

GOFFSTOWN HISTORIC DISTRICT COMMISSION

Meeting Minutes
September 14, 2016

PRESENT: Ruth Gage – Chairman, Lionel Coulon, Phil D’Avanza, Mark Lemay - Selectmen Representative, Mary Sullivan – Recording Secretary, Rodney Stark – Alternate and Derek Horne – Assistant Town Administrator.

Not Present: Elizabeth Dubrulle – Alternate.

Guest: Chief Richard O’Brien, Goffstown Fire Chief

1. **Call to Order:** The meeting was called to order at 6:28 PM by Ruth Gage, Chairman.
2. **Acceptance / Correction of Previous Minutes:** The minutes from the June 22, 2016 meeting minutes were accepted as presented.

Lionel made a Motion to accept the June 22, 2016 meeting minutes as presented. Phil seconded the motion. Motion Carries 5-0-0.

3. **Treasury Report:**

A. *Operating Budget:* \$ 3,197.87

B. *Heritage Fund:* \$ 4,959.17

Increase is due to sale of a hat.

4. **Membership:** Rodney Stark, who has been acting as an alternate member of the HDC for several years, is acting as a voting member this meeting since we have two vacant voting member seats.

5. **Church Street Fire Station Renovation:**

A. *Goffstown Fire Chief, Richard O’Brien – Church Street Station Renovation – Discussion regarding resolution of Adverse Effect identified by the New Hampshire Division of Historical Resources, Section 106 Review, National Historic Preservation Act:* Chief O’Brien explained that the Goffstown Fire Department is currently renovating the Church Street Fire Station. The need for the renovation is because the modern-day equipment is much bigger and taller than the fire apparatus that existed in 1962 when the Church Street Fire State was originally constructed. Chief O’Brien applied for an available Grant through the Federal Emergency Management Agency (FEMA) to assist with funding of the renovation.

Chief O’Brien explained that since the structure is over fifty years old, it would be eligible to be listed on the National Register of Historic Places. Because of that, FEMA asked the New Hampshire Division of Historical Resources (DHR) to review to determine if such renovation would result in an *Adverse Effect* under 36 C.F.R. Part 800.5(a)(1).

The DHR commissioned an Archaeologist to review the building and the plans and has determined that such changes in the façade of the structure, would result in an Adverse Effect.

Before approving the Grant Application, FEMA asked that the Planner for the Town of Goffstown and the Goffstown Historic District Commission (GHDC) be notified and asked if that would recommend such changes to occur and if there should be any recommended remedy.

In discussing it was determined that if these changes do not occur than the building will no longer functional as it the equipment will no longer be housed in the structure. That would result in the building being destroyed and the Fire Department would have to construct a complete new facility. Since the best option would be the renovation of the existing structure a remedy of creating an Historic Marker, including a photograph of

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the original 1962 structure and a written description and having it attached to the façade of the renovated structure.

Phil made a Motion acknowledging that the structural change to the façade and building of the Church Street Fire Station is necessary in order to accommodate current equipment needed for firefighting and lifesaving operations. Such changes are needed in order to continue the life of the Church Street Fire Station for the next fifty years or longer. The Goffstown Historic District Commission approves the commission of an Historic Marker that will signify this change. A letter will be forthcoming from the GHDC, signed by the Chair. – Lionel seconded the motion. Motion Carries 6-0-0

A letter shall be crafted by the GHDC and sent to FEMA and the DHR stating that the most reasonable method to mitigate any Adverse Effects of an eligible historic building is to create a historic marker, that is consistent with the existing historical markers in town. The planned modifications support the life span and the intended use of the building.

6. **Certified Local Government Review Follow-Up:**

Derek reported that he met with Nadine Peterson and Amy Dixon of the CLG in August. Since they have not met with the GHDC in several, they have asked to attend our October Meeting. They also have asked that we submit brief biographies and resumes (optional) at the time of the meeting. Derek asked that we all complete those forms and submit our resumes if we have one.

7. **Grasmere Town Hall Restoration:**

Derek reported that Target New England has completed the painting project and has also replaced the lattice on the bottom of the handicap access ramp. They rebuilt the landing and steps on the back of the building which is used as an Exit for Merri-Loo. They have also replaced flashing on the cupola and painted the cupola as well. Therrien Roofing has been out and will be submitting a bid for some of the needed roof repairs. Lionel will be in next week with the electrician to complete the work on the lights on the second floor. The plan for the septic system has been approved. The Board of Selectmen have decided that they will create an RFP for the work to be completed by an outside source the DPW has many projects that they are working on at this time.

8. **Any Other Business as Needed:**

9. **Adjournment:**

**Phil made a Motion to Adjourn. Lionel seconded the Motion. Motion Carries 6-0-0.
The meeting was adjourned at 7:07 PM.**

The next HDC meeting will be held on Wednesday, October 26, 2016 at 6:30 PM at the Grasmere Town Hall.

Respectfully submitted by:

Mary Sullivan,
Secretary

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE GOFFSTOWN HISTORIC DISTRICT COMMISSION.