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Town of Goffstown

TOWN OFFICES

16 MAIN STREET • GOFFSTOWN, NH 03045

Date: June 2, 2016

To: Susan Desruisseaux, Town Administrator

From: Derek M. Horne, Economic Development Coordinator

Re: EDC 06/01/2016 Meeting

The Economic Development Council met at Town Hall on Wednesday, June 1. In addition to approval of minutes, the EDC discussed the following items.

Review of Master Plan 2006 – Appendix B Economic Development

The Council began their review of the Town's 2006 Master Plan, Appendix B – Economic Development. The goal of this review is to provide comments and recommendations to the Goffstown Planning Board, as they update the Town's Master Plan. Appendix B contains considerable employment data from multiple sources. Consensus of the EDC was the data needs to be updated by staff. Council members also wanted to ensure updated and 2006 data included information from Pinardville (Zip Code 03102).

The council discussed the Action Items contained in the Summary and Recommendations of Appendix B (pages B-11 thru B-19). There was significant discussion about the Main Street Program and Pinardville Business Association, the action items that may no longer be applicable, and the action items that have been completed. The Council decided they were not going to rewrite the appendix or update the actions items. Instead, the EDC is going to concentrate comments and recommendations on a few key items: defining core areas for development; providing infrastructure in core areas; sense of place and promoting walk ability; role of chambers of commerce, Main Street, and Pinardville Business Association.

I will use the comments provided during the meeting and prepare an initial list of comments and recommendations for the EDC to review at the 7/13/16 meeting.

Implementation of EDSAT Recommendations – Process Flowchart

I provided a DRAFT process flowchart showing the site plan application process currently used by Planning Board. A copy was provided to the Planning & Zoning Administrator for review and comment as well. The Council provided some feedback and it will be distributed to all EDC members for additional feedback prior to the next meeting. I will also work with Vice Chair Andy Cadorette to improve the appearance of the flowchart. The Council will work to complete the flowchart at the July meeting to provide to Planning Board for feedback.

The next meeting of the Goffstown Economic Development Council is scheduled for Wednesday, July 13, 2016 at 6:30 pm at Goffstown Town Hall.

PLEASE NOTE: The meeting is scheduled for 2nd Wednesday to account for 4th of July week.