

GOFFSTOWN HISTORIC DISTRICT COMMISSION

CORRECTED Meeting Minutes

February 24, 2016

PRESENT: Ruth Gage - Chairman, Mark Collins, Lionel Coulon, Phil D'Avanza, Mark Lemay - Selectmen Representative, Mary Sullivan - Recording Secretary.

Not Present: Elizabeth Dubrulle - Alternate and Rodney Stark - Alternate and Derek Horne - Assistant Town Administrator.

1. **Call to Order:** The meeting was called to order at 6:38 PM by Ruth Gage, Chairman.

2. **Acceptance / Correction of Previous Minutes:** The minutes from the January 27, 2016 meeting minutes were accepted as presented.

Mark C. made a Motion to accept the January 27, 2016 meeting minutes as presented. Phil seconded the motion. Motion Carries 6-0-0

3. **Treasury Report:**

A. <i>Operating Budget:</i>	\$ 3,200.00
	(Subject to Town Meeting)
B. <i>Heritage Fund:</i>	\$ 4,855.17

We do not have updated totals as of today's date.

Ruth reported that we received \$30.00 from the Goffstown Republican Committee for use of a meeting space. This money was deposited into the Restoration Fund

4. **Grasmere Town Hall Restoration:**

Grasmere Town Hall Fire Escape:

Mark L. reported that the Board of Selectmen want to know the status of the pending work at the Grasmere Town Hall. They are requesting a copy of the contract and also a schedule of when the work is going to be completed. Phil explained that we do have a contract.

Schedule of Work to be completed in chronological order:

1. Target will complete work on the panic hardware (crash bars).
2. Empire will complete the structural work on the fire escape on the side of the building. They will need to use a lift and will need some access to the adjacent property. *Phil will contact the property owner to get permission for Target to operate a Lift on their property temporarily.*
3. Empire will remove the fire escape on the rear of the building.
4. The windows need to be ordered from Queen City Glass.
5. Target will infill the windows.

We discussed how the original plan was to complete the work of the infilling of the windows during school vacation, which should have been this week. We will have to make sure that the work on the windows is completed during April Vacation or on another day that Merri-Loo does not have school. We discussed why there was a delay and talked about what items we are still waiting on.

Phil made a Motion to authorize the payment of \$800.00, to be paid out of the Restoration Fund, which will pay for the Emergency Lighting to be use around the Fire Escape. These are for a combination of Inside and Outside lights. Mark L. seconded the motion. Motion Carries 5-0-1 - Lionel abstained.

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5. Discuss need for Certificate of Appropriation for fire escape removal project:
Fire Escape: There was discussion as to if it is necessary to have a Certificate of Appropriateness in order to remove the fire escape from the back of the building. It is not noticeable from the road. We also discussed if any permits would be required. Mark C. will get in touch with Mark Tessier to see if we do need to request a permit to have this work completed.

Lionel made a Motion that it is not necessary for a Certificate of Appropriateness before the removal of the Fire Escape. Phil seconded the Motion. Motion carries 5-1-0.

Infilling of Windows: Phil talked to Peter Michaud from the New Hampshire Division of Historical Resources and there is no objection by the Division for us to complete this work since the work being completed to bring the building up to Fire Code.

Lionel made a Motion that it is not necessary for a Certificate of Appropriateness before the Infilling of the windows. Motion carries 6-0-0.

6. Any Other Business as Needed:

7. Adjournment:

Lionel made a Motion to adjourn. Mark C. seconded the Motion. Motion Carries 6-0-0. The meeting was adjourned at 7:11 PM.

The next HDC meeting will be held on Wednesday, March 23, 2016 at 6:30 PM at the Goffstown Town Hall.

Respectfully submitted by:

Mary Sullivan,
Secretary

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE GOFFSTOWN HISTORIC DISTRICT COMMISSION.