from the Town Building Inspector and the Fire Department. Mark L. seconded the motion. Motion Carries 6-0-0.

7. Any Other Business as Needed:

8. Adjournment:

Lionel made a Motion to Adjourn. Mary seconded the Motion. Motion Carries 6-0-0.

The meeting was adjourned at 8:05 PM.

The next HDC meeting will be held on Wednesday, November 30 at 6:30 PM at the Grasmere Town Hall.

Respectfully submitted by:

Mary Sullivan,
Secretary

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE GOFFSTOWN HISTORIC DISTRICT COMMISSION