

GOFFSTOWN HISTORIC DISTRICT COMMISSION

Meeting Minutes
June 22, 2016

PRESENT: Ruth Gage – Chairman, Lionel Coulon, Phil D’Avanza, Peter Georgantas - Acting Selectmen Representative (arrived at 6:40 PM), Mary Sullivan – Recording Secretary and Derek Horne – Assistant Town Administrator.

Not Present: Mark Lemay – Selectmen Representative, Elizabeth Dubrulle – Alternate and Rodney Stark – Alternate.

1. **Call to Order:** The meeting was called to order at 6:31 PM by Ruth Gage, Chairman.
2. **Acceptance / Correction of Previous Minutes:** The minutes from the May 25, 2016 meeting minutes were accepted as presented.

Phil made a Motion to accept the May 25, 2016 meeting minutes as presented. Lionel seconded the motion. Motion Carries 4-0-1.

3. **Treasury Report:**

- | | |
|-----------------------------|-------------|
| A. <i>Operating Budget:</i> | \$ 3,197.87 |
| B. <i>Heritage Fund:</i> | \$ 4,944.17 |

4. **Grasmere Town Hall Restoration:**

- A. *Fire Alarm & Sprinkler System:* Carter Sprinkler identified two sprinkler heads on the second floor that could be of a concern. These sprinkler heads are on the outside wall and positioned right under the eaves. Since there is no insulation, these heads have a potential to freeze even though it is a dry system. Derek will ask Carter Sprinkler to determine how much of an issue this will be and if there is anything that can be done that would prevent these heads from freezing, if so, what would be the cost.
- B. *Fire Escape:* Hardware needs to be installed to the crash bar on the door on the third floor door.
- C. *Emergency Lights:* Lionel will be going to the Grasmere Town Hall on Friday with the Electrician to hook up the Emergency Lights.
- D. *Rear Fire Escape:* The rear fire escape has been removed. The DPW will be over as soon as their schedule allows to remove the granite posts.
- E. *Miscellaneous Open Items:*
 1. We have a quote from Capitol Alarm for the cost of four fire extinguishers.
 2. The newel posts and hand rails need to be installed.
 3. The “Not and Exit” sign needs to be installed over the inside door that leads to the Ticket Booth.

Mary made a Motion to authorize the Subcommittee to research the cost and order the items needed to complete this phase of the project. The Subcommittee will report on the details at the next meeting. Lionel seconded the motion. Motion carries 4-0-0.

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- F. *Painting:* The Board of Selectmen awarded the bid for the painting project to Target New England. Work should start next week.
- G. *Third Floor:* Roger Filteau, The Town Maintenance Person has cleaned up and organized all the storage on the third floor. Merri-Loo will be moving their items to the right side of the third floor.
- H. *Septic System:* The plan for a new system has been updated and will be presented to the Board of Selectmen next week for approval. More details to follow.

5. **Historic Markers:**

Derek has contacted St. Matthew's and the form is being signed. Phil will contact St. Lawrence to get their form signed.

6. **Any Other Business as Needed:**

7. **Adjournment:**

Lionel made a Motion to adjourn. Phil seconded the Motion. Motion Carries 5-0-0.

The meeting was adjourned at 7:13 PM.

The next HDC meeting will be held at the Call of the Chair.

Respectfully submitted by:

Mary Sullivan,
Secretary

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE GOFFSTOWN HISTORIC DISTRICT COMMISSION.