

**MINUTES**  
**Goffstown Cable Television Community Access Committee**  
**July 13, 2016**  
**GTV Studio**

**Members present:** Brad Parkhurst (Interim Chair/Sec.), Jason Cote, Barbara Doody

**Excused:**

**Absent:** Brian Salyards, Mike Przekaza

**Advisory members present:** Adam McCune (GTV coordinator), Neil Funcke (IT director)

**Recording:** Not recorded

**Visitor:** None

**Call to Order:** Meeting was called to order at 6:50 PM by Interim Chairman Parkhurst .

**Approval of minutes:** October 14, 2015 & February 10, 2016 minutes were approved based on what we thought was a quorum. RSA's & town policies are confusing.

**Coordinator's report:** See attached . Adam gave us a tour, showing new equipment and, especially, the studio, where he spent hours last year painting the green backdrop and removing all the unnecessary wiring in the ceiling. There is a long term project to upgrade all cameras. Live stream has expired and not a big loss. Prefers to go with You Tube and they are archived. Neil did some repurposing at no cost and it is much better as we are no longer on cable. We discussed ways to improve and the possibility of ads, especially for live streams of sports (football & softball, for now).

**Questions/Comments.** The committee welcomed back Jason Cote as a member and voted to recommend to the BOS that he be appointed. Also, that Mike P. and Barbara D. continue as members, as their terms had expired. Also recommend to the BOS that Barbara, with her consent, become a full board member.

**Financial Report:** Neil F stated that, as a reminder, the budget is a revolving budget that comes from separate funding and all monies roll over to the next year. We are in good shape. There is about 10K in the equipment line and still 18K from the Comcast settlement. We (GTV) receive about 2% of the 5% the town receives annually from Comcast. This is about \$110K each year, but this is just an estimate.

**Town Information Update:** None

**School Information Update:** None

**Other:** None

**Action items:** The committee discussed its future and what direction to pursue and again discussed committee membership. According to the Bylaws established by the BOS there should be 7 members with 3 alternates. Again, we need 3 members & 3 alternates. Brad stated he would like to give up, either, interim committee chair or recording secretary position.

**New Business:** Looking to the future, we still need to review bylaws, policies and procedures. Discussed the fact that all Goffstown schools are networked and, also to the studio. We again, discussed the above mentioned sports about going live and working more with the schools. Adam would like to start a club to get more students (6-10) involved with GTV. This would be beyond the volunteers we have.

**Next meeting:** Wednesday, September 14, 2016

**Adjournment:** Barbara D. **motioned**, seconded by Jason C, to adjourn, 7:32 PM (Not official)

<b>DRAFT MINUTES</b> <b>SUBJECT TO APPROVAL</b>
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Respectfully submitted by  
Brad Parkhurst, recording secretary